

HUMBOLDT COMMUNITY SERVICES DISTRICT  
 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**Customer Service Account Charges**

<b>Activation, Deposits and Miscellaneous Charges</b>	
Credit Card Convenience Charge	3.5% of amount paid
Establish Water & Sewer Accounts (Admin)	\$35.00
Initial Residential Deposits:	
Water & Sewer	\$200.00
Water Only	\$100.00
Sewer Only	\$100.00
Increase in Deposit due to non-payment per occurrence:	\$50.00
Maximum Deposit:	\$300.00
Multi-Family Units:	
Water & Sewer (1 <sup>st</sup> unit)	\$200.00
2 <sup>nd</sup> Unit	\$100.00
Each Additional Unit	\$50.00
Water Only (1 <sup>st</sup> Unit)	\$100.00
2 <sup>nd</sup> Unit	\$50.00
Each Additional Unit	\$25.00
Commercial Deposits	2.5 x Mo Base Rate
When considering collection of a security deposit, deposit requirements may be waived if customer meets any of the following District guidelines for creditworthiness:	
(a) Prior service within the District showing timely payments within the previous two (2) years, or	
(b) Produce a letter of credit from PG&E, or other recognized utility showing timely payments for a period of one (1) year	
(c) Produce a positive rating report from a recognized credit reporting agency. (Ref. Code §7.06.030)	
(d) Participation in Automatic Payment Program	
Returned Checks	\$25.00
Reinstatement of Service after discontinuance for nonpayment	1 <sup>st</sup> time = \$40.00 \$65.00 + penalties thereafter
Tow Truck Call Charge	\$25.00 + actual tow costs
Broken Lock Charge	\$25.00
Tampering Charge (any unauthorized operation of meters, valves, etc.)	\$260.00
Meter Test Deposit – refunded if test fails	\$147.00
After-hours Service Call	\$84.00

HUMBOLDT COMMUNITY SERVICES DISTRICT  
 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**WATER – MONTHLY SERVICE RATES**

Rates below are effective August 1, 2024. The monthly fixed charge shall depend on the meter size. Volumetric rates are for units of 100 cubic-feet (HCF).

	<u><b>Fixed Monthly Service Charges</b></u>	<u><b>Volumetric Consumption Charge</b></u>
SFR <1 inch and <24 Fixture Units	\$25.43	\$5.73 per HCF
5/8 inch meter	\$25.43	\$5.73 per HCF
3/4 inch meter	\$36.61	\$5.73 per HCF
1 inch meter	\$58.96	\$5.73 per HCF
1-1/2 inch meter	\$114.83	\$5.73 per HCF
2 inch meter	\$181.86	\$5.73 per HCF
3 inch meter	\$360.64	\$5.73 per HCF
4 inch meter	\$1,120.45	\$5.73 per HCF
6 inch meter	\$1,790.86	\$5.73 per HCF

**Other Miscellaneous Water Charges:**

	<u><i>Charge</i></u>
Temporary Construction Meter – Installation	\$50.00
Monthly Rate	\$92.95 + \$5.31 per HCF
Private Fire Protection Services	\$3.00 times diameter (inches) of service line

**Water Hauler Program:**

	<u><i>Charge</i></u>
<600 gallons	\$20
>600 gallons	\$0.03/gallon

HUMBOLDT COMMUNITY SERVICES DISTRICT  
 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**SEWER - MONTHLY SERVICE RATES:**

Rates below are effective August 1, 2024. The rates and minimum sewer service charges billed monthly to customers within the service area of the District shall be as follows:

	<i>Monthly Fixed Service Charge per Account</i>	<i>Plus Monthly Fixed Service Charge Per Living Unit (LU)/Equivalent Dwelling Unit (EDU)*</i>	<i>Plus Winter Average - Volumetric Charge per HCF</i>
Single Family Residential (1-3 LU)	\$4.15	\$32.86	\$10.90
Multi-Family (4 or more LU)	\$4.15	\$24.21	\$10.90
Mobile Homes	\$4.15	\$19.72	\$10.90
Trailer Parks	\$4.15	\$19.72	\$10.90
Commercial – Light Strength (<370 mg/liter)	\$4.15	\$32.86	\$10.91
Commercial – Med. Strength (370-500 mg/liter)	\$4.15	\$32.86	\$19.04
Commercial – Heavy Strength (>500 mg/liter)	\$4.15	\$32.86	\$24.30

\* Fixed monthly service charges for Residential accounts shall be based on the number of Living Units (LU) at the Service Address. Fixed Monthly Service Charges for Commercial accounts shall be based on Equivalent Dwelling units (EDU).

**Sewer – Other Miscellaneous Charges**

	<i>Charge</i>
Special Sewer Discharge Permit:	\$250 plus an additional charge for actual gallons discharged to the public sewer system based on strength of discharged wastewater

**Waste Water Hauler Program:**

Wastewater shall meet the District's Specific Pollutant Limits prior to discharge. No wastewater from a septic tank, portable bathroom, or recreational vehicle is allowed to be discharged to the District's sewage collection system. Discharge shall not exceed 1000 gallons a day.	
<500 gallons	\$20.00
501-1000 gallons	\$30.00

HUMBOLDT COMMUNITY SERVICES DISTRICT  
 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**WATER SYSTEM CAPACITY CHARGES AND INSTALLATION CHARGES**

**Water Capacity Charge.**

The Water Capital Capacity Charge is \$5,597 per 5/8” meter equivalency. See table below for additional meter sizes.

Water Capital Capacity Charge for all classes of customers shall be based upon the number of meters per lot as well as the size of meter connected to the system as detailed in the following table; Capacity Charges are in addition to the actual cost of installing a service including main line tap, service line, meter, and box.

Single Family Residential connections utilizing ¾” and 1” connection for fire service requirements that would otherwise need a smaller diameter connection in the absence of such fire requirements may qualify for charges for a smaller diameter equivalent. Eligibility for such smaller diameter equivalency shall be verified by the District’s Engineering Department.

**Figure 1: Water Capital Capacity Charges**

Meter Size	Equivalency Factor		Max. Water Capacity Charge Per Meter
	Max. Continuous Flow (gpm) <sup>(1)</sup>	Equivalency to 5/8-inch Base Meter Size	
5/8 inch	25	1.00	\$5,597.00
3/4 inch	35	1.40	\$8,396.00
1 inch	55	2.20	\$13,993.00
1-1/2 inch	100	4.00	\$27,985.00
2 inch	160	6.40	\$44,776.00
3 inch	320	12.80	\$89,552.00
4 inch	500	20.00	\$139,925.00
6 inch	1,000	40.00	\$279,850.00

<sup>(1)</sup> Source: AWWA M1, Table B-2. Assumes displacement meters for 5/8” through 2”, Compound Class I for 3” through 6”

<b>WATER METER PURCHASE AND INSTALLATION:</b> In addition to the Capital Capacity Charge, where the District installs a new water meter and service line, the Meter Charge and Installation Charge shall be dependent on the size of the meter required. All costs are based upon actual time and materials. Where the Developer has installed the new water service line, the District shall install the meter upon payment of the corresponding Meter Charge, Installation Charge and appropriate Capacity Charge. Charges within and without the limits of the District boundaries are payable in advance for the installation of new services and meters when work is performed by District forces. Charges shall be as indicated in the table below. Costs do not include permanent pavement or sidewalk replacement.	
5/8” Meter Charge	\$273.12
Installation	\$2,915.00
3/4” Meter Charge	\$308.12
Installation	\$2,950.00

HUMBOLDT COMMUNITY SERVICES DISTRICT  
FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

1" Meter Charge Installation	\$396.37 \$3,115.00
1 ½" and larger Meter Charge Installation	Special Quote Special Quote
Split Water Service on 1" Service Line (New) (Does not include permanent pavement or sidewalk replacement)	2 ea 5/8" \$4,260.00 3+ Special Quote 2 ea ¾" Special Quote 3+ Special Quote
Split Water Service in 2" Service Line (New) (Does not include permanent pavement or sidewalk replacement)	2 ea 5/8" \$4,260.00 3+ Special Quote 2 ea ¾" \$4,330.00 3+ Special Quote
Splitting an Existing Water Service	Actual cost. Not to exceed charges for a new service
Temporary Construction Meter	\$50.00

**SEWER CAPITAL CAPACITY CHARGES AND INSTALLATION CHARGES**

This charge is in addition to the actual cost of installing a service including main line tap, lateral line and cleanout. Does not include permanent pavement or sidewalk replacement.

**Sewer Capital Capacity Charge (Capacity Charge Buy-In)**

**Current Charge: The Sewer Capital Capacity Charge is \$9,974.00/Equivalent Dwelling Unit (EDU)**

**A. Residential:** The amount charged is based on the number of EDUs.

- Multiple residential units: The charge is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 drainage fixture units.

**Commercial** The charge is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 drainage fixture units.

	<u>Charge</u>
Sewer Installation *if installed with water service, Charge \$3,570	< 10 ft deep \$4,425* > 10 ft deep special quote
Sewer Capital Capacity Charge - Residential	\$9,974.00 per EDU
Sewer Capital Capacity Charge – Commercial/ Industrial	\$9,974.00 per EDU
Sewer Inspection Charge	\$205.00 refundable

**Water Waste Fines & Penalties**

	<u>Charge</u>
1 <sup>st</sup> Violation (infraction)	\$25.00
2 <sup>nd</sup> Violation (Infraction)	\$50.00
3 <sup>rd</sup> Violation & subsequent violations within a 6-month period (misdemeanor)	\$100.00

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 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**Labor & Equipment Rates** (rates listed are hourly unless otherwise denoted)

	Charge
General Labor	\$66.54
Foreman	\$99.07
Inspector	\$109.14
Plan Checker	\$86.71
Engineering Technician	\$86.71
Clerk	\$66.54
Backhoe	\$73.63
Bobcat	\$48.93
Compressor	\$27.47
Concrete Saw	\$19.42
Light Tower	\$5.52
Dump Truck <5 yards	\$73.10
Dump Truck 5-7 yards	\$83.61
Dump Truck 10 yards	\$94.12
Excavator	\$53.81
Honda EU 2000 Generator	\$5.00
Choremaster Generator	\$12.34
MQ 45 Generator	\$19.57
MQ 70 Generator	\$35.36
MQ 125 Generator	\$71.60
MQ 300 Generator	\$122.26
Mole	\$50.00/Day
Tapping Machine	\$50.00/Day
Shoring Trailer/shoring	\$670.80/Day
Shielding/Trench Boxes - Each	\$645.00/Day
Sewer Bypass Pump	\$1,000.00/Day
Trailer	\$28.56
TV Van (sewer)	\$293.18
Utility Truck (small)	\$37.19
Utility Truck (medium)	\$41.96
Utility Truck (large)	\$54.23
Construction Utility truck	\$105.34
VacCon/Hydro Excavator	\$254.00
VacCon/Hydro Cleaner	\$274.00
Roller	\$35.54
Loader	\$74.37

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 FY 2024/2025 MASTER CHARGE SCHEDULE (8/1/2024 revision)

**Administrative Charges**

Charges for Photocopies and/or Mailing of Printed Material Maps, Documents and Reports

	<u>Current Charge</u>
Photocopies Black & White per side: 8.5x11 page 11x17 page 24x36 page	\$0.10 \$0.20 \$3.00
Photocopies Color per side: 8.5 x 11 page 11 x 17 page 24 x 36 page	\$0.50 \$1.00 \$15.00
Conversion of document to electronic image	\$2.00 plus \$0.10 per page
Public records request deposit	Same as copies. Admin charges waived for <20 pages
Videos tapes, CDs, DVDs	\$3.00/each + actual cost of duplication
Mailing	\$3.00 each + actual cost for duplication
Agenda Annual Subscription (24 regular meetings)*	\$72.00
Agenda Single – Mailed*	\$5.00

\* All public meeting agendas are available free of charge through the District's website or at the District's office.