



## AGENDA

Regular Meeting of the  
**Audit Committee**  
of the Humboldt Community Services District  
Thursday, February 14, 2023 at 8:00 a.m.  
5055 Walnut Drive, Eureka, CA 95503

*In accordance with Assembly Bill 361 and District Resolution 2023-01, public meetings will be conducted both in person at 5055 Walnut Drive in Eureka, California, and telephonically through Zoom.*

*The meeting, including Public Participation, may be joined through the Zoom Website (<https://zoom.us>) by clicking on "Join A Meeting" and entering Meeting ID 825 5309 7493 and Passcode 734833. Access may also be achieved by telephone only by dialing 1-669-900-9128 followed by the Meeting ID and Passcode.*

### **A. ROLL CALL**

Benzonelli  
Gardiner  
Montag  
Williams

### **B. CONSENT CALENDAR**

1. Approval of February 14, 2023 Agenda
2. Approval of Minutes of Audit Committee Meeting of May 13, 2021

**C. PUBLIC PARTICIPATION** – Members of the public will be given the opportunity to comment on items not on the agenda. Please use the information set forth above to participate via Zoom. The Board requests that speakers please state their name and where they are from, be clear, concise and limit their communications to 3 to 5 minutes. At the conclusion of *all* oral communications, the Board or staff may choose to briefly respond with information in response to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion, or action, will be placed on a future agenda.

### **D. COMMITTEE BUSINESS**

1. Consideration of Fiscal Year 2020-21 Draft Basic Financial Statements and Management Report

### **E. ADJOURNMENT**

DRAFT MINUTES OF AN AUDIT COMMITTEE MEETING OF THE  
HUMBOLDT COMMUNITY SERVICES DISTRICT

In accordance with the Governor's Executive Orders N-25-20 and N-29-20, Committee Member Montag called the Audit Committee Zoom tele/video conference meeting to order at 3:35 p.m. on Thursday, May 13, 2021 at 5055 Walnut Drive, Eureka, California.

A. ROLL CALL

Present upon roll call were Committee Members Benzonelli, Hansen, Montag, and Williams.

B. CONSENT CALENDAR

Upon stipulating none of the current committee members were present or involved with Humboldt Community Services District at the date and time of the May 20, 2020 Audit Committee meeting, they were willing to accept the minutes as written. IT WAS THEN MOVED BY MEMBER BENZONELLI AND SECONDED BY MEMBER HANSEN TO ACCEPT THE MAY 13, 2021 AGENDA AND THE MINUTES OF THE AUDIT COMMITTEE MEETING OF May 20, 2020. MOTION CARRIED UPON ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MONTAG, WILLIAMS

NOES: NONE

ABSENT: NONE

C. PUBLIC PARTICIPATION

None

D. COMMITTEE BUSINESS

1. Consideration of Fiscal Year 2019-20 Draft Audit Basic Financial Statements and Management Report

Montag reviewed the financials documents prepared by R.J. Ricciardi, Inc. elaborating upon the District's Engagement Letter which details the accuracy of the information provided in order to perform the audit.

IT WAS THEN MOVED BY BENZONELLI, SECONDED BY HANSEN, TO APPROVE THE DISTRICT ENGAGEMENT LETTER. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MONTAG, WILLIAMS

NOES: NONE

ABSENT: NONE

Montag advised that as of FYE 2020, the District was in a better financial position than in previous years. Discussion ensued wherein Montag then responded to

HCSD AUDIT COMMITTEE MEETING

MAY 13, 2021

Page 2 of 2

various questions providing explanation and clarification with regard to OPEB Deferred outflows, District participation in the Humboldt County Treasurer's Investment Pool and its origins, and why the Humboldt Hill area relative expenses are higher than revenue.

IT WAS MOVED BY HANSEN, SECONDED BY BENZONELLI, TO RECOMMEND ACCEPTANCE OF THE FISCAL YEAR 2019/20 DRAFT BASIC FINANCIAL STATEMENTS TO THE HCSD BOARD OF DIRECTORS. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MONTAG, WILLIAMS  
NOES: NONE  
ABSENT: NONE

E. ADJOURNMENT

There being no further business to discuss, IT WAS MOVED BY BENZONELLI AND SECONDED BY HANSEN TO ADJOURN THE AUDIT COMMITTEE MEETING OF MAY 13, 2021 AT 4:03 P.M. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MONTAG, WILLIAMS  
NOES: NONE  
ABSENT: NONE

Submitted: \_\_\_\_\_  
Board Secretary

**DRAFT**

**1/31/2023**

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **\*\*Report/Letter date is TENTATIVE-TBD\*\***

**HUMBOLDT COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS & MANAGEMENT REPORT**

**For the Year Ended  
JUNE 30, 2021**

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DRAFT

Board of Directors  
Humboldt Community Services District  
Eureka, California

In planning and performing our audit of the basic financial statements of Humboldt Community Services District for the fiscal year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of Humboldt Community Services District's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, as defined above. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

During our audit, we noted certain matters involving internal controls and other operational matters that are presented for your consideration in this report. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are not intended to be all-inclusive, but rather represent those matters that we considered worthy of your consideration. Our comments and recommendations are submitted as constructive suggestions to assist you in strengthening controls and procedures; they are not intended to reflect on the honesty or integrity of any employee. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist Humboldt Community Services District in implementing the recommendations.

This report is intended solely for the information and use of management and Board of Directors of Humboldt Community Services District and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Humboldt Community Services District's staff for its cooperation during our audit.

O'Connor & Company

San Rafael, California

To the Board of Directors  
Humboldt Community Services District  
Eureka, California

We have audited the financial statements of Humboldt Community Services District for the year ended June 30, 2021. Professional standards require that we provide you with the following information related to our audit.

#### Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 6, 2021, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Humboldt Community Services District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

#### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Humboldt Community Services District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year. We noted no transactions entered by Humboldt Community Services District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The most sensitive estimates affecting the financial statements were:

- Accrual and disclosure of compensated absences.
- Capital asset lives and depreciation expense.
- Pension plan and post employment health benefits actuarial valuations.
- Fair value of investments and financial instruments.

#### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### **Corrected and Uncorrected Misstatements (Audit Adjustments)**

Professional standards require us to accumulate all known and likely audit adjustments identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such audit adjustments.

**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors’ report. We are pleased to report that no such disagreements arose during the course of our audit.

**Management Representations**

We have requested certain representations from management that are included in the management representation letter dated XX/XX/XX .

**Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to Humboldt Community Services District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Humboldt Community Services District’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Other Matters**

We applied certain limited procedures to the Management’s Discussion and Analysis and the other required supplementary information listed in the table of contents to the financial statements, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of management and Board of Directors of Humboldt Community Services District and is not intended to be, and should not be, used by anyone other than these specified parties.



Humboldt Community Services District  
BOARD OF DIRECTORS & MANAGEMENT REPORT  
For the Year Ended June 30, 2021

**Current Year Observations**

Approval of Bank Statements and Related Reconciliations

Observation:

During the course of our audit we noted that the District Manager's review of Humboldt Community Services District's monthly bank reconciliation and related statement was not documented.

Recommendation:

We recommend the review of the monthly bank statements and related reconciliations by the District Manager be documented by initialing or signing the reconciliation.

**Prior Year Observations**

There were no prior year observations.

DRAFT

**DRAFT**

**1/31/2023**

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **\*\*Report/Letter date is TENTATIVE-TBD\*\***

**HUMBOLDT COMMUNITY SERVICES  
DISTRICT**

**EUREKA, CALIFORNIA**

**ANNUAL FINANCIAL REPORT**

**JUNE 30, 2021**

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Humboldt Community Services District  
Eureka, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and the major fund of Humboldt Community Services District, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Humboldt Community Services District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to Humboldt Community Services District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Humboldt Community Services District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of Humboldt Community Services District, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America, and the State Controller's Minimum Audit Requirements for California Special Districts.

Other Matters

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3-6), and the required supplementary information (page 29-31), as listed in the table of contents, be presented to supplement the basic financial statements.

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying combining schedules of water and sewer department revenues, expenses, and changes in net position, allocated general and administrative expenses, and salaries and wages are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated XX/XX/XX, on our consideration of Humboldt Community Services District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing Humboldt Community Services District's internal control over financial reporting and compliance.

O'Connor & Company

San Rafael, California

Humboldt Community Services District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2021

This section of Humboldt Community Services District's (the District's) annual financial report presents our analysis of the District's financial performance during the fiscal year ended June 30, 2021. Please read it in conjunction with the financial statements which follow this section.

FINANCIAL HIGHLIGHTS

- The District's assets exceeded its liabilities at the close of June 30, 2021 by \$17,280,032. Of this amount, \$(5,647,306) (unrestricted net position) may be used to meet the District's ongoing obligations to citizens and creditors. Unrestricted net position increased primarily due to the actuarial calculation of GASB 68 & 75, as discussed below.
- The District's net position increased by \$2,870,000 in FY June 30, 2021. The unrestricted net position increased by \$1,527,643, primarily due to the OPEB and pension actuarial calculations.
- The District's total assets increased by \$2,524,130 in FY June 30, 2021 due to an increase in charges for water and related services and an increase in capital purchases related to water and sewer lines.
- The District's long-term debt increased by \$1,895,073 due to the increase in the other post-employment benefits and a new vehicle and equipment loan.
- During the year the District's operating revenues increased \$118,415 or 1.05%, while operating expenses increased \$590,173 or 7.12%. The increase in operating revenues is due to new capital connection fees related to construction. The increase in expenses is due to an increase in water purchases related to construction projects and demand from customers as well as increases in retiree health post-employment benefits.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of two components: Financial Statements and the Notes to the Financial Statements. This report also contains other supplementary information in addition to the basic financial statements.

The District operates as a utility enterprise, which means that it relies mainly on water and sewer rates and charges to fund its operation. The Financial Statements of the District report information about the District using the full accrual basis of accounting. These statements offer short and long-term financial information about the District's activities.

The Statement of Net Position includes all of the District's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to District creditors (liabilities). It also provides the basis for evaluating the capital structure of the District and assessing the liquidity and financial flexibility of the District.

All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses and Changes in Fund Net Position. This statement measures the success of the District's operations over the past year and can be used to determine the District's credit worthiness and whether the District has successfully recovered all its costs through user fees and other charges.

The final financial statement is the Statement of Cash Flows. The primary purpose of this statement is to provide information about the District's cash receipts and cash payments during the year. The statement reports cash receipts, cash payments, and net changes in cash resulting from operations, financing and investments. It also provides answers to questions such as: where did cash come from, what was cash used for, and what was the change in cash balance during the year.

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

Humboldt Community Services District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
 June 30, 2021

FINANCIAL ANALYSIS OF THE DISTRICT

One of the most important questions asked about an entity's finances is "As a whole, are we better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position report information about the District's activities in a way that helps answer this question. These two statements report the net position of the District and changes to net position.

The following condensed financial information provides an overview of the District's financial activities for the fiscal years ended June 30, 2021 and June 30, 2020.

NET POSITION

Net position, (the difference between assets and liabilities) is one way to measure financial health or position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. However, you will need to consider other factors such as desired reserve levels, changes in economic conditions, population growth, housing trends and government legislation.

The largest portion of the District's net position reflects its investment in capital assets (e.g. land, buildings, water supply and distribution system, sewer collection system and equipment), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position, representing 3% of net position, represents resources that are subject to external restrictions on how they may be used. The remaining balance: unrestricted net position may be used to meet the District's ongoing obligations to citizens and creditors. The following table summarizes the District's net position as of June 30:

Table 1  
Business-type Net Position

	2021	2020
<b>Assets:</b>		
Current and other assets	\$ 10,053,102	\$ 8,632,015
Capital assets, net of accumulated depreciation	<u>32,519,643</u>	<u>31,416,600</u>
Total assets	<u>42,572,745</u>	<u>40,048,615</u>
Deferred outflows	<u>2,194,635</u>	<u>1,225,215</u>
<b>Liabilities:</b>		
Other liabilities	1,479,227	1,833,239
Long-term debt outstanding	<u>24,965,592</u>	<u>23,070,519</u>
Total liabilities	<u>26,444,819</u>	<u>24,903,758</u>
Deferred inflows	<u>1,042,529</u>	<u>1,960,040</u>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	22,442,817	21,161,336
Restricted	484,521	423,645
Unrestricted	<u>(5,647,306)</u>	<u>(7,174,949)</u>
Total net position	<u>\$ 17,280,032</u>	<u>\$ 14,410,032</u>

Humboldt Community Services District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
 June 30, 2021

REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

While the Statement of Net Position shows the change in financial position from one year to the next, the Statement of Revenues, Expenses and Changes in Fund Net Position provides information concerning the nature and source of these changes.

Revenue – Total operating revenue increased \$118,415 in 2021 as compared to 2020. Other Non-Operating Revenue increased primarily due to an increase in interest rates on investments and property tax revenues.

Expenses – Operating expenses increased \$590,173. Non-operating expenses decreased by \$18,995. Changes include:

- Salaries & Benefits (primarily benefit increases, including PERS & OPEB) \$ 185,883 increase
- Water purchases \$ 153,260 increase
- Joint treatment costs \$ 131,004 increase

The following table summarizes the District's change in net position for the year ended June 30:

Table 2  
Changes in Net Position

	2021	2020	Change
Operating revenues	\$ 11,373,420	\$ 11,255,005	\$ 118,415
Operating expenses	8,875,690	8,285,517	(590,173)
Net operating income (loss)	\$ 2,497,730	\$ 2,969,488	\$ (471,758)
Investment and other income	\$ 517,499	\$ 484,600	\$ 32,899
Interest and other expenses	385,008	404,003	18,995
Non-operating net income	\$ 132,491	\$ 80,597	\$ 51,894

CAPITAL ASSETS AND DEBT ADMINISTRATION

Table 3  
Capital Assets at Year End

	2021	2020
Land	\$ 685,868	\$ 685,868
Buildings and improvements	1,009,028	1,009,028
Water Plant and System	23,652,046	23,584,004
Sewer Collection System	27,679,721	27,034,328
Vehicles and equipment	4,033,528	3,683,285
Construction in progress	2,878,809	1,517,861
Subtotal	59,939,000	57,514,374
Accumulated depreciation	(27,419,357)	(26,097,774)
Net capital assets	\$ 32,519,643	\$ 31,416,600

Capital Assets - At June 30, 2021, the District had \$32,519,643 (net of accumulated depreciation) invested in its water distribution and storage system, wells, sewage collection system, construction in progress, land, buildings, vehicles and equipment. Additional information regarding the District's capital assets can be found in Note 2, Section B of the Financial Statements.

Long-Term Debt - At year end, the District had \$10,076,826 in long term obligations (not including pension and retiree health post-employment liabilities). More detailed information regarding the District's long-term liabilities can be found in Note 2, Section C of the financial statements.



Humboldt Community Services District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2021

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The District's Board of Directors and management considered many factors when adopting the fiscal year 2020/2021 budget. The Board assessed the available reserves, the operating and capital needs of the District, potential customer growth, and potential regulatory impacts.

Financial planning is based on specific assumptions from recent trends, State of California economic forecasts and historical growth patterns in the communities served by the District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the Finance Manager or General Manager at Humboldt Community Services District, 5055 Walnut Drive, Eureka, California 95503.

DRAFT

Humboldt Community Services District  
STATEMENT OF NET POSITION  
 June 30, 2021

ASSETS

Current assets:	
Cash and investments	\$ 8,005,364
Restricted cash and investments:	
Debt service	66,184
Capital projects	418,337
Total cash and investments	<u>8,489,885</u>
Accounts receivable	1,027,451
Assessments receivable	123,580
Prepaid items	208,942
Inventory	203,244
Total current assets	<u>10,053,102</u>
Capital assets:	
Non-depreciable assets	3,564,677
Depreciable assets (net of depreciation)	<u>28,954,966</u>
Total assets	<u>42,572,745</u>

DEFERRED OUTFLOWS

Deferred outflows related to OPEB	1,535,832
Deferred outflows related to pensions	658,803
Total deferred outflows	<u>2,194,635</u>

LIABILITIES AND NET POSITION

Current liabilities:	
Accounts payable	998,871
Compensated absences	239,390
Customer deposits	115,564
Accrued expenses	125,402
Total current liabilities	<u>1,479,227</u>
Long-term liabilities:	
Due within one year	651,802
Due in more than one year	9,425,024
Net OPEB liability	11,428,776
Net pension liability due in more than one year	3,459,990
Total long-term liabilities	<u>24,965,592</u>
Total liabilities	<u>26,444,819</u>

DEFERRED INFLOWS

Deferred inflows related to OPEB	945,491
Deferred inflows related to pensions	97,038
Total deferred inflows	<u>1,042,529</u>

Net position:	
Net investment in capital assets	22,442,817
Restricted	484,521
Unrestricted	(5,647,306)
Total net position	<u>\$ 17,280,032</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District  
STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN FUND NET POSITION  
For the Year Ended June 30, 2021

Operating revenues:	
Water sales	\$ 5,648,020
Sewer service fees	5,692,316
Other operating	33,084
Total operating revenues	<u>11,373,420</u>
Operating expenses:	
Salaries and benefits	2,725,265
General and administration	641,636
Joint treatment costs	1,456,791
Purchases power	280,913
Water purchases	1,834,186
Repairs and maintenance	124,147
Supplies	211,713
Other expenses	279,456
Depreciation	1,321,583
Total operating expenses	<u>8,875,690</u>
Operating income (loss)	<u>2,497,730</u>
Non-operating revenues (expenses):	
Interest revenue	18,872
Interest expense	(385,008)
Taxes and assessments	420,048
Other income	78,579
Total non-operating revenues (expenses)	<u>132,491</u>
Income (loss) before capital contributions	2,630,221
Capital contributions and connection fees	239,779
Changes in net position	<u>2,870,000</u>
Net position, beginning of period	<u>14,410,032</u>
Net position, end of period	<u>\$ 17,280,032</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2021

Cash flows from operating activities:	
Receipts from customers	\$ 11,173,669
Payments to suppliers	(3,323,684)
Payments to employees	(4,387,720)
Net cash provided (used) by operating activities	<u>3,462,265</u>
Cash flows from non-capital financing activities:	
Taxes and assessments	546,335
Other revenue (expense)	79,213
Net cash provided (used) by non-capital financing activities	<u>625,548</u>
Cash flows from capital and related financing activities:	
Acquisition and construction of capital assets	(2,424,626)
Interest expense	(385,008)
Capital connection fees received	239,779
Payment on current portion of bonds	(178,438)
Net cash provided (used) by capital and related financing activities	<u>(2,748,293)</u>
Cash flows from investing activities:	
Interest earned	18,872
Net cash provided by investing activities	<u>18,872</u>
Net increase (decrease) in cash and cash equivalents	1,358,392
Cash and cash equivalents - beginning of period	<u>7,131,493</u>
Cash and cash equivalents - end of period	<u>\$ 8,489,885</u>
Reconciliation of operating income (loss) to net cash provided (used in) operating activities:	
Operating income (loss)	\$ 2,497,730
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:	
Depreciation	1,321,583
Changes in certain assets and liabilities:	
Accounts receivable	(199,751)
Prepaid items	4,388
Inventory	5,747
Accounts payable	(375,156)
Accrued expenses	6,956
Deferred outflows	(969,420)
Deferred inflows	(917,511)
Net pension liability	202,572
Net OPEB liability	1,870,939
Compensated absences	14,948
Customer deposits	(760)
Net cash provided (used) by operating activities	<u>\$ 3,462,265</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Humboldt Community Services District was formed in 1952, pursuant to the State of California Community Services District Law. The District's service area includes the unincorporated areas in the vicinity of the City of Eureka, California. The accompanying financial statements present the District and its component units, entities for which the District is considered to be financially accountable. The District has no component units. The District is governed by an elected five-member Board of Directors.

The District provides water for domestic use, irrigation, sanitation use, industrial use, fire protection and recreation. The District also provides for the collection, treatment and disposal of sewage and provides street lighting to customers within its boundaries. The District is authorized to but does not currently provide waste and storm water services. The District does not own or operate its own wastewater treatment plant, but instead contracts with the City of Eureka for such services.

B. Financial Statements

The basic financial statements (i.e., the statement of net position, the statement of revenues, expenses and changes in fund net position and statement of cash flows) report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. The District accounts for its water and sewer departments in two separate enterprise funds, while property tax revenues are accounted for in a separate administrative enterprise fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Property taxes, water service charges, water sales, wastewater fees, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

The District is engaged primarily in business-type activities and the District's basic financial statements consist of only the financial statements required for enterprise funds. These include management's discussion and analysis, a statement of net position, a statement of revenue, expenses, and changes in fund net position, a statement of cash flows, and these notes to the basic financial statements. The District is also an AB 8 District and receives property tax revenues and accounts for them in a separate administrative enterprise fund.

Proprietary enterprise funds distinguish *operating* revenues and expenses with *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operation revenues of the District are charges to the customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Fair Value Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs - other than quoted prices included within level 1 - that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

The District's investment policy has been to invest idle cash in demand deposits, time deposits and the Humboldt County Treasurer's Investment Pool. Investments are reported at fair value. The County Pool is operated in accordance with applicable state laws and regulations, and the reported value of the District's investment in the County Pool is the same as the fair value of the pool shares. State statutes authorize the District to invest in obligations of the U.S. Treasury, Federal Agency obligations, commercial paper, the LAIF and other instruments. The Loan and Installment Agreement underlying the issuance of Loans and Installment Purchase Agreements authorize permitted investments consistent with the State of California Government Code but broader in scope than the District's usual investment practices.

Receivables and Property Taxes

All trade receivables are not shown net of an allowance for uncollectibles.

Property taxes are levied as of March 1 on property values assessed as of the same date. State statutes provide that the property tax rate be limited generally to one percent of market value, be levied by only the County, and be shared by applicable jurisdictions. The County of Humboldt collects the taxes and distributes them to taxing jurisdictions on the basis of assessed valuations subject to voter-approved debt. Property taxes are due on November 1 and March 1, and become delinquent on December 10 and April 10. The District receives property taxes pursuant to an arrangement with the County known as the "Teeter Plan". Under the plan, the County assumes responsibility for the collection of delinquent taxes and pays the full allocation to the District. The District recognizes property tax revenues in the fiscal year in which they are due to the District and accrues as receivable such taxes.

Inventories and Prepaid Items

All inventories are valued at cost based upon physical determinations made at the end of each year. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the financial statements.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position (continued)

Inventories and Prepaid Items

All inventories are valued at cost based upon physical determinations made at the end of each year. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the financial statements.

Restricted Cash Equivalents and Investments

Cash equivalents and investments restricted for use in only capital projects or debt service are reported as noncurrent assets. The District follows the practice of reporting in this category the funds received from the issuance of the Installment Purchase Agreements for the purpose of financing the design, construction, replacement and improvement of District facilities. Special assessments receivable are restricted for the repayment of the Loan Payable to the State of California and are therefore also reported as restricted assets.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (mainly the existing water distribution and wastewater collection system), are reported in the financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$10,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets and assets constructed by developers are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives' are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed net of construction period interest revenues earned during such periods.

Property, plant, and equipment of the District are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Water system	30-40
Wastewater collection system	30-40
Buildings and improvements	30-40
Vehicles, trucks and equipment	5-15

Compensated Absences, Sick Leave, Other Post-Employment Benefits, Other Than Pensions and Claims

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. The liability for unpaid vacation and sick leave is recorded in the financial statements when the liability is incurred and vacation is reported as the current portion of such compensated absences. The District does provide for payment of unused sick leave at the rate of 50 percent at retirement after age 50 with five years of service. The total amount of compensated absences payable at June 30, 2021 was \$239,390. The District accounts for other post-employment benefits (OPEB), using actuarial information and by accruing as a liability the difference each year between the District's annual required contribution (ARC) and actual contributions made to the Plan for retiree medical benefits.

The District obtains insurance coverage for property and equipment, fidelity bonds, automobile liability and general liability, and workers compensation insurance through its membership in the Association of California Water Agencies Joint Powers Insurance Authority. The risk of loss is transferred from the District to the Authority in exchange for the District's payment of annual premiums.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position (continued)

Incurred and unbilled claims, if any, are accrued as a liability when it is probable that an asset has been impaired, the amount of the obligation can be reasonably estimated, and the claim is not covered by insurance.

Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the District recognizes deferred outflows and inflows of resources.

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the District that is applicable to a future reporting period.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Humboldt Community Services District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net Position

In the financial statements, fund net position is reported in three categories as follows:

- Net investment in capital assets - This category of net position reports the net book value of capital assets used in District operations including construction in progress all net of related accumulated depreciation, and reduced by the carrying value of related long-term debt issued to finance the acquisition of such assets.
- Restricted for debt service and capital projects - This category of net position reports all unspent proceeds from the issuance of long-term debt restricted for capital asset improvement, replacement, or construction net of the related long-term debt. It also includes funds restricted for debt service payment and reserve requirements.
- Unrestricted - Unrestricted net position represents all other assets net of related liabilities available for use by the District.

Long-term Obligations

In enterprise fund-type financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Discounts associated with the issuance of long-term debt obligations are reported as a reduction of the carrying value of the related debt obligation, and are amortized to interest expense over the life of the debt instrument. Costs associated with the issuance of the debt are capitalized as other non-current assets and are amortized to expense over the life of the debt obligation.



Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

D. Assets, Liabilities, and Net Position (concluded)

Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 - DETAILED NOTES

A. Cash Equivalents and Investments

Cash equivalents and investments consisted of the following at June 30:

	<u>2021</u>
Cash and investments:	
Demand accounts	\$ 5,326,777
Humboldt County pool	<u>3,163,108</u>
Total cash and investments	<u>\$ 8,489,885</u>
	<u>2021</u>
Restricted cash:	
Humboldt County pool	\$ 484,521
Total restricted cash and investments	<u>\$ 484,521</u>

Custodial Credit Risk - Deposits:

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of counter-party (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the District's cash on deposit or first trust deed mortgage notes with a value of 150% of the deposit as collateral for these deposits.

Under California Law this collateral is held in the District's name and places the District ahead of general creditors of the institution. The District has waived collateral requirements for the portion of deposits covered by federal depository insurance.

All monies in the Humboldt County Treasurer's Pool are not evidenced by specific securities; and therefore are not subject to custodial credit risk. The average number of days to maturity for investments in the County Pool is 644 days.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 2 - DETAILED NOTES (continued)

A. Cash Equivalents and Investments (concluded)

The following is a summary of the fair value hierarchy of the fair value of investments of the District as of June 30, 2021:

<u>Investment Type</u>	<u>Level 1</u>	<u>Exempt or Amortized Cost</u>	<u>Total</u>
Demand Accounts	\$ 5,326,777	\$ -	\$ 5,326,777
Humboldt Co. Treasurer's Investment Pool	-	3,163,108	3,163,108
Total Investments	<u>\$ 5,326,777</u>	<u>\$ 3,163,108</u>	<u>\$ 8,489,885</u>

Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. The Humboldt County Treasurer's Pool was an uncategorized input and not defined as a Level 1-3 input. Fair value is defined as the quoted market value on the last trading day of the period. These prices are obtained from various pricing sources by the custodian bank.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The actual ratings as of June 30, 2021 are provided by Standard and Poor's except as noted.

<u>Investment Type</u>	<u>Total</u>
Money Market Mutual Funds	\$ -
<b>Not rated:</b>	
Demand Accounts	5,326,777
Humboldt County Treasurer's Investment Pool	<u>3,163,108</u>
Total cash and investments	<u>\$ 8,489,885</u>

Credit Risk - State law limits investments in various securities to certain levels of risk ratings issued by nationally recognized statistical rating organizations. It is the District's policy to comply with those requirements. The Humboldt County Treasurer's Pool was unrated.

Humboldt Community Services District  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
For the Year Ended June 30, 2021

NOTE 2 - DETAILED NOTES (continued)

B. Capital Assets

Capital asset activity for the year ended June 30, 2021 was as follows:

<u>Business-type Activities - Water</u>	<u>Balance 6/30/20</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance 6/30/21</u>
Capital assets, not being depreciated:				
Land	\$ 391,458	\$ -	\$ -	\$ 391,458
Construction in progress	<u>850,326</u>	<u>1,315,949</u>	<u>-</u>	<u>2,166,275</u>
Total capital assets, not being depr.	<u>1,241,784</u>	<u>1,315,949</u>	<u>-</u>	<u>2,557,733</u>
Capital assets, being depreciated:				
General buildings and structures	575,146	-	-	575,146
Water plant and distribution system	23,584,004	68,042	-	23,652,046
Vehicles	1,323,375	-	103,773	1,219,602
Equipment	<u>829,408</u>	<u>-</u>	<u>-</u>	<u>829,408</u>
Total capital assets, being depreciated	<u>26,311,933</u>	<u>68,042</u>	<u>103,773</u>	<u>26,276,202</u>
Less accumulated depreciation for:				
General buildings and structures	(360,848)	(11,739)	-	(372,587)
Water plant and distribution system	(13,957,068)	(563,798)	-	(14,520,866)
Vehicles	(848,395)	(77,578)	(66,990)	(858,983)
Equipment	<u>(566,891)</u>	<u>(31,453)</u>	<u>-</u>	<u>(598,344)</u>
Total accumulated depreciation	<u>(15,733,202)</u>	<u>(684,568)</u>	<u>(66,990)</u>	<u>(16,350,780)</u>
Total capital assets being depr. – net	<u>10,578,731</u>	<u>(616,526)</u>	<u>36,783</u>	<u>9,925,422</u>
Capital assets – net	<u>\$ 11,820,515</u>	<u>\$ 699,423</u>	<u>\$ 36,783</u>	<u>\$ 12,483,155</u>
<u>Business-type Activities - Sewer</u>	<u>Balance 6/30/20</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance 6/30/21</u>
Capital assets, not being depreciated:				
Land	\$ 294,410	\$ -	\$ -	\$ 294,410
Construction in progress	<u>667,535</u>	<u>44,999</u>	<u>-</u>	<u>712,534</u>
Total capital assets, not being depr.	<u>961,945</u>	<u>44,999</u>	<u>-</u>	<u>1,006,944</u>
Capital assets, being depreciated:				
General buildings and structures	433,882	-	-	433,882
Sewer collection system	27,034,328	645,393	-	27,679,721
Vehicles	871,551	532,301	78,285	1,325,567
Equipment	<u>658,951</u>	<u>-</u>	<u>-</u>	<u>658,951</u>
Total capital assets, being depreciated	<u>28,998,712</u>	<u>1,177,694</u>	<u>78,285</u>	<u>30,098,121</u>
Less accumulated depreciation for:				
General buildings and structures	(295,663)	(25,120)	(14,588)	(306,195)
Sewer collection system	(9,013,917)	(620,618)	-	(9,634,535)
Vehicles	(596,438)	(99,075)	(50,537)	(644,976)
Equipment	<u>(458,554)</u>	<u>(24,317)</u>	<u>-</u>	<u>(482,871)</u>
Total accumulated depreciation	<u>(10,364,572)</u>	<u>(769,130)</u>	<u>(65,125)</u>	<u>(11,068,577)</u>
Total capital assets being depr. – net	<u>18,634,140</u>	<u>408,564</u>	<u>13,160</u>	<u>19,029,544</u>
Capital assets – net	<u>\$ 19,596,085</u>	<u>\$ 453,563</u>	<u>\$ 13,160</u>	<u>\$ 20,036,488</u>

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 2 - DETAILED NOTES (continued)

C. Long-Term Debt

Long-term debt activity for the year ended June 30, 2021 was as follows:

<u>Business-Type Activity</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Amount Due in One Year</u>
State water loan	\$ 582,956	\$ -	\$ 160,004	\$ 422,952	\$ 165,149
State loan	33,761	-	5,153	28,608	5,283
2021 Van Con loan	-	549,085	-	549,085	109,864
2012 loan & installments	1,955,806	-	280,859	1,674,947	158,037
2014 WW Revenue Bonds	7,520,000	-	200,000	7,320,000	210,000
2014 WW Revenue Bonds premium, net	84,703	-	3,469	81,234	3,469
VanCon loan	78,038	-	78,038	-	-
Other post-employment benefits	9,557,837	1,870,939	-	11,428,776	-
Total	<u>\$19,813,101</u>	<u>\$ 2,420,024</u>	<u>\$ 727,523</u>	<u>\$21,505,602</u>	<u>\$ 651,802</u>

2012 Loans & Installment Sale Agreements

On August 15, 2012, four installment agreements were issued to refund the District's 1981 Water Revenue Bonds, 2006 Installment Agreement and 2001 loan. Proceeds were also used to fund the District's share of the Martin Slough Wastewater Interceptor Project. The installment agreements with Municipal Finance Corporation bear interest at 4.25, 3.10, 3.25, and 3.50 percent per annum. The agreement, original issues of \$2,372,000, \$704,000, \$996,000 and \$415,000 respectively, are payable each September 1 and March 1 through 2032. The second installment agreement was paid in full in fiscal year 2017. The agreement is secured by a first pledge of all District system revenue after operating and maintenance costs. The District is obligated to fix rates and collect charges and manage operation of the system for each year so as to yield system net revenues equal to at least 120 percent of annual debt service.

<u>Year End June 30</u>	<u>Loan #1</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 110,684	\$ 66,916	\$ 177,600
2023	115,438	62,162	177,600
2024	120,396	57,204	177,600
2025	125,567	52,033	177,600
2026	130,961	46,639	177,600
2027	136,586	41,014	177,600
2028	142,452	35,148	177,600
2029	148,571	29,029	177,600
2030	154,952	22,648	177,600
2031	161,607	15,993	177,600
2032	168,549	9,051	177,600
2033	86,116	1,830	87,946
Total	<u>\$ 1,601,879</u>	<u>\$ 439,667</u>	<u>\$ 2,041,546</u>

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 2 - DETAILED NOTES (continued)

C. Long-Term Debt (continued)

Year End June 30	Loan #4		
	Principal	Interest	Total
2022	\$ 47,353	\$ 2,147	\$ 49,500
2023	25,716	450	26,166
Total	\$ 73,069	\$ 2,597	\$ 75,666

State Water Loan - Safe Drinking Water

The District entered into a loan agreement with the State of California Department of Water Resources in an original amount of \$3,399,563 for the purpose of obtaining financing to construct and acquire domestic water facilities within a geographical area known as Freshwater and Mitchell Road. The loan bears interest at 3.2136 percent, is payable in semi-annual installments each April 1 and October 1 through October 1, 2023. The District's obligation to make the loan payments is secured by a security interest on the real and personal property within the area. The District is required to maintain a reserve fund equal to two semi-annual payments or \$177,430.

In connection with the acquisition and construction of this project, the District used the loan proceeds to finance the project and issued one special assessment bond in an original amount of \$2,622,624. The special assessment bond is secured by special assessments on the properties within the project area. The District owns the bond and reports this investment in its financial statements as special assessments receivable.

Future debt service on the State Water Loan is:

Years	Principal	Interest	Total
2022	\$ 165,149	\$ 12,280	\$ 177,429
2023	170,499	6,930	177,429
2024	87,304	1,407	88,711
Totals	\$ 422,952	\$ 20,617	\$ 443,569

State Loan - Davis Grunsky

The District assumed a loan agreement with the State Department of Water Resources for the purpose of acquiring a water system in the King Salmon area. The loan is secured by a pledge of water revenues. The loan was for \$166,000, bears interest at 2.50 percent and matures January 1, 2026. Future debt service on the original loan amount is:

Years	Principal	Interest	Total
2022	\$ 5,283	\$ 694	\$ 5,977
2023	5,415	562	5,977
2024	5,551	426	5,977
2025	5,689	288	5,977
2026	6,668	144	6,812
Totals	\$ 28,606	\$ 2,114	\$ 30,720

2014 Wastewater Revenue Bonds

The District issued Wastewater Revenue bonds through the California Municipal Finance Authority in order to complete financing of the District's share of the Martin Slough Wastewater Interceptor Project. Interest on the bonds is payable semiannually on June 1 and December 1 in each year, commencing June 1, 2015, and matures on June 1, 2044.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 2 - DETAILED NOTES (concluded)

C. Long-Term Debt (concluded)

Future debt service on the original loan amount is as follows:

<u>Year End June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 210,000	\$ 277,576	\$ 487,576
2023	215,000	269,176	484,176
2024	225,000	260,576	485,576
2025	235,000	251,576	486,576
2026	245,000	242,176	487,176
2027	250,000	234,826	484,826
2028	260,000	227,012	487,012
2029	265,000	218,562	483,562
2030	275,000	209,618	484,618
2031	285,000	199,994	484,994
2032	295,000	190,018	485,018
2033	305,000	179,694	484,694
2034	315,000	169,018	484,018
2035	330,000	156,000	486,000
2036	340,000	144,400	484,400
2037	355,000	130,800	485,800
2038	370,000	116,600	486,600
2039	385,000	101,800	486,800
2040	400,000	86,400	486,400
2041	415,000	70,400	485,400
2042	430,000	53,800	483,800
2043	450,000	36,600	486,600
2044	465,000	18,600	483,600
Total	<u>\$ 7,320,000</u>	<u>\$ 3,845,222</u>	<u>\$ 11,165,222</u>

VacCon Loan

On February 25, 2021 the District entered into a loan agreement with Santander Leasing, LLC with an original amount of \$549,085 for the purpose of obtaining financing to purchase a VacCon Truck. The loan bears interest at 2.74 percent, is payable in annual installments each August 25 through August 25, 2025. Future debt service on the original lease amount is as follows:

<u>Years</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 109,864	\$ 7,577	\$ 117,441
2023	105,387	12,054	117,441
2024	108,279	9,162	117,441
2025	111,251	6,190	117,441
2026	114,304	3,137	117,441
Totals	<u>\$ 549,085</u>	<u>\$ 38,120</u>	<u>\$ 587,205</u>

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION

A. Risk Management

The District obtains general liability, property, automobile, and workers compensation insurance through its membership in the Association of California Water Agencies Joint Powers Insurance Authority (the Authority). The Authority is responsible for the first \$1 million per claim under its liability coverage program, and members are covered up to \$50 million for liability claims under the Authority's purchased excess insurance policies with a \$60 million aggregate limit on \$20 million excess layer, and \$30 million aggregate on each of the next \$10 million excess layers. Members are covered for \$100 million in regard to property and equipment through the Authority's purchased excess coverage. Workers compensation coverage is provided to the District equal to statutory limits. The Authority also provides automobile liability coverage and errors and omissions coverage up to \$50 million, and employee fidelity coverage up to \$100,000. There were no significant changes in coverage in fiscal year 2021 as regards the aggregate limits on excess coverage.

The District paid no material uninsured losses during the last three fiscal years.

Liabilities of the District are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amounts of pay-outs), and other economic and social factors. There were no material uninsured claim liabilities at June 30, 2021.

B. Contingencies and Commitments

Litigation - In the opinion of the District's general counsel, there is no pending or threatened litigation which would have a material adverse impact on the accompanying financial statements. There is one pending claim with the City of Eureka. This is related to the Martin Slough Wastewater Interceptor Project. The outcome of this claim cannot be determined at this time.

Coronavirus Pandemic - In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) began to spread among various countries, including the United States. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S., including California, declared a state of emergency and issued shelter-in-place orders in response to the outbreak. The immediate impact to the District's operations includes restrictions on employees' and volunteers' ability to work, and it is anticipated that the impacts from this pandemic will continue for some time. As of the report date, the financial impact of the coronavirus outbreak cannot be measured.

C. Retirement System

Plan Description - All qualified permanent and probationary employees are eligible to participate in the District's separate Miscellaneous Employee Pension Plans, cost-sharing multiple employers defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution.

CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service.

The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan provisions and benefits in effect at June 30, 2021, are summarized as follows:

	<u>Miscellaneous</u>	
	<u>Prior to January 1, 2013</u>	<u>On or after January 1, 2013</u>
Hire date		
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of eligible compensations	2.0% to 2.7%	1.0% to 2.5%
Required employee contribution rates	7%	6.5%
Required employer contribution rates	16.452%	6.5%

The District's Miscellaneous Plans are part of the public agency cost-sharing multiple-employer defined benefit pension plan (PERF C), which is administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan regardless of the number of rate plans the employer sponsors. The District sponsors two miscellaneous rate plans.

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS.

The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2021, the contributions recognized as part of pension expense for each Plan were as follows:

Contributions - employer	<u>Miscellaneous</u> \$351,498
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Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

As of June 30, 2021, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Miscellaneous Plans as follows:

	<u>Proportionate Share of Net Pension Liability</u>
Miscellaneous	<u>\$ 3,459,990</u>

The District's net pension liability for the Plans is measured as the proportionate share of the net pension liability. The net pension liability of the Plans is measured as of June 30, 2020, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2019 rolled forward to June 30, 2020 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net pension liability for each Plan as of June 30, 2019 and 2020 was as follows:

	<u>Miscellaneous</u>
Proportion - June 30, 2019	.032%
Proportion - June 30, 2020	.032%
Change – Increase (Decrease)	.000%

For the year ended June 30, 2020, the District recognized pension expense of \$542,424. On June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 351,498	\$ -
Differences between actual and expected experience	178,304	-
Changes in assumptions	-	24,678
Net differences between projected and actual earnings on plan investments	102,784	-
Change in employer's proportion and differences Between the employer's contributions and the employer's proportionate share of contributions	<u>26,217</u>	<u>72,360</u>
Total	<u>\$ 658,803</u>	<u>\$ 97,038</u>

\$351,498 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>		
2022	\$	5,293
2023		83,951
2024		71,724
2025		49,299
Thereafter		-

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

Actuarial Assumptions - The total pension liabilities in the June 30, 2019 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Post Retirement Benefit Increase	Contract COLA up to 2.75% until purchasing power protection allowance floor on power applies, 2.5% thereafter

The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

Discount Rate – The discount rate used to measure the total pension liability was 7.15% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees' Retirement Fund (PERF). The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained from the CalPERS website under the GASB 68 section.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Using historical returns of all the Public Employees Retirement Funds' asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits of cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (concluded)

<u>Asset Class (1)</u>	New Strategic Allocation	Real Return Years 1-10 (2)	Real Return Years 11+ (3)
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.0%	1.00%	2.62%
Inflation Sensitive	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	(0.92)%
Total	<u>100%</u>		

(1) In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

(2) An expected inflation of 2.0% used for this period.

(3) An expected inflation of 2.92% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the District's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>
1% Decrease	6.15%
Net Pension Liability	\$5,176,911
Current Discount Rate	7.15%
Net Pension Liability	\$3,459,990
1% Increase	8.15%
Net Pension Liability	\$2,041,353

Pension Plan Fiduciary Net Position - Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS' financial reports.

D. Wastewater Contract with the City of Eureka

The District is a party to a contract with the City of Eureka (the City) pertaining to the construction and operation of the City's treatment plant. The District does not have an ownership interest in the City's treatment plant but does have treatment capacity rights. Under the arrangement, the District is obligated to pay to the City 32.1 percent of all debt service and capital improvement costs. Operations and maintenance costs are shared based upon each party's volume of flow of wastewater modified under a stipulated formula. Payments made by the District during the construction of the City's facility have been capitalized as prepaid treatment costs and are amortized to expense over the life of the contractual arrangement.

E. Segment Information

The District has issued separate revenue bonds to finance its water department. The District's water and sewer departments are accounted for in two funds, but investors in those bonds rely solely on the revenue generated by the individual activity for repayment. Summary information for each department is presented below. The water department operates the District's water supply system. The sewer department operates the District's sewerage pumping, collection, and treatment system.

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

E. Segment Information (concluded)

CONDENSED STATEMENT OF REVENUES, EXPENSES  
 AND CHANGES IN NET POSITION:

	Water Department	Sewer Department
Operating revenues (pledged)	\$ 5,648,020	\$ 5,725,400
Depreciation expense	(684,568)	(637,015)
Other operating expenses	(3,970,507)	(3,222,818)
Operating income (loss)	992,945	1,865,567
Non-operating revenues (expenses)		
Investment income	11,984	1,464
Interest expense	(22,059)	(362,949)
Other revenue (expense)	55,656	-
Capital contributions	133,177	106,602
Change in net position	\$ 1,171,703	\$ 1,610,684

F. Other Post-Employment Benefits (OPEB)

Plan Administration - The District provides health and welfare benefit plans, including medical, dental and vision benefits. Current employees, spouses, and dependents receive District-paid medical insurance through a choice of Blue Cross HMO (CaliforniaCare), Blue Cross Advantage and Classic Preferred Provider Organizations (PPO), as well as dental and vision insurance, all offered through the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority.

Benefits provided - Employees hired prior to January 1, 2009 who retire from the District after having met PERS retirement guidelines (the later of age 50 and 5 years of service) are eligible to receive lifetime District-paid medical, dental and vision benefits, subject to rules applicable to active employees. Benefits include dependent coverage, subject to a retiree contribution of \$20 per month. Surviving spouses, domestic partners, and eligible dependent children of deceased employees are entitled to continue health coverage and receive a District contribution equal to 5% of premium per full year of service with the District, to a maximum of 75% of premium.

Employees hired on or after January 1, 2009 must be regular full-time employees and be a minimum of 55 years of age and have maintained active employment with the District for a minimum of ten years (20,800 hours of service). The District pays a percentage of the retiree's premium (including dependent coverage) equal to 50% plus an additional 5% per year of service to a maximum of 100% of premium for retirees with 20 or more years of service. A surviving spouse or domestic partner may continue coverage at the same District percentage as the retiree provided the survivor has not remarried nor entered into a new domestic partnership.

Retired Directors who took office prior to January 1, 1995 are eligible for District-paid benefits according to the rules for employees hired prior to January 1, 2009, as described above. No current Directors will qualify.

Plan Membership – At July 1, 2018, membership consisted of the following:

Active plan members	19
Inactive employees or beneficiaries currently receiving benefit payments	20
Total	39

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

F. Other Post-Employment Benefits (OPEB) (continued)

Contributions - The District currently finances benefits on a pay-as-you-go basis.

Net OPEB Liability - The District's Net OPEB Liability was measured as of June 30, 2021, and the Total OPEB Liability used to calculate the Net OPEB Liability was determined by an actuarial valuation dated July 1, 2018 (June 30, 2020). Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

Actuarial Assumptions - The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

Salary increases	3.00%
Inflation rate	3.00%
Healthcare cost trend rate	5.90% for 2019 decreasing 0.10 percent each year to an ultimate rate of 5.00 percent for 2028 and later years.

Pre-retirement mortality rates were based on the RP-2014 Employee Mortality Table for Males or Females, as appropriate, without projection. Post-retirement mortality rates were based on the RP-2014 Health Annuitant Mortality Table for Males or Females, as appropriate, without projection.

Actuarial assumptions used in the July 1, 2018 valuation were based on a review of plan experience during the period July 1, 2016 to June 30, 2018.

Discount Rate – GASB 75 requires a discount rate that reflects the following:

- a) The long-term expected rate of return on OPEB plan investments - to the extent that the OPEB plan's fiduciary net position (if any) is projected to be enough to make projected benefit payments and assets are expected to be invested using a strategy to achieve that return;
- b) A yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher— to the extent that the conditions in (a) are not met.

To determine a resulting single (blended) rate, the amount of the plan's projected fiduciary net position (if any) and the amount of projected benefit payments is compared in each period of projected benefit payments. The discount rate used to measure the District's Total OPEB liability is based on these requirements and the following information:

Reporting Date	Measurement Date	Long-Term Expected return on Plan Investments (if any)	Municipal Bond 20-Year High Grade Rate Index	Discount Rate
June 30, 2019	June 30, 2019	4.00%	3.13%	3.13%
June 30, 2020	June 30, 2020	4.00%	2.45%	2.45%

The components of the net OPEB liability were as follows:

Total OPEB liability	\$ 11,428,776
Plan fiduciary net position	-
Net OPEB liability	<u>\$ 11,428,776</u>
Measurement date	June 30, 2020
Reporting date	June 30, 2021

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (continued)

F. Other Post-Employment Benefits (OPEB) (continued)

Covered payroll	\$ 1,285,202
Net OPEB liability (asset) as a percentage of covered payroll	889.26%
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%

Schedule of Changes in Net OPEB Liability (July 1, 2019 to June 30, 2020):

<b>Total OPEB Liability</b>	
Service cost	\$ 241,041
Interest	301,819
Changes of benefit terms	-
Differences between actual and expected experience	143,183
Changes of assumptions	1,499,485
Benefit payments	(314,589)
Net change in total OPEB liability	<u>1,870,939</u>
<b>Total OPEB Liability – July 1, 2019 (a)</b>	<u>9,557,837</u>
<b>Total OPEB Liability – June 30, 2020 (b)</b>	<u>\$ 11,428,776</u>
 <b>Plan Fiduciary Net Position</b>	
Contributions – employer <sup>1</sup>	\$ 314,589
Net investment income	-
Benefit payments <sup>1</sup>	(314,589)
Trustee fees	-
Administrative expense	-
<b>Net Change in Plan Fiduciary Net Position</b>	<u>-</u>
<b>Plan Fiduciary Net Position – July 1, 2017 (c)</b>	<u>-</u>
<b>Plan Fiduciary Net Position – June 30, 2018 (d)</b>	<u>\$ -</u>
 <b>Total OPEB Liability – July 1, 2019 (c) – (a)</b>	 <u>\$ 9,557,837</u>
<b>Total OPEB Liability – June 30, 2020 (d) – (b)</b>	<u>\$ 11,428,776</u>

<sup>1</sup> Amount includes implicit subsidy associated with benefits paid.

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The following presents the net OPEB liability, as well as what the net OPEB Liability would be if it were calculated using a discount rate that is one percentage point lower (1.45%) or one percentage point higher (3.45%) than the current discount rate:

Plan's Net OPEB Liability/(Asset)		
Discount Rate - 1%	Current Discount Rate	Discount Rate + 1%
(1.45%)	(2.45%)	(3.45%)
\$ 13,261,027	\$ 11,428,776	\$ 9,939,765

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the net OPEB liability, as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.90 percent decreasing to 4.00 percent) or 1-percentage-point higher (6.90 percent decreasing to 6.00 percent) than the current healthcare cost trend rates:

Humboldt Community Services District  
NOTES TO BASIC FINANCIAL STATEMENTS  
 For the Year Ended June 30, 2021

NOTE 3 - OTHER INFORMATION (concluded)

F. Other Post-Employment Benefits (OPEB) (concluded)

Plan's Net OPEB Liability/(Asset)		
Healthcare Cost		
1% Decrease (4.90% decreasing to 4.00%)	Trend Rates (5.90% decreasing to 5.00%)	1% Increase (6.90% decreasing to 6.00%)
\$ 9,823,136	\$ 11,428,776	\$ 13,427,232

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020, the District recognized OPEB expense of \$310,243. At June 30, 2021, the District's deferred outflows of resources and deferred inflows of resources to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between actual and expected experience <sup>3,4</sup>	\$ 108,260	\$ 471,306
Changes in assumptions or other inputs <sup>3,4</sup>	1,427,572	474,185
Net differences between projected and actual earnings on OPEB plan investments <sup>3,4</sup>	-	-
Total	\$ 1,535,832 <sup>5</sup>	\$ 945,491

<sup>3</sup> Measured at June 30, 2020.

<sup>4</sup> See Schedule of Deferred Outflows and Inflows of Resources for additional information;

<sup>5</sup> Does not include District contributions (plus associated implicit subsidy) made after the measurement, which will be recognized as a reduction of the Net OPEB Liability in the year ending June 30, 2022.

Amounts reported as deferred outflows and deferred inflows of resources will be recognized in OPEB expense as follows:

<u>Fiscal Year Ended</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
6/30/22	\$ 555,290	\$ (787,907)
6/30/23	539,827	(157,584)
6/30/24	400,651	-
6/30/25	40,064	-
Thereafter	-	-

NOTE 4 - SUBSEQUENT EVENTS

In preparing these financial statements, the District has evaluated events and transactions for potential recognition or disclosure through the date the financial statements were issued.

Humboldt Community Services District  
SCHEDULE OF THE PROPORTIONATE SHARE OF THE  
NET PENSION LIABILITY (ASSET)  
MISCELLANEOUS  
 June 30, 2021

Measurement Date, June 30	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.03180%	0.03179%	0.03163%	0.03172%	0.03194%	0.03184%	0.03388%
Proportion share of the net pension liability	\$ 3,459,990	\$ 3,257,418	\$ 3,047,642	\$ 3,145,531	\$ 2,763,721	\$ 2,185,093	\$ 2,108,429
Covered - employee payroll	\$ 1,261,614	\$ 1,304,352	\$ 1,265,800	\$ 1,208,835	\$ 1,171,978	\$ 1,084,415	\$ 888,096
Proportionate share of the net pension liability as percentage of covered-employee payroll	274.25%	249.73%	240.77%	260.21%	235.82%	201.50%	237.41%
Plan fiduciary net position as a percentage of the total pension liability	75.10%	75.26%	75.26%	73.31%	74.06%	78.40%	79.76%

\* Fiscal year 2014 was the 1st year of implementation.



Humboldt Community Services District  
SCHEDULE OF CONTRIBUTIONS - MISCELLANEOUS  
 June 30, 2021

Fiscal Year Ending June 30	Miscellaneous Plan						
	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution (actuarially determined)	\$ 351,498	\$ 383,662	\$ 337,870	\$ 292,343	\$ 262,346	\$ 236,976	\$ 136,802
Contributions in relation to the actuarially determined contributions	<u>(351,498)</u>	<u>(383,662)</u>	<u>(337,894)</u>	<u>(292,343)</u>	<u>(262,346)</u>	<u>(236,976)</u>	<u>(136,802)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (24)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered - employee payroll	\$ 1,171,896	\$ 1,261,614	\$ 1,304,352	\$ 1,265,800	\$ 1,208,835	\$ 1,171,978	\$ 1,084,415
Contributions as a percentage of covered-employee payroll	29.99%	30.41%	25.91%	23.10%	21.70%	20.22%	12.62%

Notes to Schedule:

Benefit Changes: There were no changes to benefit terms that applied to all members of the Public Agency Pool.

Changes of Assumptions: There were no changes of assumptions.

\* Fiscal year 2015 was the 1st year of implementation.

Humboldt Community Services District  
SCHEDULE OF CHANGE IN THE NET OPEB LIABILITY AND RELATED RATIOS  
For the Year Ended June 30, 2021

<b>Total OPEB Liability</b>	2021	2020	2019	2018
Service cost	\$ 241,041	\$ 215,891	\$ 375,038	\$ 364,115
Interest	301,819	318,491	359,659	347,573
Difference between expected and actual experience	143,183	-	(1,649,568)	-
Changes of assumptions	1,499,485	603,093	(1,659,644)	-
Benefit payments, included refunds of employee contributor	(314,589)	(320,844)	(347,274)	(304,176)
Implicit rate subsidy fulfilled	-	-	-	-
<b>Net change in total OPEB liability</b>	<b>1,870,939</b>	<b>816,631</b>	<b>(2,921,789)</b>	<b>407,512</b>
<b>Total OPEB liability - beginning of year</b>	<b>9,557,837</b>	<b>8,741,206</b>	<b>11,662,995</b>	<b>11,255,483</b>
<b>Total OPEB liability - end of year</b>	<b>\$ 11,428,776</b>	<b>\$ 9,557,837</b>	<b>\$ 8,741,206</b>	<b>\$ 11,662,995</b>
<b>Plan Fiduciary Net Position</b>				
Net investment income	\$ -	\$ -	\$ -	\$ -
Contributions				
Employer - explicit subsidy	314,589	320,844	347,274	304,176
Employer - implicit subsidy	-	-	-	-
Benefit payments, included refunds of employee contributor	(314,589)	(320,844)	(347,274)	(304,176)
Implicit rate subsidy fulfilled	-	-	-	-
Administrative expense	-	-	-	-
<b>Net change in plan fiduciary net position</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Plan fiduciary net position - beginning of year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Plan fiduciary net position - end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>District's net OPEB liability - end of year</b>	<b>\$ 11,428,776</b>	<b>\$ 9,557,837</b>	<b>\$ 8,741,206</b>	<b>\$ 11,662,995</b>
<b>Plan fiduciary net position as a percentage of the total OPEB liability</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Covered-employee payroll</b>	<b>\$ 1,261,614</b>	<b>\$ 1,297,388</b>	<b>\$ 1,345,918</b>	<b>\$ 1,232,490</b>
<b>Net OPEB liability as a percentage of covered-employee payroll</b>	<b>905.89%</b>	<b>736.70%</b>	<b>946.30%</b>	<b>946.30%</b>

The schedules present information to illustrate changes in the District's changes in the net OPEB liability over a ten-year period when the information is available.

Humboldt Community Services District  
COMBINING STATEMENT OF NET POSITION  
For the Year Ended June 30, 2021

<u>ASSETS</u>	Admin & Street Lights	Water System	Sewer System	Totals
<b>Current assets:</b>				
Cash and investments	\$ 1,180,777	\$ 4,461,467	\$ 2,363,120	\$ 8,005,364
<b>Restricted cash and investments:</b>				
Debt service	-	-	66,184	66,184
Capital projects	-	418,337	-	418,337
Total cash and investments	<u>1,180,777</u>	<u>4,879,804</u>	<u>2,429,304</u>	<u>8,489,885</u>
Accounts receivable	49,066	497,570	480,815	1,027,451
Assessments receivable	-	123,580	-	123,580
Prepaid items	144,149	-	64,793	208,942
Inventory	-	152,275	50,969	203,244
Total current assets	<u>1,373,992</u>	<u>5,653,229</u>	<u>3,025,881</u>	<u>10,053,102</u>
<b>Capital assets:</b>				
Non-depreciable assets	-	2,557,733	1,006,944	3,564,677
Depreciable assets (net of depreciation)	-	9,925,422	19,029,544	28,954,966
Total assets	<u>1,373,992</u>	<u>18,136,384</u>	<u>23,062,369</u>	<u>42,572,745</u>
<u>DEFERRED OUTFLOWS</u>				
Deferred outflows related to OPEB	-	875,424	660,408	1,535,832
Deferred outflows related to pensions	-	375,518	283,285	658,803
Total deferred outflows	<u>-</u>	<u>1,250,942</u>	<u>943,693</u>	<u>2,194,635</u>
<u>LIABILITIES AND NET POSITION</u>				
<b>Current liabilities:</b>				
Accounts payable	41,105	243,763	714,003	998,871
Compensated absences	239,390	-	-	239,390
Customer deposits	115,564	-	-	115,564
Accrued expenses	37,329	18,455	69,618	125,402
Total current liabilities	<u>433,388</u>	<u>262,218</u>	<u>783,621</u>	<u>1,479,227</u>
<b>Long-term liabilities:</b>				
Due within one year	-	333,922	317,880	651,802
Due in more than one year	-	190,707	9,234,317	9,425,024
Net OPEB liability	-	6,514,402	4,914,374	11,428,776
Net pension liability due in more than one year	-	1,971,054	1,488,936	3,459,990
Total long-term liabilities	<u>-</u>	<u>9,010,085</u>	<u>15,955,507</u>	<u>24,965,592</u>
Total liabilities	<u>433,388</u>	<u>9,272,303</u>	<u>16,739,128</u>	<u>26,444,819</u>
<u>DEFERRED INFLOWS</u>				
Deferred inflows related to OPEB	-	538,930	406,561	945,491
Deferred inflows related to pensions	-	55,312	41,726	97,038
Total deferred inflows	<u>-</u>	<u>594,242</u>	<u>448,287</u>	<u>1,042,529</u>
<b>Net position:</b>				
Net investment in capital assets	-	11,958,526	10,484,291	22,442,817
Restricted	-	418,337	66,184	484,521
Unrestricted	940,604	(2,856,082)	(3,731,828)	(5,647,306)
Total net position	<u>\$ 940,604</u>	<u>\$ 9,520,781</u>	<u>\$ 6,818,647</u>	<u>\$ 17,280,032</u>

Humboldt Community Services District  
COMBINING SCHEDULE OF REVENUES, EXPENSES AND  
CHANGES IN FUND NET POSITION  
 June 30, 2021

	Water System	Sewer System	Admin & Street Lights	Totals
Operating revenues:				
Water sales	\$ 5,648,020	\$ -	\$ -	\$ 5,648,020
Sewer service fees	-	5,692,316	-	5,692,316
Other operating	-	33,084	-	33,084
Total operating revenues	<u>5,648,020</u>	<u>5,725,400</u>	<u>-</u>	<u>11,373,420</u>
Operating expenses:				
Salaries and benefits	1,486,201	1,239,064	-	2,725,265
General and administration	170,496	170,202	300,938	641,636
Joint treatment costs	-	1,456,791	-	1,456,791
Purchases power	164,805	56,264	59,844	280,913
Water purchases	1,834,186	-	-	1,834,186
Repairs and maintenance	69,292	54,855	-	124,147
Supplies	141,500	70,213	-	211,713
Other expenses	104,027	175,429	-	279,456
Depreciation	684,568	637,015	-	1,321,583
Total operating expenses	<u>4,655,075</u>	<u>3,859,833</u>	<u>360,782</u>	<u>8,875,690</u>
Operating income (loss)	<u>992,945</u>	<u>1,865,567</u>	<u>(360,782)</u>	<u>2,497,730</u>
Non-operating revenues (expenses):				
Interest revenue	11,984	1,464	5,424	18,872
Interest expense	(22,059)	(362,949)	-	(385,008)
Taxes and assessments	12,970	-	407,078	420,048
Other income	42,686	-	35,893	78,579
Total non-operating revenues (expenses)	<u>45,581</u>	<u>(361,485)</u>	<u>448,395</u>	<u>132,491</u>
Income (loss) before transfers	<u>1,038,526</u>	<u>1,504,082</u>	<u>87,613</u>	<u>2,630,221</u>
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	1,038,526	1,504,082	87,613	2,630,221
Capital Contributions and connection fees	133,177	106,602	-	239,779
Changes in net position	1,171,703	1,610,684	87,613	2,870,000
Net position, beginning of period	8,349,078	5,207,963	852,991	14,410,032
Net position, end of period	<u>\$ 9,520,781</u>	<u>\$ 6,818,647</u>	<u>\$ 940,604</u>	<u>\$ 17,280,032</u>

Humboldt Community Services District  
WATER DEPARTMENT  
COMBINING SCHEDULE OF REVENUES, EXPENSES AND  
CHANGES IN FUND NET POSITION  
June 30, 2021

	Original Water System	Humboldt Hill Water System	Mitchell Road Water System	Totals
Operating revenues:				
Water sales	\$ 4,113,840	\$ 1,072,710	\$ 461,470	\$ 5,648,020
Total operating revenues	<u>4,113,840</u>	<u>1,072,710</u>	<u>461,470</u>	<u>5,648,020</u>
Operating expenses:				
Salaries and benefits	999,324	373,204	113,673	1,486,201
General and administration	122,455	37,790	10,251	170,496
Purchases power	69,236	87,185	8,384	164,805
Water purchases	1,247,247	458,546	128,393	1,834,186
Repairs and maintenance	46,409	18,023	4,860	69,292
Supplies	77,361	50,422	13,717	141,500
Other expenses	62,351	38,737	2,939	104,027
Depreciation	374,393	179,853	130,322	684,568
Total operating expenses	<u>2,998,776</u>	<u>1,243,760</u>	<u>412,539</u>	<u>4,655,075</u>
Operating income (loss)	<u>1,115,064</u>	<u>(171,050)</u>	<u>48,931</u>	<u>992,945</u>
Non-operating revenues (expenses):				
Interest revenue	5,408	1,989	4,587	11,984
Interest expense	(3,931)	(1,445)	(16,683)	(22,059)
Other income (expense)	28,573	11,189	2,924	42,686
Taxes and assessments	-	-	12,970	12,970
Total non-operating revenues (expenses)	<u>30,050</u>	<u>11,733</u>	<u>3,798</u>	<u>45,581</u>
Income (loss) before transfers	<u>1,145,114</u>	<u>(159,317)</u>	<u>52,729</u>	<u>1,038,526</u>
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	1,145,114	(159,317)	52,729	1,038,526
Capital contributions and connection fees	<u>113,274</u>	<u>12,789</u>	<u>7,114</u>	<u>133,177</u>
Changes in net position	<u>\$ 1,258,388</u>	<u>\$ (146,528)</u>	<u>\$ 59,843</u>	<u>\$ 1,171,703</u>

Humboldt Community Services District  
SEWER DEPARTMENT  
COMBINING SCHEDULE OF REVENUES, EXPENSES AND  
CHANGES IN FUND NET POSITION  
June 30, 2021

	General Sewer System	Humboldt Hill Sewer System	Totals
Operating revenues:			
Sewer service fees	\$ 4,503,563	\$ 1,188,753	\$ 5,692,316
Other	24,598	8,486	33,084
Total operating revenues	<u>4,528,161</u>	<u>1,197,239</u>	<u>5,725,400</u>
Operating expenses:			
Salaries and benefits	964,185	274,879	1,239,064
General and administration	132,659	37,543	170,202
Joint treatment costs	1,149,328	307,463	1,456,791
Purchases power	41,496	14,768	56,264
Repairs and maintenance	38,253	16,602	54,855
Supplies	51,909	18,304	70,213
Other expenses	162,410	13,019	175,429
Depreciation	514,789	122,226	637,015
Total operating expenses	<u>3,055,029</u>	<u>804,804</u>	<u>3,859,833</u>
Operating income (loss)	<u>1,473,132</u>	<u>392,435</u>	<u>1,865,567</u>
Non-operating revenues (expenses):			
Interest revenue	1,054	410	1,464
Interest expense	(261,323)	(101,626)	(362,949)
Total non-operating revenues (expenses)	<u>(260,269)</u>	<u>(101,216)</u>	<u>(361,485)</u>
Income (loss) before transfers	<u>1,212,863</u>	<u>291,219</u>	<u>1,504,082</u>
Transfers in	-	-	-
Transfers out	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	1,212,863	291,219	1,504,082
Capital contributions and connection fees	102,436	4,166	106,602
Changes in net position	<u>\$ 1,315,299</u>	<u>\$ 295,385</u>	<u>\$ 1,610,684</u>

Humboldt Community Services District  
SCHEDULE OF ALLOCATED GENERAL AND ADMINISTRATIVE EXPENSES  
 June 30, 2021

Allocated general and administrative expenses:	
Insurance	\$ 57,083
Purchases power	58,531
Repairs and maintenance	34,447
Supplies	7,262
Other expenses	<u>182,830</u>
Subtotal for allocated general and administrative expenses	340,153
Allocated to salaries and benefits	<u>1,236,469</u>
Total	<u>\$ 1,576,622</u>

General and administrative expenses were allocated to the following departments:

General water	\$ 122,455
Humboldt Hill Water	37,417
Freshwater/Mitchell Road	10,205
General sewer	132,659
Humboldt Hill sewer	<u>37,417</u>
Total	<u>\$ 340,153</u>

Salaries and benefits breakdown:

Salaries and wages	\$ 230,049
Vacation, sick, and holiday pay	35,331
Group insurance	707,830
Other benefits	<u>263,259</u>
Total	<u>\$ 1,236,469</u>

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REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

Board of Directors  
Humboldt Community Services District  
Eureka, California

We have audited the basic financial statements, as listed in the table of contents, of Humboldt Community Services District as of and for the year ended June 30, 2021, and have issued our report thereon dated XX/XX/XX. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Humboldt Community Services District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Humboldt Community Services District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Humboldt Community Services District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Humboldt Community Services District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we reported to management of Humboldt Community Services District in a separate letter.



Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Humboldt Community Services District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Humboldt Community Services District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

O'Connor & Company

San Rafael, California

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