

## Humboldt Community Services District Water/Sewer Service Agreement

**SERVICE INFORMATION**

Type of Service: Commercial  Residential  Other  Number of units served:

Service Address: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**CUSTOMER INFORMATION**

Customer Name(s): \_\_\_\_\_

Name #1 \_\_\_\_\_

Name #2 \_\_\_\_\_

Driver License #: \_\_\_\_\_ State: \_\_\_\_\_ Birth Date: \_\_\_\_\_

S.S.#: \_\_\_\_\_

DL #1 \_\_\_\_\_

- -

DL #2 \_\_\_\_\_

- -

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Mailing Address (if different from Service Address): \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

Employer \_\_\_\_\_

Work Phone: \_\_\_\_\_

Relative or Friend \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Owner or Property Management \_\_\_\_\_

Phone: \_\_\_\_\_

By accepting and signing this Service Agreement, applicant agrees to comply with the Humboldt Community Service District Code and the Uniform Plumbing Code. HCSD retains sole ownership of all pipe and fittings from the water main up to and including the meter and water valve located in the meter box, which is for District use only: damage caused by unauthorized use resulting in repairs may be billed to the customer. Customer is responsible for the service line beyond the meter, including consumption due to leaks. Applicant (Customer) agrees to accept such conditions of pressure and service as provided by the distribution system at service location and to hold HCSD harmless for damages arising out of low or high pressure conditions or interruptions of service, including pressure below 20 psi.

Applicant (Customer) agrees to pay all charges within 30 days after billing date up through the date termination of services is requested. Late payments are subject to a penalty and/or interest. HCSD reserves the right to terminate services in the event of non-payment, which may result in additional deposit and fees.

Is there a private well or improved spring on or serving this property?    **Yes**     **No**

New Account Fee \$35.00 is billed to account      Water Deposit \$100 + Sewer Deposit \$100 = Total Due: \$200.00  
Checks are made payable to: **H.C.S.D.** or **pay online at [www.humboldtcsd.org](http://www.humboldtcsd.org)**

Signature \_\_\_\_\_

\_\_\_\_\_ Date

Spouse/Co-Tenant Signature \_\_\_\_\_

\_\_\_\_\_ Date

Please return the completed and signed agreement to us via one of the following options:

Mail: P.O. Box 158, Cutten, CA 95534 / FAX: (707) 443-0818 / Deliver to District Office: 5055 Walnut Drive, Eureka

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All valves must be closed before service can be turned on at the property. The District representatives will turn the water service back off if it appears that water continues to run somewhere in the house or on the property.

**Water Backflow Device may be required:** If a private spring or well, water holding tank, private water booster station, landscape sprinkler system or fire sprinkler system exists on the property, a water backflow prevention device will be required according to the California Administrative Code, Title 17, Article 3, Section 7603.

**Security Deposit:** The security deposit will be refunded to your account after 1 year of on-time payments or when the account is closed, whichever comes first. An additional security deposit may be required if service is discontinued for nonpayment.

**Returned Check Fee:** Checks returned by the payer's bank (for insufficient funds, closed account, stop payments, etc.) must be redeemed in cash, money order or cashier's check for the full amount plus \$20.00 service fee.

**Monthly Billing:** Utility accounts are billed every month and are due upon presentation. The bill becomes delinquent 20 days after the billing date and subject to a 10% penalty. If payment is not received after 45 days from the billing date, a final notice will be mailed indicating a service discontinuation date for nonpayment. If payment is not received after 60 days from the billing date, service will be discontinued. Payment to restore service that has been discontinued for nonpayment will include all past due charges, current charges, penalties, and a reconnection fee (\$40 for the first occurrence, \$65 each occurrence thereafter).