



**HUMBOLDT COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING**

**AGENDA**

**DATE: Tuesday, March 10, 2026**

**TIME: 5:00 p.m.**

**LOCATION: 5055 Walnut Drive, Eureka, CA**

Teleconference locations: 5055 Walnut Drive, Eureka, CA  
20 Via Ravello, Henderson, NV

*The HCSD Boardroom is open to the public during the meeting's open session. This meeting is also held by video/teleconference, per CA Govt Code § 54953(b). If a member of the public cannot attend in person and would like to speak on an agenda item, including Public Participation, please join via Zoom (zoom.us) by entering Meeting ID 388 963 6754 and Passcode 202520. Access may also be via telephone by dialing 1-669-900-9128.*

**A. ROLL CALL**

Directors Benzonelli, Gardiner, Hansen, Matteoli, Ryan

**B. PLEDGE OF ALLEGIANCE**

**C. CONSENT CALENDAR**

1. Approval of March 10, 2026, Meeting Agenda *Pgs. 1-2*
2. Approval of Minutes of the Regular Meeting of February 24, 2026 *Pgs. 3-8*

**D. REPORTS**

1. General Manager *Pgs. 9-10*
  - a) District Update
2. Finance Department *Pgs. 11-16*
  - a) February 2026 Check Register
3. Engineering *Pgs. 17-18*
  - a) Update
4. Planning *Pgs. 19*
  - a) Update

5. Legal Counsel
6. Director Reports

## **E. PUBLIC PARTICIPATION**

The public may comment on items not on the agenda. Please use the information above to participate via Zoom. The Board requests that speakers state their name and where they are from, and limit their communications to 3 to 5 minutes. After all oral communications, the Board or staff may briefly respond to comments with information; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion or action will be placed on the agenda of a future meeting.

## **F. NEW BUSINESS**

1. Consideration of Bids Results and Award of Contract for the Purchase of a 2026 Ford F-350 with Scezli Contractor Upfit Package *Pgs. 21-26*
2. Consideration of Nomination for the Association of California Water Agencies (ACWA) Region 1 Call for Candidates; Adopt Resolution 2026-02 Supporting the Nomination *Pgs. 27-39*
3. Consideration of Nominations for the California Special District Association (CSDA) Board of Directors for the 2027-2029 Term *Pgs. 41-47*

## **G. CLOSED SESSION**

1. PURSUANT TO Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

## **H. ADJOURNMENT**

Next Res: 2026-03  
Next Ord: 2026-01

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Robert Christensen at (707) 443-4558, ext. 210, or by email at [asm@humboldtcsd.org](mailto:asm@humboldtcsd.org). Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility for this meeting (28 CFR 35.102–35.104, ADA Title II).

Pursuant to CA Govt §54957.5(a), any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday during regular business hours.

DRAFT MINUTES OF THE REGULAR MEETING  
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HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in regular session at 5:00 p.m. on Tuesday, February 24, 2026, at 5055 Walnut Drive, Eureka, California, with public participation available via Zoom tele/video conference from 1010 Northgate Drive, San Rafael, California.

**A. CALL TO ORDER AND ROLL CALL**

President Hansen called the meeting to order. Present upon roll call: Directors Benzonelli, Gardiner (remote), Hansen, Matteoli, and Ryan. Staff in attendance: General Manager Williams (GM), Finance Manager Montag (FM), Utility Services Planner Rodriguez (USP), and Assistant Engineer Rawal (AE).

**B. PLEDGE OF ALLEGIANCE**

President Hansen invited those present to join in the Pledge of Allegiance.

**C. CONSENT CALENDAR**

1. Approval of February 24, 2026, Meeting Agenda
2. Approval of Minutes of the Regular Meeting of February 10, 2026

Director Benzonelli requested that upon the arrival of Gregg Foster, the Board hear Item F.1 out of order.

**IT WAS MOVED BY DIRECTOR MATTEOLI, SECONDED BY DIRECTOR RYAN, TO APPROVE THE FEBRUARY 24, 2026, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:**

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN  
NOES: NONE

**D. REPORTS**

1. General Manager
  - a) District Update

GM reported that the North Coast Regional Water Quality Control Board (NCRWQCB) considered a resolution at their February 18-19<sup>th</sup> meeting that establishes project criteria that would allow for an exception to the Enclosed Bays and Estuaries Policy for the City of Eureka's related wastewater discharge into Humboldt Bay. The District wrote a letter in support of the exception, and the GM provided comment on the District's behalf.

Correspondence was received by the District stating that its annex to the Humboldt County Local Hazard Mitigation Plan is in conformance with federal regulations and that the District is now included as a participating jurisdiction until

Board Members were reminded to RSVP for the Employee Association Dinner on March 6, 2026.

*Gregg Foster, Executive Director of the Redwood Region Economic Development Commission (RREDC), arrived at the meeting. The Board heard New Business Item F.1 out of order and then returned to Reports D.2.*

## **F. NEW BUSINESS**

1. Consideration of Approving the Redwood Region Economic Development Commission Amended and Restated Joint Powers Agreement

Gregg Foster, Executive Director of RREDC, was present. Foster explained that RREDC is a Joint Power Authority that was established in 1977. Since its establishment, RREDC has significantly expanded its scope. RREDC appointed a subcommittee of its board members to develop an updated and modernized Joint Powers Agreement that more accurately reflects the organization's focus. The RREDC Board of Directors approved the draft Joint Powers Agreement in October 2025. RREDC is asking all member organizations to approve the amended and restated Joint Powers Agreement. Director Ryan, HCSD's appointee to RREDC, served on the subcommittee.

There was no public comment.

**IT WAS MOVED BY DIRECTOR BENZONELLI, SECONDED BY DIRECTOR RYAN, TO APPROVE THE REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION AMENDED AND RESTATED JOINT POWERS AGREEMENT. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:**

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN  
NOES: NONE

## **D. REPORTS (CONT.)**

2. Finance Manager

- a) January 2026 Budget Statement

FM reviewed the January 2026 Budget Statement and noted a negative revenue amount of \$4,872 in the Capital Connection Charges line. A project proponent reduced the number of units they planned to connect to the District, and the District provided a partial refund due to reduced capacity needs. FM also noted that January included an additional billing cycle, which increased invoicing expenses. The increased costs will be offset by lower costs in subsequent

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months, and the annual expenditure is expected to be within the budgeted amount.

b) 2025 Discontinuation of Service Report

FM reviewed the 2025 Discontinuation of Service report. The District disconnected service 554 times for non-payment to 352 accounts. Some accounts are disconnected multiple times in the same year. 149 accounts set up a payment plan, and 83 successfully completed it. At the close of the calendar year, 83 accounts had active payment plans. When a payment plan is successfully completed, the District will forgive late charges to the account. \$13,414.21 in late charges were forgiven in the calendar year.

3. Engineering

a) Update

AE updated the Board on the rebuild and reinstallation of Pump #1 at the Pigeon Point Water Booster Station. The pump was rebuilt at Industrial Electric and reinstalled by District staff.

District Staff responded to a sanitary sewer spill on Middlefield Lane on February 18-19. The total spill volume was estimated to be 15 gallons. It was determined that a foreign object had created a blockage in the system, and that non-flushable wet wipes had exacerbated it. Board Members discussed the benefits of a future publicity campaign on how consumers can assist in maintaining the system by not disposing of items into the sewer system.

4. Planning

a) Update

USP updated the Board on the Planning Department's annual review and update of District plans. USP also noted that HCSD has completed the Off-Road Diesel (ORD) and the California Environmental Reporting System (CERS) reporting requirements for 2026.

5. Legal Counsel

No report.

6. Director Reports

Director Ryan reported that the monthly RREDC meeting was canceled due to a lack of agenda items.

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Director Benzonelli was elected Vice Chair of the Humboldt Local Agency Formation Commission (LAFCo).

The Board requested an update on the Capital Improvement Program (CIP) Projects and asked the GM and AE to work together on a plan to advance the CIP.

**E. PUBLIC PARTICIPATION**

No Public Comment.

**F. NEW BUSINESS (CONT.)**

2. Public Notice on the Status of Vacancies and Recruitment and Retention Efforts

President Hansen opened the Public Hearing at 5:35 p.m.

GM explained that effective Jan 1, 2025, Assembly Bill (AB) 2561 requires public agencies to hold a public hearing on the status of vacancies and recruitment and retention efforts. AB 2561 also requires that any recognized employee organization be allowed an opportunity to present to the Board during the hearing.

GM reported that as of January 1, 2026, the District has 23 full-time benefitted positions and 22 individual employees. Additionally, the District employed one temporary full-time employee and contracted with Express Employment Professionals for one employee to support the Automated Meter Installation program. The District solicited and hired seven full-time employees during 2025. A summary of each vacancy and recruitment effort was provided. The District is currently recruiting for the Maintenance Foreman position. At present, the most tenured utility worker in the department is serving as the interim foreman.

GM reviewed some of the challenges that HCSD faces with recruitment, which include: 1) Lack of mid-career candidates; 2) Hourly wages are not competitive with wages at other agencies or within private industry; 3) Younger applicants do not comprehend the value of the District's benefits program; 4) No local water and wastewater education programs are offered.

District staff will recommend that the Board of Directors authorize and budget for a salary study to commence in the first quarter of Fiscal Year 2027 so that the District can maintain a competitive compensation program.

Representation from the HCSD Employee Association was present and did not provide additional comment.

There was no public comment.

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The Board discussed the need for a localized training program. GM noted that College of the Redwoods formerly offered a water and wastewater program, but it was discontinued. Students discontinued their enrollment in the program after securing industry positions, resulting in a low completion rate. Board Members discussed initiating conversations with the College of the Redwoods and the Humboldt Workforce Development Board to discuss regional training needs.

Public Hearing closed at 5:48 PM

3. Consideration of Appointing an Ad Hoc Committee to Assist with Fiscal Year 2026/27 Employee Wage and Benefit Negotiations and Revisions to the HCSD Personnel Policies & Procedures Manual

GM reported that the district negotiates wages and benefits annually with the HCSD Employee Association. Over the past year, District staff have been working on revisions to the HCSD Personnel Policies & Procedures Manual. This year, the duties of the appointed Ad Hoc committee will include reviewing draft revisions to the HCSD Personnel Policies & Procedures manual.

There was no public comment.

**President Hansen appointed** Directors Ryan and Gardiner, both of whom expressed interest in serving on the Employee Negotiation/HCSD Personnel Policies & Procedures Manual Ad Hoc Committee.

There was discussion about how input would be solicited from employees regarding draft revisions to the HCSD Personnel Policies & Procedures Manual. GM explained that a current draft of the revisions is being circulated among management for feedback. A draft of the manual will also be reviewed by ACWA JPIA and Legal Counsel. The District plans to review the draft revisions with staff and solicit their feedback. It was noted that the manual will be used not only to communicate the District's expectations to employees, but also to communicate what employees should expect of the District.

4. Consideration of Letter of Support for McKinleyville Community Services District Membership on Humboldt County Association of Governments' (HCAOG) Technical Advisory Committee (TAC)

GM reported that the McKinleyville Community Services District (MCSD) is seeking representation on the Technical Advisory Committee of the Humboldt County Association of Governments. The TAC includes representatives from cities, the County of Humboldt, CalTrans, CHP, and local tribes and advises HCAOG on regional transportation planning.

There was no public comment.

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**IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR BENZONELLI,** TO APPROVE AUTHORIZATION OF A LETTER OF SUPPORT FOR MCKINLEYVILLE COMMUNITY SERVICES DISTRICT MEMBERSHIP ON THE HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS – TECHNICAL ADVISORY COMMITTEE. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN  
NOES: NONE

#### **G. CLOSED SESSION**

1. PURSUANT TO Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

AT 6:02 P.M., **IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR BENZONELLI,** TO MOVE INTO CLOSED SESSION. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN  
NOES: NONE

The Board returned to open session at 6:38 p.m., and President Hansen reported that the Board had taken no action.

#### **H. ADJOURNMENT**

Without further business, **IT WAS MOVED BY BENZONELLI, SECONDED BY DIRECTOR RYAN,** TO ADJOURN. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN  
NOES: NONE

THE BOARD ADJOURNED ITS REGULAR MEETING OF February 24, 2026, AT 6:39 P.M.

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Submitted, Board Secretary

# Humboldt Community Services District

*Dedicated to providing high quality, cost effective water and sewer service for our customers*

## MEMORANDUM

TO: Board of Directors

FROM: Terrence Williams, General Manager

DATE: March 6, 2026

SUBJECT: General Manager Report for March 10, 2026 Board Meeting

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### AquaDam

At the January 13, 2026 meeting, the Board of Directors authorized emergency funding to deploy a temporary flood barrier around the Hoover Street Sewer Lift Station to assist with mitigating Sanitary Sewer Overflows at this location. The temporary barrier is a water-filled "cofferdam" manufactured locally by a company called Aquadam (Figure 1). It is estimated that the contained area will accommodate between 150,000 and 200,000 gallons before the containment barrier is overtopped. This will significantly reduce the likelihood that future SSOs at this location will reach the bay. In the event of an SSO, the contained spill will be returned to the sewer system once the flows have subsided.



**Figure 1:** Temporary containment barrier deployed at the Hoover Street Lift Station. In the image, the partially filled barrier is a water-filled "cofferdam" manufactured by Aquadam in Scotia, CA.

### Elk River

On December 10, 2024, the Board of Directors made a motion supporting a grant application by the County of Humboldt to fund a study to explore the feasibility of extending drinking water services into the Elk River Watershed. The study includes the technical and economic

feasibility of the extension of services as well as an assessment of the public will for such an expansion of HCSD's services.

The grant application was approved by the State Water Resources Control Board's Department of Drinking Water, State Revolving Fund; and the Waterboard's selected consultant, Verdantas, with oversight and technical assistance from the California Urban Water Agencies (CUWA). A kickoff meeting was held on March 3, with staff from Humboldt County and HCSD in attendance.

### **ACWA/JPIA Safety Grant**

In October 2025, District staff submitted an application to ACWA/JPIA for a Risk Control grant. The application proposed the purchase of equipment to make confined space entry safer for District staff. The equipment included a powered winch to lift workers in and out of confined spaces, a noxious gas detection device and hoist buckets that carry and hold tools in confined spaces allowing operators more freedom to perform their work safely. Staff from the Maintenance and Construction departments collaborated with the Administrative Services Manager on the application. The grant was awarded to HCSD in the amount of \$8,060 to purchase equipment. Congratulations gentlemen!

# Accounts Payable

## Checks by Date - Detail by Check Date

User: FM  
 Printed: 3/5/2026 11:23 AM

Humboldt Community Services District  
 5055 Walnut Drive – Eureka CA 95503  
 PO Box 158 – Cutten CA 95534 (707) 443-4558

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58667	B284 80224479	Badger Meter Inc January Monthly hosting for Badger Orion Mete	02/11/2026	522.63
Total for Check Number 58667:				522.63
58668	C465 01312026	CJ Brown & Co CPA Progress work on 2023 audit - JANUARY 2026	02/11/2026	750.00
Total for Check Number 58668:				750.00
58669	C475 07714213P 07714222P	Coast Counties Peterbilt UNIT# 18 - TURN SIGNAL UNIT# 10 - RADIATOR CAP	02/11/2026	141.55 17.80
Total for Check Number 58669:				159.35
58670	C730 Y7-260112546	Cummins Pacific LLC Control board, labor and travel	02/11/2026	3,233.63
Total for Check Number 58670:				3,233.63
58671	E330 549748/7 549764/7	Englund Marine and Industrial Supply STABLE BRAID ROPE, QUICK SPLICE ROPI POLYTRON QUICK SPLICE ROPE FOR SHO	02/11/2026	276.62 27.52
Total for Check Number 58671:				304.14
58672	E485 194304/3 194322/3 194484/3 194570/3 194605/3 194719/3 194782/3 195053/3 195054/3 195340/3 195363/3 195370/3 195402/3 195416/3 195423/3 195468/3	Cooney Parris and Rieke Corp 5 GAL PLASTIC BUCKET RAT BAIT STA, GAS CAN, RAT/SNAKE GLU CHARGER/MAINTAINER 1.5A COUPLES, ADAPTERS MARKING WAND, MARKING PAINT, PL, FL BALL VLVS, NIPPLES, ELBOWS, CONNECT RAT/SNAKE GLUE TRAP, RAT X THROW P/ SIMPLE GRN CLNR, TIE DOWN STRAP 12' / METAL CUTTING WHL, RCPRCTN SAW BL HARDWARE SCREWS #1 TRUCK TOOL - KNIFE FILLET SS TPE 8" HANGER STORAGE, DECK SCREWS, DBL / CONCRETE MIX, BOX LEVEL ALUM HD 24 COUPLE PVC 1-1/4" PVC ADAPTER TRMNL 1-1/4", ELBOW PVC GREAT STUFF G&C 12 0Z, ACE BLADE RPL	02/11/2026	30.41 95.66 86.98 24.19 64.13 132.77 56.52 73.92 81.52 23.19 34.79 90.73 94.56 10.82 32.53 33.82
Total for Check Number 58672:				966.54
58673	E558 479186 479607 479675	NAPA Auto Parts of Eureka UNIT# 3 - 2.5 BLUE DEF UNIT 17 OIL CHNG - OIL FILTER, OIL, 3 8 R UNIT# 20 - OIL CHNG, OIL & AIR FILTER, O	02/11/2026	28.64 308.24 62.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	479712	UNIT# 9b OIL CHNG - OIL & AIR FILTER, OI		94.43
	479861	VACCON OIL CHNG - OIL, PIG ABSORBENT		62.48
	480483	UNIT# 12 TAILLIGHT RPLCMNT - TAILLIGHT		35.50
	480897	RETURNS - INVCS 479607, 479675, 461258 -		-73.28
	481577	UNIT# 3 - BRAKE CALIPER - ADPTV ONE F		203.65
	482476	RETURN - CORE DEPOSIT - INV# 481577		-72.77
Total for Check Number 58673:				649.47
58674	E570 A 719008	Eureka Oxygen Co Shop oxygen tanks filled	02/11/2026	82.52
Total for Check Number 58674:				82.52
58675	F049 CAEUR139440 CAEUR139574 CAEUR139641	Fastenal Company EAR PLUGS, AAA BATTERIES, XL PFGLV, 3 BTHRM DISINFCTNT, RESPIRATORS, 9V B, SFTY GLSS', XL PF GLV, IC WB FLO GRN, X	02/11/2026	269.88 376.80 252.99
Total for Check Number 58675:				899.67
58676	F050 CAEUR139598	Fastenal Industrial 14.5" CBL TIE, DUCTILE 14X1/8X1	02/11/2026	82.94
Total for Check Number 58676:				82.94
58677	H010 S014817950.001 S014832272.001 S014834488.001 S014834491.001 S014838769.001 S014845061.001 S014851368.001	Keenan Supply 4X10'-0" FLG X PE DI SPOOL METER INSTALL - RUBBER METER GASKE METER INSTALL - RUBBER METER GASKE YARD STOCK & UNIT# 1, RUBBER METER BEECHWOOD VLV CANS, CHRISTY MNMN 4 150 1/8 RED RUBBER FULL FACE GASKE METER INSTALL - RUBBER METER GASKE	02/11/2026	1,078.88 102.89 102.89 102.89 59.71 64.30 144.12
Total for Check Number 58677:				1,655.68
58678	H410 17869000	Humboldt Bay Municipal Water D Water Purchased - JANUARY	02/11/2026	99,252.46
Total for Check Number 58678:				99,252.46
58679	H660 26-826	Humboldt County Clerk Recorder COPIES - YOUNGERS BARN PROPERTY	02/11/2026	2.00
Total for Check Number 58679:				2.00
58680	H810 1000019909	Humboldt Waste Management Auth SOLID WASTE SELF-HAUL	02/11/2026	145.94
Total for Check Number 58680:				145.94
58681	I401 IN55720 IN55765 IN55815 IN55848 IN55850 IN55899 IN55903 IN55929	Industrial Electric Arcata Inc Invoice IN55720: Enclosure and fittings for Fst 5 Invoice IN55765: Wire Lables for scada Invoice IN55815: Power supply for lable maker Invoice IN55848: Battery chargers for King Saln Invoice IN55850: Relays and wire for King Saln Invoice IN55899: Conduit fittings for Hoover SL Invoice IN55903: Caution tape and wire lables fi Invoice IN55929: Conduit and fittings for Hoove	02/11/2026	260.83 880.90 33.70 194.75 123.67 24.46 81.65 83.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58681:	1,683.94
58682	M230 M289336	Mendes Supply Co PSCQCARBACTICIDE, DRUM DEPOSIT	02/11/2026	961.44
			Total for Check Number 58682:	961.44
58683	M450 525251162 525289325 525328852 525370001 525411671	Mission Linen Uniforms/Mats Uniforms/Mats Uniforms/Mats Uniforms/Mats Uniforms/Mats	02/11/2026	419.93 223.99 422.65 221.96 428.08
			Total for Check Number 58683:	1,716.61
58684	O460 0126-41	OConnor & Company Work to send prior audit work to new auditor	02/11/2026	215.00
			Total for Check Number 58684:	215.00
58685	P430 307255 307432 307702 310391 310443 310613 310614 310994 311208	Pierson Building Center ROPE, SMPL GRN, BUNGEE STRAPS LITHIUM BATTERY 6PK DBL SFTY HASP, BAR HOLDER, DAP 100% CARBIDE HAMMER BIT, TORPEDO LEVEL UNIT#1 STOCK - DAWN DISH SOAP, BULK 1 PLSTC WHL RETURN - INV# 310443 RIDGEWOOD GATE - BULK FASTENERS, S' PVC CEMENT, ADAPTERS, CONDUITS, BLI KING SALMON - STLWKS TUBE	02/11/2026	37.19 3.85 41.85 29.73 36.16 -11.01 44.60 160.87 41.32
			Total for Check Number 58685:	384.56
58686	P557 2Y42631 6X78238 6X80103 7B23340	Rexel USA Inc. Conduit, elbows, couplers, adapters, sizes from 3 WASHERS, LOCKNUTS, CONNECTORS LIQ-TITE 1-IN CONNECTOR CONDUIT, ADAPTERS, ELBOWS, COUPLIN	02/11/2026	2,056.01 360.31 28.73 112.51
			Total for Check Number 58686:	2,557.56
58687	R250 35374016	Recology Humboldt County Garbage Service - 01.01.26 - 01.31.26	02/11/2026	651.10
			Total for Check Number 58687:	651.10
58688	S860 179269234-0001	Sunbelt Rentals Skid steer concrete breaker attachment for demo	02/11/2026	353.07
			Total for Check Number 58688:	353.07
58689	U120 202609336	ULine North 7700 Half Face Respirators	02/11/2026	111.42
			Total for Check Number 58689:	111.42
58690	U330 257646220-001	United Rentals, Northwest Inc New Finn Form for trench shoring	02/11/2026	2,599.96
			Total for Check Number 58690:	2,599.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58691	U730 INV00922365 SCN673465	USA Bluebook ANSI CLASS 3 RAIN PANTS & JACKETS RETURN - INV# INV00922365 - ANSI CLASS	02/11/2026	634.48 -597.90
Total for Check Number 58691:				36.58
58692	V700 INV 26-985718	Valley Pacific Petroleum Services Inc TICKET# 265936 - YARD FUEL	02/11/2026	5,045.21
Total for Check Number 58692:				5,045.21
58693	A160 708475 708475 708475 708475 708475 708475 708475 708475 708475 708475 708475 708475 708475 708475	ACWA-JPIA fDental Plan - Board Members - MARCH EAP Plan - Employees - MARCH gVision Plan - Board Members - MARCH kVision Plan - Retired Members - MARCH dLife/AD&D Plan - Employees - MARCH aMedical Plan - Employees - MARCH eMedical Plan - Board Members - MARCH bDental Plan - Employees - MARCH hLife/AD&D Plan -Board Members - MARCH EAP Plan - Board Members - MARCH iMedical Plan -Retired Members - MARCH jDental Plan - Retired Members - MARCH cVision Plan - Employees - MARCH	02/11/2026	352.38 49.60 62.52 437.64 301.54 48,160.65 12,613.89 1,202.08 29.55 12.40 42,791.10 1,678.81 296.97
Total for Check Number 58693:				107,989.13
58694	A210 766456 766456 766456 766456	Petrusha Enterprises Inc. Commercial Fire Monitoring - 02.01.26 - 04.30.2 AES Comm'l Fire Alarm'l Comms - 02.01.26 - 04 Commercial Contracted Service - 02.01.26 - 01.3 Open/Close Reporting - 02.01.26 - 04.30.26	02/11/2026	106.50 120.00 207.96 45.00
Total for Check Number 58694:				479.46
58695	C450 INV08838	City of Eureka: Water Test Microbiological Testing - JANUARY	02/11/2026	425.00
Total for Check Number 58695:				425.00
58696	G310 380-0085215 380-0085218	GHD Inc. HOOVER ST LS FLOOD PROTECTION PROJ HMGP WATER RESILIENCY 2025	02/11/2026	5,055.55 689.22
Total for Check Number 58696:				5,744.77
58697	I401 IN55991 IN56015 IN56016	Industrial Electric Arcata Inc pigeon point pump, rewind motor, bearings, seal Invoice# IN56015: 1 1/2", 1 1/4", and 1" Rigid c Invoice# IN56016: Reset button and contacts for	02/11/2026	2,978.09 593.53 189.43
Total for Check Number 58697:				3,761.05
58698	I525 303705	Infosend UB/Process and Mail/Bills - JANUARY 2026	02/11/2026	4,044.29
Total for Check Number 58698:				4,044.29
58699	K475 0010689	KISER CPR CPR TRAINING/20 INDIVIDUALS @ \$80	02/11/2026	1,600.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58699:	1,600.00
58700	R701 3	DANIEL ROCKHOLT PER DIEM FOR CWEA TRAINING	02/11/2026	117.00
			Total for Check Number 58700:	117.00
58701	S495 72425	Shred Aware PickUp/Shredding/64GalBin/27"S 02.04.26	02/11/2026	128.29
			Total for Check Number 58701:	128.29
58702	W208 1082	Watt's Cleaning Services MONTHLY OFFICE CLEANING	02/11/2026	950.00
			Total for Check Number 58702:	950.00
58703	W730 137200	Wienhoff Drug Testing Inc EXCESSIVE COLLECTION FEE/MW/JDD	02/11/2026	20.00
			Total for Check Number 58703:	20.00
			Total for 2/11/2026:	250,282.41
58704	C430 01312026	City of Eureka: WA Water Purchased - JANUARY	02/24/2026	67,853.00
			Total for Check Number 58704:	67,853.00
58705	A440 1	Noah Altic PER DIEM FOR SCADA TRAINING 03.10.26	02/24/2026	152.00
			Total for Check Number 58705:	152.00
58706	A610 3186381209	Amerigas - Arcata Propane Refill @ feilds landing	02/24/2026	165.10
			Total for Check Number 58706:	165.10
58707	C180 6014789878 6014789878 6014789878	Canon Solutions America Inc. Office/Color Copies WXD03492- 12.31.25 - 01.. UseTaxRecoveryFee/OfficeCopier - 12.31.25 - 0 Office/Black Copies WXD03492- 12.31.25 - 01.	02/24/2026	171.54 10.81 75.74
			Total for Check Number 58707:	258.09
58708	C370 12-020-01 12-020-01	City National Bank bMartin Slough Agr#12-020-01 aMartin Slough AGr#12-020-01	02/24/2026	22,631.29 66,168.71
			Total for Check Number 58708:	88,800.00
58709	G150 INV000047275 SUB4047.0226 SUB4047.0226	Gaynor Telesystems Inc. Annual support plan for phone system Cloud Subscription Charges 02.15.26 - 03.14.26 Fees and Surcharges 02.15.26 - 03.14.26	02/24/2026	1,543.08 333.84 83.78
			Total for Check Number 58709:	1,960.70
58710	J800	Johnson's Mobile Rentals LLC	02/24/2026	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	222187	Ridgewood temp fence - JANUARY 2026		295.10
			Total for Check Number 58710:	295.10
58711	M560 10179	The Mitchell Law Firm LLP LEGAL SERVICES - JANUARY	02/24/2026	1,488.00
			Total for Check Number 58711:	1,488.00
58712	P010 03092026 03092026 03092026 03092026 03092026 03092026	Pacific Gas and Electric-GN cFW/MR Water System fOffice/Yard gSpark energy Gas/LP Gas Chgs dGeneral Sewer System eKS/HH Sewer System aWA Pump & District/Cummings bHH Water System	02/24/2026	856.73 8,303.37 553.81 6,484.82 1,976.37 7,958.15 12,171.29
			Total for Check Number 58712:	38,304.54
58713	P821 B939003551A	Proforma Marketing Solutions Checks for Accounts Payable	02/24/2026	548.14
			Total for Check Number 58713:	548.14
58714	S850 03182026	Optimum Internet 02.24.26 - 03.23.26	02/24/2026	453.27
			Total for Check Number 58714:	453.27
			Total for 2/24/2026:	200,277.94
			Report Total (48 checks):	450,560.35

# Humboldt Community Services District

*Dedicated to providing high-quality, cost-effective water and sewer service for our customers*

## ENGINEERING MEMORANDUM

**To:** Board of Directors  
**From:** Kush Rawal, Assistant Engineer  
**Date:** March 5, 2026  
**Subject:** Assistant Engineer Progress Report for the March 10, 2026 Board Meeting

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### Sanitary Sewer Overflow – Hoover Lift Station Service Area (Bay Street)

On February 24, 2026, District staff responded to a sanitary sewer overflow within the Hoover Lift Station service area during a significant rain event that produced elevated inflow and infiltration throughout the collection system. At approximately 7:45 a.m., staff received a high-level alarm at the Hoover Lift Station and immediately responded to evaluate system conditions.

During the initial inspection, staff observed a minor pulsating discharge at a manhole located at 3833 Park Street. This structure is known to relieve when water levels rise within the Hoover Lift Station system. The discharge at this location was estimated at approximately two gallons per minute, resulting in an estimated release of approximately 30 gallons. At the time of the initial response, there was no apparent pathway for the discharge to reach waters of the State. District staff installed sandbags to contain the discharge and began preparations to report the incident as a minor spill.

As the storm event continued, inflow and infiltration within the sewer system increased significantly. District crews deployed vacuum trucks to remove wastewater from the system and reduce wet well levels at the Hoover Lift Station in order to maintain operational control and prevent a larger overflow at the lift station.

At approximately 10:00 a.m., while conducting dewatering and monitoring activities on Bay Street, a District employee observed discharge from a manhole near 1010 Bay Street. Based on historical information indicating that the structure functioned as part of the City's stormwater drainage system, the discharge was initially believed to be stormwater associated with the ongoing rain event.

At approximately 2:00 p.m., City of Eureka staff notified the District that wastewater was discharging from the manhole near 1010 Bay Street. District staff responded to the location which is outside the District boundary where the District's force main discharges to the City of Eureka sewer collection system. Investigation determined that elevated wet-weather flows, combined with downstream surcharge conditions within the City of Eureka sewer system, caused wastewater to back up and overflow from the manhole.

District crews immediately initiated response and mitigation measures, including deployment of two vacuum trucks and installation of sandbags to contain and recover wastewater. Vacuum operations were used to reduce system levels, recover discharged wastewater, and prevent additional overflow. Response efforts continued until the discharge was fully controlled at approximately 6:10 p.m.

The total estimated spill volume from the Bay Street manhole was approximately 62,100 gallons. The overflow traveled across paved surfaces that drain to an unnamed slough that ultimately discharges to Humboldt Bay, and therefore the spill is considered to have reached waters of the State.

The incident was reported in the California Integrated Water Quality System (CIWQS). Required notifications were made to the California Office of Emergency Services (Cal OES), Humboldt County Environmental Health Department, and the California Department of Public Health – Shellfish Protection Unit in accordance with regulatory reporting requirements.

### **Sanitary Sewer Spill – 2467 Fern Street**

On February 25, 2026, District staff responded to a sanitary sewer spill at approximately 4:45 p.m. originating from a private sewer lateral at 2467 Fern Street.

Upon arrival, staff observed intermittent discharge from a backed-up private lateral serving the residence. Investigation determined that a root wad had obstructed the private sewer lateral, restricting flow and causing wastewater to intermittently discharge from the system.

District crews removed the obstruction using jetting equipment and restored normal flow within the lateral line. Once the blockage was cleared, the discharge ceased at approximately 5:30 p.m.

The spill was limited to a vegetated portion of the yard where the wastewater dissipated into the soil. No drainage pathways were observed leading away from the impacted area, and there is no indication that the discharge reached waters of the State.

The incident was reported in the California Integrated Water Quality System (CIWQS), and appropriate notifications were made to the California Office of Emergency Services (Cal OES), Humboldt County Environmental Health Department, and the California Department of Public Health in accordance with regulatory reporting requirements.

# Humboldt Community Services District

*Dedicated to providing high quality, cost effective water and sewer service for our customers*

## MEMORANDUM

TO: Board of Directors

FROM: Ana Rodriguez, Utility Services Planner

DATE: March 3<sup>rd</sup>, 2026

SUBJECT: Utility Services Planner Report for March 10<sup>th</sup>, 2026 Board Meeting

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### **Urban Water Management Plan (UWMP)**

Every five years, the District prepares the Urban Water Management Plan (UWMP) that outlines the District's long term resource planning to ensure that adequate water supplies are available to meet both existing and projected future demands. The UWMP evaluates the reliability of water sources over a 20-year planning horizon and includes a description of demand management measures, a water shortage (drought) contingency plan, and a discussion of current and planned recycled water use. The 2025 UWMP cycle must be adopted by July 1, 2026 and District staff is currently in the process of updating the plan.

### **Building Department: Redwood Street Apartments**

In 2023-24, the District received a building referral for the construction of five (5) six-plexes, 35 single-car garages, 15 covered decks, and 5 covered porches. The original proposal included the installation of one water meter per dwelling unit, for a total of 30 individual water meters. In March 2026, the contractor requested approval to add six additional apartment units, increasing the total to 36 dwelling units. The District has proposed an alternative approach to individual metering recommending larger master meters (ex: one large meter to serve the entire complex or several mid-sized meters to serve the individual six-plexes). The District's recommended approach will result in significant savings for the builder in capacity charges for both water and sewer.

### **North Coast Unified Air Quality Management District (NCUAQMD)**

All permitted portable engines operating in Humboldt, Del Norte, and Trinity Counties must submit an annual emissions inventory to the NCUAQMD. The District has provided reporting forms for 2025, covering current generator hours of use, maintenance & testing hours, and gallons of diesel consumed.

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# Humboldt Community Services District

*Dedicated to providing high quality, cost effective water and sewer service to our customers*

## AGENDA REPORT

**For HCSD Board of Directors Regular Meeting of:** March 10, 2026

**AGENDA ITEM:** F.1

**TITLE:** Consideration of Purchase of 2026 Ford F-350 with Scelzi Contractor Upfit Package

**Presented by:** Terrence Williams, General Manager

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### **Recommendation:**

Consider the bids received for a 2026 Ford F-350 equipped with the Scelzi contractor-upfit package. Staff recommends that the Board authorize the General Manager to execute a purchase agreement with the lowest responsive bidder, Corning Ford, by a motion and roll-call vote.

### **Summary:**

The HCSD Board of Directors adopted the Fiscal Year 2025/26 Capital Improvement Program (CIP) on June 24, 2025, outlining scheduled capital upgrades from FY 2025/26 through 2029/30.

Within the CIP, \$95,000 has been allocated this fiscal year to replace a 2012 Diesel Ford F-350 construction truck, designated as Unit 2. This diesel truck is currently non-operational and has been out of service for nine months. Due to the California Air Resources Board's (CARB's) Advanced Clean Fleet Regulation, certain local government vehicle purchases are required to be zero-emission vehicles (ZEVs). After market research, the District found no available ZEVs that meet its cargo and towing needs. Since Humboldt County has a small population and the ZEV mandate does not begin until January 1, 2027, the District is currently limited to replacing Unit 2 with a conventional, non-ZEV truck.

The District Construction Foreman has identified the most suitable replacement vehicle. The District conducted a public bid process, which opened on February 6, 2026, with a deadline of February 27, 2026. Following the Board's guidance, the District contacted local dealerships to invite bids.

### **Three responsive bids were received:**

**Harper Motors, Eureka, CA:** \$71,708.74

**Crown Motors, Redding, CA:** \$70,815.00

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## F.1 Consideration of Purchase of 2026 Ford F-350 with Scelzi Contractor Upfit Package

**Corning Ford, Corning, CA:** \$69,783.29

A bid submitted by Cypress Coast Lincoln Ford after the February 27 deadline was considered non-responsive and was excluded from the evaluation.

The District will continue to track developments in ZEV technology. When suitable ZEV options become available that meet the required functions, staff will recommend replacing the vehicle accordingly.

**Fiscal Impact:**

Expenditure of \$69,783.29

# PURCHASE AGREEMENT

**THIS AGREEMENT, MADE THIS** February 10<sup>th</sup>, **2026**, by and between the Humboldt Community Services District, hereinafter called the "**DISTRICT**" and Corny Ford doing business as (an individual), or (a partnership), or (a corporation), hereinafter called "**SUPPLIER.**"

**WITNESSETH:** That for and in consideration of payments and agreements hereinafter mentioned:

1. **SUPPLIER** will deliver **One (1) New 2026 Ford F350 Regular Cab XL 4WD Truck with Scelzi Contractor Body (VEHICLE)**, delivered with factory warranty and specifications as described in Exhibit A, which is made a part of this agreement by reference, to the District's Office at 5055 Walnut Drive, Eureka, CA 95503 on or before 5:00 PM, September 30, 2026 unless extended otherwise by agreement of the **DISTRICT**.
2. Payment will be made within 30 days of delivery and acceptance by the **DISTRICT**.
3. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
4. The **SUPPLIER** shall not assign the Purchase Agreement or any portion thereof without the prior written consent of the **DISTRICT**. The request for assignment must be addressed by the **SUPPLIER** to the **DISTRICT**.
5. **SUPPLIER** shall be responsible for all injuries or deaths to persons and all damage to property of **DISTRICT** or others caused by or resulting from the negligence of **SUPPLIER**, its employees, agents, or subcontractors during the progress of or connected with **VEHICLE** until delivery, and shall defend and hold harmless and indemnify **DISTRICT** and all its officers and employees of **DISTRICT** from all costs and payments for damages for injuries or deaths arising out of the negligence of performance of work of **SUPPLIER** or its subcontractors under this Agreement.
6. The **SUPPLIER** shall give all notices and comply with all laws, ordinances, rules, regulations, and orders of any governmental authority bearing on the **VEHICLE** and shall notify the **DISTRICT** if the contract documents are at variance therewith.
7. The **SUPPLIER** shall be responsible for all warranties on the **VEHICLE**, delivered with factory warranty as described in Exhibit A, especially where subcontractors and/or suppliers may decline responsibilities in failures of warranty items.
8. The **DISTRICT** reserves the right to cancel its order if the vehicle is **NOT** delivered by September 30, 2026.

**2026 Ford F350 Regular Cab XL 4WD**

**Page 5**

9. Contracts, notices, and changes requiring the signature of the **DISTRICT** shall not be binding upon the **DISTRICT** unless signed by the **DISTRICT's** General Manager or an employee of the **DISTRICT** who has been designated to administer the Purchase Agreement. Unless otherwise provided, said officer is the **DISTRICT's** General Manager or their delegate.
10. The governing law of this Purchase Agreement shall be the laws of the State of California and the **DISTRICT**, including applicable rules and regulations thereof; venue of any action shall be in Humboldt County Superior Court.
11. The **DISTRICT** shall have the authority to require any corrections to incomplete, inaccurate, or defective work on the **VEHICLE** which are necessary to obtain conformance with the requirements of the Purchase Agreement, all at no additional cost to the **DISTRICT**.
12. The **SUPPLIER** shall be responsible for the acts and omissions of all of their Company's employees, subcontractors, and all other persons performing any of the work.
13. If the **SUPPLIER** defaults or neglects to perform any provision of the Purchase Agreement, the **DISTRICT** may, after seven (7) days' written notice to the **SUPPLIER**, without prejudice to any other remedy it may have, terminate the Purchase Agreement.
14. The **SUPPLIER** shall comply with the requirements of all other ordinances, state statutes, laws, and regulations, whether or not stated herein, which are specifically applicable to the Vehicle, including compliance with current State and Federal emissions and safety requirements.

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed, by their duly authorized officials, this Agreement and it shall be deemed effective on the date first above written.

**Humboldt Community Services District**

By \_\_\_\_\_  
**Terrence Williams, General Manager**

Corning Ford  
**Business Name (If applicable)**

Ryan Holland  
**Contractor Name (printed)**

Ryan Holland  
**Signature of Contractor**

2280 Short Dr Corning CA 96021 530-824-5434  
**Address/ Telephone Number**



*Humboldt Community Services District*

**2026 Ford F350 Regular Cab XL 4WD with Scelzi Contractor Body**

**Bid Sheet**

**Bid Item**

**Bid Amount**

*One (1) new 2026 Ford F350  
Regular Cab XL 4WD with*

48,492.<sup>75</sup>

*Scelzi Contractor Body*

14,807

*Sales Tax*

6,483.<sup>54</sup>

**Total Bid**

69,783.<sup>29</sup>

I, Ryan Holland, representing

Corning Ford

Printed Name (Firm)

Do hereby certify the above bid as true and correct.

Ryan Holland

2-10-26

Signature and Date

# **Humboldt Community Services District**

*Dedicated to providing high quality, cost effective water and sewer service to our customers*

## **AGENDA REPORT**

**For HCSD Board of Directors Regular Meeting of:** March 10, 2026

**AGENDA ITEM:** F.2

**TITLE:** Consideration of Director Nomination for the Association of California Water Agencies (ACWA) Region 1 Call for Candidates; Adopt Resolution 2026-02 Supporting the Nomination

**Presented by:** Terrence Williams, General Manager

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### **RECOMMENDATION:**

Discuss the opportunity for Board Members or Staff to serve on Region 1 of the Association for California Water Agencies. If so, adopt resolution 2026-02 supporting the nomination.

### **SUMMARY:**

The Association of California Water Agencies (ACWA) is the largest statewide coalition of public water agencies in the United States. Its mission is to provide leadership, advocacy, and resources to support reliable, high-quality, and environmentally sustainable water supplies. ACWA's Five-Year Strategic Plan is built around six core principles: advocacy, connections, education, resources, organizational strength, and innovation.

ACWA's Region 1 represents agencies in Marin, Napa, Sonoma, Lake, Mendocino, Trinity, Siskiyou, Del Norte, and Humboldt Counties. The Region 1 Board currently includes representatives from several North Coast agencies, and there is now a call for candidates.

ACWA's policy direction is set by its Board of Directors and policy committees, which guide state and federal advocacy efforts. Serving on the Region 1 Board provides an opportunity to help shape policy and amplify Humboldt CSD's voice on water issues. If the Board wishes to nominate a candidate, a resolution will need to be adopted at a subsequent meeting. The nomination requires a completed form, a description of relevant ACWA activities, a brief bio, and a photo. The application deadline is March 12

If a nomination is to be made, please adopt resolution 2026-02 in support of the nomination. A fact sheet describing the roles of the Region 1 Board members is included with this report. To complete the nomination, a nomination form must be filled out, including a description of the nominee's ACWA-related activities that help qualify them for the office, a written bio, and a photo of the nominee.

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F.1 Consideration of Director Nomination for the Association of California Water Agencies (ACWA) Region 1 Call for Candidates; Adopt Resolution 2026-02 Supporting the Nomination

**FISCAL IMPACT:**

Unknown.

## MEMORANDUM

Date: February 10, 2026

To: Region 1 Member Agency Presidents and General Managers  
(sent via e-mail)

From: ACWA Region 1 Board

The Region 1 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 1 for the 2026-'27 term. The Board is seeking candidates from Region 1 to fill two board vacancies.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 1 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 1. The members of the Region 1 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 1 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities [HERE](#); and the Region 1 Rules and Regulations [HERE](#) and complete the following steps:

- **Complete the Nomination Form [HERE](#)**
- **Obtain a Resolution of support from your agency's Board of Directors (sample resolution [HERE](#))**
- **Submit the requested nomination form to ACWA by 5:00 p.m. on Thursday, March 12, 2026**

The Region 1 Board will make their appointments shortly thereafter and will inform the region of the results. The Region 1 Board may keep the call for candidates open until the vacancies are filled, as needed.

If you have any questions, please contact ACWA Senior Regional Affairs Representative Jennifer Rotz at [JenniferR@acwa.com](mailto:JenniferR@acwa.com) or (916) 669-2373.

*ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

### Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

### Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

*Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

## GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

### Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

### Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

### Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

## ACWA Region 1 Rules & Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

### **Officers**

The chair shall appoint a secretary to the Board if one is deemed necessary.

### **Meetings**

Region 1 will meet quarterly, subject to call of the chair, with two of those meetings to be held at ACWA spring and fall conferences.

### **Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

### **Vacancy**

If the chair's position becomes vacant, the vice chair will fill the chair's position.

If the vice chair's position becomes vacant, the alternate chair will fill the vice chair's position.

### **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

*See the current region election timeline for specific dates.*

**Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

**Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

**Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

**Finances**

*See "Financial Guidelines for ACWA Region Events" document.*

**Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 1 Rules & Regulations can be amended by a majority vote of those present at any Region 1 meeting as long as a quorum is present.

## Region 1 Board 2026-27 Term

### Chair

**David Rabbitt, Sonoma Water**

404 Aviation Blvd.

Santa Rosa, CA 95403

Phone: 707.322.8192

Email: [drabbitt@sonoma-county.org](mailto:drabbitt@sonoma-county.org)

CC: [brad.sherwood@scwa.ca.gov](mailto:brad.sherwood@scwa.ca.gov)

CC: [tina.thomas@sonoma-county.org](mailto:tina.thomas@sonoma-county.org)

Position: Director

### Vice Chair

**Ranjiv Khush, Marin Municipal Water District**

220 Nellen Ave.

Corte Madera, CA 94925

Phone: 415.945.1455

Direct: 415.680.5846

Email: [rkhush@marinwater.org](mailto:rkhush@marinwater.org)

Position: Director

### Board Members

**Peter Martin, City of Santa Rosa Water**

69 Stony Circle

Santa Rosa, CA 95401

Phone: 707.543.4200

Direct: 707.543.4294

Email: [pmartin@srcity.org](mailto:pmartin@srcity.org)

Position: Deputy Director Water Resources

Vacant

**Dennis Mayo, McKinleyville Community Services District**

1656 Sutter Road

McKinleyville, CA 95519

Phone: 707.839.3251

Direct: 707.832.9334

Email: [caveboy\\_m@yahoo.com](mailto:caveboy_m@yahoo.com)

CC: [jblaine@mckinleyvillecsd.com](mailto:jblaine@mckinleyvillecsd.com)

Position: Director

Vacant

**J. Bruce Rupp, Humboldt Bay Municipal Water District**

828 7<sup>th</sup> Street

Eureka, CA 95501

Phone: 707.443.5018

Direct: 707.498.0522

Email: [rupp@hbmwd.com](mailto:rupp@hbmwd.com)

Position: Director

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Jennifer Rotz, ACWA Senior Regional Affairs Representative, [JenniferR@acwa.com](mailto:JenniferR@acwa.com)

980 9th Street, Suite 1000, Sacramento, CA 95814

Phone: 916.669.2373

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# REGION MAP



**REGIONS**  
1, 3, 5

**Jennifer Rotz**  
Senior Regional Affairs Representative  
[jenniferr@acwa.com](mailto:jenniferr@acwa.com)

**REGIONS**  
2, 6, 7

**Matt Overton**  
Regional Affairs Representative II  
[matto@acwa.com](mailto:matto@acwa.com)

**REGION**  
4

**Ana Javaid**  
Senior Region & Member Engagement Specialist  
[anaj@acwa.com](mailto:anaj@acwa.com)

**REGIONS**  
8, 9, 10

**Michael Cervantes**  
Senior Regional Affairs Representative  
[michaelc@acwa.com](mailto:michaelc@acwa.com)



# ACWA Public Water Agency Members by County

<p><b>Alameda</b> Alameda County Water District City of Pleasanton Dublin San Ramon Services District East Bay Municipal Utility District Zone 7 Water Agency</p> <p><b>Alpine</b> Bear Valley Water District Kirkwood Meadows Public Utility District</p> <p><b>Amador</b> Amador Water Agency</p> <p><b>Butte</b> Biggs-West Gridley WD Butte Water District Ducor Community Services District Paradise Irrigation District Reclamation District #2047 Richvale Irrigation District South Feather Water + Power Agency Thermalito Water &amp; Sewer District Western Canal Water District</p> <p><b>Calaveras</b> Calaveras County Water District Calaveras Public Utility District San Andreas Sanitary District Union Public Utility District Utica Water Power Authority</p> <p><b>Colusa</b> Knights Landing Ridge Drainage District Princeton-Codora-Glenn ID Reclamation District #1004 Reclamation District #108 Sacramento River West Side Levee District Sites Project Joint Powers Authority</p> <p><b>Contra Costa</b> Byron Bethany Irrigation District Contra Costa Water District Diablo Water District East Contra Costa Irrigation District</p> <p><b>El Dorado</b> El Dorado County Water Agency El Dorado Irrigation District Georgetown Divide PUD South Tahoe Public Utilities District</p> <p><b>Fresno</b> City of Fresno Consolidated Irrigation District Dudley Ridge Water District Firebaugh Canal Water District Free Water County Water District Fresno Irrigation District Fresno Metropolitan Flood Control District Fresno Slough Water District Friant North Authority James Irrigation District Kings River Water District Laguna Irrigation District Laton Community Service District McMullin Area Groundwater Sustainability Agency Mid-Valley Water District Orange Cove Irrigation District Pacheco Water District Panoche Drainage District Panoche Water District Pinedale County Water District Raisin City Water District Reclamation District #1606 Riverdale Irrigation District Root Creek Water District Sierra Cedars CSD Tranquility Irrigation District Westlands Water District</p> <p><b>Glenn</b> Glenn-Colusa Irrigation District Glide Water District Kanawha Water District Orland-Artois Water District Provident Irrigation District Reclamation District #2047 Tehama Colusa Canal Authority</p> <p><b>Humboldt</b> Humboldt Bay Municipal Water District Humboldt CSD McKinleyville CSD</p> <p><b>Imperial</b> Bard Water District Imperial Irrigation District</p> <p><b>Inyo</b> Wheeler Crest CSD Sierra Highlands CSD</p>	<p><b>Kern</b> Arvin-Edison Water Storage District Belridge Water Storage District Berrenda Mesa Water District Boron CSD Buena Vista Water Storage District Cawelo Water District City of Tehachapi Delano-Earlilmart ID Groundwater Sustainability Delano-Earlilmart Irrigation District Frazier Park Public Utilities District Golden Hills CSD Groundwater Banking JPA Indian Wells Valley Water District Kern County Water Agency Kern Delta Water District Kern Tulare Water District Lost Hills Water District Mojava PUD North Kern WSD Rand Communities WD Rosamond CSD Rosedale-Rio Bravo WSD Semitropic WSD Shafter-Wasco ID Southern San Joaquin MUD South Valley Water Resources Authority Tehachapi-Cummings County WD West Kern WD Westside Water Authority Wheeler Ridge-Maricopa WSD</p> <p><b>Kings</b> Angiola Water District Atwell Island Water District Corcoran Irrigation District Deer Creek Storm Water District El Rico GSA Empire West Side Irrigation District Green Valley Water District Kings County Water District Lakeside Irrigation Water District Tri-County Water Authority Tulare Lake Basin WSD W.H. Wilbur Rec. District #825</p> <p><b>Lake</b> Clearlake Oaks County WD Hidden Valley Lake Community Services District</p> <p><b>Los Angeles</b> Antelope Valley State Water Contractors Antelope Valley-East Kern WA Azusa Light &amp; Water Burbank Water &amp; Power Central Basin MWD Cresenta Valley Water District City of Glendora-Water Division City of La Verne City of Long Beach Water Dept. Devils Den Water District Foothill Municipal Water District Glendale Water &amp; Power Kinneloa Irrigation District La Canada Irrigation District La Puente Valley County WD Las Virgenes Municipal WD Littlerock Creek Irrigation District Los Angeles County Waterworks Districts Los Angeles Dept. of Water Power Main San Gabriel Basin Watermaster Metropolitan Water District of Southern California Orchard Dale Water District Palm Ranch Irrigation District Palmdale Water District Pasadena Water &amp; Power Pico Water District Pomona-Walnut-Rowland JWLC Puente Basin Water Agency Quartz Hill Water Districts Rowland Water District San Gabriel Basin Water Quality Authority San Gabriel County Water District San Gabriel Valley MWD Santa Clarita Valley Water Agency Spadra Basin Groundwater Sustainability Agency SCV Groundwater Sustainability Agency Southeast Water Coalition JPA South Montebello ID Three Valleys Municipal WD Upper San Gabriel Valley MWD Upper Santa Clara Valley Joint Power Authority Valley County Water District Walnut Valley Water District Water Replenishment District of Southern California West Basin Municipal Water District</p>	<p><b>Madera</b> Chowchilla Water District Gravelly Ford Water District Le Grand-Athlone Water District Madera County Water and Natural Resources Madera Irrigation District Madera Water District Madera-Chowchilla Water and PA</p> <p><b>Marin</b> Bolinas Community PUD Marin Municipal Water District North Marin Water District Stinson Beach County Water District</p> <p><b>Mariposa</b> Mariposa Public Utilities District</p> <p><b>Mendocino</b> Brooktrails Township CSD Calpella County Water District Laytonville County Water District Millwood County Water District Redwood Valley County WD Willow County Water District</p> <p><b>Merced</b> Central California Irrigation District Delhi County Water District Eastside Water District East Turlock Subbasin Groundwater Sustainability Agency Grassland Water District Henry Miller Rec. District #2131 Le Grand CSD Merced Integrated Regional Water Management Authority Merced Irrigation District Merced Irrigation-Urban GSA Planada CSD San Luis &amp; Delta-Mendota WA San Luis Water District</p> <p><b>Mono</b> June Lake PUD Mammoth Community WD</p> <p><b>Monterey</b> Aromas Water District Castroville Community Services District Marina Coast Water District Monterey County Water Resources Agency Monterey One Water Monterey Peninsula Water Management District Pebble Beach Community Services District</p> <p><b>Napa</b> Circle Oaks County Water District</p> <p><b>Nevada</b> Nevada Irrigation District San Juan Ridge County WD Sierra Lakes County Water District Truckee Donner PUD</p> <p><b>Orange</b> City of Newport Beach City of Santa Ana East Orange County Water District El Toro Water District Irvine Ranch Water District La Habra Heights County Water District Laguna Beach County Water District Mesa Water District Moulton Niguel Water District MWD of Orange County Orange County Water District Santa Margarita Water District Santiago Aqueduct Commission Serrano Water District South Coast Water District Tabuco Canyon Water District West Orange County Water Board Yorba Linda Water District</p> <p><b>Placer</b> City of Lincoln City of Roseville Midway Heights County WD Placer County Water Agency San Juan Water District Tahoe City Public Utilities District</p> <p><b>Riverside</b> Beaumont-Cherry Valley WD Benford-Coldwater Groundwater Sustainability Agency City of Corona Dept. of Water &amp; Power Coachella Valley Water District Coachella Water Authority Desert Water Agency Eastern Municipal Water District Elsinore Valley MWD Idyllwild Water District</p>	<p>Indio Water Authority Jurupa Community Services District Lake Hemet Municipal WD Mission Springs Water District Palo Verde Irrigation District Pinyon Pines County Water District Rancho California Water District Riverside County Flood Control &amp; Water Conservation District Riverside Public Utilities Salton Sea Authority San Gorgonio Pass Water Agency Santa Ana Watershed Project Authority Santa Rosa Regional Resources Authority Western Municipal Water District</p> <p><b>Sacramento</b> American River Flood Control District Carmichael Water District Citrus Heights Water District City of Folsom City of Sacramento - Dept. of Utilities Delta Conveyance Design and Construction Authority Elk Grove Water District, Dept. of FRCD Fair Oaks Water District North Delta Water Agency Omochumne-Hartnell WD Reclamation District #744 Reclamation District #1000 Rio Linda/Elverta Community WD Sacramento County Water Agency Sacramento Suburban GSA South Yuba Water District</p> <p><b>San Benito</b> City of San Juan Bautista San Benito County Water District Sunnyslope County Water District</p> <p><b>San Bernardino</b> Apple Valley Foothill County WD Apple Valley Heights County WD Bear Valley Basin Groundwater Sustainability Agency Big Bear City Community Services District Big Bear Municipal Water District Chino Basin Water Conservation District Chino Basin Watermaster City of Rialto/Rialto Utility Authority Crestline Village Water District Crestline-Lake Arrowhead WA Cucamonga Valley Water District East Valley Water District Hi-Desert Water District Inland Empire Utilities Agency Joshua Basin Water District Lake Arrowhead CSD Mariana Ranchos County WD Mojava Water Agency Monte Vista Water District San Bernardino Valley Municipal Water District San Bernardino Valley Water Conservation District Twentynine Palms Water District West Valley Water District</p> <p><b>San Diego</b> Borrego Water District Carlsbad Municipal Water District City of Escondido City of Oceanside-Water Utilities Dept. City of San Diego Public Utilities Fallbrook Public Utility District Helix Water District Lakeside Water District Majestic Pines Community Services District Olivenhain Municipal Water District Otay Water District Padre Dam Municipal Water District Rainbow Municipal Water District Ramona Municipal Water District Rincon del Diablo Municipal Water District San Diego County Water Authority San Dieguito Water District Santa Fe Irrigation District South Bay Water Sweetwater Authority Upper San Luis Rey RCD Vallecitos Water District Valley Center Municipal Water District Vista Irrigation District Wynola Water District Yuima Municipal Water District</p>	<p><b>San Francisco</b> San Francisco Public Utility Commission</p> <p><b>San Joaquin</b> Banta-Carbona Irrigation District Central San Joaquin Water Conservation District North San Joaquin Water Conservation District Pescadero Reclamation District #2058 Reclamation District #2026 South San Joaquin Irrigation District Stockton East Water District The West Side Irrigation District Woodbridge Irrigation District</p> <p><b>San Mateo</b> Bay Area Water Supply &amp; Conservation Agency Coastside County Water District Mid-Peninsula Water District Montara Water &amp; Sanitary District North Coast County Water District San Francisco Creek Joint Powers Authority San Mateo Flood and Sea Level Rise Resiliency District Westborough Water District</p> <p><b>Santa Barbara</b> Cachuma Operation and Maintenance Board Carpinteria Valley Water District Central Coast Water Authority City of Buellton City of Santa Barbara Goleta Water District Los Alamos Community Services District Mission Hills Community Services District Montecito Sanitation District Montecito Water District Santa Ynez River Water Conservation District Improvement District No. 1 Vandenberg Village Community Services District</p> <p><b>Santa Clara</b> Purissima Hills Water District Valley Water</p> <p><b>Santa Cruz</b> Central Water District City of Santa Cruz Water Dept. City of Watsonville Water Department Pajaro Valley Water Management Agency Pajaro/Sunny Mesa Community Services District Scotts Valley Water District Soquel Creek Water District</p> <p><b>Shasta</b> Bella Vista Water District Centerville Community Services District City of Redding Water Utility Clear Creek Community Services District Cottonwood Water District Fall River Valley Community Services District Mountain Gate Community Services District Rio Alto Water District Shasta County Water Agency</p> <p><b>Sierra</b> Sierra County WWD #1</p> <p><b>Siskiyou</b> Montague Water Conservation District Scott Valley Irrigation District Tulelake Irrigation District</p> <p><b>Solano</b> City of Benicia City of Fairfield City of Vacaville, Utilities Department City of Vallejo Maine Prairie Water District Reclamation District #2068 Rural North Vacaville Water District Solano County Water Agency Solano Irrigation District Suisun-Solano Water Authority</p>	<p><b>Sonoma</b> Bodega Bay PUD City of Petaluma City of Santa Rosa - Water Dept. Forestville Water District Sonoma Mountain County WD Sonoma Water Town of Windsor Valley of the Moon Water District</p> <p><b>Stanislaus</b> City of Modesto, Utilities Department Del Puerto Water District Lake Don Pedro Community Services District Modesto Irrigation District Oakdale Irrigation District Patterson Irrigation District Stanislaus Regional Water Authority Turlock Irrigation District West Stanislaus Irrigation District</p> <p><b>Sutter</b> Brophy Water District Feather Water District Reclamation District #1500 South Sutter Water District Sutter Extension Water District</p> <p><b>Tehama</b> Corning Water District</p> <p><b>Trinity</b> Weaverville Community Services District</p> <p><b>Tulare</b> Alpaugh Community Services District Alpaugh Irrigation District Alta Irrigation District Exeter Irrigation District Friant Power Authority Friant Water Authority Ivanhoe Irrigation District Ivanhoe Public Utilities District Kaweah Delta Water Conservation District Kings River East Groundwater Sustainability Agency Kings River Water District Lindsay-Strathmore Irrigation District Lower Tule River Irrigation District Lower Tule River Irrigation District GSA Mid-Kaweah Groundwater Sustainability Agency Orosi Public Utilities District Pixley Irrigation District Pixley Irrigation District GSA Porterville Irrigation District Saucelito Irrigation District South Valley Water Association South Valley Water Banking Authority St. Johns Water District Stone Corral Irrigation District Terra Bella Irrigation District Tri-Districts Water Authority Tri-Valley Water District Tulare Irrigation District</p> <p><b>Tuolumne</b> Tri-Dam Project Tuolumne County Water Agency Tuolumne Utilities District</p> <p><b>Ventura</b> Arroyo Santa Rosa GSA Calleguas Municipal Water District Camrosa Water District Casitas Municipal Water District Channel Islands Beach Community Services District City of Camarillo County of Ventura Public Works Pleasant Valley County Water District Triunfo Water &amp; Sanitation District United Water Conservation District Ventura County, Public Works Ventura River Water District Ventura Water, City of Ventura</p> <p><b>Yolo</b> Dunnigan Water District Reclamation District #2035 Reclamation District #307 Reclamation District #999 Woodland Davis Clean Water Agency Yolo County Flood Control and Water Conservation District</p> <p><b>Yuba</b> Browns Valley Irrigation District Camp Far West Irrigation District City of Yuba City North Yuba Water District Ramirez Water District Reclamation District 784 Yuba County Water Agency</p>
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# REGION BOARD VACANCY CANDIDATE NOMINATION



Submit completed form to [regionelections@acwa.com](mailto:regionelections@acwa.com)

Name of Candidate:	Title:
Agency:	Agency Phone:
Direct Phone:	E-mail:
Address:	ACWA Region: County:

Agency Function(s) <i>Check all that apply</i>	
Ag Water Supply	Urban Water Supply
Flood Control	Wastewater Reclamation
Groundwater Management / Replenishment	Wholesale
Retailer	Other:
Sewage Treatment	

**Describe your ACWA-related activities that help qualify you for this office:**

**Write below or attach a half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership.** Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community. You may share a candidate photo along with your application. Candidate photos and bios will be shared on the ACWA region election webpage.

*I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating in region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.*

*I hereby submit my name for consideration by the Nominating Committee.*

Signature	Title	Date
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**RESOLUTION NO. 2026-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
HUMBOLDT COMMUNITY SERVICES DISTRICT**

**PLACING IN NOMINATION \_\_\_\_\_ AS A MEMBER OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 1**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HUMBOLDT  
COMMUNITY SERVICES DISTRICT AS FOLLOWS:

A. Recitals

a. The Board of Directors (Board) of the Humboldt Community  
Services District does support the participation of its members in the  
affairs of the Association of California Water Agencies (ACWA).

b.  (Nominee Name)  has indicated a desire to serve as a  
 (Position)  of ACWA Region 1.

B. Resolves

**NOW, THEREFORE, BE IT RESOLVED** THAT THE BOARD OF  
DIRECTORS OF THE HUMBOLDT COMMUNITY SERVICES  
DISTRICT:

a. Does place its full unreserved support in the nomination of  
 (Nominee Name)  for  (Position)  of ACWA Region 1.

b. Does hereby determine that the expenses attendant with the  
service of  (Nominee Name)  in ACWA Region 1 shall be borne by  
Humboldt Community Services District.

**PASSED, APPROVED, AND ADOPTED** this 13th day of January 2026 on the  
following roll call vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Michael Hansen, Board President

ATTEST:

\_\_\_\_\_  
Robert Christensen, Board Secretary

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# Humboldt Community Services District

*Dedicated to providing high quality, cost effective water and sewer service to our customers*

## AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: March 10, 2026

**AGENDA ITEM:** F.3

**TITLE:** Consideration of Nominations for the California Special District Association (CSDA) Board of Directors for the 2027-2029 Term

**Presented by:** Terrence Williams, General Manager

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### RECOMMENDATION:

Discuss the opportunity for Board Members or Staff to be nominated to serve on the CSDA Board of Directors. If an individual is identified, formally support the candidate's nomination by a motion and a roll-call vote.

### SUMMARY:

In 2025, Humboldt Community Services District became a dues-paying member of the California Special District Association (CSDA). CSDA's mission statement is to be *"the voice for all special districts, providing members with the resources necessary to best serve their communities."*

CSDA is governed by a Board of Directors that includes three representatives from the member districts of the six regional networks. HCSD is located within the Northern Network. One Board member is elected annually from each regional network for a two-year term.

The Board of Directors is responsible for policy decisions related to member services, legislative advocacy, professional development, and additional member resources.

CSDA's Northern Network represents special districts located in Humboldt, Del Norte, Trinity, Siskiyou, Modoc, Shasta, Lassen, Mendocino, Tehama, Lake, Plumas, Butte, Glenn, and Colusa Counties. The Northern Network Board currently includes the following Board Members:

- Seat A: Greg Orsini, McKinleyville Community Services District  
(Term 2025-2027)
- Seat B: Kevin Phillips, Paradise Irrigation District  
(Term 2026-2028)
- Seat C: Fred Ryness, Burney Water District  
(Term 2024-2026)

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### F.3 Consideration of Nominations for the California Special District Association (CSDA) Board of Directors for the 2027-2029 Term

CSDA has issued a call for nominations for Seat C. The nomination deadline is April 10, 2026. If a nomination is to be made, the candidate will be required to submit:

- 2027-2029 Term Board of Directors Nomination
- A Board Minute Action Supporting the Candidate
- CSDA Board Candidate Information Sheet
- A Candidate Statement (optional)

A Memo outlining the commitment and expectations of a Board Member, along with nomination materials, has been included.

#### **FISCAL IMPACT:**

Unknown.



**California Special  
Districts Association**

*Districts Stronger Together*

**DATE:** February 9, 2026  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT:** CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT C

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The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2027 - 2029 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2026. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

**Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.**

CSDA will begin electronic voting on June 9, 2026. All votes must be received through the system no later than 5:00 p.m. July 24, 2026. The successful candidates will be notified no later than July 31, 2026. All selected Board Members will be introduced at the CSDA Annual Conference in Palm Desert, CA in August 2026.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

<b>Northern Network</b>	Seat C – Fred Ryness, Director, Burney Water District*
<b>Sierra Network</b>	Seat C – Pete Kampa, General Manager, Groveland Community Services District*
<b>Bay Area Network</b>	Seat C – Antonio Martinez, Director, Contra Costa Water District*
<b>Central Network</b>	Seat C – Curtis Jorritsma, General Manager, Hilmar County Water District*
<b>Coastal Network</b>	Seat C – Vince Ferrante, Director, Moss Landing Harbor District*
<b>Southern Network</b>	Seat C – Nikki Winslow, District Director, Altadena Library District*

(\* = Incumbent is running for re-election)

**CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 9, 2026. All votes must be received through the system no later than 5:00 p.m. July 24, 2026.**

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [amberp@csda.net](mailto:amberp@csda.net) by **April 24, 2026** in order to ensure that you will receive a paper ballot on time.*

**CSDA will mail paper ballots on June 9, 2026 per district request only.**

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

**2027-2029 TERM BOARD OF DIRECTORS NOMINATION FORM**

**Name of Candidate:** \_\_\_\_\_

**Title/District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

**Network:** \_\_\_\_\_ (see map)

**Telephone:** \_\_\_\_\_  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS:***

**April 10, 2026 at 5:00 p.m.**



**California Special  
Districts Association**  
*Districts Stronger Together*

**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

**2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

**3. List your local government involvement (such as LAFCo, Association of Governments, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

**4. List your involvement in civic and/or non-profit organization:**

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association  
**DISTRICT NETWORKS**



**2026 Board of Directors by Networks**

**Northern Network**

Greg Orsini, *McKinleyville Community Service District*  
 Fred Ryness, *Burney Water District*  
 Kevin Phillips, *Paradise Irrigation District*

**Sierra Network**

Steve Palmer, *Donner Summit Public Utilities District*  
 Pete Kampa, *Groveland Community Services District*  
 Noelle Mattock, *El Dorado Hills Community Services District*

**Bay Area Network**

Kathryn Slater-Carter, *San Mateo County Harbor District*  
 Ryan Clausnitzer, *Alameda County Mosquito Abatement District*  
 Antonio Martinez, *Contra Costa Water District*

**Central Network**

Curtis Jorritsma, *Hilmar County Water District*  
 Patrick Ostly, *North of River Sanitary District*  
 Lorenzo Rios, *Clovis Veterans Memorial District*

**Coastal Network**

Scott Duffield, *Heritage Ranch Community Services District*  
 Vincent Ferrante, *Moss Landing Harbor District*  
 Elaine Magner, *Pleasant Valley Recreation & Park District*

**Southern Network**

Don Bartz, *Phelon Pinon Hills Community Services District*  
 Jo MacKenzie, *Vista Irrigation District*  
 Nikki Winslow, *Altadena Library District*