

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service to our customers

BOARD OF DIRECTORS:

Alan Bongio, President
David Tyson, Vice President
Gregg Gardiner
David Saunderson
Frank Scolari

ADMINISTRATIVE STAFF:

David Hull, General Manager
Paul Rodrigues, Finance Manager
Brenda Franklin, Administrative Services Mgr.
Mickey Hulstrom, Community Services Mgr.
Tim Latham, Superintendent

WELCOME TO HUMBOLDT COMMUNITY SERVICES DISTRICT.

Humboldt Community Services District is a public tax supported utility formed in 1952 under the State Community Services District Code. The District is governed by a five member Board of Directors elected to four year terms. The Board of Directors meets on the second and fourth Tuesdays of each month at 5:00 p.m. in the District offices located at 5055 Walnut Drive.

Services authorized by the voters of the District are water, sewer, and street lighting. Water and sewer services are funded by direct service charges. Street lighting service is funded by property tax revenues.

Should you have any service or billing questions please contact our Customer Service Department during business hours Monday-Friday 8:00 a.m. to 5:00 p.m. After business hours or in an emergency where property damage may result, please call the office and follow the automated phone instructions to reach an On-Call Serviceman.

WATER AND SEWER SERVICE DEPOSIT AND FEE SUMMARY

DEPOSITS (effective 7/1/2017):

New accounts will be required to pay a Security Deposit as outlined below unless the customer has had prior service showing timely payments with the District within the previous 2 years or a good payment history with another utility for 1 year.

<u>A.</u>	<u>Single Family Residential</u>	<u>Amount</u>
(1)	Water & Sewer	\$200.00
(2)	Water Only	\$100.00
(3)	Sewer Only	\$100.00

B. Multiple Family Units and Commercial will be quoted by a Customer Service Representative.

DEPOSIT REFUNDS are applied to the account after one year of current monthly payments (account must be kept current, no late notices), or when the account is closed, whichever comes first.

SERVICE CHARGES: \$35.00 to initiate a new customer account.

SERVICE LINE RESPONSIBILITY

The District maintains service lines within the public right of way up to and including the water meters. Customers are responsible for the maintenance of lines including leak repairs between the meter and the house.

BILLING DATES

Depending on your residence location, you will be billed monthly per the schedule below.

- Cycle 1 (Pine Hill/Walnut)-within 5 days of the 5th.
- Cycle 2 (Humboldt Hill/Fields Landing/King Salmon) within 5 days of the 12th
- Cycle 3 (Worthington/Myrtle town) within 5 days of the 19th
- Cycle 4 (Cutten/Rosewood/Freshwater) within 5 days of the 26th

LATE PAYMENT POLICY

The vast majority of the District customers pay their bills on a timely basis. To protect those customers from special handling costs incurred with late payers or those who are actually shut off for non-payment, the following fee and/or deposits are charged for late payments only.

- A. Charges unpaid by the due date are subject to a 10% penalty.
- B. A Past Due fee of up to \$65.00 will be charged if the past due balance is not paid as stated on the 48 Hour Notice and a Customer Service Person is dispatched to discontinue service.
- C. If service is discontinued for non-payment the Security Deposit may be increased.

RATES (effective 7/1/2017)

The following rates are for most residential services. If any other information is needed, call the District office.

SEWER: Residential Sewer is billed monthly at a base rate of \$20.01 plus \$5.09 per HCF of water. Your average water use during the winter months (December – March) sets an upper limit on sewer charges based on water use.

WATER: Water Service Rates (monthly fixed service charge plus consumption):

<i>Base Rate</i>	<i>Base Rate</i>	<i>Consumption</i>
<i>For</i>	<i>For</i>	<i>Cost Per</i>
<u><i>5/8" meter</i></u>	<u><i>3/4" meter</i></u>	<u><i>HCF</i></u>
\$23.19 min.	\$33.67	\$3.56/HCF

HCF = One Hundred Cubic Feet which equals 748 Gallons