



**HUMBOLDT COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
REGULAR SCHEDULED MEETING**

**AGENDA**

**DATE: Tuesday, October 22, 2024**

**TIME: 5:00 p.m.**

**LOCATION: 5055 Walnut Drive, Eureka, CA**

*The HCSD Boardroom is open to the public during open session segment(s) of the meeting. This meeting will also be held by Zoom video/teleconference, per Government Code Section 54953(b). If a member of the public cannot attend in person and would like to speak on an agenda item including Public Participation, please join through the Zoom website (<https://zoom.us>) by entering Meeting ID 867 4479 5850 and Passcode 197244. Access may also be achieved via telephone only by dialing 1-669-900-9128.*

**A. ROLL CALL**

Directors Benzonelli, Gardiner, Hansen, Matteoli, Ryan

**B. PLEDGE OF ALLEGIANCE**

**C. CONSENT CALENDAR**

- 1. Approval of October 22, 2024 Agenda *Pgs. 1-2*
- 2. Approval of Minutes of the Regular Meeting of October 8, 2024 *Pgs. 3-6*

**D. REPORTS**

- 1. General Manager
  - a) District Update *Pgs. 7-9*
- 2. Finance Department
  - a) September 2024 Budget Statement *Pgs. 11-21*
- 3. Engineering
  - a) Update *Pgs. 23*
- 4. Planning
  - a) Update *Pgs. 25*
- 5. Legal Counsel

6. Director Reports

7. Other

**E. PUBLIC PARTICIPATION**

Members of the public may comment on items not on the agenda. Please use the information above to participate via Zoom. The Board requests that speakers please state their name and where they are from, be concise, and limit communications to 3 to 5 minutes. After all oral communications, the Board or staff may choose to briefly respond with information in response to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion, or action, will be placed on a future agenda.

**F. NEW BUSINESS**

1. Consideration of Adopting Ordinance No 2024-02 Adopting Chapter Section 2.01.090 Exhaustion of Administrative Remedies for Challenges to Fees, Charges, and Assessments on Real Property; First Reading and Public Hearing *Pgs. 27-33*
2. Consideration of Bid Results and Award of Contract for the Rehabilitation of the Donna Drive Water Storage Tank Project. *Pgs. 35-71*

**G. CLOSED SESSION**

1. Pursuant to Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

**H. ADJOURNMENT**

Next Res: 2024-10  
Next Ord: 2024-03

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Robert Christensen at (707) 443-4558, ext. 210 or by email at [asm@humboldtcsd.org](mailto:asm@humboldtcsd.org). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102 – 35.104 ADA Title II).

Pursuant to §54957.5(a) of the California Government Code, any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday (holidays excepted) during regular business hours.

DRAFT - MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in Regular Session at 5:00 p.m. on Tuesday, October 8, 2024, at 5055 Walnut Drive, Eureka, California with public participation available via Zoom tele/video conference.

**A. CALL TO ORDER AND ROLL CALL**

Present upon roll call were Directors Benzonelli, Hansen and Ryan. Staff in attendance: General Manager Williams (GM), Finance Manager Montag (FM), Assistant Engineer Rawal (AE), and Utility Services Planner McNeill (USP)

*Director Matteoli joined remotely due to illness.*

**B. PLEDGE OF ALLEGIANCE**

President Benzonelli invited those present to join in the Pledge of Allegiance.

**C. CONSENT CALENDAR**

1. Approval of October 8, 2024 Agenda
2. Approval of Minutes of the Regular Meeting of September 24, 2024

DIRECTOR HANSEN MOVED, SECONDED BY DIRECTOR RYAN TO ACCEPT AND APPROVE THE OCTOBER 8, 2024 CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MATTEOLI RYAN  
NOES: NONE

**D. REPORTS**

1. General Manager
  - a) District Update

GM noted that the new Water Year began on October 1 and that Water Professionals Appreciation Week is October 5-13. GM provided follow-up on legislative efforts to provide water rate relief. California Senator Padilla introduced legislation in February 2024 to establish a permanent Low-Income Household Water Assistance Program (LIHWAP); a companion bill was also introduced in the House of Representatives. To date, no hearings on the proposed legislation have been scheduled. In 2022, California State Senator Bill Dodd authored Senate Bill (SB) 222 to create a permanent water rate assistance program in California. SB 222 was vetoed by Governor Newsom. Private water utility companies in the state of California may collect a surcharge to provide rate relief to customers similar to the CARE program operated by electric utilities.

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Special Districts are prohibited from following a similar model to provide low-income rate relief due to Proposition 218 requirements. The District's open enrollment period for its Health insurance plan begins October 18<sup>th</sup>. Board members interested in making changes to their plan may contact the Board Secretary for assistance.

The District's new website went live on Sunday, October 6. The website is compliant with the Americans with Disabilities Act and includes an emergency notification system.

2. Finance Department

a) September 2024 Check Register

FM reported that the September Check Register included payments to GHD Engineering for grant writing assistance, the purchase of solar panels for the new SCADA system, a shipment of automated meters, and work on the Hoover Street Lift Station flood protection project.

3. Engineering

a) Update

On September 22<sup>nd</sup> a mainline break occurred on John Hill Road. The District responded immediately and discovered a circumferential crack on a six-inch asbestos cement line. The District repaired the damage and maintained positive pressure throughout the repair. The Foxwood Sewer Lift Station pump has been replaced. Final design plans are approved for the Doctor's Office Lane Sewer Rehabilitation Project and the Walnut Drive Earthquake Recovery Project. The Donna Drive Tank Rehabilitation bid process has concluded. The District received four bids and anticipates awarding the bid on October 28, 2024. An update was provided on the Edgewood Leak that occurred on September 24. The leak was determined to be a pinhole puncture in a polyethylene service line. District staff used a line puller to replace the line and installed a new angle meter stop.

4. Planning

a) Update

USP reported on the District's fill dirt program which provides ratepayers up to 49.9 cubic yards of fill dirt that is collected from project sites throughout the District. The staff has been setting construction hydrant meters at various locations throughout the District. Construction hydrant meters track contractor's water use at construction sites for billing purposes and to account for water loss.



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5. Legal Counsel

No report.

6. Director Reports

No report.

**E. PUBLIC PARTICIPATION**

None.

**F. NEW BUSINESS**

1. Presentation: Measure O: Humboldt County Roads, 911 Emergency Response Measure

GM introduced Tom Matson, Humboldt County Public Works Director and Sean Quincey Humboldt County Deputy Administrative Officer.

Public Works Director Matson and Deputy Administrative Officer Quincey presented Measure O which will increase the Humboldt County Transaction and Use (Sales) Tax by one percent from 7.75-8.75. The measure was placed on the ballot for the November 5 election by an unanimously supported resolution of the Board of Supervisors. The revenue from the measure is expected to raise over 24 million dollars annually which is intended to fund road improvements and bus services, prepare infrastructure for future disasters, and improve emergency response times. The presenters noted that the County has had significantly more disasters affecting its road system and that the County does not always qualify for state and federal emergency funding. The additional revenue allows the county to qualify for funding from the state available to self-help counties by generating the revenue necessary to supply the granting agencies' match funds requirements.

**G. OLD BUSINESS**

1. Consideration of Adopting Ordinance No. 2024-01 Modifying District Code Section 7.08.020 Adjustments to High Water Bills Caused by Customer Leaks; Second Reading and Public Hearing

GM reported that at the September 24<sup>th</sup> meeting, the Board held the initial public hearing and unanimously voted to proceed to a second hearing and adoption of the ordinance. The proposed ordinance will adjust the District's leak relief policy

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by reducing the eligibility level from 300% to 200% of the ratepayer's usage; requiring that the ratepayer provide proof that the leak has been repaired; increasing the eligible duration for leak relief to two months; increase the frequency of eligibility from once every 5 years to once every three years; require that the ratepayer's account be in good standing; allows a ratepayer to be eligible for an additional leak adjustment within the 36 months if a larger leak occurs; and caps the maximum amount of leak relief available within 36 months to \$1,000. It was noted that although Director Gardiner was absent he expressed support of the ordinance before the meeting.

Director Benzonelli opened the public hearing at 6:05 p.m.

IT WAS THEN MOVED BY DIRECTOR HANSEN, SECONDED BY DIRECTOR RYAN, TO WAIVE READING AND ADOPT ORDINANCE 2024-01 MODIFYING DISTRICT CODE SECTION 7.08.020 ADJUSTMENTS TO HIGH WATER BILLS CAUSED BY CUSTOMER LEAKS

PUBLIC COMMENT: None

Director Benzonelli closed the public hearing at 6:07 p.m.

MOTION PASSES UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MATTEOLI, RYAN  
NOES: NONE

**H. ADJOURNMENT**

There being no further business, IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR HANSEN, TO ADJOURN. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MATTEOLI, RYAN  
NOES: NONE

THE BOARD ADJOURNED ITS REGULAR MEETING OF OCTOBER 8, 2024 AT 6:08 P.M.

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Submitted, Board Secretary

# Humboldt Community Services District

*Dedicated to providing high quality, cost effective water and sewer service for our customers*

## MEMORANDUM

TO: Board of Directors

FROM: Terrence Williams, General Manager

DATE: October 18, 2024

SUBJECT: General Manager Report for October 22, 2024 Board Meeting

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### Imagine a Single Day Without Water

A decade ago, The Value of Water Campaign launched an initiative to help all Americans become advocates for the water systems that sustain us and allow our communities to thrive. Now in its tenth year, Imagine a Day Without Water continues to serve as a powerful opportunity for us to come together and call for the responsible management, funding, and protection of our most precious resource.



**Figure 1:** Tenth annual Imagine a Day Without Water campaign graphic. Image credit US Water Alliance ([uswateralliance.org](http://uswateralliance.org))

On October 17, I tried to imagine a day without water. I imagined getting up in the morning without coffee. That's about as far as I was able to get, I just couldn't imagine a day without water. I encourage you to try to think about all of the parts of your life that water touches; and then imagine doing without. Now, please take a moment to be grateful for all of the people, past and present, that bring this invaluable resource our to homes, day in and day out.

### ACWA, ACWA, ACWA (and JPIA)

The Association of California Water Agencies (ACWA) is the largest coalition of public water agencies in California. ACWA brings water together by uniting around the policy and legislative interests of a diverse array of members, who supply water to cities, homes, farms and businesses in every corner of the state. There are a few events on the near horizon that I want to bring your attention to. On October 30, Marin Water is hosting an exclusive behind the scenes tour of critical infrastructure for ACWA members. The event includes a guided

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Physical Address: 5055 Walnut Drive, Eureka, CA 95503

tour of critical portions of the Mt. Tamalpais Watershed, Marin Water's San Geronimo Treatment Plant and Alpine Dam. This is an opportunity to network with northern California water professionals and elected officials, the ACWA Region 1 Board of Directors and the Executive Leadership of ACWA.

In early December (3-5) ACWA is hosting their annual Fall Conference and Expo. This year, the event will be held in Palm Desert. The agenda includes meetings of the various ACWA committees including the Local Governance, Finance, Agriculture, Water Quality and Legal Affairs committees as well as JPIA. The program sessions will include discussions on food production, weather forecasting and preparation for drought and flood, succession planning, low-income rate assistance and more. There will also be round table discussions, networking opportunities and presentations from industry experts and ACWA executives.

During the Fall Conference, there will be a publicly noticed Membership Meeting where ACWA business will be conducted. Of special import is the proposed adoption of the Amended and Restated Bylaws of ACWA. In order to vote, the District must designate a voting representative and alternate, and one of these individuals must attend the Fall Conference in person. A letter from Dave Eggerton, ACWA's Executive Director regarding this Membership Meeting is included in this Board packet. For more information about the amended Bylaws, the Fall Conference or the Marin Critical Infrastructure Tour or designating a voting representative, please reach out to me.

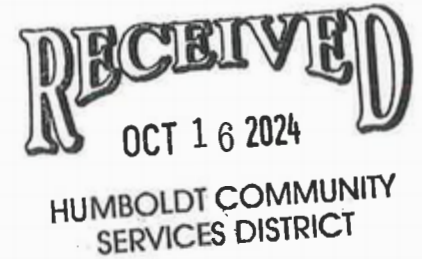
ACWA's Joint Powers Insurance Authority (JPIA) will be hosting their fall membership summit on December 2 and 3 in Palm Desert.. This dovetails with the ACWA Fall Conference and Expo. Ahead of the Membership Summit, the ACWA-JPIA CEO, Adrienne Beatty, will be presenting to the HCSD Board at our November 12<sup>th</sup> meeting. She will be talking about the JPIA Risk Pool. Please come prepared to receive that presentation and ask any questions you may have regarding JPIA and their services.



# MEMORANDUM

Via U.S. Mail and Electronic Mail

**TO:** ACWA Member Agency Board Presidents and General Managers  
**CC:** ACWA Board of Directors  
**FROM:** Dave Eggerton, ACWA Executive Director  
**DATE:** October 8, 2024  
**SUBJECT:** Notice of Membership Meeting — December 4



A Membership Meeting will be held at ACWA’s 2024 Fall Conference & Expo to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies. The in-person meeting will be held on **Wednesday, December 4 at 1:30 p.m.** at the Main Stage in the Springs Ballroom F & G at the JW Marriott Desert Springs Resort & Spa, Palm Desert.

Each member agency is entitled to one vote that will be cast by its authorized voting representative. Member agencies must designate their voting representative and alternate by submitting the attached Voting Representative Form by **Monday, November 25.**

### Important Next Steps

1. **Designate your voting representative:** Fill out the attached Voting Representative Form by Monday, November 25.
2. **Review the proposed Amended and Restated Bylaws:** These are available online at [www.acwa.com](http://www.acwa.com).
3. **Have your designated voter pick up their keypad:** During ACWA’s Fall Conference & Expo, have your designated voter go to the ACWA Membership Meeting Check-in Desk on **Wednesday, December 4, between 9 a.m. and noon** to sign in and pick up their voting keypad. If your voting representative does not get a keypad by noon, they will not be able to vote. ACWA staff will also be available at the desk to answer questions.
4. **Have your designated voter attend the Membership Meeting:** Make sure your designated voter takes their keypad to the Membership Meeting on December 4 at 1:30 p.m. The voting representative must be present to vote.

More information on the proposed Amended & Restated Bylaws, voting process and next steps is available at [www.acwa.com](http://www.acwa.com). If you have any questions regarding the proposed Amended and Restated Bylaws or the voting process, please contact Senior Clerk of the Board Donna Pangborn at 916-669-2425 or [donnap@acwa.com](mailto:donnap@acwa.com)

SACRAMENTO 980 9th Street, Suite 1000, Sacramento, CA 95814 • (916) 441-4545  
 WASHINGTON, D.C. 400 North Capitol Street NW, Suite 357, Washington, DC 20001 • (202) 434-4760  
[www.acwa.com](http://www.acwa.com)

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**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**FOR ENTIRE DISTRICT**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
<b>OPERATING REVENUE</b>							
Metered Water Sales	6,115,000	579,459	1,611,151	1,528,750	82,401	5.4	
Sewer Service Charges	8,315,000	693,357	1,986,311	2,078,750	(92,439)	(4.4)	
Water & Sewer Construction Fees	66,000	-	11,090	16,500	(5,410)	(32.8)	1
Account Fees	75,000	10,088	31,504	18,750	12,754	68.0	
Inspection Fees	700	464	464	175	289	165.2	1
Reimbursable Maintenance Fees	1,600	-	-	400	(400)	(100.0)	1
Miscellaneous	2,000	230	314	500	(186)	(37.3)	1
<b>TOTAL OPERATING REVENUE</b>	<b>14,575,300</b>	<b>1,283,598</b>	<b>3,640,807</b>	<b>3,643,825</b>	<b>(3,018)</b>	<b>(0.1)</b>	
<b>NON-OPERATING REVENUE</b>							
Capital Connection Fees	285,000	-	30,491	71,250	(40,759)	(57.2)	1
Interest/General	80,000	35,326	109,991	20,000	89,991	450.0	2
Discounts Earned	1,750	177	335	438	(102)	(23.3)	1
Sales: Fixed Assets/Scrap Metal	2,000	-	-	500	(500)	(100.0)	1
Bad Debt Recovery	3,000	-	50	750	(700)	(93.3)	1
Property Taxes & Assessments	450,000	-	-	112,500	(112,500)	(100.0)	1
<b>TOTAL NON-OPERATING REVENUE</b>	<b>821,750</b>	<b>35,503</b>	<b>140,867</b>	<b>205,438</b>	<b>(64,570)</b>	<b>(31.4)</b>	<b>1</b>
<b>TOTAL DISTRICT REVENUE</b>	<b>15,397,050</b>	<b>1,319,101</b>	<b>3,781,674</b>	<b>3,849,263</b>	<b>(67,589)</b>	<b>(1.8)</b>	
<b>OPERATING EXPENSES</b>							
Wages Direct	1,950,000	139,899	452,656	487,500	34,844	7.1	
Benefits: PERS	550,000	16,498	377,411	137,500	(239,911)	(174.5)	3
State Unemploy Ins	-	-	-	-	-	-	
Group Ins	1,265,000	94,129	277,941	316,250	38,309	12.1	
Workers Comp Ins	31,000	-	-	7,750	7,750	100.0	
FICA/Medicare	141,000	10,783	35,186	35,250	64	0.2	
Misc Benefits	640	80	(660)	160	820	512.5	
<b>Total Wages and Benefits</b>	<b>3,937,640</b>	<b>261,389</b>	<b>1,142,535</b>	<b>984,410</b>	<b>(158,125)</b>	<b>(16.1)</b>	<b>3</b>
Less: wages & ben charged to Capital Proj.	(300,000)	(30,498)	(74,745)	(75,000)	(255)	0.3	
<b>Total Operating Wages and benefits</b>	<b>3,637,640</b>	<b>230,891</b>	<b>1,067,791</b>	<b>909,410</b>	<b>(158,381)</b>		
Water Purchase HBMWD	1,175,000	97,568	286,428	293,750	7,322	2.5	
Water Purchase Eureka	850,000	60,968	186,379	212,500	26,121	12.3	
Sewage Treatment Operations & Maint.	1,900,000	168,480	505,440	475,000	(30,440)	(6.4)	
Water/Sewer Analysis	10,000	425	1,941	2,500	559	22.4	
Supplies/ Construction	160,000	11,602	35,114	40,000	4,886	12.2	
Supplies/ Office-Administration	15,000	2,072	4,107	3,750	(357)	(9.5)	
Supplies/ Engineering	1,500	114	574	375	(199)	(53.1)	4
Supplies/ Maintenance	110,000	1,868	25,448	27,500	2,052	7.5	
Invoicing	60,000	4,974	16,381	15,000	(1,381)	(9.2)	
Temporary Labor	44,500	19,102	39,489	11,125	(28,364)	(255.0)	5
Repairs & Maintenance/Trucks	63,000	1,944	14,369	15,750	1,381	8.8	
Equipment Rental	2,000	1,475	1,475	500	(975)	(195.0)	6
Building & Grounds Maintenance	30,000	6,838	13,919	7,500	(6,419)	(85.6)	7
Electrical Power	500,000	36,823	119,213	125,000	5,787	4.6	
Street Lights	105,000	6,358	19,273	26,250	6,977	26.6	
Telephone	16,000	1,078	3,563	4,000	437	10.9	
Postage	850	-	2,500	213	(2,288)	(1,076.5)	8
Freight	1,000	22	362	250	(112)	(44.8)	9
Chemicals	12,000	703	3,330	3,000	(330)	(11.0)	10
Liability Insurance	100,500	1,601	47,225	25,125	(22,100)	(88.0)	11
Legal	70,000	990	1,935	17,500	15,565	88.9	
Accounting	15,000	8,326	17,989	3,750	(14,239)	(379.7)	12

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**FOR ENTIRE DISTRICT**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
Engineering	1,000	864	1,803	250	(1,553)	(621.4)	20
Other Professional Services	93,000	-	5,818	23,250	17,432	75.0	
Bank Service Charges	15,000	1,655	5,354	3,750	(1,604)	(42.8)	13
Transportation	75,000	6,634	18,154	18,750	596	3.2	
Office Equip. Maintenance	4,300	377	2,247	1,075	(1,172)	(109.0)	14
Computer Software Maintenance	39,500	160	29,976	9,875	(20,101)	(203.6)	15
Memberships & Subscriptions	31,000	20,921	23,658	7,750	(15,908)	(205.3)	16
Bad Debts & Minimum Balance Writeoff	32,000	(4)	(4)	8,000	8,004	100.1	
Conference & Continuing Ed	28,000	441	791	7,000	6,209	88.7	
Certifications	5,500	-	2,776	1,375	(1,401)	(101.9)	17
State/County & LAFCO Fees and Charges	57,500	-	-	14,375	14,375	100.0	
Hydraulic Water Model Maintenance	2,000	-	-	500	500	100.0	
Elections Expense	20,000	-	-	5,000	5,000	100.0	
Human Resources	25,500	120	2,150	6,375	4,225	66.3	
Miscellaneous	10,000	(1)	(30)	2,500	2,530	101.2	
Director's Fees	16,000	1,200	3,100	4,000	900	22.5	
<b>TOTAL OPERATING EXPENSES</b>	<b>9,334,290</b>	<b>696,588</b>	<b>2,510,037</b>	<b>2,333,573</b>	<b>(176,465)</b>	<b>(7.6)</b>	
<b>LONG TERM DEBT PAYMENTS</b>							
Safe Drinking Water Bond	-	-	-	-	-	-	
2012 CIP & Refi.	177,600	-	88,800	44,400	(44,400)	(100.0)	18
Davis-Grunsky Loan	6,050	-	-	1,513	1,513	100.0	18
VacCon Truck Loan	117,441	-	117,441	29,360	(88,081)	(300.0)	18
2014 Wastewater Revenue Bonds	486,575	-	-	121,644	121,644	100.0	18
<b>TOTAL LONG TERM DEBT PAYMENTS</b>	<b>787,666</b>	<b>-</b>	<b>206,241</b>	<b>196,917</b>	<b>(9,324)</b>	<b>(4.7)</b>	
<b>CAPITALIZED EXPENDITURES</b>							
Vehicles, Rolling Stock & Equipment	129,500	66,600	138,952	32,375	(106,577)	(329.2)	19
Building, Yard & Paving Improvements	395,000	34,322	38,172	98,750	60,578	61.3	
Capital Improvements Water	2,105,700	126,418	236,485	526,425	289,940	55.1	
Capital Improvements Sewer	2,096,500	30,635	111,236	524,125	412,889	78.8	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>4,726,700</b>	<b>257,976</b>	<b>524,846</b>	<b>1,181,675</b>	<b>656,829</b>	<b>55.6</b>	
<b>OTHER</b>							
City of Eureka Projects:							
Treatment Plant	698,000	-	-	174,500	174,500	100.0	
<b>TOTAL City of Eureka Projects</b>	<b>698,000</b>	<b>-</b>	<b>-</b>	<b>174,500</b>	<b>174,500</b>	<b>100.0</b>	
Interfund Transfers In	-	-	-	-	-	-	
Interfund Transfers Out	-	-	-	-	-	-	
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>(149,606)</b>	<b>364,537</b>	<b>540,550</b>	<b>(37,402)</b>	<b>577,952</b>	<b>1,545.3</b>	



**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**SUMMARY BUDGETARY STATEMENT OF REVENUE AND EXPENSES**  
**FOR ENTIRE DISTRICT**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to Date	Y.T.D. Variance Actual to Budget	% Variance
<b>OPERATING REVENUE &amp; EXPENSES</b>						
TOTAL OPERATING REVENUE	14,575,300	1,283,598	3,640,807	3,643,825	(3,018)	(0.1)
TOTAL OPERATING EXPENSES	(9,334,290)	(696,588)	(2,510,037)	(2,333,573)	(176,465)	(7.6)
NET SURPLUS/(DEFICIT) FROM OPERATIONS	5,241,010	587,010	1,130,769	1,310,253	(179,483)	(13.7)
<b>NON-OPERATING REVENUE &amp; EXPENSES</b>						
TOTAL NON-OPERATING REVENUE	821,750	35,503	140,867	205,438	(64,570)	(31.4)
TOTAL LONG TERM DEBT SERVICE	(787,666)	-	(206,241)	(196,917)	(9,324)	(4.7)
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	5,275,094	622,513	1,065,396	1,318,774	(234,729)	(17.8)
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(4,726,700)	(257,976)	(524,846)	(1,181,675)	656,829	55.6
CITY of EUREKA PROJECT REIMBURSEMENT	(698,000)	-	-	(174,500)	174,500	100.0
NEW DEBT ISSUE						
NET INTERFUND TRANSFERS IN/OUT		-	-			
BUDGET SURPLUS (DEFICIT)	<u>(149,606)</u>	<u>364,537</u>	<u>540,550</u>	<u>(37,402)</u>	<u>577,952</u>	<u>1,545.3</u>

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**Water Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
<b>OPERATING REVENUE</b>						
Metered Water Sales	6,115,000	579,459	1,611,151	1,528,750	82,401	5.4
Water Construction Fees	45,000	-	6,274	11,250	(4,976)	(44.2)
Account Fees	40,000	5,750	17,957	10,000	7,957	79.6
Inspection Fees	-	-	-	-	-	-
Reimbursable Maintenance Fees	1,400	-	-	350	(350)	(100.0)
Miscellaneous	1,000	-	48	250	(202)	(80.8)
<b>TOTAL OPERATING REVENUE</b>	<b>6,202,400</b>	<b>585,209</b>	<b>1,635,430</b>	<b>1,550,600</b>	<b>84,830</b>	<b>5.5</b>
<b>NON-OPERATING REVENUE</b>						
Water Capital Connection Fees	190,000	-	16,792	47,500	(30,708)	(64.6)
Interest/General	40,000	17,663	54,995	10,000	44,995	450.0
Discounts Earned	1,000	101	191	250	(59)	(23.5)
Sales:Fixed Assets/Scrap Metal	1,000	-	-	250	(250)	(100.0)
Bad Debt Recovery	2,000	-	29	500	(472)	(94.3)
FW/MR Assessment	-	-	-	-	-	-
Other Non-Operating Revenue	-	-	-	-	-	-
<b>TOTAL NON-OPERATING REVENUE</b>	<b>234,000</b>	<b>17,764</b>	<b>72,007</b>	<b>58,500</b>	<b>13,507</b>	<b>23.1</b>
<b>TOTAL DISTRICT REVENUE</b>	<b>6,436,400</b>	<b>602,973</b>	<b>1,707,437</b>	<b>1,609,100</b>	<b>98,337</b>	<b>6.1</b>
<b>OPERATING EXPENSES</b>						
Wages Direct	905,000	66,096	217,652	226,250	8,598	3.8
Wages & Benefits: Allocated	742,820	36,690	277,684	185,705	(91,979)	(49.5)
Benefits: PERS	130,000	8,430	26,793	32,500	5,707	17.6
Group Ins	360,000	29,175	87,954	90,000	2,046	2.3
Workers Comp Ins	17,000	-	-	4,250	4,250	100.0
FICA/Medicare	65,000	5,051	16,632	16,250	(382)	(2.3)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	2,219,820	145,441	626,713	554,955	(71,758)	(12.9)
Less: wages & ben charged to Capital Proj.	(185,000)	(8,904)	(33,817)	(46,250)	(12,433)	26.9
Total Operating Wages and benefits	2,034,820	136,537	592,897	508,705	(84,192)	(16.6)
Water Purchase HBMWD	1,175,000	97,568	286,428	293,750	7,322	2.5
Water Purchase Eureka	850,000	60,968	186,379	212,500	26,121	12.3
Water Analysis	10,000	425	1,941	2,500	559	22.4
Supplies/ Construction	120,000	7,166	23,610	30,000	6,390	21.3
Supplies/Office-Administration	4,500	872	1,554	1,125	(429)	(38.2)
Supplies/ Engineering	500	65	327	125	(202)	(161.8)
Supplies/ Maintenance	52,500	1,162	12,826	13,125	299	2.3
Temporary Labor	22,250	10,888	22,509	5,563	(16,946)	(304.6)
Repairs & Maintenance/Trucks	35,000	1,108	6,193	8,750	2,557	29.2
Equipment Rental	1,000	841	841	250	(591)	(236.2)
Building & Grounds Maintenance	4,500	419	2,460	1,125	(1,335)	(118.7)
Electrical Power	280,000	23,963	77,397	70,000	(7,397)	(10.6)
Telephone	-	-	-	-	-	-
Postage	-	-	-	-	-	-
Freight	500	13	48	125	77	61.8
Chemicals	12,000	703	3,330	3,000	(330)	(11.0)
Engineering	-	492	1,028	-	(1,028)	-
Other Professional Services	25,000	-	-	6,250	6,250	100.0
Transportation	43,000	3,781	10,348	10,750	402	3.7
Office Equip. Maintenance	600	89	89	150	61	40.8
Computer Software Maintenance	21,000	-	16,084	5,250	(10,834)	(206.4)
Memberships & Subscriptions	1,500	186	1,746	375	(1,371)	(365.6)
Bad Debts & Minimum Balance Writeoff	10,000	(3)	(2)	2,500	2,502	100.1
Conference & Continuing Ed	10,000	295	494	2,500	2,006	80.2
Certifications	2,500	-	806	625	(181)	(29.0)
State/County & LAFCO Fees and Charges	30,000	-	-	7,500	7,500	100.0
Hydraulic Water Model Maintenance	2,000	-	-	500	500	100.0
Human Resources	2,500	68	182	625	443	70.8

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**Water Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Miscellaneous	1,000	-	6	250	244	97.7
General & Admin Expense Allocation	295,300	26,284	80,313	73,825	(6,488)	(8.8)
<b>TOTAL OPERATING EXPENSES</b>	<b>5,046,970</b>	<b>374,803</b>	<b>1,332,043</b>	<b>1,261,743</b>	<b>(70,301)</b>	<b>(5.6)</b>
<b>LONG TERM DEBT PAYMENTS</b>						
Safe Drinking Water Bond	-	-	-	-	-	-
2012 CIP & Refi.	-	-	-	-	-	-
Davis-Grunsky Loan	6,050	-	-	1,513	1,513	100.0
<b>TOTAL LONG TERM DEBT PAYMENTS</b>	<b>6,050</b>	<b>-</b>	<b>-</b>	<b>1,513</b>	<b>1,513</b>	<b>100.0</b>
<b>CAPITALIZED EXPENDITURES</b>						
Vehicles/Rolling Stock/Capital Equipment	-	-	-	-	-	-
Building & Yard Improvements	-	-	-	-	-	-
Capital Improvements Water	2,105,700	126,345	236,412	526,425	290,013	55.1
Engineering & Studies	-	-	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>2,105,700</b>	<b>126,345</b>	<b>236,412</b>	<b>526,425</b>	<b>290,013</b>	<b>55.1</b>
INTERFUND TRANSFERS IN	-	-	-	-	-	-
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>(722,320)</b>	<b>101,826</b>	<b>138,982</b>	<b>(180,580)</b>	<b>319,562</b>	<b>177.0</b>

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**Sewer Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
<b>OPERATING REVENUE</b>						
Sewer Service Charges	8,315,000	693,357	1,986,311	2,078,750	(92,439)	(4.4)
Sewer Construction Fees	21,000	-	4,816	5,250	(434)	(8.3)
Account Fees	35,000	4,338	13,547	8,750	4,797	54.8
Inspection Fees	700	464	464	175	289	165.2
Reimbursable Maintenance Fees	200	-	-	50	(50)	(100.0)
Miscellaneous	1,000	-	36	250	(214)	(85.6)
<b>TOTAL OPERATING REVENUE</b>	<b>8,372,900</b>	<b>698,159</b>	<b>2,005,147</b>	<b>2,093,225</b>	<b>(88,078)</b>	<b>(4.2)</b>
<b>NON-OPERATING REVENUE</b>						
Sewer Capital Connection Fees	95,000	-	13,699	23,750	(10,051)	(42.3)
Interest/General	40,000	17,663	54,995	10,000	44,995	450.0
Discounts Earned	750	76	144	188	(43)	(23.1)
Sales:Fixed Assets/Scrap Metal	1,000	-	-	250	(250)	(100.0)
Bad Debt Recovery	1,000	-	22	250	(229)	(91.4)
Other Non-Operating Revenue	-	-	-	-	-	-
<b>TOTAL NON-OPERATING REVENUE</b>	<b>137,750</b>	<b>17,739</b>	<b>68,860</b>	<b>34,438</b>	<b>34,423</b>	<b>100.0</b>
<b>TOTAL DISTRICT REVENUE</b>	<b>8,510,650</b>	<b>715,898</b>	<b>2,074,007</b>	<b>2,127,663</b>	<b>(53,656)</b>	<b>(2.5)</b>
<b>OPERATING EXPENSES</b>						
Wages Direct	565,000	41,007	137,779	141,250	3,471	2.5
Wages & Benefits: Allocated	742,820	36,690	277,684	185,705	(91,979)	(49.5)
Benefits: PERS	70,000	4,900	16,849	17,500	651	3.7
Group Ins	240,000	18,537	57,496	60,000	2,504	4.2
Workers Comp Ins	9,000	-	-	2,250	2,250	100.0
FICA/Medicare	41,000	3,133	10,526	10,250	(276)	(2.7)
Misc Benefits	-	-	-	-	-	-
<b>Total Wages and Benefits</b>	<b>1,667,820</b>	<b>104,267</b>	<b>500,334</b>	<b>416,955</b>	<b>(83,379)</b>	<b>(20.0)</b>
Less: wages & ben charged to Capital Proj.	(65,000)	(9,913)	(25,440)	(16,250)	9,190	(56.6)
<b>Total Operating Wages and benefits</b>	<b>1,602,820</b>	<b>94,354</b>	<b>474,894</b>	<b>400,705</b>	<b>(74,189)</b>	<b>(18.5)</b>
Sewage Treatment: Operating & Maint.	1,900,000	168,480	505,440	475,000	(30,440)	(6.4)
Sewer Analysis	-	-	-	-	-	-
Supplies/ Construction	40,000	4,436	11,504	10,000	(1,504)	(15.0)
Supplies/ Office-Administration	4,500	658	1,173	1,125	(48)	(4.2)
Supplies/ Engineering	500	49	247	125	(122)	(97.5)
Supplies/ Maintenance	52,500	706	12,621	13,125	504	3.8
Temporary Labor	22,250	8,214	16,980	5,563	(11,418)	(205.3)
Repairs & Maintenance/Trucks	28,000	836	8,176	7,000	(1,176)	(16.8)
Equipment Rental	1,000	634	634	250	(384)	(153.7)
Building & Grounds Maintenance	2,500	316	1,856	625	(1,231)	(196.9)
Electrical Power	110,000	6,135	20,315	27,500	7,185	26.1
Telephone	-	-	-	-	-	-
Postage	-	-	-	-	-	-
Freight	250	10	314	63	(252)	(402.8)
Legal	-	-	-	-	-	-
Engineering	-	372	775	-	(775)	-
Other Professional Services	28,000	-	-	7,000	7,000	100.0
Transportation	32,000	2,853	7,806	8,000	194	2.4
Office Equip. Maintenance	200	67	67	50	(17)	(34.0)
Computer Software Maintenance	15,000	-	12,133	3,750	(8,383)	(223.6)

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**Sewer Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Memberships & Subscriptions	1,500	140	1,317	375	(942)	(251.2)
Bad Debts & Minimum Balance Writeoff	22,000	-	-	5,500	5,500	100.0
Conference & Continuing Ed	10,000	147	297	2,500	2,203	88.1
Certifications	2,500	-	50	625	575	92.0
State/County & LAFCO Fees and Charges	7,500	-	-	1,875	1,875	100.0
Human Resources	2,500	52	138	625	487	78.0
Miscellaneous	1,500	(2)	2	375	373	99.3
General & Admin Expense Allocation	295,300	26,284	80,313	73,825	(6,488)	(8.8)
<b>TOTAL OPERATING EXPENSES</b>	<b>4,182,320</b>	<b>314,739</b>	<b>1,157,053</b>	<b>1,045,580</b>	<b>(111,473)</b>	<b>(10.7)</b>
<b>LONG TERM DEBT PAYMENTS</b>						
2014 Wastewater Revenue Bonds	486,575	-	-	121,644	121,644	100.0
2012 CIP & Refi.	177,600	-	-	44,400	44,400	100.0
VacCon Truck Loan	117,441	-	117,441	29,360	(88,081)	(300.0)
Debt Service: Allocated	-	-	-	-	-	-
<b>TOTAL LONG TERM DEBT PAYMENTS</b>	<b>781,616</b>	<b>-</b>	<b>117,441</b>	<b>195,404</b>	<b>77,963</b>	<b>39.9</b>
<b>CAPITALIZED EXPENDITURES</b>						
Vehicles/Rolling Stock/Capital Equipment	17,500	-	15,145	4,375	(10,770)	(246.2)
Building, Yard & Paving Improvements	5,000	-	-	1,250	1,250	100.0
Capital Improvements Sewer	2,096,500	76,820	164,446	524,125	359,679	68.6
Engineering & Studies	-	-	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>2,119,000</b>	<b>76,820</b>	<b>179,590</b>	<b>529,750</b>	<b>350,160</b>	<b>66.1</b>
<b>OTHER</b>						
City of Eureka Projects:						
Treatment Plant	698,000	-	-	174,500	174,500	100.0
Martin Slough	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>698,000</b>	<b>-</b>	<b>-</b>	<b>174,500</b>	<b>174,500</b>	<b>100.0</b>
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>729,714</b>	<b>324,339</b>	<b>619,922</b>	<b>182,429</b>	<b>437,494</b>	<b>(239.8)</b>

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**General Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
<b>OPERATING REVENUE</b>						
Interest (will be allocated to w/s @ y/e)	-	-	-	-	-	-
Miscellaneous	-	230	230	-	230	-
<b>TOTAL OPERATING REVENUE</b>	-	230	230	-	230	-
<b>NON-OPERATING REVENUE</b>						
Property Taxes	450,000	-	-	112,500	(112,500)	(100.0)
Insurance Rebate	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-
<b>TOTAL NON-OPERATING REVENUE</b>	450,000	-	-	112,500	(112,500)	(100.0)
<b>TOTAL DISTRICT REVENUE</b>	450,000	230	230	112,500	(112,270)	(99.8)
<b>OPERATING EXPENSES</b>						
Wages Direct	480,000	32,796	97,225	120,000	22,775	19.0
Benefits: PERS	350,000	3,169	333,770	87,500	(246,270)	(281.5)
State Unemploy Ins	-	-	-	-	-	-
Group Ins	665,000	46,417	132,492	166,250	33,758	20.3
Workers Comp Ins	5,000	-	-	1,250	1,250	100.0
FICA/Medicare	35,000	2,600	8,029	8,750	721	8.2
Misc Benefits	640	80	(660)	160	820	512.5
<b>Total Wages and Benefits</b>	1,535,640	85,061	570,855	383,910	(186,945)	(48.7)
Less: wages & ben charged to Capital Proj.	(50,000)	(11,682)	(15,488)	(12,500)	2,988	(23.9)
Less: Allocated to Water and Sewer Funds	(1,485,640)	(73,380)	(555,367)	(371,410)	183,957	(49.5)
<b>Total Unallocated Wages and Benefits</b>	-	-	-	-	-	-
Supplies/ Construction	-	-	-	-	-	-
Supplies/ Administration	6,000	542	1,380	1,500	120	8.0
Supplies/ Engineering	500	-	-	125	125	100.0
Supplies/ Maintenance	5,000	-	-	1,250	1,250	100.0
Invoicing	60,000	4,974	16,381	15,000	(1,381)	(9.2)
Web Payment Portal	-	-	-	-	-	-
Temporary Labor	-	-	-	-	-	-
Repairs & Maintenance/Trucks	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Building & Grounds Maintenance	23,000	6,103	9,603	5,750	(3,853)	(67.0)
Electrical Power	110,000	6,725	21,501	27,500	5,999	21.8
Street Lights	105,000	6,358	19,273	26,250	6,977	26.6
Telephone	16,000	1,078	3,563	4,000	437	10.9
Postage	850	-	2,500	213	(2,288)	(1,076.5)
Freight	250	-	-	63	63	100.0
Liability Insurance	100,500	-	43,346	25,125	(18,221)	(72.5)
Legal Services	70,000	990	1,935	17,500	15,565	88.9
Accounting	15,000	8,326	17,989	3,750	(14,239)	(379.7)
Engineering	1,000	-	-	250	250	100.0
Other Professional Services	40,000	-	5,818	10,000	4,182	41.8
Bank Service Charges	15,000	1,655	5,354	3,750	(1,604)	(42.8)
Transportation	-	-	-	-	-	-
Office Equip. Maintenance	3,500	221	2,091	875	(1,216)	(139.0)
Computer Software Maintenance	3,500	160	1,759	875	(884)	(101.0)
Memberships & Subscriptions	28,000	20,595	20,595	7,000	(13,595)	(194.2)
Bad Debts & Minimum Balance Writeoff	-	-	-	-	-	-
Conference & Continuing Ed	8,000	-	-	2,000	2,000	100.0

**HUMBOLDT COMMUNITY SERVICES DISTRICT**  
**BUDGETARY STATEMENT OF REVENUES AND EXPENSES**  
**General Fund**

**September 2024**

	Budgeted 2024-25	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Certifications	500	-	1,920	125	(1,795)	(1,436.0)
State/County & LAFCO Fees and Charges	20,000	-	-	5,000	5,000	100.0
Elections Expense	20,000	-	-	5,000	5,000	100.0
Human Resources	20,500	-	1,830	5,125	3,295	64.3
Miscellaneous	7,500	(1)	(40)	1,875	1,915	102.1
Director's Fees	16,000	1,200	3,100	4,000	900	22.5
General & Admin Expense Allocation	(590,600)	(52,568)	(160,627)	(147,650)	12,977	(8.8)
<b>TOTAL OPERATING EXPENSES</b>	<b>105,000</b>	<b>6,358</b>	<b>19,273</b>	<b>26,250</b>	<b>6,977</b>	<b>26.6</b>
<b>LONG TERM DEBT PAYMENTS</b>						
2014 PGE Energy Efficiency Loan	-	-	-	-	-	-
2012 CIP & Refi	-	-	88,800	-	(88,800)	-
New Financing	-	-	-	-	-	-
Less: Allocated to Water & Sewer Funds	-	-	-	-	-	-
<b>TOTAL LONG TERM DEBT PAYMENTS</b>	<b>-</b>	<b>-</b>	<b>88,800</b>	<b>-</b>	<b>(88,800)</b>	<b>-</b>
<b>CAPITALIZED EXPENDITURES</b>						
Vehicles/Rolling Stock/Capital Equipment	112,000	-	15,634	28,000	12,366	44.2
Building, Yard & Paving Improvements	390,000	34,322	38,172	97,500	59,328	60.8
Engineering & Studies	-	-	-	-	-	-
District Design Standards	-	-	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>502,000</b>	<b>34,322</b>	<b>53,806</b>	<b>125,500</b>	<b>71,694</b>	
<b>INTERFUND TRANSFER OUT</b>		<b>-</b>	<b>-</b>	<b>-</b>		
<b>BUDGET SURPLUS (DEFICIT)</b>	<b>(157,000)</b>	<b>(40,450)</b>	<b>(161,649)</b>	<b>(39,250)</b>	<b>(122,399)</b>	<b>311.8</b>

# Humboldt Community Services District

## Notes

September 2024

### Note 1 - Non Operating and Miscellaneous Revenue

Non-operating, Construction/Capacity Charges and Miscellaneous income occurs occasionally throughout the year, or at the very end of the fiscal year.

### Note 2 - Interest Income

Increase in Interest Income due to improved performance with funds held in CA CLASS JPA investment pool.

### Note 3 - Benefits - PERS

CalPERS UAL Payment submitted as lump sum instead of as monthly payments. Submitting annual PERS UAL payment as lump sum instead of in monthly installements provides the District with \$10,882.04 in cost savings.

### Note 4 - Supplies - Engineering

Primary source of cost over budget was for ink carttridges for Engineering Plotter. Expected expenditures for year are expected to be in line with budgeted amount.

### Note 5 - Temporary Labor

Increased use of temporary labor during summer months when District has increased need for labor. District staff opening has also resulted in additional use of temp labor. Temp Labor costs are expected to decline in future months. Additionally, overage in temporary labor is offset by reduction in direct wage expenses.

### Note 6 - Equipment Rental

Equipment rental expense is for rental of 60' boom lift for Dy pit cover maintenance and gutter cleaning.

### Note 7 - Buildings and Grounds Maintenance

In addition to normal expected expenditures, purchase of new ladders for Shop was made for \$2,181 in August. Additional expenses over budget in September due to disposal of dry pit debris and increase in Garbage service costs. Total Building and grounds maintenance expenditures for the year are projected to be approximately \$10,000 over budgeted amount. Overage is not projected to have significant impact on District finances.

### Note 8 - Postage

District purchased \$2,500 postage refill for District Postage meter. Such refills are infrequent, last occurring in FY 2023 and was not captured in budgeted amount. Overage compared to budget is not expected to have significant impact.

### Note 9 - Freight

Primary source of freight charges is for shipping to return pumps to manufacturer for repair. Overage compared to budget is not expected to impact District finances.

### Note 10 - Chemicals

Cost over budget due to purchase of larger quantity of sanitation chemicals in order to ensure District has adequate supply on hand. Expected cost for full fiscal year expected to be within budgeted amount.



Note 11 - Liability Insurance

Liability insurance for full year paid in July. Expected amount for full year is expected to be in line with budgeted amount

Note 12 - Accounting

Additional expenses due to finalizing prior year's audits. Cost for year are expected to be above budgeted amount, however overage is not predicted to have significant impact on District finances.

Note 13 - Bank Service Charges

Large balance previously in Bank account resulted in negation of service charges. New balance since transfer of funds to CA CLASS has resulted in Bank service charges no longer being negated, resulting in additional \$1,306.09 in bank service charges. Charges are more than offset by additional gains in interest earned.

Note 14 - Office Equipment Maintenance

Cost over budget due to conversion old District server into Backup Domain controller to ensure District computer system robustness

Note 15 - Computer Software Maintenance

Maintenance/Licensing fees for computer software is paid in one annual charge in July. Total expense for year is expected to be in line with annual budgeted amount.

Note 16 - Memberships and Subscriptions

ACWA Annual membership dues paid in September. Total costs for year are projected to be within budgeted amount.

Note 17 - Certifications

Cost in July due to CPR training for all District staff. Total cost for Fiscal Year is expected to be within budgeted amount.

Note 18 - Debt Service

Loan Payments are made throughout the year. The total expenditures by the end of the year will match budget amounts.

Note 19 - Vehicles, Rolling Stock & Equipment

Purchase of Sewer Push Camera, Truck Radio Repeater, Mower/Trailer, and SCADA System components. Total cost of Vehicle and Equipment purchases for Fiscal Year is expected to be above budgeted amount due to accelerated implementation of new SCADA system. Expenditures projected for future years will be reduced as a result. Overage is not expected to have significant impact on District finances.

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# Humboldt Community Services District

*Dedicated to providing high-quality, cost-effective water and sewer service for our customers*

## ENGINEERING MEMORANDUM

**To:** Board of Directors  
**From:** Kush Rawal, Assistant Engineer  
**Date:** October 18, 2024  
**Subject:** Assistant Engineer Progress Report for October 22, 2024 Board Meeting

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### **Fiscal Year 2025 CIP Progress**

The District's Operation and Maintenance department recently completed the Roth Court rehabilitation and pump replacement project. The original pumps have been servicing the sewer lift station since the late 80's and have well exceeded their useful lifespan. Two new 11-horsepower pumps were installed with a new discharge line to replace the existing rotting line. In addition to the pumps and discharge line, the rails were extended to improve the serviceability of the pumps. Finally, the existing valve vault was eliminated and accessible isolation valves were installed in the wet well so that flow for each pump can be isolated for future service and repair.

### **Brier Lane Tank Warranty Evaluation and Inspection**

The Brier Lane Tank rehabilitation project was completed in October 2023. District staff coordinated the one-year warranty evaluation and inspection of the Brier Lane Tank. The inspection took place the week of October 14, 2024 with Harper and Associates certified tank and coating inspector and the construction contractor, Farr Resources Development on sight to make repairs and to install cathodic protection. Brier Lane tank was drained to minimize inspection costs and give Farr Resources Development the ability to complete warranty repairs. The inspection of the tank revealed minor exterior and interior corrosion, insufficient chime caulking, incorrect bolting material, and metal shavings present in a section of the exterior coating which will need to be re-sanded and coated. The onsite inspector from Harper and Associates is currently compiling a complete list of repairs necessary to complete the warranty obligation. The District will withhold payment on final bid items and standard retention until the repairs are completed and the cathodic protection is installed to the satisfaction of the District and the design consultant. Farr construction completed all interior tank repairs to the satisfaction of the inspector in order to disinfect and put the tank back into service. The exterior repairs and cathodic protection installation will be completed at a future date, without putting the Brier Lane tank out of service.

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# Humboldt Community Services District

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*Dedicated to providing high quality, cost effective water and sewer service for our customers*

## MEMORANDUM

TO: Board of Directors

FROM: Brian McNeill, Utility Services Planner

DATE: October 18, 2024

SUBJECT: Utility Services Planner Report for October 22, 2024 Board Meeting

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In 2022, the US EPA released an addendum to the Lead and Copper Rule called the Lead and Copper Rule Revision (LCRR). The LCRR requires Public Water Systems to develop a Lead Service Lines (LSL) inventory. The mandate is to identify and inventory the material that the private water service lines connected to the public water distribution system are made from by October 16, 2024.

As previously mentioned, the development of the LSL inventory, in many cases, requires physical inspection of the private water service line. The private water service line is the portion of the waterline on private property between the water meter and the house. The EPA's LCRR requires the District to maintain a database for all water connections. Through the use of maps, historical records, and physical inspections the District was able to submit an inventory database to the US EPA by the October 16, 2024 deadline.

Dovetailing with this latest inventory, in 2018, District staff collected data for the water service line material from the main to the water meter as required by the US EPA. Through this latest inventory, all District service lines have been identified and most of the customer service lines have been identified. Through the process of compiling the inventory, no lead service lines have been found in the District. For the customer service lines that have not yet been inventoried, the District is required to send out a letter by November 15<sup>th</sup> to those properties notifying them that their private service line has not yet been inspected. By March of 2025, staff plans to have identified the remaining customer service lines.

The U.S. Environmental Protection Agency required the District to test the well water for Perfluoroalkyl and Polyfluoroalkyl Substance (PFAS) contamination. As part of this requirement, the sampling and testing was paid for by the State. The State's consultant, Geosyntec came out to the District this past June and collected raw water samples from both of the District's active water wells. Results of this testing has now been provided to the District, showing that no PFAS chemicals were detected.

All weekly bacteriological water quality samples were collected from throughout the District, and in addition, the required quarterly raw water sampling of the District's wells has been completed.

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# Humboldt Community Services District

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## AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: October 22, 2024

**AGENDA ITEM:** F.1

**TITLE:** Consideration of Ordinance 2024-02 Adopting Chapter Section 2.01.090 Exhaustion of Administrative Remedies for Challenges to Fees, Charges, and Assessments on Real Property

**PRESENTED BY:** Terrence Williams, General Manager

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### Recommendation:

Open public hearing for first reading of Ordinance 2024-02 Adopting Chapter Section 2.01.090: Make a motion to “Introduce, Waive Reading and Place on Agenda for Adoption Ordinance 2024-02 Adopting Chapter Section 2.01.090 Exhaustion of Administrative Remedies for Challenges to Fees, Charges, and Assessments on Real Property” Hear public comments, close public hearing, Roll Call Vote.

### Summary:

At the conclusion of the 2023/24 legislative session, Governor Newsom signed Assembly Bill (AB) 2257 Local government: property-related water and sewer fees and assessments: remedies.

The bill, which was supported by the Association of California Water Agencies (ACWA) and the California Special Districts Association (CSDA) establishes a procedure whereby a ratepayer must exhaust all administrative remedies to contest a new or increased fee or assessment for that ratepayer to be eligible to bring a lawsuit contesting the fee or assessment. The bill also authorizes public agencies to adopt exhaustion procedures. A ratepayer would be required to timely submit written comments that specify the grounds for alleging that the fees do not comply with Proposition 218 to challenge the fees in court.

Adopting the ordinance as presented codifies a procedure that requires issue exhaustion on Proposition 218 litigation by allowing the Board of Directors to hear the evidence and determine if the written objection warrants a clarification, a reduction or further review of a proposed fee, charge, or assessment.

### Fiscal Impact:

Unknown.

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**ORDINANCE NO. 2024-02**

**AN ORDINANCE OF  
THE HUMBOLDT COMMUNITY SERVICES DISTRICT  
ADOPTING CHAPTER SECTION 2.01.090 TO ARTICLE 2 OF THE HUMBOLDT  
COMMUNITY SERVICES DISTRICT CODE ADOPTING AN ADMINISTRATIVE  
REMEDIES PROCEDURE FOR CHALLENGES TO FEES, CHARGES, AND  
ASSESSMENT**

**WHEREAS**, the Humboldt Community Services District (District) provides water and sewer services to the residents of the District; and

**WHEREAS**, pursuant to section 61060 of the Government Code, the Board of Directors of the District has the authority to adopt by ordinance rules and regulations for the administration and operation of water and sewer services provided by the District; and

**WHEREAS**, on September 25, 2024 Assembly Bill (AB) 2257 *Local government: property-related water and sewer fees and assessments: remedies* was chaptered into law which would prohibit, if a local agency complies with specified procedures, a person or entity from bringing a judicial action or proceeding alleging noncompliance with the constitutional provisions for any new, increased, or extended fee or assessment, as defined, unless that person or entity has timely submitted to the local agency a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, as specified; and

**WHEREAS**, the Board of Directors has considered the staff report, supporting documents, public comment, and all appropriate information that has been submitted with this Ordinance; and

**WHEREAS**, all legal prerequisites to the adoption of the Ordinance have occurred.

**NOW THEREFORE, the Board of Directors of the Humboldt Community Services District ordains as follows.**

**Section 1. Recitals.** The above recitals are each incorporated by reference and adopted as findings by the Board of Directors.

**Section 2. Code Amendment.** Chapter 2.01.090 of the District Code is hereby adopted in its entirety as set forth in **Exhibit A** attached hereto and incorporated herein by the reference. Following approval of this Ordinance, without modifying the substance, the Board Secretary shall cause the Code amendments to be consistent in form and style with Article 2 of the District Code.

**Section 3. Limited Repeal.** Any provision of the District Code or appendices thereto that are inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance.

**Section 4. CEQA.** The ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty that there is no possibility that this Ordinance will have a significant adverse effect on the environment.

**Section 5. Severability.** If a section, subsection, sentence, clause, or phrase of this Ordinance is held to be unconstitutional, or contrary to the general or special laws of the United States or the State of California, the invalidity of such section, subsection, sentence, clause, or phrase shall not affect the remaining portions of this Ordinance.

**Section 6. Further Action.** The Board of Directors of the District is hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Ordinance.

**Section 7. Effective Date.** This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days of its passage, it or a summary of it, shall be published once, with the names of the members of District Board of Directors voting for and against the same in a newspaper of general circulation published in the County of Humboldt.

**INTRODUCED and FIRST READING CONDUCTED** at a regular meeting of the Board of Directors of the Humboldt Community Services District, on this 22nd day of October 2024 by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

APPROVED:

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Heidi Benzonelli, President  
Board of Directors

ATTEST:

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Robert Christensen, Board Secretary

**SECOND READING CONDUCTED, PASSED, and ADOPTED** at a regular meeting of the Board of Directors of the Humboldt Community Services District, on this \_\_\_\_ day of \_\_\_\_\_, 2024 by the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Heidi Benzonelli, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Robert Christensen, Board Secretary

**Chapter 2.01.090 Exhaustion of Administrative Remedies for Challenges to Fees, Charges, and Assessments on Real Property**

2.01.090.1 Scope. The duty to exhaust administrative remedies imposed by this chapter extends to:

1. Any fee or charge subject to article XIII C or XIII D of the California Constitution
2. Any assessment on real property levied by the District, and
3. The methodology used to develop and levy such a fee, charge, or assessment.

2.01.090.2 Definitions. For the purpose of this chapter, the following terms, phrases, words; and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “Hearing” as used in this section means the hearing referenced in paragraph D of subsection 2.01.090.6 in this chapter

2.01.090.3 Duty to Exhaust Issues. No person may bring a judicial action or proceeding alleging noncompliance with the California Constitution or other applicable law for any new, increased, or extended fee, charge, or assessment levied by the District unless that person submitted to the Board Secretary a timely, written objection to that fee, charge, or assessment specifying the grounds for alleging noncompliance. The issues raised in any such action or proceeding shall be limited to those raised in such an objection unless a court finds the issue could not have been raised in such an objection by those exercising reasonable diligence.

2.01.090.4 Procedures. The District shall:

- A. Make available to the public any proposed fee, charge, or assessment to which this section is to apply no less than 45 days before the deadline for a ratepayer or assessed property owner to submit an objection pursuant to paragraph 4 of this subsection D.
- B. Post on its internet website a written basis for the fee, charge, or assessment, such as a cost of service analysis or an engineer’s report, and include a link to the internet website in the written notice of the Hearing, including, but not limited to, a notice pursuant to subdivision (c) of Section 4 or paragraph (1) of subdivision (a) of Section 6 of Article XIII D of the California Constitution.
- C. Mail the written basis described in paragraph 2 of this subsection D to a ratepayer or property owner on request.

ORDINANCE 2024-02: EXHIBIT A

- D. Provide at least 45 days for a ratepayer or assessed property owner to review the proposed fee or assessment and to timely submit to the Board Secretary a written objection to that fee, charge, or assessment that specifies the grounds for alleging noncompliance. Any objection shall be submitted before the end of the public comment portion of a Hearing on the rate, charge, or assessment.
- E. Include in a written notice of the Hearing, a statement in bold-faced type of 12 points or larger that:
  - (1) All written objections must be submitted to the Board Secretary by the end of the public comment period at the Hearing and that a failure to timely object in writing bars any right to challenge that fee, charge, or assessment in court and that any such action will be limited to issues identified in such objections.
  - (2) All substantive and procedural requirements for submitting an objection to the proposed fee, charge, or assessment such as those specified for a property-related fee under California Constitution, article XIII D, section 6(a) or for an assessment on real property under California Constitution, article XIII D, section 4(e).

2.01.090.5 Board Consideration. District Responses: Before or during the Hearing, the Board of Directors shall consider and the District shall respond in writing to, any timely written objections. The Board may adjourn the Hearing to another date if necessary to respond to comments received after the agenda is posted for the meeting at which the Hearing occurs. The District's responses shall explain the substantive basis for retaining or altering the proposed fee, charge, or assessment in response to written objections, including any reasons to reject requested amendments.

2.01.090.6 Board Determinations. The Board of Directors, in exercising its legislative discretion, shall determine whether:

- A. The written objections and the District's response warrant clarifications to the proposed fee, charge, or assessment.
- B. To reduce the proposed fee, charge or assessment.
- C. To further review the proposed fee, charge, or assessment before determining whether clarification or reduction is needed.
- D. To proceed with the Hearing, to continue it, or to abandon the proposal.

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# Humboldt Community Services District

*Dedicated to providing high-quality, cost-effective water and sewer service for our customers*

## AGENDA REPORT

**For HCSD Board of Directors Regular Meeting of:** October 22, 2024

**AGENDA ITEM:** F.2

**TITLE:** Donna Drive Tank Rehabilitation Bid Award Recommendation.

**PRESENTED BY:** Kush Rawal, Assistant Engineer

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### **Recommendation:**

Award the bid to the qualified low bidder by motion and roll call vote.

### **Summary:**

On October 1, 2024, the District conducted a Public Bid Opening for the submitted sealed bids, offering the option for attendees to participate in person or via Zoom. Four sealed bids were opened and publicly announced, with Viking Industrial identified as the apparent lowest bidder.

The bidding results, including additive items, are tabulated below:

Unified Field Services - \$1,115,392.00  
Farr Resource Development - \$1,053,300.00  
Advanced Industrial Services - \$975,850.00  
Viking Industrial - \$894,700.00

Qualifications were analyzed by District staff and the design consultant for Viking Industrial and no reason was found to disqualify the bid with references reporting satisfaction with work done by this company. The Construction Budget for this project is \$770,000, with \$420,000 scheduled for FY 2025 and \$350,000 scheduled for FY 2026. District staff does not believe rebidding the project will result in a lower cost as prices for construction continue to increase annually. After discussing with the District Finance Manager, we can accommodate this increased expense in FY 2026. Rehabilitation of the Donna Drive Water Storage Tank has been on the District's Capital Improvement Plan since 2017 and is included in the FY 2025 scheduled program.

Please pass a motion to award the Donna Drive Tank Rehabilitation Project to Viking Industrial.

### **Fiscal Impact**

\$894,700.00 from the drinking water fund

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September 24, 2024

Terrence Williams, General Manager

**ADDENDUM NO. 1  
TO THE CONTRACT DOCUMENTS**

**Humboldt Community Services District  
5055 Walnut Drive  
Eureka, CA 95503  
DONNA DRIVE TANK REHABILITATION PROJECT**

**TO ALL PLAN HOLDERS**

The following amendment is hereby made a part of the Contract Documents for the subject project, as fully and completely as if the same were set forth therein. This Addendum No. 1 consists of pages **AD1-1 to AD1-35**.

**CONTRACT DOCUMENTS**

**ADDITION** - The meeting minutes for the Pre-Bid Meeting held on September 10, 2024, at 10:00 AM are attached and shall be considered part of this Addendum. (2 pages)

**ADDITION** – The sign in sheet for the Pre-Bid Meeting held on September 10, 2024, at 10:00 AM is attached and shall be considered part of this Addendum. (1 page)

**ADDITION** – The interior and exterior photographic surveys from the Harper & Associates Engineering, Inc. dated September 2022 are attached and shall be considered part of this Addendum.

**ADDITION** – The laboratory report dated February 12, 2018 is attached and shall be considered part of this Addendum.

**QUESTIONS SUBMITTED:**

- Q1. How many rafters are there?
- A1. 31 rafters approximately 4" x 7.5" I-beam type.
- Q2. Straightening of the rafters is not recommended.
- A2. Straightening of the rafters will be determined by the engineer NOT the contractor. Rafters are in overall good condition with the exception of minor deflection and twisting of some of the rafters. It is not anticipated that any rafters will be replaced.
- Q3. Would you please provide additional information on the exterior dehumidification of the tank?
- A3. Dehumidification would require full containment of the tank, and the dehumidification unit must meet the requirements set forth in the specification.
- Q4. Would you allow for use of robotic blasting using a Faster Blaster on the exterior of the tank?
- A4. Faster Blaster or similar abrasive blasting machines will be allowed as long as they meet the specifications for cleanliness, surface profile, containment and all other specified conditions for abrasive blasting.

AD1-1

- Q5. When was the tank constructed?
- A5. The Donna Drive Tank was Constructed in 1992.
- Q6. Any chance of lead coating?
- A6. Low levels of lead, chromium and zinc are present on the interior and exterior of the tank. The hazardous metal laboratory report is included with this addendum.
- Q7. Is there any issue with cutting a door sheet into this tank?
- A7. The District does not have any issue with cutting a door sheet into this tank. If a door sheet is installed a submittal must be provided to the engineer and approved prior to cutting a door sheet. Horizontal and vertical bracing must be provided on the shell, and horizontal bracing on the door sheet. All welding and testing must be accomplished per API 653.
- Q8. Question regarding existing CP system and location of CP handholes.
- A8. Yes, there is an existing CP system. Refer to plans provided to bidders, sheets 7 of 8 Cathodic Protection Layout and 8 of 8 Cathodic Protection Details for location of existing handholes and new layout information.

**Bids submitted without these pages signed, dated, and attached may be rejected. If you have any questions or comments, contact Krista Harper at (951) 372-9196.**

Received by:

Contractor: Viking Industrial Date: 9/24/2024

Signature: *Giovanni Caputo*

Sincerely,

Terrence Williams  
General Manager

9-24-24

AD1-2

MINUTES  
Pre-Bid Conference  
Humboldt Community Services District  
Donna Drive Tank Rehabilitation Project  
September 10, 2024 at 10:00 AM

PRESENT: The sign in sheet was made available to all bidders at the conclusion of the meeting.

The following items were discussed or noted during the course of the Pre-Bid Conference (PBC) at the District in the conference room and/or at the site after the meeting.

- 1) Introductions: The District Assistant Engineer, The President of Harper and Associates, and each representative of interested parties introduced themselves and signed into the meeting.
- 2) Bid Date: **October 1, 2024 @ 2:00 pm**
- 3) RFI's Due By: **September 19, 2022 @ 5:00 pm** Email to [Krista@Harpereng.com](mailto:Krista@Harpereng.com) and [engineer@humboldtcsd.org](mailto:engineer@humboldtcsd.org)
- 4) Scope of Work: The scope of work was discussed with an emphasis on the following items.
  - a) Straighten Rafters – Number to be determined after contractor installs scaffolding for inspection.
  - b) Wedging and abrasive blasting the topside of the rafters. It was noted that the contractors should read through the entire Coating and Painting specification 09 97 13 with an emphasis on sections 3.4 through 3.6 which discusses the abrasive blasting requirements on the topside of the rafters.
  - c) Overflow and Catch Basin – Noted with reference on plans and specification and no questions were brought up.
  - d) Option – Full containment use will be determined as the job progresses.
- 5) Estimated Bid Award: October 28, 2024
- 6) Estimated start date and project time: **April 1 to October 31, 2023 (100 calendar days)** It was noted that the project shall take place over 100 consecutive calendar days.
- 7) Liquidated Damages: \$500/day
- 8) Mandatory Pre-Bid Conference – All contractors signed in were present at the district office and onsite at the tank.
- 9) Laboratory Analysis: It was mentioned that the exterior roof and shell are at or above the action level for zinc.
- 10) Prevailing Wage Project: Maintain certified payroll reports in accordance with the DIR requirements. The Contractor shall also have them available upon request by the District.
- 11) Working hours for project: 7:30 A.M. to 4:30 P.M. It was noted that the project site is located in near proximity to a residential neighborhood and out of respect to local residents, please do not operate heavy machinery on site until 8:00 A.M.
- 12) It was noted that Harper & Associates Engineering (HAE) will be providing part-time structural inspection and must be notified by the contractor in advance when any structural work is to be accomplished. It was also noted that full-time coating inspection will be provided by HAE.
- 13) It was noted that the contractor will be allowed to “daisy chain” a lock on the access gate but it must be done in a manner that will allow other contractors and the District access.
- 14) Contractor will be responsible for power but low voltage (15 amp) power can be made available to

the contractor. Water will be available at a hydrant and a back flow device will be required but a meter will not be required.

- 15) Dehumidification is included as an additive bid item. The District will only allow use of the dehumidification item if the District determines weather conditions are significantly impacting the work schedule. The Contractor may use dehumidification voluntarily to expedite the project. If the contractor chooses to utilize dehumidification voluntarily the unit and use of the unit must meet the requirements set forth in the specifications.
- 16) Local residents will be notified of project by the District.
- 17) Contractor will furnish a portable toilet for the duration of the project, as noted in the specifications.
- 18) District will drain the reservoir prior to mobilization of the Contractor. Contractor will be responsible for puddles/residual water and any sediment that might still be present in the tank.
- 19) Contractors will be responsible for noting the existing site conditions. Contractor will be responsible for returning the site to its original conditions at the conclusion of the project with the exception of the grass areas around the site which can be utilized for storage and parking.
- 20) Wash down water can be run into the sewer adjacent to the site on Donna drive which will require approximately 300-400 feet of hose. The chlorinated disinfection water can be left in the tank prior to filling the tank.
- 21) Despite any notes or recordings of proceedings of the PBC by anyone present, these printed Minutes prevail.
- 22) Contractors are to adhere to Owner, County, and State laws regarding collusion. Any discussion of project with any competitive firm after completion of PBC, via personal meetings, telephone, or any other means, constitutes collusion and will result in appropriate legal action by the Owner. However, prime contractors may talk to potential subcontractors.

Donna Drive Tank Rehabilitation Pre-Bid  
Meeting Sign-in Sheet  
Tuesday, September 10, 2024, 10:00 A.M.

Name	Company	E-mail
MARK O'BRIEN	FERR CONSTRUCTION DBA RESOURCE DEVELOPMENT COMPANY	MO'Brien@resourcedevelopmentco.com
CHAD JOHNSON MIKE CLIFTON	UNIFIED	CHAD_JOHNSON@ UFSC.US
John Thomas	Mercer-Fraser Company	JThomas@mercer-fraser.com M Benzinger@mercer-fraser.com
Oscar Cuevas	Advance Industrial Services	OCuevas@adinservices.com
ANDRE HARPER	HAE	Andre@HAE
Andrew McLaughlin	Polytech Industrial, Inc.	andrewm@ polytechcoatings.com
JACOB DULZIA	viking Industrial	bids@vipTANKS.COM
Darren Toland	HCSD Operations Foreman	dtoland@humboldtcsd.org
Kush Rawal	HCSD <del>Dist</del> Assistant Engineer	Krawal@humboldtcsd.org

**PROPOSAL TO THE BOARD OF DIRECTORS**  
**OF THE HUMBOLDT COMMUNITY SERVICES DISTRICT FOR**

**Rehabilitation of the  
Donna Drive Water Storage Tank**

To the District Board of Directors:

The undersigned, as Bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm or corporation; that Bidder has carefully examined the location(s) of the proposed work and the proposed form of the Contract and the Plans and Specifications; and Bidder agrees if this proposal is accepted, that Bidder will Contract with the District, in the form of the Contract annexed hereto, to provide all necessary machinery, tools, apparatus, and other means of construction, and to do all the work and furnish all the materials specified in the Contract in the manner and time prescribed and according to the requirements of the District; that Bidder will provide the bonds as required herein at the time Bidder executes the Contract; that Bidder will provide proof of insurance as provided herein; that Bidder will not begin the work until receiving a notice from the District to proceed; and that after receiving a notice to proceed, Contractor shall diligently prosecute the same to completion of the Donna Drive Tank before October 31, 2025. As provided for in the General Provisions the liquidated damage shall be in the sum of (\$500.00) per day for each and every day's delay in finishing the work beyond the time described herein, and that Bidder will take in full payment therefore the following unit or lump sum prices, as the case may be, to wit:

Bidder Signature:  \_\_\_\_\_ John Snodgrass

Company: Viking Industrial \_\_\_\_\_

Date: September 27, 2024 \_\_\_\_\_

**SCHEDULE OF WORK ITEMS**  
**REHABILITATION OF DONNA DRIVE TANK**

Contractor shall furnish all labor, materials, equipment, applicable taxes, and incidentals necessary for the accomplishment of the following specific work items.

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
1	<b><u>Mobilization/Demobilization:</u></b> Mobilization/Demobilization shall not exceed 5.0% of the Contractor's bid total.	LUMP SUM	1	\$32,000.00	\$32,000.00
2	<b><u>Interior Coating:</u></b> Furnish all labor, materials, and equipment to prepare surfaces to SSPC-SP10 and coat interior with epoxy coating systems.	LUMP SUM	1	\$271,100.00	\$271,100.00
3	<b><u>Interior Caulking:</u></b> Furnish all labor, materials, and equipment to caulk all designated voids on the interior surfaces.	LUMP SUM	1	\$13,100.00	\$13,100.00
4	<b><u>Interior Disinfection:</u></b> Furnish all labor, materials, and equipment to prepare surfaces and disinfect interior.	LUMP SUM	1	\$2,600.00	\$2,600.00
5	<b><u>Exterior Paint:</u></b> Furnish all labor, materials, and equipment to prepare surfaces to SSPC-SP10 and paint the exterior surfaces with an epoxy/urethane system.	LUMP SUM	1	\$96,000.00	\$96,000.00
6	<b><u>Safety Gate:</u></b> Furnish and install a safety gate at the top of the exterior ladder.	LUMP SUM	1	\$3,800.00	\$3,800.00
7	<b><u>Center Vent Screening:</u></b> Remove and dispose of the existing screening and furnish and install new aluminum screening on the center vent.	LUMP SUM	1	\$1,300.00	\$1,300.00
8	<b><u>Guardrailing:</u></b> Remove existing guardrail and furnish and install guardrailing sections at the roof hatch, including brackets for safety rail dismount section.	LUMP SUM	1	\$11,300.00	\$11,300.00
9	<b><u>Roof Hatch:</u></b> Remove the existing roof hatch and install a new 36" x 36" hatch with hinged aluminum cover and edge trim.	LUMP SUM	1	\$9,500.00	\$9,500.00
10	<b><u>Auxiliary Vent:</u></b> Furnish and install a 24" safety/exhaust fan roof vent and aluminum screening.	LUMP SUM	1	\$7,500.00	\$7,500.00
11	<b><u>Interior Ladder:</u></b> Relocate the existing interior ladder to the new hatch location, including installing a new bottom rung and new ladder braces.	LUMP SUM	1	\$4,500.00	\$4,500.00
12	<b><u>Interior Saf-T-Climb:</u></b> Furnish and install a new Saf-T-Climb, including new dismount section, harness, and locking sleeve.	LUMP SUM	1	\$6,500.00	\$6,500.00

13	<b>Exterior Ladder, Cage, and Vandal Guard:</b> Remove and dispose of the existing ladder, cage, and vandal guard and furnish and install new ladder and vandal guard, including widening opening, and bracing the Saf-T-Climb rail.	LUMP SUM	1	\$10,500.00	\$10,500.00
14	<b>Exterior Saf-T-Climb:</b> Furnish and install a new Saf-T-Climb, including new dismount section.	LUMP SUM	1	\$5,000.00	\$5,000.00
15	<b>Fall Restraint System:</b> Furnish and install fall restraint system, attachments, and necessary mounting hardware on the roof.	LUMP SUM	1	\$25,000.00	\$25,000.00
16	<b>Overflow:</b> Remove existing overflow and funnel and furnish and install a new overflow with funnel, air break, and check valve, including plating over the bottom penetration.	LUMP SUM	1	\$18,700.00	\$18,700.00
17	<b>Catch Basin:</b> Furnish and install a 3' x 3' catch basin with 6" walls and traffic rated grate, including tie into drainpipe.	LUMP SUM	1	\$15,000.00	\$15,000.00
18	<b>Liquid Level Indicator:</b> Remove and dispose of existing liquid level indicator assembly and gauge board. Furnish and install new liquid level indicator assembly with half travel gauge board.	LUMP SUM	1	\$8,200.00	\$8,200.00
19	<b>Cathodic Protection:</b> Remove and dispose of the existing impressed current system. Furnish and install a new galvanic cathodic protection system, including plating unused handholes.	LUMP SUM	1	\$35,900.00	\$35,900.00
20	<b>Lateral Braces:</b> Furnish and install lateral braces at the midspan of rafters, in accordance with the plans.	LUMP SUM	1	\$25,300.00	\$25,300.00
21	<b>Straighten Rafters:</b> Straighten designated rafters.	EACH	15	\$4,000.00	\$60,000.00
SUBTOTAL BASE BID ITEMS NO. 1-21					\$662,800.00

**DONNA DRIVE TANK  
ADDITIVE BID ITEMS**

Contractor shall furnish all labor, materials, equipment, applicable taxes, and incidentals necessary for the accomplishment of the following additive work items (if required):

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ITEM TOTAL
22	<b>Interior Dehumidification:</b> Furnish all labor, materials, and equipment to use dehumidification system for interior work, including curing of coatings. Sound barriers shall be provided as required.	COST PER WEEK	6	\$7,000.00	\$42,000.00



23	<b>Exterior Dehumidification:</b> Furnish all labor, materials, and equipment to use dehumidification system for exterior work, including curing of paint. Sound barriers shall be provided as required.	COST PER WEEK	3	\$9,000.00	\$27,000.00
24	<b>Containment:</b> Furnish all labor, materials, and equipment to contain the exterior of the tank, as determined necessary by the District.	LUMP SUM	1	\$130,700.00	\$130,700.00
25	<b>Pit/Perforation Treatment:</b> Furnish all labor, materials, and equipment to fill or weld plates over excessively pitted or corroded areas on the roof, rafters, or bottom plates, as determined necessary by the Engineer.	CREW HOUR	16	\$950.00	\$15,200.00
26	<b>Grinding:</b> Furnish all labor, materials, and equipment to grind smooth sharp edges of the structural members that comprise of sharp edges from sandblasting, as determined necessary by the Engineer.	CREW HOUR	8	\$875.00	\$7,000.00
27	<b>Inspection Blast:</b> Furnish all labor, materials, and equipment to abrasively blast clean severely corroded surfaces, as determined necessary by the Engineer for inspection.	CREW HOUR	8	\$1,250.00	\$10,000.00
SUBTOTAL ADDITIVE BID ITEMS NO. 22-27					\$231,900.00
TOTAL OF BASE & ADDITIVE BID ITEMS NO. 1-27					\$894,700.00

<b>SUBTOTAL BASE BID ITEMS 1-21</b>	\$ 662,800.00
<b>SUBTOTAL ADDITIVE BID ITEMS 22-27</b>	\$ 231,900.00
<b>TOTAL BID (Including Base + Additive)</b>	\$ 894,700.00

  
 \_\_\_\_\_  
 Signature of Bidder

John Snodgrass Viking Industrial  
 Company

\*\*\* BIDDER MUST SIGN THIS PAGE \*\*\*

Note: See "Section 01 22 00: Measurement and Payment" for a detailed description of each bid item.

Project No. 2-09-9110

Page 16

It is further understood and agreed that:

- (a) In case of a discrepancy between unit prices and totals, the unit price shall prevail. The bid evaluation will consider the total Base Bid plus all Additive Alternates.
- (b) The District reserves the right to eliminate any section of this proposal from the Contract without claim of the Contractor for profits lost.
- (c) No verbal agreement or conversation with any officer, agent or employee of the District, either before or after the execution of the Agreement, shall affect or modify any of the terms or obligations of this proposal.
- (d) The District will not be responsible for any errors or omissions on the part of the undersigned in making up his/her bid, nor will the Bidder be released on account of errors.
- (e) The undersigned Bidder is properly licensed in accordance with the State of California Act providing for the registration of Contractors.
- (f) If the proposal shall be accepted and the undersigned shall fail to contract as aforesaid and to give the Bid Bond in the sums to be determined as aforesaid, with surety satisfactory to the District Board, within EIGHT (8) CALENDAR DAYS (not including Sundays) after the Bidder has received notice from the District Board that the Contract is ready for signature, the District Board may, at its option, determine that the Bidder has abandoned the Contract, and thereafter this proposal and the acceptance thereof shall be null and void, and the forfeiture provisions relating to such security accompanying this proposal shall operate, and the said security shall be the property of the District.
- (g) The undersigned Bidder certifies that he/she has confirmed that the proposed form of Contract and the Plans and Specifications are complete. **THE UNDERSIGNED ACKNOWLEDGES THAT THESE REPRESENTATIONS ARE MADE UNDER PENALTY OF PERJURY.**

September 27, 2024

Date

  
Authorized Signature

John Snodgrass

833-847-8265

Telephone Number

Bidder Address:

10905 Harrison St., La Vista, NE 68128

Viking Industrial

Bidder Name

Limited Liability Company

Type of Organization

bids@viptanks.com

Email Address

1118191 03/31/2026

State Contractor's License No. and Expiration Date

Bid Schedule

**LIST OF SUBCONTRACTORS**  
**Rehabilitation of the**  
**Donna Drive Water Storage Tank**

Work to be Performed	Contractor License Number	Percent of Total Contract	Subcontractor's Name, Address, and Contact Person	Department of Industrial Relations Registration Number
1. Cathodic	#654613	2.5%	Paul Hill 5627 Stoneridge Dr. Pleasanton, CA - PH: 925-271-2008	#100002883
2. CSI	#835630	14.6%	Albert Carrillo - 510-650-6926 1451 Loveridge Rd. Pittsburg, CA 94565	# 1000001499
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				

Add additional sheets, if necessary.

(DO NOT DETACH)

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY EACH AWARDEE OF A PRINCIPAL CONTRACT**

STATE OF ~~CALIFORNIA~~ Nebraska  
COUNTY OF ~~HUMBOLDT~~ Sarpy

John Snodgrass, being first duly sworn, deposes and

<sup>Vice President of Viking Industrial</sup>  
says: That he/she is \_\_\_\_\_, the party making the foregoing proposal or bid; that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not, in any manner, directly or indirectly, sought by agreement of collusion, or communication or conference, with any person, to fix the bid price of affianced or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the owner or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

**Rehabilitation of the  
Donna Drive Water Storage Tank**

Signature of Bidder:  \_\_\_\_\_ John Snodgrass

Business Address: 10905 Harrison St., La Vista, NE 68128  
\_\_\_\_\_  
\_\_\_\_\_

Place of Residence: Omaha, Nebraska  
\_\_\_\_\_  
\_\_\_\_\_

Date: September 27, 2024  
\_\_\_\_\_

**NOTARY ACKNOWLEDGMENT**

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY EACH AWARDEE OF A PRINCIPAL CONTRACT**

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of ~~California~~ Nebraska  
County of ~~Humboldt~~ Sarpy

On 27th before me, Dominic Pedersen  
personally appeared John Snodgrass

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

DOMINIC PEDERSEN  
General Notary - State of Nebraska  
My Commission Expires Sep 11, 2026

  
Dominic Pedersen

WITNESS my hand and official seal

Signature of Notary Public (Seal)



# CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

**VIKING PAINTING LLC  
dba VIKING INDUSTRIAL**

**License Number 1118191**

to engage in the business or act in the capacity of a contractor in the following classifications:

**A - GENERAL ENGINEERING  
C33 - PAINTING AND DECORATING**

Witness my hand and seal this day,

May 20, 2024

**Issued March 19, 2024**

Diana Love, Board Chair

David R. Focht, Registrar of Contractors

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

## Contractor Information

**Legal Entity Name**

Viking Painting dba Viking Industrial

**Legal Entity Type**

LLC

**Status**

Active

**Registration Number**

PW-LR-1001152723

**Registration effective date**

03/25/24

**Registration expiration date**

06/30/24

**Mailing Address**

PO Box 24162 Omaha 68124 NE United States of A...

**Physical Address**

10905 Harrison Street La Vista 68128 NE United Sta...

**Email Address**

accounting@viptanks.com

**Trade Name/DBA**

Viking Industrial

**License Number (s)**

CSLB:1118191

## Registration History

**Effective Date****Expiration Date**

03/25/24

06/30/24

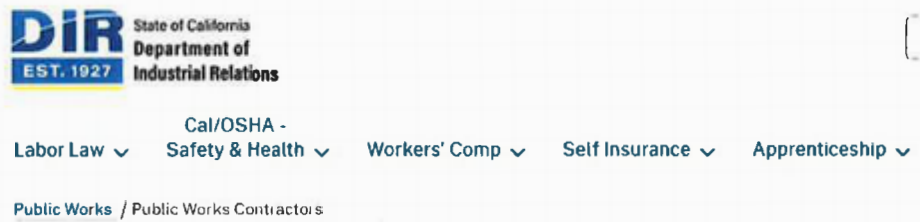


September 27, 2024

To whom it may concern:

We have included our California Dept of Industrial Relations (DIR) number with our bid proposal for the following project: Rehabilitation of the Donna Drive Water Storage Tank, as per the requirements in the bidding documents.

However, our DIR registration expired on 6/30/2024 and we have been unable to renew due to technical issues with the public works registration system, as indicated in the screenshot below:



## Public Works Contractors

### System Maintenance Notice

**ATTENTION:** All contractors must create an account in the new system in order to work on public works projects and submit certified payroll records.

**NOTICE:** DIR will not penalize anyone for failure to comply due to eCPR requirement and public works registration technical issues. Awarding Bodies and Prime Contractors should not prevent contractors from bidding or working on a Public Works jobs due to their inability to register or submit certified payroll.

We have reached out to the relevant contacts to have our updated registration completed as soon as possible.

Please reach out with any questions or concerns.

Thank you,

John Snodgrass

10905 Harrison Street - La Vista, NE 68128 - P: (605) 660-9242





# Qualification Data

📍 10905 Harrison Street  
La Vista, NE 68128  
☎ (833) VIP-TANK  
✉ bids@viptanks.com

**Director of Estimation:**  
Dominic Pederson  
(650) 660-9242  
dominic@viptanks.com

*viptanks.com*



Viking Industrial Painting (V.I.P.) was established in 2001 in Northern Iowa as an industrial tank painting company, specializing in the Water Tower Industry. For more than 20 years Viking has actively collaborated with tank owners, engineers, and third-party inspectors to renovate and protect their steel tanks. Viking has also worked with tank maintenance providers and new fabricators completing the field painting of the new tank construction process.

Viking Industrial Painting has been successful due to our unwavering attention to detail and our motto "Do the right thing, always." Because of this motto and our desire to take care of both our customers and our team members, Viking Industrial Painting has maintained a great reputation as a premier tank painting company.

Headquartered in La Vista, Nebraska with service representatives in Nebraska, Iowa, Illinois, Missouri, Kansas, Arkansas, Oklahoma, and Texas, we continue to grow our company through those same values. We offer not only quality tank painting and repair but also short-term and long-term maintenance plans for all styles of water tanks. With a consultative approach, we work to develop a plan that proactively protects your tank and allows for financial planning and fixed expenses to ease annual budgeting.

Viking Industrial Painting has invested in our team on both the Sales and Operational sides of our company to ensure our customers are taken care of from initial consultation to the completion of your project. We offer NACE Level 3 certified coatings inspection and work closely with AWWA to stay current with the ever-changing water industry. We sit on several of the National AWWA Tank Standard committees to help educate tank owners on best practices for maintaining and operating their steel water tanks. Viking Industrial Painting has many years of Tank and Painting experience to help plan and execute your tank maintenance project.

## Key Personnel

### Rory Sudbeck – Owner/President

Rory's immersion in the industrial painting industry began in his upbringing, working alongside his father who owned a painting business. After attending Bellevue University, he co-owned a firm representing Tnemec Coatings across Nebraska, Iowa, and South Dakota for over 12 years. During this time, Rory collaborated closely with engineers and contractors, ensuring precise coating applications. With a wealth of experience, he then moved on to specialize in the water tank industry with Viking Industrial Painting.

### John Snodgrass – Vice President

John began his work in tank maintenance in 2002, progressing from a local Sales Representative to various roles in Sales Management. John holds his NACE Level 3 Coatings Inspector certification and works with AWWA on a national level for both the D101 Tank Inspection Standard and the M42 Reference Guide. He has provided training on a national level and with many state AWWA and Rural Water Associations, educating on the importance of Tank Maintenance and Water Quality.

Prior to his involvement in the Water Tank Industry, John attended Pittsburg State University and served in the United States Marines Corp.



#### **Kirt Ervin – PE, Chief Operating Officer**

Kirt is a seasoned leader with nearly 30 years in the water industry, with 20 of those years spent in various roles for the largest tank maintenance company in the country. In his most recent engagement as Region Vice President for Inframark, he oversaw the Contract Operations of large and small communities throughout the Midwest.

Throughout his career, Kirt has been a proven innovator, helping communities solve challenging water issues and introducing new technologies to the US market, including ice pigging and in-tank Trihalomethane Removal Systems.

Educationally, Kirt holds an engineering degree from Washington University in St. Louis, MO, and an MBA from Southern Illinois University–Edwardsville. He is a licensed Civil Engineer in over a dozen states and holds a NACE Level 3 Certified Coatings Inspector certification.

#### **Serena Stach – Controller**

Serena embarked on her construction career with the Kiewit Corporation in 2001, specializing in contract compliance with subcontractors, bonding agents, and insurers. With her mastery in contract execution, she evolved into a business manager overseeing transaction accounting and operational reporting for major projects, including TD Ameritrade Ballpark and various initiatives at Nebraska Medicine. Serena ultimately assumed the role of Area Business Controller for the largest region in Kiewit's vertical building segment.

Following a brief hiatus from the industry, Serena returned to her career roots, joining Viking. Her primary objective is to enhance efficiency at Viking while delivering top-quality products to both internal and external clients.

#### **Mike Maryott – Director of Operations**

Mike has been involved in the construction industry for more than a decade. Having previously concentrated on sports and stadium projects globally, he brings valuable operations experience to the team. In his current role, Mike seamlessly integrated this knowledge into the realm of water tanks. He is tasked with overseeing all project managers and project delivery functions for Viking.

#### **Dominic Pedersen – Director of Estimation**

After completing the construction program at Southeast Community College in 2013, Dominic embarked on a career in the construction field, dedicating two and a half years to diverse residential projects. In 2015, he transitioned into the role of estimator for a prominent commercial painting company in Lincoln, Nebraska.

During his tenure, Dominic not only honed his skills in estimating but also played a pivotal role in enhancing the company's efficiency. His contributions included implementing advanced bidding software and streamlining the estimating process for improved accuracy and effectiveness.

Dominic's comprehensive background in estimating and the painting industry positions him as a knowledgeable and valuable Lead Estimator in his current role.

#### **Brandon VanderMey – Director of Sales**

Brandon began his career with the Sherwin-Williams Paint Company upon graduating from St. Cloud State University in central Minnesota. Over 17 years, he navigated various roles including Store Manager, Professional Coating Sales Representative, and Protective and Marine Coatings Sales Representative. In 2016, Brandon transitioned his focus to the water tank maintenance industry, working primarily with municipalities and rural water districts in the upper Midwest.





Armed with a NACE Level 2 Coatings Inspector certification, he passionately consults with both current and prospective customers, ensuring their tank remains safe, sanitary, and maintained to maximize their overall service life.

## Project Management

### Jim Caldwell - Project Manager

With more than 20 years of experience as a project manager, Jim brings a wealth of expertise to the table. He holds certifications as a NACE-Certified Coating Inspector Level 3 and SSPC-Lead Paint Removal (C3), highlighting his commitment to excellence in the field.

Jim's understanding of project management, coupled with strong problem-solving capabilities and exceptional communication skills, makes him an asset to the Viking team. His dedication and skills contribute significantly to the success and efficiency of projects undertaken by Viking.

### Andrew "AJ" Lenzie - Project Manager

AJ brings a wealth of project management experience to the Viking team, with over 6 years of tenure as Maintenance Manager and Service Manager. He holds certifications as a NACE-Certified Coating Inspector Level 3 and SSPC-Lead Paint Removal (C3).

His robust understanding of project management, complemented by his strong problem-solving capabilities and exceptional communication skills, positions him as a valuable asset to our team and the customers he serves.

### Eric Correa - Project Manager

Bringing extensive experience in the industry to the team, Eric excels in managing complex industrial painting projects. Bilingual, with an acute eye for detail and a disciplined approach, he ensures thorough communication and coordination on all projects.

Equipped with OSHA 30-hour and OSHA 10-hour training certifications, Eric Correa combines practical experience with a strong educational foundation.

### Donnie Bullins - Field Superintendent

Donnie entered the industrial painting sector in 1986 in Minnesota, where he spent a decade honing his skills in blasting and painting for a contractor. In 1996, he ventured into entrepreneurship, establishing his own successful tank painting business, which he operated for five years.

In 2001, Donnie joined Viking Industrial Painting, contributing his wealth of experience to the newly formed team. With over 35 years in the industry, Donnie now holds the role of Field Superintendent, overseeing and ensuring the excellence of projects at Viking through his extensive knowledge and hands-on expertise.

### Scott Jones - Equipment Manager

Scott has been in the tank and industrial coating industry for many years and is our dedicated Equipment Manager. He is recognized as one of the nation's leading experts in running and blasting with the Fatser-Blaster, a self-contained piece of blasting equipment known for its environmental benefits and increased productivity. Scott ensures the success of projects and maintains a safe, efficient working environment for our team, bringing valuable expertise to enhance the overall quality and productivity of our operations.



## Safety Personnel

### Kim Caldwell - Director of Safety & Compliance

With over 20 years of experience designing, implementing, and maintaining site safety programs, Kim is integral to our dedication to safety. Kim takes a hands-on approach, providing weekly safety training for our dedicated crews and project managers. Additionally, she conducts monthly training sessions for our entire staff.

Kim's expertise extends to areas such as the OSHA Voluntary Protection Program, Solid and Hazardous Waste Management, and conducting industrial and/or office ergonomics assessments. Kim's leadership reinforces our commitment to maintaining the highest safety standards across all aspects of our operations.

### Jeff Gilbery - Inspector

With a career in the tank industry since 2004, Jeff has accumulated many years of experience, spending 11 years as a maintenance foreman and the rest as a paint foreman and field superintendent. Currently, he ensures the safety and efficiency of our crews on-site, overseeing equipment needs. Jeff plays a vital role in keeping the company compliant with environmental health and safety regulations, monitoring, and communicating changes to management. Additionally, he conducts both safety and QA/QC inspections, contributing to the overall quality and safety of our projects.



## Completed Projects

Owner	<b>Bossier City, Louisiana</b>				
Project	<b>Benton Road Water Tank Rehab</b>				
No. of Tanks	1	Tank Type	CET	Tank Size	1.0MG
Tank Address	110 Cash Point Road, Bossier City, LA				
Start Date	11/6/2023	Completed Date	1/7/2024	Project Value	\$428,900
Owner Contact	Amanda Nottingham	(318) 741-8503	nottinham@bossiercity.org		
Engineer	Manchac Consulting Group				
Engineer Contact	Todd Thompson	(225) 202-4871	tthompson@manchacgroup.com		
Scope	Ext. Overcoat, First Responder Logo, Misc. Repairs				

Owner	<b>Las Cruces, New Mexico</b>				
Project	<b>Missouri Tank Rehabilitation</b>				
No. of Tanks	1	Tank Type	GST	Tank Size	2.0MG
Tank Address	2800 E. Missouri Ave, Las Cruces				
Start Date	12/5/2022	Completed Date	3/10/2023	Project Value	\$2,127,972
Owner Contact	Fernando Ortiz	(575) 528-3533	fernando.ortiz@las-cruces.org		
Engineer	Tank Industry Consultants				
Engineer Contact	Gregory Stein	(317) 271-3100	stein@tankindustry.com		
Scope	Int./Ext. Blast & Recoat, Lead Abatement, Rafter Replacement, Fencing, Misc. Steel				

Owner	<b>Beaumont, Texas</b>				
Project	<b>Southwest Elevated Storage Tank Rehabilitation</b>				
No. of Tanks	1	Tank Type	LEG	Tank Size	1.0MG
Tank Address	3070 Municipal Dr., Beaumont, TX				
Start Date	6/29/2023	Completed Date	11/29/2023	Project Value	\$1,348,440
Owner Contact	Amalia Villareal	(409) 866-0084	molly.villareal@beaumonttexas.gov		
Engineer	Schaumburg & Polk, Inc.				
Engineer Contact	Nestor Barroeta	(409) 782-7771	nbarroeta@spi-eng.com		
Scope	Int./Ext. Blast & Recoat, Containment, Steel Repairs, Header Pipe Replacement				

Owner	<b>Corpus Christi, Texas</b>				
Project	<b>Alameda and Gollihar Elevated Storage Tank Rehabilitations</b>				
No. of Tanks	2	Tank Type	LEG	Tank Size	1.0MG
Tank Address	509 Carmel Pkwy, Corpus Christi, TX				
Start Date	4/19/2022	Completed Date	4/18/2023	Project Value	\$2,072,640
Owner Contact	Clarissa Johnson	(361) 826-3843	clarissaj@cctexas.com		
Engineer	Ardurra Group, Inc.				
Engineer Contact	Grady S. Atkinson	(346) 666-5130	grady@adurra.com		
Scope	Int./Ext. Blast & Recoat, Containment, Steel Repairs, Logos				



## Completed Projects (Continued)

<b>Owner</b>	<b>Chaska, Minnesota</b>				
<b>Project</b>	<b>1.5MG Hundertmark Water Tower Rehabilitation</b>				
<b>No. of Tanks</b>	<b>1</b>	<b>Tank Type</b>	<b>Fluted</b>	<b>Tank Size</b>	<b>1.5MG</b>
<b>Tank Address</b>	<b>113995 Hundertmark Rd. Chaska, MN</b>				
<b>Start Date</b>	<b>7/5/2022</b>	<b>Completed Date</b>	<b>9/18/2022</b>	<b>Project Value</b>	<b>\$1,296,700</b>
<b>Owner Contact</b>	<b>Matt Haefner</b>		<b>(952) 227-7733</b>	<b>mhaefner@chaskamn.com</b>	
<b>Engineer</b>	<b>Stantec Consulting Services</b>				
<b>Engineer Contact</b>	<b>Timothy Grinstead</b>		<b>(651) 775-5635</b>	<b>tim.grinstead@stantec.com</b>	
<b>Scope</b>	<b>Int./Ext. Blast &amp; Recoat, Containment, Steel Repairs</b>				

<b>Owner</b>	<b>Carrollton, Texas</b>				
<b>Project</b>	<b>Josey 2.0MG Elevated Storage Tank</b>				
<b>No. of Tanks</b>	<b>1</b>	<b>Tank Type</b>	<b>CET</b>	<b>Tank Size</b>	<b>2.0MG</b>
<b>Tank Address</b>	<b>2301 North Josey Lane, Carrollton, TX</b>				
<b>Start Date</b>	<b>2/14/2022</b>	<b>Completed Date</b>	<b>4/7/2022</b>	<b>Project Value</b>	<b>\$607,848</b>
<b>Owner Contact</b>	<b>Andrew Combs</b>		<b>(469) 503-9900</b>	<b>N/A</b>	
<b>Engineer</b>	<b>Landmark</b>				
<b>Engineer Contact</b>	<b>Matt Goldsmith</b>		<b>(417) 849-1183</b>	<b>mgoldsmith@teamlandmark.com</b>	
<b>Scope</b>	<b>Int./Ext. Coating of New Tank with Containment</b>				

<b>Owner</b>	<b>St. Paul Regional Water Services, Minnesota</b>				
<b>Project</b>	<b>Rehabilitation of the 1.0MG Ferndale Water Tower</b>				
<b>No. of Tanks</b>	<b>1</b>	<b>Tank Type</b>	<b>Fluted</b>	<b>Tank Size</b>	<b>1.0MG</b>
<b>Tank Address</b>	<b>2575 Stillwater Road East, Maplewood, MN</b>				
<b>Start Date</b>	<b>7/11/2022</b>	<b>Completed Date</b>	<b>9/23/2022</b>	<b>Project Value</b>	<b>\$1,337,200</b>
<b>Owner Contact</b>	<b>Queenie Tran</b>		<b>(651) 266-8989</b>	<b>queenie.tran@ci.stpaul.mn.us</b>	
<b>Engineer</b>	<b>Short Elliot Hendrickson, Inc.</b>				
<b>Engineer Contact</b>	<b>Chad Katzenberger, PE</b>		<b>(651) 490-2000</b>	<b>ckatzenberger@sehinc.com</b>	
<b>Scope</b>	<b>Int./Ext. Blast &amp; Recoat, Containment, Steel Repairs</b>				

<b>Owner</b>	<b>City of Pharr, Texas</b>				
<b>Project</b>	<b>500M Fluted Column - Express 83 Elevated Storage Tank Rehabilitation</b>				
<b>No. of Tanks</b>	<b>1</b>	<b>Tank Type</b>	<b>Fluted</b>	<b>Tank Size</b>	<b>500M</b>
<b>Tank Address</b>	<b>506 IH 2, Pharr, TX</b>				
<b>Start Date</b>	<b>3/4/2021</b>	<b>Completed Date</b>	<b>4/20/2021</b>	<b>Project Value</b>	<b>\$477,300</b>
<b>Owner Contact</b>	<b>Omar Anzaldua Jr., PE.</b>		<b>N/A</b>	<b>N/A</b>	
<b>Engineer</b>	<b>Dunham Engineering</b>				
<b>Engineer Contact</b>	<b>Jimmy Dunham</b>		<b>(979) 820-1648</b>	<b>jim@dunhamengineering.com</b>	
<b>Scope</b>	<b>Int. Wet, Int. Dry Touch-up, Ext. with Containment &amp; Repairs</b>				





## Completed Projects (Continued)

<b>Owner</b>	<b>City of Richardson, Texas</b>				
<b>Project</b>	<b>Copper Ridge Elevated Storage Tank</b>				
<b>No. of Tanks</b>	1	<b>Tank Type</b>	LEG	<b>Tank Size</b>	1.5MG
<b>Tank Address</b>	1320 Holly Drive & 2100 Copper Ridge Drive, Richardson TX				
<b>Start Date</b>	1/1/2021	<b>Completed Date</b>	12/6/2021	<b>Project Value</b>	\$1,315,440
<b>Owner Contact</b>	Bradley Due		N/A	bradley.due@cor.gov	
<b>Engineer</b>	Neel-Schaffer Engineering				
<b>Engineer Contact</b>	Derek Cheatham		(817) 548-0696	derek.cheatham@neel-schaffer.com	
<b>Scope</b>	Int./Ext. Rehabilitation with Containment & Repairs				

<b>Owner</b>	<b>Prior Lake, Minnesota</b>				
<b>Project</b>	<b>750,000 Gallon South Water Tower Reconditioning Project</b>				
<b>No. of Tanks</b>	1	<b>Tank Type</b>	LEG	<b>Tank Size</b>	750M
<b>Tank Address</b>	4798 Tower Street SE, Prior Lake, MN				
<b>Start Date</b>	4/12/2021	<b>Completed Date</b>	9/28/2021	<b>Project Value</b>	\$789,300
<b>Owner Contact</b>	Andy Brotzler		(952) 447-9832	abrotzler@cityofpriorlake.com	
<b>Engineer</b>	KLM Engineering				
<b>Engineer Contact</b>	Ben Feldman		(651) 773-5111	bfeldman@klmengineering.com	
<b>Scope</b>	Int./Ext. with Containment & Repairs				





## Current Projects

As of September 1, 2024

<b>Owner</b>	<b>Canadian Municipal Water District, Sanford, TX</b>				
<b>Project</b>	<b>CRMWA Well System Ground Storage Tank Improvements</b>				
<b>No. of Tanks</b>	6	<b>Tank Type</b>	GST	<b>Tank Size</b>	4.0MG, 3.0MG
<b>Tank Address</b>	901 Morrison Ranch Rd, Pampa, TX 79065				
<b>Start Date</b>	8/30/2024	<b>Project Value</b>	\$2,056,850		
<b>Owner Contact</b>	Drew Satterwhite	(806) 865-3325	<a href="mailto:info@texasgroundwater.org">info@texasgroundwater.org</a>		
<b>Engineer</b>	Kimley-Horn & Associates				
<b>Engineer Contact</b>	Kenny Friar	(806) 686-1080	<a href="mailto:kenny.friar@kimley-horn.com">kenny.friar@kimley-horn.com</a>		
<b>Scope</b>	Blast, Recoat, Int & Ext, Misc repairs				

<b>Owner</b>	<b>Village of Emerson, NE</b>				
<b>Project</b>	<b>2024 Water System Improvements</b>				
<b>No. of Tanks</b>	1	<b>Tank Type</b>	PED	<b>Tank Size</b>	150M
<b>Tank Address</b>	207 Logan St, Emerson, NE 68733				
<b>Start Date</b>	8/16/2024	<b>Project Value</b>	\$264,400		
<b>Owner Contact</b>	Beth Bonderson	(402) 695-2662	<a href="mailto:bbonderson@villageofemerson.com">bbonderson@villageofemerson.com</a>		
<b>Engineer</b>	JEO Consulting Group, Inc				
<b>Engineer Contact</b>	Justin Broekemeier	(402) 494 7019	<a href="mailto:JBroekemeier@JEO.com">JBroekemeier@JEO.com</a>		
<b>Scope</b>	Blast & Recoat - Int & Ext and dry, Full Containment, steel repairs				

<b>Owner</b>	<b>City of Eudora, AR</b>				
<b>Project</b>	<b>Well Replacement and Tank Rehabilitation</b>				
<b>No. of Tanks</b>	3	<b>Tank Type</b>	LEG	<b>Tank Size</b>	150M, 500M
<b>Tank Address</b>	136 College St, Eudora, AR 71640				
<b>Start Date</b>	7/15/2024	<b>Project Value</b>	\$1,016,060		
<b>Owner Contact</b>	Tomeka Butler	(870) 355-1994	<a href="mailto:TomekaButler@EudoraAR.com">TomekaButler@EudoraAR.com</a>		
<b>Engineer</b>	A.L. Franks Engineering				
<b>Engineer Contact</b>	Anthony Franks	(870) 216-1906	<a href="mailto:afranks@alfranksengineering.com">afranks@alfranksengineering.com</a>		
<b>Scope</b>	Blast & Recoat - Int & Ext and dry, Full Containment, steel repairs, passive mixing system				

<b>Owner</b>	<b>City of Waubun, MN</b>				
<b>Project</b>	<b>Water Tower Improvements</b>				
<b>No. of Tanks</b>	1	<b>Tank Type</b>	LEG	<b>Tank Size</b>	50M
<b>Tank Address</b>	1013 3rd St, Waubun, MN 56589				
<b>Start Date</b>	8/26/2024	<b>Project Value</b>	\$389,450		
<b>Owner Contact</b>	Phil Dassinger	(218) 473-3050	<a href="mailto:dassing@arvig.com">dassing@arvig.com</a>		
<b>Engineer</b>	Moore Engineering, Inc				
<b>Engineer Contact</b>	Maria Zaske	(320) 281-5493	<a href="mailto:maria.zaske@mooreengineeringinc.com">maria.zaske@mooreengineeringinc.com</a>		
<b>Scope</b>	Blast & Recoat - Int & Ext and dry, Full Containment, steel repairs				



## Current Projects (Continued)

As of May 1, 2024

Owner	City of Eau Claire, WI				
Project	Cleaning, Repairing, & Painting 4,000,000-Gallon Reservoir				
No. of Tanks	1	Tank Type	GST	Tank Size	4.0MG
Tank Address	250 Skyline Dr, Eau Claire, WI 54703				
Start Date	8/1/2024	Project Value	\$1,152,050		
Owner Contact	Joseph Dahl	(715) 839-1642	<a href="mailto:cole.cloutier@eauclairewi.gov">cole.cloutier@eauclairewi.gov</a>		
Engineer	KLM Engineering, Inc.				
Engineer Contact	Scott Kriese	(651) 773-5111	<a href="mailto:skriese@klmengineering.com">skriese@klmengineering.com</a>		
Scope	Blast & Recoat - Int & Ext and dry, steel repairs				

Owner	City of Lewistown, MT				
Project	Lewistown Water System Improvements 2024 Phase 2 - Schedule 2				
No. of Tanks	1	Tank Type	STP	Tank Size	1.0MG
Tank Address	1410 W Broadway St, Lewistown, MT 59457				
Start Date	8/1/2024	Project Value	\$714,900		
Owner Contact	Holly Phelps	(406) 535-1760	<a href="mailto:hphelps@ci.lewistown.mt.us">hphelps@ci.lewistown.mt.us</a>		
Engineer	Robert Peccia & Associates				
Engineer Contact	Kaela Murphy	(406) 447-5000	<a href="mailto:kmurphy@rpa-hln.com">kmurphy@rpa-hln.com</a>		
Scope	Blast & Recoat - Int & Ext and dry, Full Containment LEAD, misc repairs				

Owner	Lockheed Martin Aeronautics, Marietta GA				
Project	Repairing and Repainting the Interior and Exterior of One 3.75 MG GST				
No. of Tanks	1	Tank Type	GST	Tank Size	3.8MG
Tank Address	86 S Cobb Dr SE, Marietta, GA 30063				
Start Date	8/22/2024	Project Value	\$1,450,000		
Owner Contact	Courtney Banks	(478) 992-2825	<a href="mailto:courtney.banks@gdc.ga.gov">courtney.banks@gdc.ga.gov</a>		
Engineer	Tank Industry Consultants				
Engineer Contact	Gregory R. "Chip" Stein	(317) 271-3100	<a href="mailto:Stein@TankIndustry.com">Stein@TankIndustry.com</a>		
Scope	Blast & Recoat - Int & Ext and dry, Full Containment LEAD, steel repairs				

Owner	Fort Campbell Army Post, Fort Campbell, KY				
Project	W045A Reed Ave Elevated Tank Repairs				
No. of Tanks	1	Tank Type	LEG	Tank Size	1.0MG
Tank Address	312 Harbaugh Dr, Fort Campbell, KY 42223				
Start Date	8/1/2024	Project Value	\$1,512,350		
Owner Contact	Alex Barabanov	(801) 548-1274	<a href="mailto:Alex.Barabanov@jacobs.com">Alex.Barabanov@jacobs.com</a>		
Engineer	Jacobs Engineering/CH2M Hill Constructors, Inc				
Engineer Contact	Mario Tornero	(909) 740-4462	<a href="mailto:Mario.Tornero@jacobs.com">Mario.Tornero@jacobs.com</a>		
Scope	Blast & Recoat - Int & Ext and dry, Full Containment, steel repairs				



## List of Owned Equipment

### Recyclers & Dust Collectors:

ARS Machine S6 Grit Recycler  
20k CFM Dust Collector  
2 - Faster Blasters  
Hurricane 500 Sand Sucker

### Blast Rigs:

Inter. 52K GVW Truck with IR 1600 cfm compressor /6-ton pot  
Inter. 52K GVW Truck with 800 cfm Rotair/6-ton blast pot

### Semi-Trailer Rigs:

53 ft with 1300 CFM IR comp./8-ton pot/2500 CFM air dryer  
53 ft with 11-ton blast pot 2-1600 cfm air dryers  
48 ft with 1200 CFM Kaiser compressor with 6-ton pot  
48 ft with 1300 CFM IR compressor with 10-ton pot  
43 ft with 1- 8-ton pot and 1- 6-ton pot  
Tandem trailer with 600cfm IR compressor/6-ton pot

### Blast Pots:

8-ton blast pot with 1600 cfm air dryer on 20 ft tandem trailer  
8-ton blast pot on tandem axels  
8-ton blast pot on tandem axels

### Compressors:

2015 1600 CFM Ingersoll Rand  
2013 1600 cfm Ingersoll Rand  
1400 CFM Ingersoll Rand  
1300 CFM Ingersoll Rand  
375/400 CFM Ingersoll Rand  
375 Ingersoll Rand  
375 Kaiser

### Generators:

175 KVA  
25 KWV  
6 - 6500 Watt

### Welders:

Miller Diesel Trailblazer  
5 - Miller Gas Trailblazers

### Pressure Washers:

2 - 5000 psi Mi-T-M  
9 - 4000 psi Mi-T-M

1 - 3600 psi DeWalt  
1 - 3500 psi Mi-T-M

### Telehandlers:

5519 Genie  
5719 Snorkel

### Painting Equipment:

2 - 90-1 Graco  
2 - 80-1 Graco Extreme Paint Pumps  
5 - 70-1 Graco Extreme Paint Pumps  
8 - 60-1 Graco Extreme Paint Pumps  
1 - 50-1 Graco Extreme Paint Pump  
Gas-Powered Large Titan Paint Pump  
Gas-Powered Small Graco Pump  
Wig Way Special Coatings pump

### Rigging Equipment:

6- ST17 Work Basket  
1 - Lisbon Cage  
6 - Sky Climber work cages  
1 - Spider Chair  
58 - Electric Motors  
8 - Air motors  
280 + feet Sky Climber Breakdown Staging

### Vehicles:

2020 Dodge 1-ton dually Diesel  
2020 Dodge 1-ton dually Diesel  
2019 Dodge 5500 Diesel  
2019 GMC Sierra Diesel  
2015 Ford F250 Diesel  
2011 Dodge 1-ton Diesel  
2011 Ford F550 Diesel  
2008 Chevy 1-ton Diesel

### Trailers:

4 - 16K 20ft with 3ft sides  
24ft Flatbed Gooseneck Trailer  
28ft Enclosed Gooseneck Trailer  
2 - 20ft Enclosed Trailers  
20ft 14K Deckover Trailer  
14ft Enclosed Trailer

### Containment Systems

225 Outriggers  
5 Center Trees  
3 - 8-ton Tuggers  
2 - 10-ton Tuggers  
200 Ground Anchors



Member  National Association of Surety Bond Producers.

January 20, 2023

RE: Viking Painting, LLC

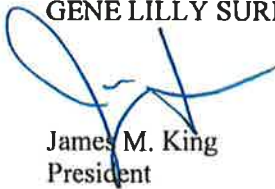
To Whom It May Concern:

Gene Lilly Surety Bonds, Inc. is pleased to provide surety support for Viking Painting, LLC. We are in position to support single project requests in the \$5 million range with a \$30 million aggregate. This is by no means a limit but merely a guide. Viking Painting has a reputation of performing excellent work and operating with the highest levels of integrity. Our agency has the utmost confidence in their management ability, project delivery, and highly recommends them.

Viking Painting has an established surety relationship with Hudson Insurance Company, which is currently on the U.S. Treasury Listing of Certified Companies and has an A.M. Best rating of "A (Excellent)." Should Viking Painting be awarded a contract, we are in position to provide performance and payment bonds, following the review and acceptance of the contract under our normal underwriting conditions.

Please do not hesitate to contact me if you have any questions or if I can be of further assistance.

Best Regards,  
GENE LILLY SURETY BONDS, INC.



James M. King  
President

735 South 56<sup>th</sup> Street • Lincoln, NE 68510  
Voice (402)475-7700 • FAX (402)475-5043

[www.glsbinc.com](http://www.glsbinc.com)

9375 Burt Street Ste 100 • Omaha, NE 68114  
Voice (402) 397-1040



January 2, 2024

Viking Painting, LLC

Re: Banking Reference

To Whom It May Concern:

**This letter is to outline the banking relationship that exists between Pinnacle Bank and Viking Painting, LLC.**

**Viking Painting, LLC is an excellent customer of Pinnacle Bank. The company has always handled banking transactions and financial arrangements in an overall professional and timely manner without exception. Average company deposit account balances range in the mid six figures.**

**Pinnacle Bank has a revolving line of credit note to Viking Painting that was established in the normal course of business. The revolving line is secured by a blanket lien on company assets and accounts receivable. Payment history on all current and previous borrowing is excellent.**

**Viking Painting, LLC is a respected and valuable customer with an excellent reputation and financial history. Should you have any questions feel free to contact me at 402-697-5992 or by e-mail at [jay.faylor@pinnbank.com](mailto:jay.faylor@pinnbank.com).**

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay Faylor", is written over a light blue horizontal line.

**Jay Faylor  
Vice President**



**Marsh McLennan  
Agency**



12328 Southport Parkway  
Suite 100  
La Vista, NE 68128  
T +1 402 333 5700  
insproire.com

August 4, 2023

RE: Viking Painting LLC  
10905 Harrison Street  
LaVista NE 68128

To Whom It May Concern:

Please accept this letter as verification that the Workers' Compensation Experience Modifier for the last 3 years is as follows:

8/1/2023:	0.89
8/1/2022:	0.91
8/1/2021:	0.77

Should you require additional information, please contact me. Thank you.

Sincerely,

Gene West, CISR  
Business Insurance Sr. Account Manager  
Gene.West@MarshMMA.com

**Your future is limitless.**



# ENR 2023 Top 600 Specialty Contractors

In comments about the market's most pressing challenges, Top 600 Specialty Contractors are widely optimistic that the worst of pandemic-induced delays are done—buttressed by another year of double-digit revenue growth for listed firms. But the market still suffers from major challenges as firms look to cultivate limited labor resources and manage rising project costs.

The table below shows the rankings for our Top 20 Firms in Painting.

THE TOP 20 FIRMS IN PAINTING				
RANK		FIRM	(\$ MIL.) 2022 REV.	% CHANGE 21-22
2023	2022			
1	1	ASRC INDUSTRIAL	202.4	-14
2	4	GRAYDAZE CONTRACTING INC.	119.3	+21
3	2	CHERRY COATINGS	111.8	+9
4	3	CHAMPION SPECIALTY SERVICES	102.4	0
5	6	HARTMAN WALSH INDUSTRIAL SERVICES	92.3	+48
6	5	APEX IMAGING SERVICES	70.0	-28
7	10	AVALOTIS CORP.	69.3	+50
8	7	HARRISON CONTRACTING CO.	67.5	+18
9	8	ASCHER BROTHERS CO. INC.	63.5	+20
10	9	THOMARIOS	53.7	+12
11	11	VPI	52.8	+25
12	12	THOMAS INDUSTRIAL COATINGS INC.	50.0	+21
13	14	VIKING INDUSTRIAL PAINTING	50.0	+35
14	**	CERTIFIED COATINGS CO.	41.3	NA
15	16	SELECT PAINT & FINISHES LLC	41.2	+21
16	13	JERRY THOMPSON & SONS	39.4	-1
17	15	LONG PAINTING CO.	38.5	+11
18	19	NATIONAL COATINGS INC.	33.2	+21
19	18	SWANSON & YOUNGDALE INC.	32.3	+16
20	**	PENNINGTON PAINTING CO.	30.9	+60

MA=NOT AVAILABLE. \*\* =NOT PREVIOUSLY RANKED.

**INCUMBENCY CERTIFICATE**

The undersigned, being all of the members of Viking Painting, LLC, a Nebraska limited liability company (the "Company"), hereby certify that the following persons are duly elected, qualified and acting officers of the Company, holding the office of the Company specified opposite their names:

<u>NAME</u>	<u>OFFICE</u>
Rory Sudbeck	President
John Snodgrass	Vice President

Dated effective as of August 17, 2018.

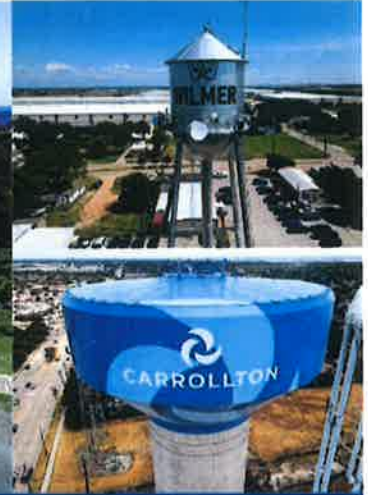
**MEMBERS OF VIKING PAINTING, LLC**

  
Rory Sudbeck

  
John Snodgrass



Elevate your tank to the VIP experience.



Contact us today!

(833) VIP-TANK | info@viptanks.com

Make your tank a VIP tank.

viptanks.com

## ABOUT VIP

At Viking Industrial Painting, we understand that your water tower is not just a structure; it's a vital part of your community's infrastructure. Our VIP program is designed to provide you with the highest quality service and attention to detail, ensuring your tank is always in top condition. From regular maintenance to full-scale repainting, we have the expertise and resources to handle any project.

Our VIP program offers a range of services tailored to your needs, including:

- Regular maintenance and inspections
- Full-scale repainting and refinishing
- Structural repairs and steel work
- Lead removal and containment
- Customized maintenance programs

By choosing Viking Industrial Painting for your water tower project, you're not just getting a service; you're getting a partner who is committed to your satisfaction. Our experienced technicians and state-of-the-art equipment ensure that every project is completed to the highest standards. Contact us today to learn more about our VIP program and how we can help you protect your investment in your water tower.

Call us today at (833) 833-8333 or visit our website at [www.viptanks.com](http://www.viptanks.com) to learn more about our VIP program and how we can help you protect your investment in your water tower.

## SERVICES

### Cleaning & Inspection Tailored to Your Needs

Our team of experts provides thorough cleaning and inspection services for your water tower. We use advanced techniques and equipment to ensure that your tank is free from contaminants and in good condition. Our services are tailored to your specific needs and budget.

### Expert Painting & Repair

With over 20 years of experience, our team is experts in painting and repairing water towers. We use high-quality materials and techniques to ensure that your tank is protected from the elements and looks like new. Our services include:

- Exterior painting and refinishing
- Interior painting and maintenance
- Structural repairs and steel work
- Lead removal and containment

### Customized Maintenance Programs

At Viking Industrial Painting, we understand that every water tower is different. That's why we offer customized maintenance programs tailored to your specific needs and budget. Our programs include:

- Regular inspections and maintenance
- Full-scale repainting and refinishing
- Structural repairs and steel work
- Lead removal and containment



## TANK SPECIALTIES

- Maintenance Programs (Fixed-term or ongoing)
- Exterior Painting
- Interior Painting
- Lead Removal with Containment
- Steel Repairs
- Inspections (NACE Level 3)
- Drone Inspections
- Cleaning & Disinfection
- Mixing Systems
- Chemical Cleaning
- And more!

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

Viking Painting, LLC  
P.O. Box 24162  
Omaha, NE 68124

**SURETY:**

(Name, legal status and principal place of business)

Hudson Insurance Company  
100 William Street, 5th Floor  
New York, NY 10038

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

(Name, legal status and address)

Humboldt Community Services District  
5055 Walnut Drive  
Eureka, CA 95503

**BOND AMOUNT:** Ten Percent of the Amount Bid (10%)

**PROJECT:**

(Name, location or address, and Project number, if any)

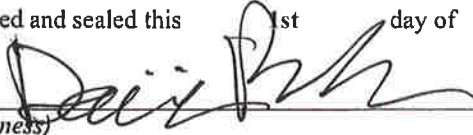
Rehabilitation of the Donna Drive Water Storage Tank Project 2633439 Project Number, if any: #2633439

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of October, 2024

  
(Witness)

Viking Painting, LLC  
(Principal)  (Seal)

(Title), JOHN WOODRICKS VICE PRESIDENT  
Hudson Insurance Company

(Surety)  (Seal)

  
(Witness)

(Title) James M. King, Attorney-in-Fact

Init.

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**BID BOND POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

**Robert T. Cirone, James M. King, Jacob J. Buss, Thomas L. King, Tamala J. Hurlbut, Seth Weedin**

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes.

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 5th day of July, 20 22 at New York, New York.



*Dina Daskalakis*  
Attest.....

Dina Daskalakis, Corporate Secretary

HUDSON INSURANCE COMPANY

By *Michael P. Cifone*  
Michael P. Cifone, Senior Vice President

STATE OF NEW YORK  
COUNTY OF NEW YORK      SS.

On the 5th day of July, 20 22 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

*Ann M. Murphy*

ANN M. MURPHY  
Notary Public, State of New York  
No. 01MU6067553  
Qualified in Nassau County  
Commission Expires December 10, 2025

(Notarial Seal)



**CERTIFICATION**

STATE OF NEW YORK  
COUNTY OF NEW YORK      SS.

The undersigned Dina Daskalakis hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27<sup>th</sup>, 2007, and has not since been revoked, amended or modified:

“RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company’s surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company’s seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertaking made in the course of this Company’s surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company’s seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.”

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.



Witness the hand of the undersigned and the seal of said Company this 1st day of October, 20 24.

By *Dina Daskalakis*  
Dina Daskalakis, Corporate Secretary