



AGENDA

Regular Meeting of the
Audit Committee
of the Humboldt Community Services District
Thursday, May 13, 2021 at 3:30 p.m.
5055 Walnut Drive, Eureka, CA 95503

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 HCSD Board of Directors shall conduct the District's business via tele/video conference.

The open session segment(s) of the meeting, including Public Participation, may be joined through the Zoom Website (<https://zoom.us>) by clicking on "Join A Meeting" and entering the following Meeting ID then follow the prompts for Passcode and audio. Access may also be achieved by telephone only by dialing 1-669-900-9128 followed by the Meeting ID and Passcode below:

*Meeting ID: 824 5112 5044
Passcode: 590120*

A. ROLL CALL

Benzonelli
Hansen
Montag
Williams

B. CONSENT CALENDAR

1. Approval of May 13, 2021 Agenda
2. Approval of Minutes of Audit Committee Meeting of May 20, 2020

C. PUBLIC PARTICIPATION – ****Members of the public will be given the opportunity to comment on items not on the agenda by way of a Zoom meeting. Please use the information set forth above to participate. The Board requests that speakers please state their name and where they are from, be clear, concise and limit their communications to 3 to 5 minutes. At the conclusion of all oral communications, the Board or staff may choose to briefly respond with information in response to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion, or action, will be placed on a future agenda.**

D. COMMITTEE BUSINESS

1. Consideration of Fiscal Year 2019-20 Draft Basic Financial Statements and Management Report

E. ADJOURNMENT

DRAFT MINUTES OF THE AUDIT COMMITTEE MEETING OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

In accordance with the Governor's Executive Orders N-25-20 and N-29-20, Committee Member Walkley called the Audit Committee tele/video conference meeting to order at 4:05 p.m. on Wednesday, May 20, 2020 at 5055 Walnut Drive, Eureka, California.

A. ROLL CALL

Present upon roll call were Committee Members Davenport, Latham, Tyson, and Walkley.

B. MINUTES

IT WAS MOVED BY MEMBER TYSON AND SECONDED BY MEMBER DAVENPORT TO APPROVE THE MINUTES OF THE AUDIT COMMITTEE MEETING OF May 10, 2019. MOTION CARRIED UPON ROLL CALL VOTE WITH ALL AYES: DAVENPORT, LATHAM, TYSON, AND WALKLEY.

C. PUBLIC PARTICIPATION

None

D. COMMITTEE BUSINESS

1. Consideration of Fiscal Year 2018-19 Draft Audit Basic Financial Statements, Management Report, and Fraud Risks Questionnaire.

Walkley reviewed the financials documents prepared by R.J. Ricciardi, Inc. without question.

IT WAS THEN MOVED BY TYSON AND SECONDED BY DAVENPORT TO RECOMMEND APPROVAL OF THE FISCAL YEAR 2018/19 DRAFT BASIC FINANCIAL STATEMENTS TO THE HCSD BOARD OF DIRECTORS. MOTION CARRIED UPON ROLL CALL VOTE WITH ALL AYES: DAVENPORT, LATHAM, TYSON, WALKLEY.

Walkley requested Member Tyson counter-sign the Fraud Statement concurring with the previous Finance Manager's findings that there is no indication of fraud within the District's finance department.

E. ADJOURNMENT

There being no further business to discuss, IT WAS MOVED BY TYSON AND SECONDED BY DAVENPORT TO ADJOURN THE AUDIT COMMITTEE MEETING OF MAY 20, 2020 AT 4:12 P.M. MOTION CARRIED UPON ROLL CALL VOTE WITH ALL AYES: DAVENPORT, LATHAM, TYSON, WALKLEY.

Submitted: _____
Brenda K. Franklin, Board Secretary

R.J. Ricciardi, Inc.
Certified Public Accountants
1101 Fifth Avenue, Suite 360
San Rafael, CA 94901

We are providing this letter in connection with your audit of the basic financial statements of Humboldt Community Services District as of June 30, 2020 and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of Humboldt Community Services District and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with U.S. generally accepted accounting principles. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control, and preventing and detecting fraud.

We understand that you prepared the trial balance for use during the audit and that your preparation of the trial balance was limited to formatting the information in Humboldt Community Services District's general ledger into a working trial balance. We have designated a competent management-level individual to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved and accepted responsibility for those basic financial statements, audit adjustments, depreciation calculations and related notes and believe they are adequately supported by the books and records of Humboldt Community Services District.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief the following representations made to you during your audit:

1. The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
2. We have made available to you all—
 - a. Financial records and related data.
 - b. Minutes of the meetings of Humboldt Community Services District or summaries of actions of recent meetings for which minutes have not yet been prepared.
3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
4. There are no material transactions that have not been properly recorded in the accounting records underlying the basic financial statements.
5. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
6. The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit.

7. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
8. We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
9. We have no knowledge of any fraud or suspected fraud affecting the entity involving:
 - a. Management,
 - b. Employees who have significant roles in internal control, or
 - c. Others where the fraud could have a material effect on the financial statements.
10. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, or others.
11. Humboldt Community Services District's assets are properly insured against any loss or damage resulting from acts of employee dishonesty or fraud.
12. We have no knowledge of any employees or governing board members working in collusion in an effort to circumvent or override internal controls.
13. We are not aware of any unauthorized or fraudulent ACH, EFT, wire transfers, debit and credit card transactions during the fiscal year and subsequently through the date of this letter.
14. Humboldt Community Services District has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or fund equity.
15. The following, if any, have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - b. Guarantees, whether written or oral, under which Humboldt Community Services District is contingently liable.
 - c. All accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
16. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
17. There are no—
 - a. Violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Financial Accounting Standards Board (FASB) Statement No. 5, *Accounting for Contingencies*.
 - c. Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by FASB Statement No. 5.
 - d. Reservations or designation of fund equity that were not properly authorized and approved.

18. Humboldt Community Services District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
19. Humboldt Community Services District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
20. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
21. There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
22. There are no estimates that may be subject to a material change in the near term that have not been properly disclosed in the basic financial statements. We understand that *near term* means the period within one year of the date of the basic financial statements. In addition, we have no knowledge of concentrations existing at the date of the basic financial statements that make Humboldt Community Services District vulnerable to the risk of severe impact that have not been properly disclosed in the basic financial statements. We understand that *concentrations* include individual or group concentrations of contributors, grantors, clients, customers, suppliers, lenders, products, services, fund-raising events, sources of labor or materials, licenses or other rights, or operating areas or markets. We further understand that *severe impact* means a significant financially disruptive effect on the normal functioning of Humboldt Community Services District. We have identified all accounting estimates that could be material to the basic financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
23. We have identified the most sensitive estimate(s) affecting the basic financial statements:
 - Accrual and disclosure of compensated absences;
 - Capital asset lives and depreciation expense;
 - Actuarial assumptions for pension plan disclosure;
 - Accrual and disclosure of leases;
 - Fair value of investments and financial instruments.
24. There were no significant changes from prior years in methods or assumptions, outcomes or degrees of uncertainty.
25. The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
26. The financial statements properly classify all funds and activities.
27. All funds that meet the quantitative criteria in Governmental Accounting Standards Board Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
28. Net position components (invested in capital assets, net of related debt; restricted; and unrestricted) and fund balance reserves and designations are properly classified and, if applicable, approved.
29. Provisions for uncollectible receivables have been properly identified and recorded.
30. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
31. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.

32. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
33. Special and extraordinary items are appropriately classified and reported.
34. Deposits and investment securities are properly classified in category of custodial credit risk.
35. Capital assets, including infrastructure assets, are properly capitalized, reported, and, if applicable, depreciated.
36. We have prepared the Management's Discussion and Analysis and it is fairly presented as required by the Governmental Accounting Standards Board.
37. All copies of documents provided to you have not been improperly altered or changed.
38. We are not aware of any off-balance sheet or general ledger accounts and transactions.
39. We have reviewed the Board of Directors & Management Report and related observations.
40. We have prepared and approve the fund allocations of Pension and retiree health liabilities in compliance with GASB Statement Nos. 68 & 75.
41. We are not aware of any errors in the CalPERS pension plan and retiree health plan census data for all plans.
42. We are not aware of any potential risks or financial reporting errors related to our information systems and related controls.
43. All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards (if applicable).
44. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
45. We have appropriately disclosed Humboldt Community Services District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
46. We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
47. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
48. With respect to the supplemental information:
 - a. We acknowledge our responsibility for presenting the supplemental information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplemental information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplemental information listed in the table of contents in Humboldt Community Services District's financial statements have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b. If the supplemental information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary

information no later than the date we issue the supplementary information and the auditor's report thereon.

To the best of our knowledge and belief, no events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

Signed _____

Title: _____

Date: _____

DRAFT

3/4/2021

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **Report/Letter date is TENTATIVE-TBD**

**HUMBOLDT COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS & MANAGEMENT REPORT**

**For the Year Ended
JUNE 30, 2020**

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DRAFT

Board of Directors
Humboldt Community Services District
Eureka, California

In planning and performing our audit of the basic financial statements of Humboldt Community Services District for the fiscal year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of Humboldt Community Services District's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, as defined above. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management and Board of Directors of Humboldt Community Services District and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Humboldt Community Services District's staff for its cooperation during our audit.

R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California

To the Board of Directors
Humboldt Community Services District
Eureka, California

We have audited the financial statements of Humboldt Community Services District for the year ended June 30, 2020. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated June 22, 2020, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Humboldt Community Services District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Humboldt Community Services District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Humboldt Community Services District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The most sensitive estimates affecting the financial statements were:

- Accrual and disclosure of compensated absences;
- Capital asset lives and depreciation expense;
- Pension plan and post employment health benefits actuarial valuations;
- Fair value of investments and financial instruments.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements (Audit Adjustments)

Professional standards require us to accumulate all known and likely audit adjustments identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such audit adjustments.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors’ report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated **March XX, 2021**.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to Humboldt Community Services District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Humboldt Community Services District’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management’s Discussion and Analysis and the other required supplementary information listed in the table of contents to the financial statements, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of management and Board of Directors of Humboldt Community Services District and is not intended to be, and should not be, used by anyone other than these specified parties.

Humboldt Community Services District
BOARD OF DIRECTORS & MANAGEMENT REPORT
For the Year Ended June 30, 2020

Current Year Observations

There were no current year observations.

Prior Year Observations

There were no prior year observations.

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3/4/2021

To be used only for management discussion purposes; engagement is incomplete; this draft is subject to final review and possible revision. **Report/Letter date is TENTATIVE-TBD**

**HUMBOLDT COMMUNITY
SERVICES DISTRICT**

EUREKA, CALIFORNIA

BASIC FINANCIAL STATEMENTS

JUNE 30, 2020

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Humboldt Community Services District
Eureka, California

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and the major fund of Humboldt Community Services District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Humboldt Community Services District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to Humboldt Community Services District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Humboldt Community Services District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of Humboldt Community Services District, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America, and the State Controller's Minimum Audit Requirements for California Special Districts.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3-6), and the required supplementary information (page 32-34), as listed in the table of contents, be presented to supplement the basic financial statements.

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying combining schedules of water and sewer department revenues, expenses, and changes in net position, allocated general and administrative expenses, and salaries and wages are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated [DATE], on our consideration of Humboldt Community Services District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing Humboldt Community Services District's internal control over financial reporting and compliance.

R. J Ricciardi, Inc.
Certified Public Accountants

San Rafael, California

Humboldt Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2020

This section of Humboldt Community Services District's (the District's) annual financial report presents our analysis of the District's financial performance during the fiscal year ended June 30, 2020. Please read it in conjunction with the financial statements which follow this section.

FINANCIAL HIGHLIGHTS

- The District's assets exceeded its liabilities at the close of June 30, 2020 by \$14,410,032. Of this amount, \$(7,174,949) (unrestricted net position) may be used to meet the District's ongoing obligations to citizens and creditors. Unrestricted net position increased primarily due to the actuarial calculation of GASB 68 & 75, as discussed below.
- The District's net position increased by \$3,236,920 in FY June 30, 2020. The unrestricted net position increased by \$1,666,920, primarily due to the OPEB and pension actuarial calculations.
- The District's total assets increased by \$3,387,274 in FY June 30, 2020 due to an increase in charges for water and related services.
- The District's long-term debt increased by \$322,856 due to the increase in the other post-employment benefits and pension liabilities.
- During the year the District's operating revenues increased \$813,896 or 7.8%, while operating expenses increased \$230,381 or 2.86%.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of two components: Financial Statements and the Notes to the Financial Statements. This report also contains other supplementary information in addition to the basic financial statements.

The District operates as a utility enterprise, which means that it relies mainly on water and sewer rates and charges to fund its operation. The Financial Statements of the District report information about the District using the full accrual basis of accounting. These statements offer short and long-term financial information about the District's activities.

The Statement of Net Position includes all of the District's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to District creditors (liabilities). It also provides the basis for evaluating the capital structure of the District and assessing the liquidity and financial flexibility of the District.

All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses and Changes in Fund Net Position. This statement measures the success of the District's operations over the past year and can be used to determine the District's credit worthiness and whether the District has successfully recovered all its costs through user fees and other charges.

The final financial statement is the Statement of Cash Flows. The primary purpose of this statement is to provide information about the District's cash receipts and cash payments during the year. The statement reports cash receipts, cash payments, and net changes in cash resulting from operations, financing and investments. It also provides answers to questions such as: where did cash come from, what was cash used for, and what was the change in cash balance during the year.

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

Humboldt Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
 June 30, 2020

FINANCIAL ANALYSIS OF THE DISTRICT

One of the most important questions asked about an entity's finances is "As a whole, are we better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position report information about the District's activities in a way that helps answer this question. These two statements report the net position of the District and changes to net position.

The following condensed financial information provides an overview of the District's financial activities for the fiscal years ended June 30, 2020 and June 30, 2019.

NET POSITION

Net position, (the difference between assets and liabilities) is one way to measure financial health or position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. However, you will need to consider other factors such as desired reserve levels, changes in economic conditions, population growth, housing trends and government legislation.

The largest portion of the District's net position reflects its investment in capital assets (e.g. land, buildings, water supply and distribution system, sewer collection system and equipment), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position, representing 3% of net position, represents resources that are subject to external restrictions on how they may be used. The remaining balance, unrestricted net position may be used to meet the District's ongoing obligations to citizens and creditors. The following table summarizes the District's net position as of June 30:

Table 1
Business-type Net Position

	2020	2019
Assets:		
Current and other assets	\$ 8,632,015	\$ 6,045,758
Capital assets, net of accumulated depreciation	31,416,600	30,615,583
Total assets	40,048,615	36,661,341
Deferred outflows	1,225,215	832,308
Liabilities:		
Other liabilities	1,833,239	806,714
Long-term debt outstanding	23,070,519	22,747,663
Total liabilities	24,903,758	23,554,377
Deferred inflows	1,960,040	2,766,159
Net Position:		
Invested in capital assets, net of related debt	21,161,336	19,656,768
Restricted	423,645	358,214
Unrestricted	(7,174,949)	(8,841,869)
Total net position	\$ 14,410,032	\$ 11,173,113

Humboldt Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
 June 30, 2020

REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

While the Statement of Net Position shows the change in financial position from one year to the next, the Statement of Revenues, Expenses and Changes in Fund Net Position provides information concerning the nature and source of these changes.

Revenue – Total operating revenue increased \$813,896 in 2020 as compared to 2019. Other Non-Operating Revenue increased primarily due to an increase in interest income and property tax revenues.

Expenses – Operating expenses increased \$230,381. Non-operating expenses decreased by \$24,504. Changes include:

- Salaries & Benefits (primarily benefit increases, including PERS & OPEB) \$ 153,800 increase
- Repairs and maintenance \$ 56,578 increase
- Depreciation \$ 32,474 increase

The following table summarizes the District's change in net position for the year ended June 30:

Table 2
Changes in Net Position

	2020	2019	Change
Operating revenues	\$ 11,255,005	\$ 10,441,109	\$ 813,896
Operating expenses	8,285,517	8,055,135	230,382
Net operating income (loss)	\$ 2,969,488	\$ 2,385,974	\$ 583,514
Investment and other income	\$ 484,600	\$ 467,485	\$ 17,115
Interest and other expenses	404,003	428,507	24,504
Non-operating net income	\$ 80,597	\$ 38,978	\$ 41,619

CAPITAL ASSETS AND DEBT ADMINISTRATION

Table 3
Capital Assets at Year End

	2020	2019
Land	\$ 685,868	\$ 685,868
Buildings and improvements	1,009,028	1,009,028
Water Plant and System	23,584,004	23,388,057
Sewer Collection System	27,034,328	25,894,687
Vehicles and equipment	3,683,285	3,159,795
Construction in progress	1,517,861	1,208,408
Subtotal	57,514,374	55,345,843
Accumulated depreciation	(26,097,774)	(24,730,258)
Net capital assets	\$ 31,416,600	\$ 30,615,585

Capital Assets - At June 30, 2020, the District had \$31,416,600 (net of accumulated depreciation) invested in its water distribution and storage system, wells, sewage collection system, construction in progress, land, buildings, vehicles and equipment. Additional information regarding the District's capital assets can be found in Note 2, Section B of the Financial Statements.

Long-Term Debt - At year end, the District had \$10,255,264 in long term obligations. More detailed information regarding the District's long-term liabilities can be found in Note 2, Section C of the financial statements.

Humboldt Community Services District
MANAGEMENT'S DISCUSSION AND ANALYSIS
June 30, 2020

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The District's Board of Directors and management considered many factors when adopting the fiscal year 2019/2020 budget. The Board assessed the available reserves, the operating and capital needs of the District, potential customer growth, and potential regulatory impacts.

The adopted fiscal year 2019/20 budget includes a 3.3% cost of living increase for employees and forecasts a 14% increase in health insurance. It also anticipates a 4% increase in sewer treatment costs. Purchased water costs from Humboldt Bay Municipal Water District and the City of Eureka are each projected to increase 3.5%.

The District passed a five-year water and sewer rate increase, which will allow the District to cover costs of service for both the water and sewer enterprise funds. Approved rates were increased by 3% for water and 2% for sewer for fiscal year 2019-20.

The District does not include depreciation expense in its cash basis budget. The District's cash basis budget includes a capital improvement budget of \$1,294,450 for FY 19/20, which will be funded by cash reserves. The budget also includes \$323,000 to reimburse the City of Eureka for the District's share of the wastewater treatment plant CIP, which will be funded with cash reserves.

Pledged Revenues - The District has pledged future water and wastewater revenues, net of specified operating expenses and exclusive of certain expenses such as depreciation, to repay an original amount of \$16,921,015 in bonds, loans, and agreements issued in the current and prior years to obtain financing for system improvements and equipment. Total principal and interest remaining to be paid on these obligations is \$15,971,052. Annual principal and interest payments on these obligations are expected to require less than the net revenues as defined.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the Finance Manager or General Manager at Humboldt Community Services District, 5055 Walnut Drive, Eureka, California 95503.

Humboldt Community Services District

STATEMENT OF NET POSITION

June 30, 2020

ASSETS

Current assets:

Cash and investments	\$ 6,707,848
Restricted cash and investments:	
Debt service	65,933
Capital projects	357,712
Total cash and investments	<u>7,131,493</u>

Accounts receivable	827,700
Assessments receivable	249,867
Prepaid items	213,330
Inventory	<u>209,625</u>
Total current assets	<u>8,632,015</u>

Capital assets:

Non-depreciable assets	1,536,195
Depreciable assets (net of depreciation)	<u>29,880,405</u>
Total assets	<u>40,048,615</u>

DEFERRED OUTFLOWS

Deferred outflows related to OPEB	448,454
Deferred outflows related to pensions	<u>776,761</u>
Total deferred outflows	<u>1,225,215</u>

LIABILITIES AND NET POSITION

Current liabilities:

Accounts payable	1,374,027
Compensated absences	224,442
Customer deposits	116,324
Accrued expenses	<u>118,446</u>
Total current liabilities	<u>1,833,239</u>

Long-term liabilities:

Due within one year	724,054
Due in more than one year	9,531,210
Net OPEB liability	9,557,837
Net pension liability due in more than one year	<u>3,257,418</u>
Total long-term liabilities	<u>23,070,519</u>
Total liabilities	<u>24,903,758</u>

DEFERRED INFLOWS

Deferred inflows related to OPEB	1,733,398
Deferred inflows related to pensions	<u>226,642</u>
Total deferred inflows	<u>1,960,040</u>

Net position:

Invested in capital assets, net of related debt	21,161,336
Restricted	423,645
Unrestricted	<u>(7,174,949)</u>
Total net position	<u>\$ 14,410,032</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
For the Year Ended June 30, 2020

Operating revenues:	
Water sales	\$ 5,226,502
Sewer service fees	6,024,027
Other operating	4,476
Total operating revenues	<u>11,255,005</u>
Operating expenses:	
Salaries and benefits	2,539,382
General and administration	389,884
Joint treatment costs	1,325,787
Purchases power	267,298
Water purchases	1,680,926
Repairs and maintenance	234,819
Supplies	243,161
Other expenses	236,743
Depreciation	<u>1,367,517</u>
Total operating expenses	<u>8,285,517</u>
Operating income (loss)	<u>2,969,488</u>
Non-operating revenues (expenses):	
Interest revenue	63,775
Interest expense	(404,003)
Taxes and assessments	404,470
Other income	<u>16,355</u>
Total non-operating revenues (expenses)	<u>80,597</u>
Income (loss) before transfers	<u>3,050,085</u>
Transfers in	-
Transfers out	-
Total other financing sources (uses)	<u>-</u>
Income (loss) before capital contributions	3,050,085
Capital contributions and connection fees	<u>186,835</u>
Changes in net position	3,236,920
Net position, beginning of period	<u>11,173,112</u>
Net position, end of period	<u>\$ 14,410,032</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District
STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2020

Cash flows from operating activities:	
Receipts from customers	\$ 11,198,492
Payments to suppliers	(2,524,161)
Payments to employees	<u>(3,528,875)</u>
Net cash provided (used) by operating activities	<u>5,145,456</u>
Cash flows from non-capital financing activities:	
Taxes and assessments	525,351
Other revenue (expense)	<u>16,355</u>
Net cash provided (used) by non-capital financing activities	<u>541,706</u>
Cash flows from capital and related financing activities:	
Acquisition and construction of capital assets	(2,168,534)
Interest expense	(404,003)
Capital connection fees received	186,835
Payment on current portion of bonds	<u>(703,551)</u>
Net cash provided (used) by capital and related financing activities	<u>(3,089,253)</u>
Cash flows from investing activities:	
Interest earned	<u>63,775</u>
Net cash provided by investing activities	<u>63,775</u>
Net increase (decrease) in cash and cash equivalents	2,661,684
Cash and cash equivalents - beginning of period	<u>4,469,809</u>
Cash and cash equivalents - end of period	<u>\$ 7,131,493</u>
Reconciliation of operating income (loss) to net cash provided (used in) operating activities:	
Operating income (loss)	\$ 2,969,488
Prior period adjustment	-
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:	
Depreciation	1,367,517
Changes in certain assets and liabilities:	
Accounts receivable	(56,513)
Prepaid items	29,548
Inventory	(18,489)
Accounts payable	1,032,862
Accrued expenses	(7,262)
Deferred outflows	(392,907)
Deferred inflows	(806,120)
Net pension liability	209,776
Net OPEB liability	816,631
Compensated absences	7,020
Customer deposits	<u>(6,095)</u>
Net cash provided (used) by operating activities	<u>\$ 5,145,456</u>

The accompanying notes are an integral part of these financial statements.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Humboldt Community Services District was formed in 1952, pursuant to the State of California Community Services District Law. The District's service area includes the unincorporated areas in the vicinity of the City of Eureka, California. The accompanying financial statements present the District and its component units, entities for which the District is considered to be financially accountable. The District has no component units. The District is governed by an elected five-member Board of Directors.

The District provides water for domestic use, irrigation, sanitation use, industrial use, fire protection and recreation. The District also provides for the collection, treatment and disposal of sewage and provides street lighting to customers within its boundaries. The District is authorized to but does not currently provide waste and storm water services. The District does not own or operate its own wastewater treatment plant, but instead contracts with the City of Eureka for such services.

B. Financial Statements

The basic financial statements (i.e., the statement of net position, the statement of revenues, expenses and changes in fund net position and statement of cash flows) report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. The District accounts for its water and sewer departments in two separate enterprise funds, while property tax revenues are accounted for in a separate administrative enterprise fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Property taxes, water service charges, water sales, wastewater fees, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

The District is engaged primarily in business-type activities and the District's basic financial statements consist of only the financial statements required for enterprise funds. These include management's discussion and analysis, a statement of net position, a statement of revenue, expenses, and changes in fund net position, a statement of cash flows, and these notes to the basic financial statements. The District is also an AB 8 District and receives property tax revenues and accounts for them in a separate administrative enterprise fund.

Proprietary enterprise funds distinguish *operating* revenues and expenses with *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operation revenues of the District are charges to the customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Fair Value Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs - other than quoted prices included within level 1 - that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

The District's investment policy has been to invest idle cash in demand deposits, time deposits and the Humboldt County Treasurer's Investment Pool. Investments are reported at fair value. The County Pool is operated in accordance with applicable state laws and regulations, and the reported value of the District's investment in the County Pool is the same as the fair value of the pool shares. State statutes authorize the District to invest in obligations of the U.S. Treasury, Federal Agency obligations, commercial paper, the LAIF and other instruments. The Loan and Installment Agreement underlying the issuance of Loans and Installment Purchase Agreements authorize permitted investments consistent with the State of California Government Code but broader in scope than the District's usual investment practices.

Receivables and Property Taxes

All trade receivables are not shown net of an allowance for uncollectibles.

Property taxes are levied as of March 1 on property values assessed as of the same date. State statutes provide that the property tax rate be limited generally to one percent of market value, be levied by only the County, and be shared by applicable jurisdictions. The County of Humboldt collects the taxes and distributes them to taxing jurisdictions on the basis of assessed valuations subject to voter-approved debt. Property taxes are due on November 1 and March 1, and become delinquent on December 10 and April 10. The District receives property taxes pursuant to an arrangement with the County known as the "Teeter Plan". Under the plan, the County assumes responsibility for the collection of delinquent taxes and pays the full allocation to the District. The District recognizes property tax revenues in the fiscal year in which they are due to the District and accrues as receivable such taxes.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position (continued)

Inventories and Prepaid Items

All inventories are valued at cost based upon physical determinations made at the end of each year.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the financial statements.

Restricted Cash Equivalents and Investments

Cash equivalents and investments restricted for use in only capital projects or debt service are reported as noncurrent assets. The District follows the practice of reporting in this category the funds received from the issuance of the Installment Purchase Agreements for the purpose of financing the design, construction, replacement and improvement of District facilities. Special assessments receivable are restricted for the repayment of the Loan Payable to the State of California and are therefore also reported as restricted assets.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (mainly the existing water distribution and wastewater collection system), are reported in the financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$10,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets and assets constructed by developers are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives' are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed net of construction period interest revenues earned during such periods.

Property, plant, and equipment of the District are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Water system	30-40
Wastewater collection system	30-40
Buildings and improvements	30-40
Vehicles, trucks and equipment	5-15

Compensated Absences, Sick Leave, Other Post-Employment Benefits, Other Than Pensions and Claims

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. The liability for unpaid vacation and sick leave is recorded in the financial statements when the liability is incurred and vacation is reported as the current portion of such compensated absences. The District does provide for payment of unused sick leave at the rate of 50 percent at retirement after age 50 with five years of service. The total amount of compensated absences payable at June 30, 2020 was \$224,442. The District accounts for other post-employment benefits (OPEB), using actuarial information and by accruing as a liability the difference each year between the District's annual required contribution (ARC) and actual contributions made to the Plan for retiree medical benefits.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, Liabilities, and Net Position (continued)

The District obtains insurance coverage for property and equipment, fidelity bonds, automobile liability and general liability, and workers compensation insurance through its membership in the Association of California Water Agencies Joint Powers Insurance Authority. The risk of loss is transferred from the District to the Authority in exchange for the District's payment of annual premiums. Incurred and unbilled claims, if any, are accrued as a liability when it is probable that an asset has been impaired, the amount of the obligation can be reasonably estimated, and the claim is not covered by insurance.

Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, the District recognizes deferred outflows and inflows of resources.

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the District that is applicable to a future reporting period.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Humboldt Community Services District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net Position

In the financial statements, fund net position is reported in three categories as follows:

- Invested in capital assets, net of related debt - This category of net position reports the net book value of capital assets used in District operations including construction in progress all net of related accumulated depreciation, and reduced by the carrying value of related long-term debt issued to finance the acquisition of such assets.
- Restricted for debt service and capital projects - This category of net position reports all unspent proceeds from the issuance of long-term debt restricted for capital asset improvement, replacement, or construction net of the related long-term debt. It also includes funds restricted for debt service payment and reserve requirements.
- Unrestricted - Unrestricted net position represents all other assets net of related liabilities available for use by the District.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

D. Assets, Liabilities, and Net Position (concluded)

Long-term Obligations

In enterprise fund-type financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Discounts associated with the issuance of long-term debt obligations are reported as a reduction of the carrying value of the related debt obligation, and are amortized to interest expense over the life of the debt instrument. Costs associated with the issuance of the debt are capitalized as other non-current assets and are amortized to expense over the life of the debt obligation.

NOTE 2 - DETAILED NOTES

A. Cash Equivalents and Investments

Cash equivalents and investments consisted of the following at June 30:

	2020	2019
Cash:		
Demand accounts	\$ 4,329,309	\$ 2,047,160
County pool	2,802,184	2,064,435
Total cash	\$ 7,131,493	\$ 4,111,595
	2020	2019
Restricted cash:		
County pool	\$ 423,645	\$ 358,214
Total restricted cash	\$ 423,645	\$ 358,214

Custodial Credit Risk - Deposits:

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of counter-party (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the District's cash on deposit or first trust deed mortgage notes with a value of 150% of the deposit as collateral for these deposits.

Under California Law this collateral is held in the District's name and places the District ahead of general creditors of the institution. The District has waived collateral requirements for the portion of deposits covered by federal depository insurance.

All monies in the Humboldt County Treasurer's Pool are not evidenced by specific securities; and therefore are not subject to custodial credit risk. The average number of days to maturity for investments in the County Pool is 644 days.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

A. Cash Equivalents and Investments (concluded)

The following is a summary of the fair value hierarchy of the fair value of investments of the District as of June 30, 2020:

<u>Investment Type</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Uncategorized</u>	<u>Total</u>
Demand Accounts	\$ -	\$ 4,329,309	\$ -	\$ 4,329,309
Humboldt Co. Treasurer's Investment Pool	-	-	2,802,184	2,802,184
Total Investments	<u>\$ -</u>	<u>\$ 4,329,309</u>	<u>\$ 2,802,184</u>	<u>\$ 7,131,493</u>

Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. The Humboldt County Treasurer's Pool was an uncategorized input and not defined as a Level 1-3 input. Fair value is defined as the quoted market value on the last trading day of the period. These prices are obtained from various pricing sources by the custodian bank.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The actual ratings as of June 30, 2020 are provided by Standard and Poor's except as noted.

<u>Investment Type</u>	<u>Total</u>
Money Market Mutual Funds	\$ -
Not rated:	
Demand Accounts	4,329,309
Humboldt County Treasurer's Investment Pool	<u>2,802,184</u>
Total cash and investments	<u>\$ 7,131,493</u>

Credit Risk - State law limits investments in various securities to certain levels of risk ratings issued by nationally recognized statistical rating organizations. It is the District's policy to comply with those requirements. The Humboldt County Treasurer's Pool was unrated.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

B. Capital Assets

Capital asset activity for the year ended June 30, 2020 was as follows:

<u>Business-type Activities - Water</u>	<u>Balance</u> <u>6/30/19</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>6/30/20</u>
Capital assets, not being depreciated:				
Land	\$ 391,458	\$ -	\$ -	\$ 391,458
Construction in progress	<u>769,009</u>	<u>233,859</u>	<u>152,542</u>	<u>850,326</u>
Total capital assets, not being depreciated	<u>1,160,467</u>	<u>233,859</u>	<u>152,542</u>	<u>1,241,784</u>
Capital assets, being depreciated:				
General buildings and structures	575,146	-	-	575,146
Water plant and distribution system	23,388,057	195,947	-	23,584,004
Vehicles	1,162,156	161,219	-	1,323,375
Equipment	<u>693,917</u>	<u>135,491</u>	<u>-</u>	<u>829,408</u>
Total capital assets, being depreciated	<u>25,819,276</u>	<u>492,657</u>	<u>-</u>	<u>26,311,933</u>
Less accumulated depreciation for:				
General buildings and structures	(348,298)	(12,550)	-	(360,848)
Water plant and distribution system	(13,396,327)	(560,741)	-	(13,957,068)
Vehicles	(763,899)	(84,496)	-	(848,395)
Equipment	<u>(533,469)</u>	<u>(33,422)</u>	<u>-</u>	<u>(566,891)</u>
Total accumulated depreciation	<u>(15,041,993)</u>	<u>(691,209)</u>	<u>-</u>	<u>(15,733,202)</u>
Total capital assets being depreciated – net	<u>10,777,283</u>	<u>(198,552)</u>	<u>-</u>	<u>10,578,731</u>
Capital assets – net	<u>\$ 11,937,750</u>	<u>\$ 35,307</u>	<u>\$ 152,542</u>	<u>\$ 11,820,515</u>

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

B. Capital Assets (concluded)

<u>Business-type Activities - Sewer</u>	Balance 6/30/19	Increase	Decrease	Balance 6/30/20
Capital assets, not being depreciated:				
Land	\$ 294,410	\$ -	\$ -	\$ 294,410
Construction in progress	<u>439,397</u>	<u>438,167</u>	<u>210,029</u>	<u>667,535</u>
Total capital assets, not being depreciated	<u>733,807</u>	<u>438,167</u>	<u>210,029</u>	<u>961,945</u>
Capital assets, being depreciated:				
General buildings and structures	433,882	-	-	433,882
Sewer collection system	25,894,687	1,139,641	-	27,034,328
Vehicles	749,930	121,621	-	871,551
Equipment	<u>553,792</u>	<u>105,159</u>	<u>-</u>	<u>658,951</u>
Total capital assets, being depreciated	<u>27,632,291</u>	<u>1,366,421</u>	<u>-</u>	<u>28,998,712</u>
Less accumulated depreciation for:				
General buildings and structures	(284,520)	(11,143)	-	(295,663)
Sewer collection system	(8,426,103)	(587,814)	-	(9,013,917)
Vehicles	(545,374)	(51,064)	-	(596,438)
Equipment	<u>(432,268)</u>	<u>(26,286)</u>	<u>-</u>	<u>(458,554)</u>
Total accumulated depreciation	<u>(9,688,265)</u>	<u>(676,307)</u>	<u>-</u>	<u>(10,364,572)</u>
Total capital assets being depreciated – net	<u>17,944,026</u>	<u>690,114</u>	<u>-</u>	<u>18,634,140</u>
Capital assets – net	<u>\$ 18,677,833</u>	<u>\$ 1,128,281</u>	<u>\$ 210,029</u>	<u>\$ 19,596,085</u>

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

C. Long-Term Debt

Long-term debt activity for the year ended June 30, 2020 was as follows:

<u>Business-Type Activity</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Amount Due in One Year</u>
State water loan	\$ 737,861	\$ -	\$ 154,905	\$ 582,956	\$ 160,004
State loan	38,930	-	5,169	33,761	5,154
2012 loan & installments	2,230,013	-	274,207	1,955,806	280,858
2014 WW Revenue Bonds	7,710,000	-	190,000	7,520,000	200,000
2014 WW Revenue Bonds premium, net	88,172	-	3,469	84,703	-
VanCon loan	153,839	-	75,801	78,038	78,038
Other post-employment benefits	<u>8,741,206</u>	<u>816,631</u>	<u>-</u>	<u>9,557,837</u>	<u>-</u>
Total	<u>\$19,700,021</u>	<u>\$ 816,631</u>	<u>\$ 703,551</u>	<u>\$19,813,101</u>	<u>\$ 724,054</u>

2012 Loans & Installment Sale Agreements

On August 15, 2012, four installment agreements were issued to refund the District's 1981 Water Revenue Bonds, 2006 Installment Agreement and 2001 loan. Proceeds were also used to fund the District's share of the Martin Slough Wastewater Interceptor Project. The installment agreements with Municipal Finance Corporation bear interest at 4.25, 3.10, 3.25, and 3.50 percent per annum. The agreement, original issues of \$2,372,000, \$704,000, \$996,000 and \$415,000 respectively, are payable each September 1 and March 1 through 2032. The second installment agreement was paid in full in fiscal year 2017. The agreement is secured by a first pledge of all District system revenue after operating and maintenance costs. The District is obligated to fix rates and collect charges and manage operation of the system for each year so as to yield system net revenues equal to at least 120 percent of annual debt service.

<u>Year End June 30</u>	<u>Loan #1</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 106,126	\$ 71,474	\$ 177,600
2022	110,684	66,916	177,600
2023	115,438	62,162	177,600
2024	120,396	57,204	177,600
2025	125,567	52,033	177,600
2026	130,961	46,639	177,600
2027	136,586	41,014	177,600
2028	142,452	35,148	177,600
2029	148,571	29,029	177,600
2030	154,952	22,648	177,600
2031	161,607	15,993	177,600
2032	168,549	9,051	177,600
2033	86,116	1,830	87,946
Total	<u>\$ 1,708,005</u>	<u>\$ 511,141</u>	<u>\$ 2,219,146</u>

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

C. Long-Term Debt (continued)

Loan #3			
Year End June 30	Principal	Interest	Total
2021	\$ 128,995	\$ 3,125	\$ 132,120
Total	\$ 128,995	\$ 3,125	\$ 132,120

Loan #4			
Year End June 30	Principal	Interest	Total
2021	\$ 45,738	\$ 3,762	\$ 49,500
2022	47,353	2,147	49,500
2023	25,716	450	26,166
Total	\$ 118,807	\$ 6,359	\$ 125,166

State Water Loan - Safe Drinking Water

The District entered into a loan agreement with the State of California Department of Water Resources in an original amount of \$3,399,563 for the purpose of obtaining financing to construct and acquire domestic water facilities within a geographical area known as Freshwater and Mitchell Road. The loan bears interest at 3.2136 percent, is payable in semi-annual installments each April 1 and October 1 through October 1, 2023. The District's obligation to make the loan payments is secured by a security interest on the real and personal property within the area. The District is required to maintain a reserve fund equal to two semi-annual payments or \$177,430.

In connection with the acquisition and construction of this project, the District used the loan proceeds to finance the project and issued one special assessment bond in an original amount of \$2,622,624. The special assessment bond is secured by special assessments on the properties within the project area. The District owns the bond and reports this investment in its financial statements as special assessments receivable.

Future debt service on the State Water Loan is:

Years	Principal	Interest	Total
2021	\$ 160,004	\$ 17,426	\$ 177,430
2022	165,149	12,280	177,429
2023	170,499	6,930	177,429
2024	87,304	1,407	88,711
Totals	\$ 582,956	\$ 38,043	\$ 620,999

State Loan - Davis Grunsky

The District assumed a loan agreement with the State Department of Water Resources for the purpose of acquiring a water system in the King Salmon area. The loan is secured by a pledge of water revenues. The loan was for \$166,000, bears interest at 2.50 percent and matures January 1, 2026. Future debt service on the original loan amount is:

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (continued)

C. Long-Term Debt (continued)

<u>Years</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 5,155	\$ 822	\$ 5,977
2022	5,283	694	5,977
2023	5,415	562	5,977
2024	5,551	426	5,977
2025	5,689	288	5,977
2026	6,668	144	6,812
Totals	<u>\$ 33,761</u>	<u>\$ 2,936</u>	<u>\$ 36,697</u>

2014 Wastewater Revenue Bonds

The District issued Wastewater Revenue bonds through the California Municipal Finance Authority in order to complete financing of the District's share of the Martin Slough Wastewater Interceptor Project. Interest on the bonds is payable semiannually on June 1 and December 1 in each year, commencing June 1, 2015, and matures on June 1, 2044. Future debt service on the original loan amount is as follows:

<u>Year End June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 200,000	\$ 285,576	\$ 485,576
2022	210,000	277,576	487,576
2023	215,000	269,176	484,176
2024	225,000	260,576	485,576
2025	235,000	251,576	486,576
2026	245,000	242,176	487,176
2027	250,000	234,826	484,826
2028	260,000	227,012	487,012
2029	265,000	218,562	483,562
2030	275,000	209,618	484,618
2031	285,000	199,994	484,994
2032	295,000	190,018	485,018
2033	305,000	179,694	484,694
2034	315,000	169,018	484,018
2035	330,000	156,000	486,000
2036	340,000	144,400	484,400
2037	355,000	130,800	485,800
2038	370,000	116,600	486,600
2039	385,000	101,800	486,800
2040	400,000	86,400	486,400
2041	415,000	70,400	485,400
2042	430,000	53,800	483,800
2043	450,000	36,600	486,600
2044	465,000	18,600	483,600
Total	<u>\$ 7,520,000</u>	<u>\$ 4,130,798</u>	<u>\$ 11,650,798</u>

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 2 - DETAILED NOTES (concluded)

C. Long-Term Debt (concluded)

VacCon Loan

The District entered into a loan agreement with Santander Leasing, LLC with an original amount of \$368,452 for the purpose of obtaining financing to purchase a VacCon Model VX312LHE/1100 Hydro-Excavator. The loan bears interest at 2.95 percent, is payable in annual installments each November 1 through November 1, 2020. Future debt service on the original lease amount is as follows:

<u>Years</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 78,038	\$ 2,303	\$ 80,341
Totals	<u>\$ 78,038</u>	<u>\$ 2,303</u>	<u>\$ 80,341</u>

NOTE 3 - OTHER INFORMATION

A. Risk Management

The District obtains general liability, property, automobile, and workers compensation insurance through its membership in the Association of California Water Agencies Joint Powers Insurance Authority (the Authority). The Authority is responsible for the first \$1 million per claim under its liability coverage program, and members are covered up to \$50 million for liability claims under the Authority's purchased excess insurance policies with a \$60 million aggregate limit on \$20 million excess layer, and \$30 million aggregate on each of the next \$10 million excess layers. Members are covered for \$100 million in regard to property and equipment through the Authority's purchased excess coverage. Workers compensation coverage is provided to the District equal to statutory limits. The Authority also provides automobile liability coverage and errors and omissions coverage up to \$50 million, and employee fidelity coverage up to \$100,000. There were no significant changes in coverage in fiscal year 2020 as regards the aggregate limits on excess coverage.

The District paid no material uninsured losses during the last three fiscal years.

Liabilities of the District are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amounts of pay-outs), and other economic and social factors. There were no material uninsured claim liabilities at June 30, 2020.

B. Contingencies and Commitments

Litigation - In the opinion of the District's general counsel, there is no pending or threatened litigation which would have a material adverse impact on the accompanying financial statements. There is one pending claim with the City of Eureka. This is related to the Martin Slough Wastewater Interceptor Project. The outcome of this claim cannot be determined at this time.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System

Plan Description - All qualified permanent and probationary employees are eligible to participate in the District's separate Miscellaneous Employee Pension Plans, cost-sharing multiple employers defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution.

CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service.

The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan provisions and benefits in effect at June 30, 2020, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of eligible compensations	2.0% to 2.7%	1.0% to 2.5%
Required employee contribution rates	7%	6.5%
Required employer contribution rates	16.452%	6.5%

The District's Miscellaneous Plans are part of the public agency cost-sharing multiple-employer defined benefit pension plan (PERF C), which is administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan regardless of the number of rate plans the employer sponsors. The District sponsors two miscellaneous rate plans.

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2020, the contributions recognized as part of pension expense for each Plan were as follows:

	Miscellaneous
Contributions - employer	\$383,662

As of June 30, 2020, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Miscellaneous Plans as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous	\$ 3,257,418

The District's net pension liability for the Plans is measured as the proportionate share of the net pension liability. The net pension liability of the Plans is measured as of June 30, 2019, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018 rolled forward to June 30, 2019 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The District's proportionate share of the net pension liability for each Plan as of June 30, 2018 and 2019 was as follows:

	Miscellaneous
Proportion - June 30, 2018	.032%
Proportion - June 30, 2019	.032%
Change - Increase (Decrease)	.000%

For the year ended June 30, 2019, the District recognized pension expense of \$630,772. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 383,662	\$ -
Differences between actual and expected experience	226,241	17,529
Changes in assumptions	155,329	55,063
Net differences between projected and actual earnings on plan investments	-	56,950
Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions	11,529	97,100
Total	\$ 776,761	\$ 226,642

\$383,662 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended June 30</u>			
2021		\$	191,362
2022			(57,312)
2023			20,900
2024			11,507
Thereafter			-

Actuarial Assumptions - The total pension liabilities in the June 30, 2018 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2018
Measurement Date	June 30, 2019
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Post Retirement Benefit Increase	Contract COLA up to 2.75% until purchasing power protection allowance floor on power applies, 2.5% thereafter

The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (continued)

Discount Rate – The discount rate used to measure the total pension liability was 7.15% for each Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees’ Retirement Fund (PERF). The stress test results are presented in a detailed report called “GASB Crossover Testing Report” that can be obtained from the CalPERS website under the GASB 68 section.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Using historical returns of all the Public Employees Retirement Funds’ asset classes (which includes the agent plan and two cost-sharing plans or PERF A, B, and C funds), expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each PERF fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits of cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

<u>Asset Class (1)</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1-10 (2)</u>	<u>Real Return Years 11+ (3)</u>
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.0%	1.00%	2.62%
Inflation Sensitive	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	(0.92)%
Total	<u>100%</u>		

- (1) In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.
- (2) An expected inflation of 2.0% used for this period.
- (3) An expected inflation of 2.92% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the District’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

C. Retirement System (concluded)

	Miscellaneous
1% Decrease	6.15%
Net Pension Liability	\$4,933,736
Current Discount Rate	7.15%
Net Pension Liability	\$3,047,642
1% Increase	8.15%
Net Pension Liability	\$1,873,737

Pension Plan Fiduciary Net Position - Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS' financial reports.

D. Wastewater Contract with the City of Eureka

The District is a party to a contract with the City of Eureka (the City) pertaining to the construction and operation of the City's treatment plant. The District does not have an ownership interest in the City's treatment plant but does have treatment capacity rights. Under the arrangement, the District is obligated to pay to the City 32.1 percent of all debt service and capital improvement costs. Operations and maintenance costs are shared based upon each party's volume of flow of wastewater modified under a stipulated formula. Payments made by the District during the construction of the City's facility have been capitalized as prepaid treatment costs and are amortized to expense over the life of the contractual arrangement.

E. Segment Information

The District has issued separate revenue bonds to finance its water department. The District's water and sewer departments are accounted for in two funds, but investors in those bonds rely solely on the revenue generated by the individual activity for repayment. Summary information for each department is presented below. The water department operates the District's water supply system. The sewer department operates the District's sewerage pumping, collection, and treatment system.

CONDENSED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION:

	Water Department	Sewer Department
Operating revenues (pledged)	\$ 5,226,502	\$ 6,028,503
Depreciation expense	(691,210)	(676,307)
Other operating expenses	(3,876,689)	(2,979,193)
Operating income (loss)	658,603	2,373,003
Non-operating revenues (expenses)		
Investment income	18,203	4,208
Interest expense	(33,257)	(370,746)
Other revenue (expense)	17,270	-
Capital contributions	94,395	92,440
Change in net position	\$ 755,215	\$ 2,098,905

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

F. Other Post-Employment Benefits (OPEB)

Plan Administration - The District provides health and welfare benefit plans, including medical, dental and vision benefits. Current employees, spouses, and dependents receive District-paid medical insurance through a choice of Blue Cross HMO (CaliforniaCare), Blue Cross Advantage and Classic Preferred Provider Organizations (PPO), as well as dental and vision insurance, all offered through the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority.

Benefits provided - Employees hired prior to January 1, 2009 who retire from the District after having met PERS retirement guidelines (the later of age 50 and 5 years of service) are eligible to receive lifetime District-paid medical, dental and vision benefits, subject to rules applicable to active employees. Benefits include dependent coverage, subject to a retiree contribution of \$20 per month. Surviving spouses, domestic partners, and eligible dependent children of deceased employees are entitled to continue health coverage and receive a District contribution equal to 5% of premium per full year of service with the District, to a maximum of 75% of premium.

Employees hired on or after January 1, 2009 must be regular full-time employees and be a minimum of 55 years of age and have maintained active employment with the District for a minimum of ten years (20,800 hours of service). The District pays a percentage of the retiree's premium (including dependent coverage) equal to 50% plus an additional 5% per year of service to a maximum of 100% of premium for retirees with 20 or more years of service. A surviving spouse or domestic partner may continue coverage at the same District percentage as the retiree provided the survivor has not remarried nor entered into a new domestic partnership.

Retired Directors who took office prior to January 1, 1995 are eligible for District-paid benefits according to the rules for employees hired prior to January 1, 2009, as described above. No current Directors will qualify.

Plan Membership – At July 1, 2018, membership consisted of the following:

Active plan members	20
Inactive employees or beneficiaries currently receiving benefit payments	<u>20</u>
Total	<u>40</u>

Contributions - The District currently finances benefits on a pay-as-you-go basis.

Net OPEB Liability - The District's Net OPEB Liability was measured as of June 30, 2020, and the Total OPEB Liability used to calculate the Net OPEB Liability was determined by an actuarial valuation dated July 1, 2018 (June 30, 2019). Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

Actuarial Assumptions - The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
 For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

F. Other Post-Employment Benefits (OPEB) (continued)

Salary increases	3.00%
Inflation rate	3.00%
Healthcare cost trend rate	5.90% for 2019 decreasing 0.10 percent each year to an ultimate rate of 5.00 percent for 2028 and later years.

Pre-retirement mortality rates were based on the RP-2014 Employee Mortality Table for Males or Females, as appropriate, without projection. Post-retirement mortality rates were based on the RP-2014 Health Annuitant Mortality Table for Males or Females, as appropriate, without projection.

Actuarial assumptions used in the July 1, 2018 valuation were based on a review of plan experience during the period July 1, 2016 to June 30, 2018.

Discount Rate – GASB 75 requires a discount rate that reflects the following:

- a) The long-term expected rate of return on OPEB plan investments - to the extent that the OPEB plan's fiduciary net position (if any) is projected to be enough to make projected benefit payments and assets are expected to be invested using a strategy to achieve that return;
- b) A yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher— to the extent that the conditions in (a) are not met.

To determine a resulting single (blended) rate, the amount of the plan's projected fiduciary net position (if any) and the amount of projected benefit payments is compared in each period of projected benefit payments. The discount rate used to measure the District's Total OPEB liability is based on these requirements and the following information:

<u>Reporting Date</u>	<u>Measurement Date</u>	<u>Long-Term Expected return on Plan Investments (if any)</u>	<u>Municipal Bond 20-Year High Grade Rate Index</u>	<u>Discount Rate</u>
June 30, 2019	June 30, 2018	4.00%	3.62%	3.62%
June 30, 2020	June 30, 2019	4.00%	3.13%	3.13%

The components of the net OPEB liability were as follows:

Total OPEB liability	\$ 9,557,837
Plan fiduciary net position	-
Net OPEB liability	<u>\$ 9,557,837</u>
Measurement date	June 30, 2019
Reporting date	June 30, 2020
Covered payroll	\$ 1,297,388
Net OPEB liability (asset) as a percentage of covered payroll	736.70%
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (continued)

F. Other Post-Employment Benefits (OPEB) (continued)

Schedule of Changes in Net OPEB Liability (July 1, 2017 to June 30, 2018):

Total OPEB Liability		
Service cost	\$	215,891
Interest		318,491
Changes of benefit terms		-
Differences between actual and expected experience		-
Changes of assumptions		603,093
Benefit payments		<u>(320,844)</u>
Net change in total OPEB liability		<u>816,631</u>
Total OPEB Liability – July 1, 2018 (a)		<u>8,741,206</u>
Total OPEB Liability – June 30, 2019 (b)		<u>\$ 9,557,837</u>
Plan Fiduciary Net Position		
Contributions – employer ¹	\$	320,844
Net investment income		-
Benefit payments ¹		(320,844)
Trustee fees		-
Administrative expense		<u>-</u>
Net Change in Plan Fiduciary Net Position		<u>-</u>
Plan Fiduciary Net Position – July 1, 2017 (c)		<u>-</u>
Plan Fiduciary Net Position – June 30, 2018 (d)		<u>\$ -</u>
Total OPEB Liability – July 1, 2018 (c) – (a)		<u>\$ 8,741,206</u>
Total OPEB Liability – June 30, 2019 (d) – (b)		<u>\$ 9,557,837</u>

¹ Amount includes implicit subsidy associated with benefits paid.

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The following presents the net OPEB liability, as well as what the net OPEB Liability would be if it were calculated using a discount rate that is one percentage point lower (2.13%) or one percentage point higher (4.13%) than the current discount rate:

Plan's Net OPEB Liability/(Asset)		
Discount Rate - 1%	Current Discount Rate	Discount Rate + 1%
(2.13%)	(3.13%)	(4.13%)
\$ 10,988,632	\$ 9,557,837	\$ 8,385,197

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the net OPEB liability, as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.90 percent decreasing to 4.00 percent) or 1-percentage-point higher (6.90 percent decreasing to 6.00 percent) than the current healthcare cost trend rates:

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 3 - OTHER INFORMATION (concluded)

F. Other Post-Employment Benefits (OPEB) (concluded)

Plan's Net OPEB Liability/(Asset)		
Healthcare Cost		
1% Decrease (4.90% decreasing to 4.00%)	Trend Rates (5.90% decreasing to 5.00%)	1% Increase (6.90% decreasing to 6.00%)
\$ 8,222,086	\$ 9,557,837	\$ 11,209,090

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2020 the District recognized OPEB expense of \$(98,886). At June 30, 2019, the District's deferred outflows of resources and deferred inflows of resources to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between actual and expected experience ^{3,4}	\$ -	\$ 864,060
Changes in assumptions or other inputs ^{3,4}	448,454	869,338
Net differences between projected and actual earnings on OPEB plan investments ^{3,4}	-	-
Total	\$ 448,454 ⁵	\$ 1,733,398

³ Measured at June 30, 2019.

⁴ See Schedule of Deferred Outflows and Inflows of Resources for additional information;

⁵ Does not include District contributions (plus associated implicit subsidy) made after the measurement, which will be recognized as a reduction of the Net OPEB Liability in the year ending June 30, 2020.

Amounts reported as deferred outflows and deferred inflows of resources will be recognized in OPEB expense as follows:

<u>Fiscal Year Ended</u>	Deferred Outflows of Resources	Deferred Inflows of Resources
6/30/21	\$ 154,639	\$ (787,907)
6/30/22	154,639	(787,907)
6/30/23	139,176	(157,584)
6/30/24	-	-
Thereafter	-	-

Humboldt Community Services District
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2020

NOTE 4 - SUBSEQUENT EVENT - CORONAVIRUS PANDEMIC

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) began to spread among various countries, including the United States. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S., including California, have declared a state of emergency and issued shelter-in-place orders in response to the outbreak. The immediate impact to the District's operations includes restrictions on employees' and volunteers' ability to work, and it is anticipated that the impacts from this pandemic will continue for some time. As of the report date, the financial impact of the coronavirus outbreak cannot be measured.

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Humboldt Community Services District
SCHEDULE OF THE PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY (ASSET)
MISCELLANEOUS
 June 30, 2020

Measurement Date, June 30	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.03179%	0.03163%	0.03172%	0.03194%	0.03184%	0.03388%
Proportion share of the net pension liability	\$ 3,257,418	\$ 3,047,642	\$ 3,145,531	\$ 2,763,721	\$ 2,185,093	\$ 2,108,429
Covered - employee payroll	\$ 1,304,352	\$ 1,265,800	\$ 1,208,835	\$ 1,171,978	\$ 1,084,415	\$ 888,096
Proportionate share of the net pension liability as percentage of covered-employee payroll	249.73%	240.77%	260.21%	235.82%	201.50%	237.41%
Plan fiduciary net position as a percentage of the total pension liability	75.26%	75.26%	73.31%	74.06%	78.40%	79.76%

* Fiscal year 2014 was the 1st year of implementation.

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Humboldt Community Services District
SCHEDULE OF CONTRIBUTIONS - MISCELLANEOUS
 June 30, 2020

<u>Fiscal Year Ending June 30</u>	Miscellaneous Plan					
	2020	2019	2018	2017	2016	2015
Contractually required contribution (actuarially determined)	\$ 383,662	\$ 337,870	\$ 292,343	\$ 262,346	\$ 236,976	\$ 136,802
Contributions in relation to the actuarially determined contributions	<u>(383,662)</u>	<u>(337,894)</u>	<u>(292,343)</u>	<u>(262,346)</u>	<u>(236,976)</u>	<u>(136,802)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ (24)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 Covered - employee payroll	 \$ 1,261,614	 \$ 1,304,352	 \$ 1,265,800	 \$ 1,208,835	 \$ 1,171,978	 \$ 1,084,415
 Contributions as a percentage of covered-employee payroll	 30.41%	 25.91%	 23.10%	 21.70%	 20.22%	 12.62%

Notes to Schedule:

Benefit Changes: There were no changes to benefit terms that applied to all members of the Public Agency Pool.
 Changes of Assumptions: There were no changes of assumptions.

* Fiscal year 2015 was the 1st year of implementation.

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Humboldt Community Services District
SCHEDULE OF CHANGE IN THE NET OPEB LIABILITY AND RELATED RATIOS
For the Year Ended June 30, 2020

Total OPEB Liability	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 215,891	\$ 375,038	\$ 364,115
Interest	318,491	359,659	347,573
Difference between expected and actual experience	-	(1,649,568)	-
Changes of assumptions	603,093	(1,659,644)	-
Benefit payments, included refunds of employee contributions	(320,844)	(347,274)	(304,176)
Implicit rate subsidy fulfilled	-	-	-
Net change in total OPEB liability	<u>816,631</u>	<u>(2,921,789)</u>	<u>407,512</u>
Total OPEB liability - beginning of year	<u>8,741,206</u>	<u>11,662,995</u>	<u>11,255,483</u>
Total OPEB liability - end of year	<u>\$ 9,557,837</u>	<u>\$ 8,741,206</u>	<u>\$ 11,662,995</u>
Plan Fiduciary Net Position			
Net investment income	\$ -	\$ -	\$ -
Contributions			
Employer - explicit subsidy	320,844	347,274	304,176
Employer - implicit subsidy	-	-	-
Benefit payments, included refunds of employee contributions	(320,844)	(347,274)	(304,176)
Implicit rate subsidy fulfilled	-	-	-
Administrative expense	-	-	-
Net change in plan fiduciary net position	<u>-</u>	<u>-</u>	<u>-</u>
Plan fiduciary net position - beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Plan fiduciary net position - end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's net OPEB liability - end of year	<u>\$ 9,557,837</u>	<u>\$ 8,741,206</u>	<u>\$ 11,662,995</u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%
Covered-employee payroll	\$ 1,297,388	\$ 1,345,918	\$ 1,232,490
Net OPEB liability as a percentage of covered-employee payroll	736.70%	946.30%	946.30%

The schedules present information to illustrate changes in the District's changes in the net OPEB liability over a ten-year period when the information is available.

Humboldt Community Services District
COMBINING STATEMENT OF NET POSITION
For the Year Ended June 30, 2020

<u>ASSETS</u>	<u>Admin & Street Lights</u>	<u>Water System</u>	<u>Sewer System</u>	<u>Totals</u>
Current assets:				
Cash and investments	\$ 1,099,164	\$ 4,389,212	\$ 1,219,472	\$ 6,707,848
Restricted cash and investments:				
Debt service	-	-	65,933	65,933
Capital projects	-	357,712	-	357,712
Total cash and investments	<u>1,099,164</u>	<u>4,746,924</u>	<u>1,285,405</u>	<u>7,131,493</u>
Accounts receivable	31,468	378,782	417,450	827,700
Assessments receivable	-	249,867	-	249,867
Prepaid items	125,509	-	87,821	213,330
Inventory	-	157,219	52,406	209,625
Total current assets	<u>1,256,141</u>	<u>5,532,792</u>	<u>1,843,082</u>	<u>8,632,015</u>
Capital assets:				
Non-depreciable assets	-	1,241,784	294,411	1,536,195
Depreciable assets (net of depreciation)	-	10,578,731	19,301,674	29,880,405
Total assets	<u>1,256,141</u>	<u>17,353,307</u>	<u>21,439,167</u>	<u>40,048,615</u>
<u>DEFERRED OUTFLOWS</u>				
Deferred outflows related to OPEB	-	255,619	192,835	448,454
Deferred outflows related to pensions	-	442,754	334,007	776,761
Total deferred outflows	<u>-</u>	<u>698,373</u>	<u>526,842</u>	<u>1,225,215</u>
<u>LIABILITIES AND NET POSITION</u>				
Current liabilities:				
Accounts payable	28,907	399,313	945,807	1,374,027
Compensated absences	224,442	-	-	224,442
Customer deposits	116,324	-	-	116,324
Accrued expenses	33,478	22,819	62,149	118,446
Total current liabilities	<u>403,151</u>	<u>422,132</u>	<u>1,007,956</u>	<u>1,833,239</u>
Long-term liabilities:				
Due within one year	-	333,922	390,132	724,054
Due in more than one year	-	524,629	9,006,581	9,531,210
Net OPEB liability	-	5,447,967	4,109,870	9,557,837
Net pension liability due in more than one year	-	1,856,728	1,400,690	3,257,418
Total long-term liabilities	<u>-</u>	<u>8,163,246</u>	<u>14,907,273</u>	<u>23,070,519</u>
Total liabilities	<u>403,151</u>	<u>8,585,378</u>	<u>15,915,229</u>	<u>24,903,758</u>
<u>DEFERRED INFLOWS</u>				
Deferred inflows related to OPEB	-	988,037	745,361	1,733,398
Deferred inflows related to pensions	-	129,186	97,456	226,642
Total deferred inflows	<u>-</u>	<u>1,117,223</u>	<u>842,817</u>	<u>1,960,040</u>
Net position:				
Invested in capital assets, net of related debt	-	10,961,964	10,199,372	21,161,336
Restricted	-	357,712	65,933	423,645
Unrestricted	852,991	(2,970,598)	(5,057,342)	(7,174,949)
Total net position	<u>\$ 852,991</u>	<u>\$ 8,349,078</u>	<u>\$ 5,207,963</u>	<u>\$ 14,410,032</u>

Humboldt Community Services District
COMBINING SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION

June 30, 2020

	Water System	Sewer System	Admin & Street Lights	Totals
Operating revenues:				
Water sales	\$ 5,226,502	\$ -	\$ -	\$ 5,226,502
Sewer service fees	-	6,024,027	-	6,024,027
Other operating	-	4,476	-	4,476
 Total operating revenues	 <u>5,226,502</u>	 <u>6,028,503</u>	 <u>-</u>	 <u>11,255,005</u>
Operating expenses:				
Salaries and benefits	1,414,078	1,125,304	-	2,539,382
General and administration	194,943	194,942	(1)	389,884
Joint treatment costs	-	1,325,787	-	1,325,787
Purchases power	157,847	47,332	62,119	267,298
Water purchases	1,680,926	-	-	1,680,926
Repairs and maintenance	134,449	100,370	-	234,819
Supplies	165,861	77,300	-	243,161
Other expenses	128,585	108,158	-	236,743
Depreciation	691,210	676,307	-	1,367,517
 Total operating expenses	 <u>4,567,899</u>	 <u>3,655,500</u>	 <u>62,118</u>	 <u>8,285,517</u>
Operating income (loss)	<u>658,603</u>	<u>2,373,003</u>	<u>(62,118)</u>	<u>2,969,488</u>
Non-operating revenues (expenses):				
Interest revenue	18,203	4,208	41,364	63,775
Interest expense	(33,257)	(370,746)	-	(404,003)
Taxes and assessments	13,761	-	390,709	404,470
Other income	3,509	-	12,846	16,355
 Total non-operating revenues (expenses)	 <u>2,216</u>	 <u>(366,538)</u>	 <u>444,919</u>	 <u>80,597</u>
Income (loss) before transfers	<u>660,819</u>	<u>2,006,465</u>	<u>382,801</u>	<u>3,050,085</u>
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	660,819	2,006,465	382,801	3,050,085
Capital Contributions and connection fees	94,395	92,440	-	186,835
Changes in net position	755,214	2,098,905	382,801	3,236,920
Net position, beginning of period	7,593,864	3,109,058	470,190	11,173,112
Net position, end of period	<u>\$ 8,349,078</u>	<u>\$ 5,207,963</u>	<u>\$ 852,991</u>	<u>\$ 14,410,032</u>

Humboldt Community Services District
WATER DEPARTMENT
COMBINING SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION

June 30, 2020

	Original Water System	Humboldt Hill Water System	Mitchell Road Water System	Totals
Operating revenues:				
Water sales	\$ 3,819,338	\$ 994,579	\$ 412,585	\$ 5,226,502
Total operating revenues	<u>3,819,338</u>	<u>994,579</u>	<u>412,585</u>	<u>5,226,502</u>
Operating expenses:				
Salaries and benefits	989,292	329,654	95,132	1,414,078
General and administration	140,359	42,887	11,697	194,943
Purchases power	66,763	84,654	6,430	157,847
Water purchases	1,143,030	420,231	117,665	1,680,926
Repairs and maintenance	89,646	35,384	9,419	134,449
Supplies	111,279	48,095	6,487	165,861
Other expenses	84,268	36,730	7,587	128,585
Depreciation	<u>378,830</u>	<u>181,503</u>	<u>130,877</u>	<u>691,210</u>
Total operating expenses	<u>3,003,467</u>	<u>1,179,138</u>	<u>385,294</u>	<u>4,567,899</u>
Operating income (loss)	<u>815,871</u>	<u>(184,559)</u>	<u>27,291</u>	<u>658,603</u>
Non-operating revenues (expenses):				
Interest revenue	6,890	2,543	8,770	18,203
Interest expense	(8,422)	(2,790)	(22,045)	(33,257)
Other income (expense)	2,340	923	246	3,509
Taxes and assessments	<u>-</u>	<u>-</u>	<u>13,761</u>	<u>13,761</u>
Total non-operating revenues (expenses)	<u>808</u>	<u>676</u>	<u>732</u>	<u>2,216</u>
Income (loss) before transfers	<u>816,679</u>	<u>(183,883)</u>	<u>28,023</u>	<u>660,819</u>
Transfers in	-	-	-	-
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	816,679	(183,883)	28,023	660,819
Capital contributions and connection fees	<u>76,125</u>	<u>15,225</u>	<u>3,045</u>	<u>94,395</u>
Changes in net position	<u>\$ 892,804</u>	<u>\$ (168,658)</u>	<u>\$ 31,068</u>	<u>\$ 755,214</u>

Humboldt Community Services District
SEWER DEPARTMENT
COMBINING SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION

June 30, 2020

	General Sewer System	Humboldt Hill Sewer System	Totals
Operating revenues:			
Sewer service fees	\$ 4,759,599	\$ 1,264,428	\$ 6,024,027
Other	3,384	1,092	4,476
Total operating revenues	<u>4,762,983</u>	<u>1,265,520</u>	<u>6,028,503</u>
Operating expenses:			
Salaries and benefits	879,767	245,537	1,125,304
General and administration	152,055	42,887	194,942
Joint treatment costs	1,045,167	280,620	1,325,787
Purchases power	34,049	13,283	47,332
Repairs and maintenance	71,892	28,478	100,370
Supplies	55,988	21,312	77,300
Other expenses	79,976	28,182	108,158
Depreciation	571,029	105,278	676,307
Total operating expenses	<u>2,889,923</u>	<u>765,577</u>	<u>3,655,500</u>
Operating income (loss)	<u>1,873,060</u>	<u>499,943</u>	<u>2,373,003</u>
Non-operating revenues (expenses):			
Interest revenue	3,046	1,162	4,208
Interest expense	(266,937)	(103,809)	(370,746)
Total non-operating revenues (expenses)	<u>(263,891)</u>	<u>(102,647)</u>	<u>(366,538)</u>
Income (loss) before transfers	<u>1,609,169</u>	<u>397,296</u>	<u>2,006,465</u>
Transfers in	-	-	-
Transfers out	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before capital contributions	1,609,169	397,296	2,006,465
Capital contributions and connection fees	80,608	11,832	92,440
Changes in net position	<u>\$ 1,689,777</u>	<u>\$ 409,128</u>	<u>\$ 2,098,905</u>

Humboldt Community Services District
SCHEDULE OF ALLOCATED GENERAL AND ADMINISTRATIVE EXPENSES

June 30, 2020

Allocated general and administrative expenses:

Insurance	\$	60,805
Purchases power		57,144
Repairs and maintenance		41,475
Supplies		3,334
Other expenses		<u>227,127</u>
Subtotal for allocated general and administrative expenses		389,885
Allocated to salaries and benefits		<u>1,174,387</u>
Total	\$	<u><u>1,564,272</u></u>

General and administrative expenses were allocated
to the following departments:

General water	\$	140,359
Humboldt Hill Water		42,887
Freshwater/Mitchell Road		11,697
General sewer		152,055
Humboldt Hill sewer		<u>42,887</u>
Total	\$	<u><u>389,885</u></u>

Salaries and benefits breakdown:

Salaries and wages	\$	166,546
Vacation, sick, and holiday pay		52,699
Group insurance		641,629
Other benefits		<u>313,513</u>
Total	\$	<u><u>1,174,387</u></u>

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Humboldt Community Services District
Eureka, California

We have audited the basic financial statements, as listed in the table of contents, of Humboldt Community Services District as of and for the year ended June 30, 2020, and have issued our report thereon dated [DATE]. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Humboldt Community Services District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Humboldt Community Services District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Humboldt Community Services District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Humboldt Community Services District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we reported to management of Humboldt Community Services District in a separate letter.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Humboldt Community Services District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Humboldt Community Services District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California

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