



**HUMBOLDT COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING**

AGENDA

DATE: Tuesday, April 14, 2026

TIME: 5:00 p.m.

LOCATION: 5055 Walnut Drive, Eureka, CA

The HCSD Boardroom is open to the public during the meeting's open session. This meeting is also held by video/teleconference, per CA Govt Code § 54953(b). If a member of the public cannot attend in person and would like to speak on an agenda item, including Public Participation, please join via Zoom (zoom.us) by entering Meeting ID 388 963 6754 and Passcode 202520. Access may also be via telephone by dialing 1-669-900-9128.

A. ROLL CALL

Directors Benzonelli, Gardiner, Hansen, Matteoli, Ryan

B. PLEDGE OF ALLEGIANCE

C. CONSENT CALENDAR

- | | |
|---|-----------------|
| 1. Approval of April 14, 2026, Meeting Agenda | <i>Pgs. 1-2</i> |
| 2. Approval of Minutes of the Regular Meeting of March 10, 2026 | <i>Pgs. 3-6</i> |
| 3. Approval of Minutes of the Special Meeting of March 24, 2026 | <i>Pgs. 7-8</i> |

D. REPORTS

- | | |
|------------------------------|-------------------|
| 1. <u>General Manager</u> | |
| a) District Update | <i>Pgs. 9-16</i> |
| 2. <u>Finance Department</u> | |
| a) February Budget Statement | <i>Pgs. 17-26</i> |
| b) March 2026 Check Register | <i>Pgs. 27-36</i> |
| 3. <u>Engineering</u> | |
| 4. <u>Planning</u> | |
| a) Update | <i>Pgs. 37-38</i> |
| 5. <u>Legal Counsel</u> | |

6. Director Reports

E. PUBLIC PARTICIPATION

The public may comment on items not on the agenda. Please use the information above to participate via Zoom. The Board requests that speakers state their name and where they are from, and limit their communications to 3 to 5 minutes. After all oral communications, the Board or staff may briefly respond to comments with information; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion or action will be placed on the agenda of a future meeting.

F. NEW BUSINESS

1. Consideration of Adopting Resolution No. 2026-03: Honoring Roxanne Cahill Upon Her Retirement *Pgs. 39-42*
2. Consideration of LAFCo Request for District Member Nominations *Pgs. 43-48*

G. CLOSED SESSION

1. PURSUANT TO Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

H. ADJOURNMENT

Next Res: 2026-04
Next Ord: 2026-01

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Robert Christensen at (707) 443-4558, ext. 210, or by email at asm@humboldtcsd.org. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility for this meeting (28 CFR 35.102–35.104, ADA Title II).

Pursuant to CA Govt §54957.5(a), any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday during regular business hours.

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in regular session at 5:00 p.m. on Tuesday, February 24, 2026, at 5055 Walnut Drive, Eureka, California, with public participation available via Zoom tele/video conference from 20 Via Ravello, Henderson, Nevada

A. CALL TO ORDER AND ROLL CALL

President Hansen called the meeting to order. Present upon roll call: Directors Benzonelli, Gardiner (remote), Hansen, and Matteoli. Staff in attendance: General Manager Williams (GM) (remote), Finance Manager Montag (FM), Utility Services Planner Rodriguez (USP), and Assistant Engineer Rawal (AE).

B. PLEDGE OF ALLEGIANCE

President Hansen invited those present to join in the Pledge of Allegiance.

Director Ryan arrived at 5:01 p.m.

C. CONSENT CALENDAR

1. Approval of March 10, 2026, Meeting Agenda
2. Approval of Minutes of the Regular Meeting of February 24, 2026

IT WAS MOVED BY DIRECTOR BENZONELLI, SECONDED BY DIRECTOR MATTEOLI, TO APPROVE THE MARCH 10, 2026, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

D. REPORTS

1. General Manager
 - a) District Update

GM reported that a cofferdam was installed at the Hoover Street Lift Station. It is estimated that the cofferdam can hold between 150,000 and 200,000 gallons of wastewater during a sanitary sewer spill at the site.

The State Water Resources Control Board has approved a grant to provide technical assistance for a feasibility study, initiated by the County of Humboldt, to investigate the extension of the District's drinking water services in the Elk River Valley. Public outreach, including workshops, will be coordinated during the study. The GM will provide the board with the feasibility study timeline and deliverables when they become available.

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2. Finance Manager

a) February 2026 Check Register

FM highlighted several payments in the check register, including: a payment to Cummins Pacific for repairs to the District's sewer camera van; a payment to Kiser CPR for staff CPR/First Aid training; and a biannual payment to City National Bank for the loan on the Martin Slough Interceptor project.

3. Engineering

a) Update

AE updated the Board on a sanitary sewer spill that occurred on February 24, 2026, near 1010 Bay Street in the City of Eureka within the Hoover Lift Station service area. A total of 62,100 gallons spilled from a manhole due to elevated wet-weather flows combined with downstream surcharge conditions within the City of Eureka's system. The overflow reached an unnamed slough that discharged into Humboldt Bay.

On February 25, an unrelated spill occurred at 2467 Fern Street. Intermittent discharge was observed from a backed-up private lateral serving a residence. An investigation determined that a root wad obstructed the lateral, which restricted flow. The District removed the obstruction using jetting equipment.

4. Planning

a) Update

USP reported that the District is currently updating the Urban Water Management Plan (UWMP) that outlines the District's long-term resource planning to ensure water supplies are available to meet existing and projected future demands. The District is considering a building referral for a multi-unit housing project on Redwood Street. The contractor has requested approval to expand the project from 30 units to 36 units, each with a separate water meter. The District advised the builder that either one master meter or several mid-sized meters will significantly reduce the capacity charges for the project.

5. Legal Counsel

No report.

6. Director Reports

Director Gardiner requested an update on his previous request for information regarding the 2025–26 Capital Improvement Program and asked that the update be presented at the next meeting.

E. PUBLIC PARTICIPATION

No Public Comment.

F. NEW BUSINESS

1. Consideration of Bids Results and Award of Contract for the Purchase of a 2026 Ford F-350 with Scezli Contractor Upfit Package

GM reported that the 2025–26 Capital Improvement Program includes the purchase of a Ford F-350 truck with an estimated cost of \$95,000 as a replacement vehicle. The apparent low bidder was Corning Ford. Staff indicated that no Zero Emissions Vehicle (ZEV) currently available on the market meets the operational requirements for this vehicle class. The vehicle purchase would therefore be exempt from ZEV requirements for the vehicle's expected useful life.

Staff also noted that under current public bidding requirements, the District cannot specify local purchasing or hiring preferences, unless authorized by an adopted policy. Director Benzonelli requested consideration of policies to encourage local purchasing agreements, local hiring, or other competitive-bid preferences that support the use of local businesses and workers in the future.

There was no public comment.

IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR BENZONELLI, TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE A PURCHASE AGREEMENT WITH CORING FORD FOR THE PURCHASE OF A 2026 FORD F-350 WITH SCEZLI CONTRACTOR UPFIT PACKAGE. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

2. Consideration of Nomination for the Association of California Water Agencies (ACWA) Region 1 Call for Candidates; Adopt Resolution 2026-02 Supporting the Nomination

GM reported that ACWA and CSDA are both soliciting nominations for candidates for the Regional Network (ACWA) and the Northern Network (CSDA) Board. The commitment to serving on the ACWA Region 1 Board includes participating in two regional membership meetings held at each ACWA Conference and attending periodic Region Board meetings.

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Board Members acknowledged the importance of regional representation and noted that two current board members are from agencies in Humboldt County. No HCSD board members or staff members made themselves available for nomination.

There was no Public Comment.

3. Consideration of Nominations for the California Special District Association (CSDA) Board of Directors for the 2027-2029 Term

GM reported that seat "C" of the Northern Network has a term that expires this year. The subsequent term is for 3 years, and CSDA board members are required to attend 4-5 board meetings and 3-5 subcommittee meetings annually. No HCSD board members or staff members made themselves available for nomination.

G. CLOSED SESSION

1. PURSUANT TO Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

AT 5:50 P.M., **IT WAS MOVED BY DIRECTOR MATTEOLI, SECONDED BY DIRECTOR RYAN**, TO MOVE INTO CLOSED SESSION. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

The Board returned to open session at 7:55 p.m., and President Hansen reported that the Board had taken no action.

H. ADJOURNMENT

Without further business, **IT WAS MOVED BY RYAN, SECONDED BY DIRECTOR MATTEOLI**, TO ADJOURN. MOTION CARRIED UPON THE AFFIRMATION OF A UNANIMOUS VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

THE BOARD ADJOURNED ITS REGULAR MEETING OF March 10, 2026, AT 7:56 P.M.

Submitted, Board Secretary

DRAFT MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in open session at 5:00 p.m. on March 24, 2026, at 5055 Walnut Drive, Eureka, California and 2970 Haleko Road, Lihue, Hawaii, with public participation available via Zoom tele/video conference.

A. CALL TO ORDER AND ROLL CALL

Present upon roll call: Directors Benzonelli (remote), Gardiner (remote), Hansen, Matteoli, and Ryan. Staff in attendance: General Manager Williams (GM) and Legal Counsel Ryan Plotz (LC)

Director Benzonelli joined the meeting remotely via Zoom at 5:00 p.m. to participate by teleconference due to just cause under the provisions of California Government Code § 54954.2(b)(4) and noted that she was assisting a family member with medical needs and was alone in the room she was attending from.

B. PLEDGE OF ALLEGIANCE

President Hansen invited those present to join in the Pledge of Allegiance.

C. CONSENT CALENDAR

1. Approval of March 24, 2026 Agenda

IT WAS MOVED BY DIRECTOR MATTEOLI, SECONDED BY DIRECTOR RYAN, TO APPROVE THE MARCH 24, 2026, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

D. PUBLIC PARTICIPATION

None.

E. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case.

At 5:03 P.M., **IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR MATTEOLI, TO MOVE INTO CLOSED SESSION. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:**

DRAFT MINUTES OF THE SPECIAL MEETING
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AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

The Board returned to open session at 6:11 P.M. and President Hansen reported that the Board took no action.

F. ADJOURNMENT

Without further business, **IT WAS MOVED BY DIRECTOR MATTEOLI, SECONDED BY DIRECTOR RYAN, TO ADJOURN. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:**

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

THE BOARD ADJOURNED ITS SPECIAL MEETING OF March 24, 2025, AT 6:12 P.M.

Submitted, Board Secretary

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

MEMORANDUM

TO: Board of Directors

FROM: Terrence Williams, General Manager

DATE: April 10, 2026

SUBJECT: General Manager Report for April 14, 2026 Board Meeting

Capital Improvement Program (CIP)

There are a number of District CIP projects that are currently in the planning and design phase that will be completed this year. What follows is a brief description of each project currently planned for construction this year.

- 1) Grant School Hydrant – Grant Elementary School is constructing a new building facing Campton Road. As part of the requirements for the new facility, the State Architect has required the installation of a new fire hydrant in front of the new building. District staff will install a tee and valve on the District's transmission line that carries water from the Truesdale pump station to the Walnut Drive Tanks to supply this new fire hydrant.
- 2) Standby Generators, Multiple Sites – District staff will be installing standby power generators at several critical sewer lift stations, including King Salmon, Foxwood, and Roth Court. These standby generators will automatically start during power outages, significantly reducing the likelihood of sewer overflows at these locations. These generators will also give District Staff greater flexibility during system-wide power outages and enable them to respond to other sites quickly.
- 3) Shady Lane Steel Main Replacement – As part of the District's steel main replacement program, District staff will be replacing 400 feet of steel water main with C-900 PVC in Shady Lane off of Maple Lane. The project includes installing a new fire hydrant at the corner of Shady Lane and Maple Lane, improving fire suppression capacity at that location.
- 4) Meadowood Lane Steel Main Replacement – Also part of the District steel main replacement program, the District will be replacing 500 feet of steel water main on Meadowood Lane near the intersection of Walnut Drive and Avalon Drive.
- 5) Pigeon Point Booster Station Wall – The Pigeon Point Booster Station is built into the hillside on Pigeon Point Road near Brier Lane. The retaining wall behind the station is failing and needs to be replaced. The District will be updating this system with a modern seismic design.

Mailing: Post Office Box 158 • Cutton, CA 95534 • tel (707) 443-4558 • fax (707) 443-1490
Physical Address: 5055 Walnut Drive, Eureka, CA 95503

- 6) Myrtle Avenue Tie-In at Mitchell Road – The County of Humboldt will be resurfacing Myrtle Avenue this summer. The District plans to install a new water main from Myrtle Avenue to Cummings Road in FY 2027-28. The County will impose a five-year moratorium on utility work under Myrtle Avenue once it is resurfaced. The District will be installing a new valve cluster in Myrtle Avenue and a stub out along Mitchell Road ahead of the County's resurfacing project so that the Mitchell Road project will not disturb the new pavement when that project is completed.
- 7) Sewer Repairs on Cedar and Redwood Streets – The County will also be resurfacing Cedar and Redwood Streets this summer. The District to make significant repairs to the District's sewer system on those streets ahead of the County's resurfacing project because the five-year moratorium on utility work will apply to those streets as well.
- 8) Automated Meter Program – The District is continuing our Automated Meter Program this summer after a brief hiatus. We will be hiring four temporary employees for the summer to install 1,000 new meters. If you know anybody who would be suited to outdoor work this summer, please refer them to the District's website.
- 9) SCADA – The District's ongoing SCADA project is scheduled to complete implementation this summer and transition to a refinement stage. The District's team has updated 52 remote stations and implemented a new SCADA server over the past two years. This is an incredible achievement, and our team should be really proud.

Due to unforeseen circumstances, a number of projects planned for completion this summer will be delayed. District staff will prioritize completing these projects alongside those planned for Fiscal Year 2026-27 in the coming year.

Fields Landing King Salmon (FLKS)

The FLKS Living with Water project focuses on the two low-lying, unincorporated communities of Fields Landing and King Salmon. These communities are served by the district and regularly experience flooding during high tides and storms. Led by Humboldt County with support from Cal Poly Humboldt and planning consultant GHD, Inc., the project aims to develop a sea-level rise adaptation and flood mitigation plan by engaging directly with the residents who live with these conditions every day. The project centers community voices and local expertise, recognizing that those who have lived with flooding firsthand hold invaluable knowledge about risks and potential solutions. As part of this ongoing community engagement effort, the FLKS team is hosting a free public meeting on Thursday, April 30, 2026, at the Humboldt Grange (5845 Humboldt Hill Rd.). Doors open at 5:00 p.m. and presentations and discussion will run from 6:00–8:00 p.m. A free dinner will be served, and there will be opportunities to share feedback on ideas for adapting to and responding to future flooding. A flyer for the April 30 event is included in this Board packet.

First Amendment Auditors

On March 27, 2026, District staff received training on First Amendment Auditors. First Amendment auditors are individuals who deliberately visit public spaces and government buildings to film and document government employees performing their duties. Auditors typically post their recordings to social media platforms like YouTube, where their encounters with government employees can attract significant public attention. While some auditors engage respectfully and educationally, others may use confrontational tactics designed to provoke reactions that make for compelling online content, making it essential for agency staff to understand the legal landscape and respond appropriately.

Training the Humboldt Community Services District staff on how to interact with First Amendment auditors offers a range of meaningful benefits for both the District and the community it serves. Properly training employees on the constitutional rights of members of the public prepares them to remain calm, professional, and legally compliant when interacting with an auditor. When agency staff remain professional and calm, this turns what could be a tense encounter into a demonstration of transparency and accountability. When community members see government employees responding to scrutiny with confidence and composure rather than defensiveness or hostility, it reinforces the agency's commitment to open government principles.

Ruth Lake and Mathews Dam

On March 25, 2026, the Humboldt Bay Municipal Water District (HBMWD) announced the successful completion of emergency repairs to the R.W. Matthews Dam at Ruth Lake in Trinity County. Ruth Lake is the source for roughly 2/3 of HCSD's drinking water supply. On March 3, a hydraulic operating system failure during a routine inspection left HBMWD unable to control water releases from the reservoir. The situation grew more complex on March 11 when hydraulic oil was discovered leaking into Ruth Lake, prompting an immediate multi-agency environmental response. Within days of declaring an emergency, HBMWD mobilized a commercial dive team from Spokane, Washington, who worked at a depth of 110 feet of water over four days to identify a disconnected hydraulic line as the culprit and restore gate operation. Permanent repairs were completed on March 22, and all environmental containment was removed by March 24 after monitoring confirmed no lasting damage. No oil ever reached the Mad River, and no impacts to fish, wildlife, or water quality were observed. The swift, coordinated response involved numerous state and federal agencies as well as several local and regional contractors. HBMWD says it will use lessons learned from the incident to strengthen its long-term inspection and emergency preparedness programs. Additional information is included in the press release from HBMWD, which is included with this Board packet.

Fields Landing & King Salmon
Join us for a free meal
& adaptation conversation!



Fields Landing & King Salmon Community Members!

You're invited to a **Community Meeting** about
responding and adapting to flooding!

Thursday, April 30th, 2026

Doors open at 5pm

Presentations & Discussion 6-8pm

Humboldt Grange, 5845 Humboldt Hill Rd.

Free Dinner will be served!



The FLKS Living with Water Team invites you to discuss future flooding of Fields Landing and King Salmon, along with ideas for adapting and responding.

We want to hear *your* feedback!

For more information about our project, visit our website FLKS.create.humboldt.edu

HUMBOLDT BAY MUNICIPAL WATER DISTRICT

828 Seventh Street, Eureka, California 95501 • Phone: (707) 443-5018

PUBLIC STATEMENT

Hydraulic Fluid Release at R.W. Matthews Dam Intake Structure

Ruth Lake, Trinity County, California

Date: March 12, 2026

Key Facts

The Humboldt Bay Municipal Water District (District) is providing the following information regarding a release of hydraulic fluid at the R.W. Matthews Dam intake structure on Ruth Lake in Trinity County.

- **The dam is structurally sound.** This event involves only the hydraulic operating system for the intake slide gate — not the dam structure itself.
- **No oil has reached the Mad River.** The released fluid was observed on Ruth Lake in the immediate vicinity of the intake structure and is contained within booms. District staff surveyed the entire lake and found no evidence of oil along the reservoir edge.
- **There is no impact to drinking water supplies.** Ruth Lake is approximately 75 river miles upstream of the District's diversion facilities at the Essex Operations Center near Arcata. There is no risk to the water supply serving approximately 90,000 Humboldt County residents.
- **The released product is not conventional petroleum-based oil.** It is a plant-based, readily biodegradable hydraulic fluid that is non-toxic to aquatic life and does not accumulate in the food chain.
- **No impacts to fish, wildlife, or water quality have been observed.**

What Happened

On March 3, 2026, during a routine Division of Safety of Dams (DSOD) field inspection at R.W. Matthews Dam, the hydraulic slide gate at the intake structure malfunctioned while being operated. The District activated its Emergency Action Plan and notified state and federal dam safety regulators and all required agencies of a non-failure emergency condition the same day.

The District conducted diagnostic testing over the following week to determine the nature of the failure. During that diagnostic work, approximately 15 gallons of hydraulic fluid leaked from the operating system into a flooded cylinder room inside the intake structure — an enclosed space approximately 110 feet below the lake surface containing static, non-flowing water.

On March 11, a sheen was observed on the lake surface in the vicinity of the intake structure. The District immediately deployed absorbent pads and floating boom and reported the release to the National Response Center, Cal OES State Warning Center, and the North Coast Regional Water Quality Control Board. A formal notification was sent to all coordinating agencies — including Trinity County OES, Trinity County Environmental Health, CDFW, USFS, NMFS, and USACE — within two hours of the observed release.

HUMBOLDT BAY MUNICIPAL WATER DISTRICT

828 Seventh Street, Eureka, California 95501 • Phone: (707) 443-5018

Clarification on Timeline

Some early reporting has suggested an unexplained gap between the March 3 mechanical failure and the March 11 oil release. There is no gap in reporting. These were two distinct events:

- **March 3:** Mechanical failure of the slide gate. No oil entered the lake. Reported to dam safety regulators and required agencies.
- **March 11:** Oil sheen observed on the lake surface. Reported to NRC, Cal OES, and the Regional Water Quality Control Board immediately. Containment deployed at once.

Some coverage has also incorrectly described the equipment as a “flap gate” and stated that oil was released to the Mad River. The correct term is a hydraulic slide gate, and the oil has not reached the Mad River.

About the Hydraulic Fluid

The District specifically selected Clarion Green BIO 32 for this application because the hydraulic system operates underwater in a public water supply reservoir. This product is readily biodegradable, minimally toxic to aquatic life, and not bioaccumulative.

Specifically, this product is:

- **Readily biodegradable:** It is formulated from high oleic natural esters derived from renewable plant-based resources, not petroleum.
- **Non-toxic to aquatic life:** It meets U.S. EPA LC50 test requirements, meaning it is classified as non-toxic to fish and aquatic invertebrates.
- **Zinc-free and ashless:** This product contains none.
- **Not bioaccumulative:** It does not build up in the tissue of aquatic organisms or concentrate through the food chain.
- **Not classified as hazardous** under the OSHA Hazard Communication Standard (29 CFR 1910.1200).

The District selected this product to minimize environmental impact in the event of a release at this location. It represents the least environmentally impactful hydraulic fluid available for this application.

Containment and Monitoring

The District has deployed multiple layers of containment and is conducting active monitoring:

- An interlocking non-absorbent spill containment boom and oil-only absorbent boom deployed between the two spillway walls.
- Additional booms installed at the northwest corner of the dam where oil was collecting.
- Floating booms deployed directly downstream of the dam.
- Visual monitoring by District staff.

HUMBOLDT BAY MUNICIPAL WATER DISTRICT

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- Water sampling of the lake and river at several locations at the request of the Regional Water Quality Control Board.

The District surveyed the entire lake and found no evidence of oil along the reservoir edge. The oil appears contained within the booms.

Planned Repairs

The District has engaged a commercial dive contractor to access the cylinder room underwater, inspect the hydraulic system, and make repairs. Dive operations are scheduled to begin the next week. Additional containment booms and environmental controls will be in place before the diver enters the cylinder room. The scope and duration of repairs will depend on what the dive inspection reveals.

Drinking Water Supply

There is no impact to drinking water supplies. Ruth Lake is approximately 75 river miles upstream of the District's diversion facilities at the Essex Operations Center near Arcata, where water is drawn from the Mad River aquifer through Ranney collector wells. The volume of hydraulic fluid involved is small, the product is non-toxic and biodegradable, and containment is in place. The District serves approximately 90,000 residents in the cities of Eureka, Arcata, and Blue Lake and the communities of McKinleyville, Manila, Fieldbrook-Glendale, and Humboldt, and there is no risk to that water supply from this event.

Agency Coordination

The District is coordinating daily with the following agencies:

- Division of Safety of Dams (DSOD)
- North Coast Regional Water Quality Control Board (Region 1)
- California Department of Fish and Wildlife (CDFW)
- National Oceanic and Atmospheric Administration — National Marine Fisheries Service (NMFS)
- U.S. Army Corps of Engineers (USACE)
- U.S. Forest Service (USFS)
- Trinity County Office of Emergency Services
- Trinity County Division of Environmental Health
- Ruth Lake Community Services District

District Contact

Michiko Mares, P.E., General Manager
Humboldt Bay Municipal Water District
828 Seventh Street, Eureka, CA 95501
Phone: (707) 443-5018

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Accounts Payable

Checks by Date - Detail by Check Date

User: FM
 Printed: 4/7/2026 4:32 PM

Humboldt Community Services District
 5055 Walnut Drive – Eureka CA 95503
 PO Box 158 – Cutten CA 95534 (707) 443-4558

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58715	A072 0015069	Accurate Drug Testing Services DOT PHYSICAL EXAM/HR	03/05/2026	110.00
Total for Check Number 58715:				110.00
58716	A790 1736883	Automation Direct Replacment VFD for Truesdales pump5	03/05/2026	4,285.84
Total for Check Number 58716:				4,285.84
58717	B284 80227648	Badger Meter Inc User Login Annual License Serv - FEBRUARY	03/05/2026	523.17
Total for Check Number 58717:				523.17
58718	C036 0377851 100-1003774 100-1003774 14439 1587407 2043448 2876202 29292 294085 338451880 3520910 3996552076 4423a61c 5103827800 54517 7149844 73809631 749898 7498996 84015 85153 8777132411 89279 9 93712612 962236 CI06870	Corporate Payment Systems JM/Amazon Purchase - CLIPBOARD KN/ UNIT #2 fuel from trip to get finform KN/UNIT# 17- generator oil change TK/HR/DR/NA CWEA Collection Systems Func TK/Amazon - Computer Mouse - Engineering T TK/Amazon - 10 Key Print Calculator - Sharp TK/Amazon - Coffee for Breakroom TK/ROD010 SWRCB Application for Testing G TK/JH Rain Gear from PICKY PICKY PICKY TK/ZOOM.COM Annual Subscription KN/Ridgewood tank gate repair TK/GoDaddy HumboldtCSD.ORG renewal TK/FMCSA Drug & Alcohol Clearing House Qt TK/CWEA \$30 Credit Membership DR/HR/NA TK/Wastewater Collection System Textbook - El TK/Amazon - Coffee TK/Wastewater Collection System Textbook- Th TK/CWEA Association Membership JM/BB/NA TK/CWEA Grade 2 Collection System JM/BB/N MM/Microsoft - Exchange Email MM/DRI Crash Plan MM/Annual W2 Filling MM/Microsoft - Projects for KR TK/Auto CAD Training - DV - Civil 3D TK/DR/HR/NA Townplace Suites - Sacramento TK/Water Distribution Certification Course - HR MM/Key switch origianlly ordered by MT	03/05/2026	34.78 45.01 55.29 720.00 39.14 37.56 25.81 66.79 303.17 159.90 77.16 23.19 12.50 -30.00 39.97 59.94 41.11 1,004.00 960.00 121.80 29.97 264.60 30.00 525.00 394.64 576.75 62.00
Total for Check Number 58718:				5,680.08
58719	C410 FEBRUARY 2026 FEBRUARY 2026	City of Eureka: SW Humboldt Hill 21% General 79%	03/05/2026	32,306.61 121,534.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58719:	153,841.00
58720	C475 0788948S	Coast Counties Peterbilt UNIT# 10 - SWITCH REPAIR	03/05/2026	180.45
			Total for Check Number 58720:	180.45
58721	E330 550097/7	Englund Marine and Industrial Supply RAIN JACKET FOR A.S.	03/05/2026	381.22
			Total for Check Number 58721:	381.22
58722	E485	Cooney Parris and Rieke Corp	03/05/2026	
	195758/3	ELBOW, SCREWS, PRIMER, ADAPTERS, CF		175.16
	195799/3	NIPPLES, SCRWDVR SET, XTRCTR SCRW:		387.55
	195814/3	CONCRETE HISTRGTH 80#		31.29
	195878/3	RCPRCT SW BLD TRCH 14T		25.00
	195885/3	HEX BUSHINGS, NIPPLES, THREAD SEAL		90.35
	196212/3	HEX NUTS, SPLIT LOCKWASH Z N010, HAF		18.87
	196236/3	BATTERIES, FLASHLIGHT		155.47
	196257/3	CONCRETE HISTRGTH 80#		41.72
	196270/3	CONCRETE HISTRGTH 80#		10.43
	196402/3	CM RATCHET 1/4"		30.44
	196421/3	DMND+ARBOR+PILOT, DMND+ 1PC HLSW		66.32
	196426/3	DMND+ 1PC HLSW 2"		48.93
	196506/3	CHN LNK TENSND BAND, CRGE BLT, CHN L		599.22
	196520/3	HARDWARE SCREWS, PULL UTILITY, 2X6:		101.36
	196533/3	REDUC COUPLING, HEX BUSHING		20.64
	196540/3	HX PPBL CONSCR 1/4 X 2 1/4, HARDWARE		68.51
	196549/3	HINGE STRAP, HARDWARE SCREWS		47.57
	196552/3	BKR SQ D QP 1P 15A 3/4", BKR SQ D QO 1P:		65.22
	196579/3	CAR WASH, FLEX TAPE, CAR AIR FRESH, A		125.65
	196821/3	CONCRETE HISTRGTH 80#, 4X4X8 DF PRSS		195.99
			Total for Check Number 58722:	2,305.69
58723	E558	NAPA Auto Parts of Eureka	03/05/2026	
	484859	UNITS 18 & 14 - BLUE DEF, TREE BLACK I		123.39
	486416	UNITS 18 & 20 - BLUE DEF		79.34
	486454	SHOP TOOL - CARBURETOR CLEANER		11.57
	486552	#11 REPAIR - AIR FLOW SENSOR CLEANER		14.87
			Total for Check Number 58723:	229.17
58724	E650 107514	Eureka Ready Mix TICKET#S 96525, 96529, 96531	03/05/2026	1,291.41
			Total for Check Number 58724:	1,291.41
58725	F049	Fastenal Company	03/05/2026	
	CAEUR139714	FLX GRD GLV L, RESPIRATOR, EAR PLUGS		231.96
	CAEUR139843	BLK TAPE, XL G FLX GLV, XL OR DISP GLV		223.85
	CAEUR139907	L FLX GRD GLV, HAND SNTZR, XL PF GLV		177.87
			Total for Check Number 58725:	633.68
58726	F050	Fastenal Industrial	03/05/2026	
	CAEUR139707	MLTI FLD PAPER TWLS, SHT TWL ROLL, IN		419.11
	CAEUR139848	1X10 4CUTR SDS BIT		86.49
	CAEUR139904	WHT MULTI FLD TWLS		46.93
	CAEUR139905	BANDAGES, BURN PACKETS, ALCOHOL W		55.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CAEUR139906	EMPLOYEE CLOTHING, HI VIS VESTS, SW		740.89
	CAEUR139906	EMPLOYEE CLOTHING, HI VIS SFTY VEST		740.89
Total for Check Number 58726:				2,089.54
58727	H010	Keenan Supply	03/05/2026	
	2014903451.001	WILKINS RED VLV, REPAIR KIT		247.70
	S014859234.001	RED RUBBER FULL-FACE GASKET, KRAU		1,409.71
	S014879475.001	DBL UNION WTR PRESS VLV		1,318.59
	S014882353.001	BRASS NIPPLES, BRASS BUSHINGS, ROMA		293.51
	S014888786.001	RATCHETING PIPE CUTTER		77.36
	S014893304.001	BRASS NIPPLES, MIL TOOL - PIPE CUTTER		198.33
	S014893690.001	CHRISTY WATER CONCRETE LID		569.42
	S014914011.001	ROMAC STRAP SADDLE, BRASS CPLGS, R		1,981.81
Total for Check Number 58727:				6,096.43
58728	H210	Hensell Materials	03/05/2026	
	674590	5 GAL JET SET		46.75
	674772	EMPTY SANDBAGS		99.23
	675147	NETTING WATTLE		69.47
Total for Check Number 58728:				215.45
58729	H410	Humboldt Bay Municipal Water D	03/05/2026	
	16280000	Water Purchased - FEBRUARY		100,618.81
Total for Check Number 58729:				100,618.81
58730	H810	Humboldt Waste Management Auth	03/05/2026	
	1000020348	SELF-HAUL - GREEN WASTE / SOLID WAST		77.18
Total for Check Number 58730:				77.18
58731	I300	Independent Business Forms Inc	03/05/2026	
	44564	Yellow door hangers for Customer Service		326.56
Total for Check Number 58731:				326.56
58732	M230	Mendes Supply Co	03/05/2026	
	M290569	PSCQCARBACTICIDE, DRUM DEPOSIT X2		961.44
	M290570	PSCQCARBACTICIDE, DRUM DEPOSIT X3		1,439.66
	M290677	DRUM DEPOSIT X8		-500.00
	M290819	FOAM SOAP - CUCUMBER MELON		208.63
Total for Check Number 58732:				2,109.73
58733	M450	Mission Linen	03/05/2026	
	525452974	Uniforms/Mats		230.78
	525494200	Uniforms/Mats		422.65
	525534816	Uniforms/Mats		224.67
	525577001	Uniforms/Mats		422.65
Total for Check Number 58733:				1,300.75
58734	M565	Jacob Mitchell	03/05/2026	
	312658349	PRESCRIPTION SFTY GLSS' - EMP PORTION		93.00
Total for Check Number 58734:				93.00
58735	N050	North Coast Journal	03/05/2026	
	2026-148808	2026 FORD SOLICITATION		81.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58735:	81.00
58736	O497 03062026	Old Growth Cellars Venue Rental - Employee Appreciation Party -3/4	03/05/2026	535.00
			Total for Check Number 58736:	535.00
58737	P006 0211143980 0211143980 0211143980 0211143980	PACE Supply Corp. 2 Mod Mag Meters-Hoover SLS 1 Mod Mag Meter-Sea Ave SLS 1 Mod Mag Meter-Hubbard 1 Mod Mag Meter-Spruce Point Well	03/05/2026	8,765.52 4,384.80 4,384.80 4,384.80
			Total for Check Number 58737:	21,919.92
58738	P190 245258 245645 245681 5254CM	Pacific Paper Co METAL FILE FASTENERS ADDING MACHINE ROLLS, FLAG, PAPER, 1 PRONG FASTENER BASES CREDIT - INV# 245258	03/05/2026	83.77 323.78 15.02 -83.77
			Total for Check Number 58738:	338.80
58739	P430 312381 313094 314525 315593 316237	Pierson Building Center CONTCTR BAGS, SS SNAP LINK, SS E&E TI SCREWDRIVERS, MAGNETIC TAPE HEX KEYS, BALL HEX KEY, PERMATEX BI GRAY CAULK, CONDUIT, BUSHINGS, CON G&B PREMIUM TOPSOIL 1 CUFT	03/05/2026	40.54 58.38 47.59 34.54 19.81
			Total for Check Number 58739:	200.86
58740	P557 7B59159 7C06047 7C72616	Rexel USA Inc. TERMINAL ADAPTERS, ZDC WATER TIGHE AWG POLARIS INSEA CONDUIT - GALV NIPPLE, LOCKNUT, PLST	03/05/2026	21.43 243.34 4.94
			Total for Check Number 58740:	269.71
58741	R250 35481894	Recology Humboldt County Garbage Service - 02.01.26 - 02.28.26	03/05/2026	651.10
			Total for Check Number 58741:	651.10
58742	R425 411596	Redwood Marine Bobcat trailer wheel replacment	03/05/2026	228.20
			Total for Check Number 58742:	228.20
58743	R701 4	DANIEL ROCKHOLT PER DIEM STIPEND FOR D2 CERTIFICATIO	03/05/2026	370.00
			Total for Check Number 58743:	370.00
58744	S750 00-649299-0082	Standard Insurance Company Short&Long Term Empl Disabilit 03.01.26 - 03.:	03/05/2026	1,286.67
			Total for Check Number 58744:	1,286.67
58745	S860 180580572-001	Sunbelt Rentals auger attachment for tank temp fence	03/05/2026	243.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58745:	243.04
58746	T810 139451	Tony Gosselin Tire Service Bobcat trailer wheel replacement	03/05/2026	361.57
			Total for Check Number 58746:	361.57
58747	U730 INV00951375 INV00951789 INV00971002	USA Bluebook HALF-FACE RESPIRATORS, FILTER CARTR CHLORINE TEST KIT, HACH SAMPLES Flexflo peristaltic CL2 pump	03/05/2026	466.04 351.78 3,780.46
			Total for Check Number 58747:	4,598.28
58748	V700 INV 26-994496	Valley Pacific Petroleum Services Inc YARD FUEL	03/05/2026	4,873.45
			Total for Check Number 58748:	4,873.45
58749	W872 1	Terrence Williams MEALS PER DIEM / TK	03/05/2026	152.00
			Total for Check Number 58749:	152.00
			Total for 3/5/2026:	318,498.76
58750	A072 15136	Accurate Drug Testing Services DOT PHYSICAL EXAM / DR	03/24/2026	110.00
			Total for Check Number 58750:	110.00
58751	A160 708742 708742 708742 708742 708742 708742 708742 708742 708742 708742 708742 708742 708742 708742	ACWA-JPIA jDental Plan - Retired Members - APRIL EAP Plan - Board Members - APRIL cVision Plan - Employees - APRIL fDental Plan - Board Members - APRIL iMedical Plan -Retired Members - APRIL hLife/AD&D Plan -Board Members - APRIL gVision Plan - Board Members - APRIL EAP Plan - Employees - APRIL kVision Plan - Retired Members - APRIL eMedical Plan - Board Members - APRIL aMedical Plan - Employees - APRIL bDental Plan - Employees - APRIL dLife/AD&D Plan - Employees - APRIL	03/24/2026	1,678.81 12.40 328.23 352.38 42,791.10 29.55 62.52 69.44 437.64 12,613.89 59,871.45 1,303.70 357.26
			Total for Check Number 58751:	119,908.37
58752	A425 3447262	Alliant Insurance Services SPECIAL EVENT LIABILITY INSURANCE C	03/24/2026	198.00
			Total for Check Number 58752:	198.00
58753	A790 19001046	Automation Direct Order#14923870: USB-485 adapter for truesdale	03/24/2026	76.13
			Total for Check Number 58753:	76.13
58754	A800 48253	Joseph A Bonomini unit 11 truck repair	03/24/2026	505.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58754:	505.54
58755	C180 6014118498 6014118498 6014118498	Canon Solutions America Inc. Office/Black Copies WXD03492- 01.31.26 - 02. UseTaxRecoveryFee/OfficeCopier - 01.31.26 - 0 Office/Color Copies WXD03492- 01.31.26 - 02.:	03/24/2026	36.77 6.69 116.16
			Total for Check Number 58755:	159.62
58756	C450 INV08941	City of Eureka: Water Test Microbiological Testing - FEBRUARY 2026	03/24/2026	425.00
			Total for Check Number 58756:	425.00
58757	C495 69586	Colantuono, Highsmith, Whatley, PC SPECIAL LEGAL SVCS	03/24/2026	280.00
			Total for Check Number 58757:	280.00
58758	C670 363823	CWEA - Oakland CWEA ASSOC MEMBERSHIP - CA	03/24/2026	251.00
			Total for Check Number 58758:	251.00
58759	D020 24098	Daisy Fresh Carpet and Upholstry March 2026 Carpet Cleaning	03/24/2026	575.00
			Total for Check Number 58759:	575.00
58760	E810 A41073	Eureka Rubber Stamp Co DATE STAMPS FOR OFFICE CS DESKS	03/24/2026	24.14
			Total for Check Number 58760:	24.14
58761	G150 SUB4047.0326 SUB4047.0326	Gaynor Telesystems Inc. Fees and Surcharges 03.15.26 - 04.14.26 Cloud Subscription Charges 03.15.26 - 04.14.26	03/24/2026	83.76 333.84
			Total for Check Number 58761:	417.60
58762	I525 305467	Infosend UB/Process and Mail/Bills - FEBRUARY 2026	03/24/2026	6,557.44
			Total for Check Number 58762:	6,557.44
58763	J800 224039	Johnson's Mobile Rentals LLC ridgewood tank temporary fencing	03/24/2026	143.55
			Total for Check Number 58763:	143.55
58764	L800 1478	Lost Coast Catering EMP APPRECIATION PARTY - CATERING - 4	03/24/2026	1,749.67
			Total for Check Number 58764:	1,749.67
58765	M560 10459	The Mitchell Law Firm LLP LEGAL SVCS - FEBRUARY 2025	03/24/2026	2,688.00
			Total for Check Number 58765:	2,688.00
58766	M780 046737	Municipal Maintenance Equipmen Guide device for nano camera/ basket/skid	03/24/2026	908.83

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 58766:	908.83
58767	N430 041654/1	Nilsen Feed and Grain Co. Hoover aqua dam erosion control	03/24/2026	14.32
			Total for Check Number 58767:	14.32
58768	P210 265	Stallard Panebianco 11/25 - 02/26 LEGAL FEES - CONFIDENTIAL	03/24/2026	36,169.00
			Total for Check Number 58768:	36,169.00
58769	P490 1029053601	Pitney Bowes Inc. AnnMaint/LetterOpener/STDSLA	03/24/2026	220.00
			Total for Check Number 58769:	220.00
58770	P785 7499A	Powell Landscape Materials 2150 temple circle sidewalk replacement	03/24/2026	214.99
			Total for Check Number 58770:	214.99
58771	R701 5	DANIEL ROCKHOLT PERMIT FEE FOR CLASS A LICENSE	03/24/2026	100.00
			Total for Check Number 58771:	100.00
58772	S125 INV-704068	Saferite Solutions 8518565	03/24/2026	4,350.00
			Total for Check Number 58772:	4,350.00
58773	S310 220046490	Low Voltage Security Inc small shed door handle replacement	03/24/2026	88.23
			Total for Check Number 58773:	88.23
58774	S860 180580572-0001	Sunbelt Rentals auger attachment for drilling ridgewod temporar	03/24/2026	243.04
			Total for Check Number 58774:	243.04
58775	W208 1083	Watt's Cleaning Services MONTHLY OFFICE CLEANING - FEBRUAR'	03/24/2026	950.00
			Total for Check Number 58775:	950.00
58776	W700 HCD-267345	Whitchurch Engineering Inc. WALNUT DR BID & CONST ASSIST TASK O	03/24/2026	8,360.00
			Total for Check Number 58776:	8,360.00
58777	W875 INV0060719	WINCAN ANNUAL Win Can User Agreement	03/24/2026	2,750.00
			Total for Check Number 58777:	2,750.00
58778	X800 3556E14037	Xylem Inc. New Pump For hoover Model 3127.070-0792	03/24/2026	21,090.52
			Total for Check Number 58778:	21,090.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58779	P130 03162026	Pacific Gas and Electric-St Street Lights: FEBRUARY	03/24/2026	5,670.30
Total for Check Number 58779:				5,670.30
58780	V500 6136638635	Verizon Wireless Cellular Service - 01.22.26 - 02.21.26	03/24/2026	435.35
Total for Check Number 58780:				435.35
Total for 3/24/2026:				215,633.64
58781	M102 6201046 6201169	Wayne Maples Plumbing & Heating Inc. 2441 JERSEY AVE - CUST DAMAGE FROM M 1871 CIRCLE DR - CUST DAMAGE FROM M	03/27/2026	377.50 346.00
Total for Check Number 58781:				723.50
58782	S117 8495	Sage Designs Inc NA and TK Sage Design Training - Geo SCADA	03/27/2026	4,600.00
Total for Check Number 58782:				4,600.00
58783	UB*02324	TAMMY COE Refund Check 025820-000, 2076 ALDO CT Refund Check 025820-000, 2076 ALDO CT Refund Check 025820-000, 2076 ALDO CT Refund Check 025820-000, 2076 ALDO CT	03/27/2026	7.79 48.95 61.57 81.69
Total for Check Number 58783:				200.00
58784	UB*02325	NAUDY MENOCA Refund Check 025826-000, 1865 MYRTLE AV Refund Check 025826-000, 1865 MYRTLE AV Refund Check 025826-000, 1865 MYRTLE AV Refund Check 025826-000, 1865 MYRTLE AV Refund Check 025826-000, 1865 MYRTLE AV	03/27/2026	25.30 26.29 21.11 4.64 23.44
Total for Check Number 58784:				100.78
58785	UB*02326	LOGAN HOOPER Refund Check 025789-000, 4843 MEYERS AV Refund Check 025789-000, 4843 MEYERS AV Refund Check 025789-000, 4843 MEYERS AV Refund Check 025789-000, 4843 MEYERS AV Refund Check 025789-000, 4843 MEYERS AV	03/27/2026	6.56 7.94 2.25 2.82 0.51
Total for Check Number 58785:				20.08
58786	UB*02327	SHANELL BEYZADE Refund Check 021581-001, 4887 UNION ST Refund Check 021581-001, 4887 UNION ST Refund Check 021581-001, 4887 UNION ST Refund Check 021581-001, 4887 UNION ST Refund Check 021581-001, 4887 UNION ST	03/27/2026	10.69 12.17 29.13 36.64 45.42
Total for Check Number 58786:				134.05
58787	UB*02328	JASON ORLANDI Refund Check 026469-000, 297 HIGGINS ST	03/27/2026	24.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check 026469-000, 297 HIGGINS ST		34.90
			Total for Check Number 58787:	59.55
58788	UB*02329	IAN BETTENCOURT	03/27/2026	
		Refund Check 024569-000, 6194 ABRAHAMS		4.57
		Refund Check 024569-000, 6194 ABRAHAMS		2.87
		Refund Check 024569-000, 6194 ABRAHAMS		3.62
		Refund Check 024569-000, 6194 ABRAHAMS		8.39
			Total for Check Number 58788:	19.45
58789	UB*02330	LAUREL HUNSUCKER	03/27/2026	
		Refund Check 026274-000, 1909 HARRISON /		6.81
		Refund Check 026274-000, 1909 HARRISON /		6.83
		Refund Check 026274-000, 1909 HARRISON /		5.43
		Refund Check 026274-000, 1909 HARRISON /		1.08
			Total for Check Number 58789:	20.15
58790	UB*02331	ERIC VAN DUZER	03/27/2026	
		Refund Check 008648-000, 4160 WILLIAMS S		14.74
		Refund Check 008648-000, 4160 WILLIAMS S		50.06
		Refund Check 008648-000, 4160 WILLIAMS S		30.20
		Refund Check 008648-000, 4160 WILLIAMS S		24.00
		Refund Check 008648-000, 4160 WILLIAMS S		10.41
			Total for Check Number 58790:	129.41
58791	UB*02332	ALICIA NICHOLS	03/27/2026	
		Refund Check 025951-000, 6093 BEECHWOO		63.39
		Refund Check 025951-000, 6093 BEECHWOO		63.07
		Refund Check 025951-000, 6093 BEECHWOO		50.39
		Refund Check 025951-000, 6093 BEECHWOO		8.28
			Total for Check Number 58791:	185.13
58792	UB*02333	ERICK RODRIGUEZ-PEREZ	03/27/2026	
		Refund Check 026511-000, 281 CENTRAL AVI		30.00
		Refund Check 026511-000, 281 CENTRAL AVI		62.60
		Refund Check 026511-000, 281 CENTRAL AVI		11.01
		Refund Check 026511-000, 281 CENTRAL AVI		37.73
			Total for Check Number 58792:	141.34
58793	UB*02334	KYLIE ABLES	03/27/2026	
		Refund Check 024869-000, 4060 SOULE ST		0.86
		Refund Check 024869-000, 4060 SOULE ST		1.08
		Refund Check 024869-000, 4060 SOULE ST		1.43
		Refund Check 024869-000, 4060 SOULE ST		0.53
		Refund Check 024869-000, 4060 SOULE ST		0.37
			Total for Check Number 58793:	4.27
58794	UB*02335	TACOS TECOMAN	03/27/2026	
		Refund Check 022644-000, 2003-2011 EICH R		9.46
		Refund Check 022644-000, 2003-2011 EICH R		149.70
		Refund Check 022644-000, 2003-2011 EICH R		124.23
		Refund Check 022644-000, 2003-2011 EICH R		59.51
			Total for Check Number 58794:	342.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for 3/27/2026:	6,680.61
			Report Total (80 checks):	540,813.01

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
OPERATING REVENUE							
Metered Water Sales	6,603,000	487,228	4,428,954	4,402,000	26,954	0.6	
Sewer Service Charges	8,842,500	753,060	5,970,258	5,895,000	75,258	1.3	
Water & Sewer Construction Charges	35,000	3,285	37,089	23,333	13,756	59.0	1
Account Charges	115,000	12,600	103,355	76,667	26,688	34.8	
Inspection Charges	700	-	-	467	(467)	(100.0)	1
Reimbursable Maintenance Charges	1,600	-	15,911	1,067	14,845	1,391.7	1
Miscellaneous	2,000	-	457	1,333	(877)	(65.7)	1
TOTAL OPERATING REVENUE	15,599,800	1,256,172	10,556,024	10,399,867	156,158	1.5	
NON-OPERATING REVENUE							
Capital Connection Charges	125,000	8,396	96,540	83,333	13,207	15.8	1
Interest/General	405,000	44,091	371,792	270,000	101,792	37.7	2
Discounts Earned	1,750	-	(255)	1,167	(1,422)	(121.9)	1
Sales: Fixed Assets/Scrap Metal	2,000	-	301	1,333	(1,032)	(77.4)	1
Bad Debt Recovery	3,000	-	-	2,000	(2,000)	(100.0)	1
Property Taxes & Assessments	450,000	-	-	300,000	(300,000)	(100.0)	1
TOTAL NON-OPERATING REVENUE	986,750	52,487	468,378	657,833	(189,456)	(28.8)	1
TOTAL DISTRICT REVENUE	16,586,550	1,308,659	11,024,402	11,057,700	(33,298)	(0.3)	
OPERATING EXPENSES							
Wages Direct	2,065,812	136,353	1,336,579	1,377,208	40,629	3.0	
Benefits: PERS	607,000	14,439	515,895	404,667	(111,228)	(27.5)	3
Group Ins	1,451,000	118,276	831,514	967,333	135,819	14.0	
Workers Comp Ins	32,000	-	15,287	21,333	6,047	28.3	
FICA/Medicare	151,650	13,520	105,967	101,100	(4,867)	(4.8)	
Misc Benefits	1,920	40	560	1,280	720	56.3	
Total Wages and Benefits	4,309,382	282,627	2,805,802	2,872,921	67,119	2.3	
Less: wages & ben charged to Capital Proj.	(300,000)	(33,457)	(292,133)	(200,000)	92,133	(46.1)	
Total Operating Wages and benefits	4,009,382	249,171	2,513,669	2,672,921	159,252		
Water Purchase HBMWWD	1,180,000	100,619	805,582	786,667	(18,915)	(2.4)	
Water Purchase Eureka	850,000	67,853	585,899	566,667	(19,232)	(3.4)	
Sewage Treatment Operations & Maint.	2,185,000	153,841	1,230,728	1,456,667	225,939	15.5	
Water/Sewer Analysis	12,000	425	9,959	8,000	(1,959)	(24.5)	4
Supplies/ Construction	150,000	7,653	64,736	100,000	35,264	35.3	
Supplies/ Office-Administration	15,000	1,504	7,515	10,000	2,485	24.9	
Supplies/ Engineering	2,000	-	201	1,333	1,133	84.9	
Supplies/ Maintenance	100,000	10,948	72,391	66,667	(5,725)	(8.6)	
Invoicing	65,000	4,044	46,266	43,333	(2,932)	(6.8)	
Temporary Labor	44,500	-	20,124	29,667	9,542	32.2	
Repairs & Maintenance/Trucks	75,000	1,137	34,933	50,000	15,067	30.1	
Equipment Rental	2,000	-	323	1,333	1,010	75.8	
Building & Grounds Maintenance	35,000	2,778	20,152	23,333	3,182	13.6	
Electrical Power	500,000	38,305	309,517	333,333	23,816	7.1	
Street Lights	90,000	5,494	49,260	60,000	10,740	17.9	
Telephone	15,000	2,849	12,423	10,000	(2,423)	(24.2)	5
Postage	2,500	-	2,573	1,667	(907)	(54.4)	6
Freight	1,000	-	-	667	667	100.0	
Chemicals	13,000	1,901	5,450	8,667	3,217	37.1	
Liability Insurance	150,000	-	143,263	100,000	(43,263)	(43.3)	7
Legal	40,000	1,488	11,428	26,667	15,239	57.1	
Accounting	20,000	-	9,694	13,333	3,639	27.3	
Engineering	1,500	-	-	1,000	1,000	100.0	

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
Other Professional Services	130,000	689	36,850	86,667	49,816	57.5	
Bank Service Charges	22,000	2,894	13,180	14,667	1,487	10.1	
Transportation	75,000	4,873	43,536	50,000	6,464	12.9	
Office Equip. Maintenance	6,000	258	1,940	4,000	2,060	51.5	
Computer Software Maintenance	46,000	888	55,781	30,667	(25,115)	(81.9)	8
Memberships & Subscriptions	47,500	1,004	39,633	31,667	(7,966)	(25.2)	9
Bad Debts & Minimum Balance Writeoff	20,000	-	(1)	13,333	13,334	100.0	
Conference & Continuing Ed	33,000	2,031	16,404	22,000	5,596	25.4	
Certifications	7,500	3,655	5,670	5,000	(670)	(13.4)	10
State/County & LAFCO Charges and Charge:	62,000	-	61,115	41,333	(19,782)	(47.9)	11
Hydraulic Water Model Maintenance	2,000	-	-	1,333	1,333	100.0	
Human Resources	22,000	954	19,253	14,667	(4,587)	(31.3)	12
Miscellaneous	10,000	(10)	(373)	6,667	7,040	105.6	
Director's Charges	16,000	1,050	7,700	10,667	2,967	27.8	
TOTAL OPERATING EXPENSES	10,056,882	668,297	6,256,774	6,704,588	447,814	6.7	
LONG TERM DEBT PAYMENTS							
2012 CIP & Refi.	177,600	88,800	177,600	118,400	(59,200)	(50.0)	13
Davis-Grunsky Loan	6,050	-	6,125	4,033	(2,092)	(51.9)	13
VacCon Truck Loan	117,441	-	117,441	78,294	(39,147)	(50.0)	13
2014 Wastewater Revenue Bonds	487,175	-	121,088	324,783	203,696	62.7	13
TOTAL LONG TERM DEBT PAYMENTS	788,266	88,800	422,253	525,511	103,257	19.6	
CAPITALIZED EXPENDITURES							
Vehicles, Rolling Stock & Equipment	97,500	1,164	8,299	65,000	56,701	87.2	
Building, Yard & Paving Improvements	395,000	-	71,052	263,333	192,281	73.0	
Capital Improvements Water	2,944,800	26,479	1,735,388	1,963,200	227,812	11.6	
Capital Improvements Sewer	1,645,500	30,972	413,710	1,097,000	683,290	62.3	
Engineering & Studies	15,000	-	-	10,000	10,000	100.0	
TOTAL CAPITAL EXPENDITURES	5,097,800	58,615	2,228,449	3,398,533	1,170,085	34.4	14
OTHER							
City of Eureka Projects:							
Treatment Plant	3,670,000	-	-	2,446,667	2,446,667	100.0	
TOTAL City of Eureka Projects	3,670,000	-	-	2,446,667	2,446,667	100.0	
Interfund Transfers In	-	-	-	-	-	-	
Interfund Transfers Out	-	-	-	-	-	-	
BUDGET SURPLUS (DEFICIT)	(3,026,398)	492,947	2,116,926	(2,017,599)	4,134,524	204.9	

HUMBOLDT COMMUNITY SERVICES DISTRICT
SUMMARY BUDGETARY STATEMENT OF REVENUE AND EXPENSES
FOR ENTIRE DISTRICT

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE & EXPENSES						
TOTAL OPERATING REVENUE	15,599,800	1,256,172	10,556,024	10,399,867	156,158	1.5
TOTAL OPERATING EXPENSES	<u>(10,056,882)</u>	<u>(668,297)</u>	<u>(6,256,774)</u>	<u>(6,704,588)</u>	<u>447,814</u>	<u>6.7</u>
NET SURPLUS/(DEFICIT) FROM OPERATIONS	5,542,918	587,876	4,299,250	3,695,279	603,971	16.3
NON-OPERATING REVENUE & EXPENSES						
TOTAL NON-OPERATING REVENUE	986,750	52,487	468,378	657,833	(189,456)	(28.8)
TOTAL LONG TERM DEBT SERVICE	<u>(788,266)</u>	<u>(88,800)</u>	<u>(422,253)</u>	<u>(525,511)</u>	<u>103,257</u>	<u>19.6</u>
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	5,741,402	551,562	4,345,374	3,827,601	311,258	8.1
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(5,097,800)	(58,615)	(2,228,449)	(3,398,533)	1,170,085	34.4
CITY of EUREKA PROJECT REIMBURSEMENT	(3,670,000)	-	-	(2,446,667)	2,446,667	100.0
NEW DEBT ISSUE						
NET INTERFUND TRANSFERS IN/OUT		-	-			
BUDGET SURPLUS (DEFICIT)	<u>(3,026,398)</u>	<u>492,947</u>	<u>2,116,926</u>	<u>(2,017,599)</u>	<u>4,134,524</u>	<u>204.9</u>

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Metered Water Sales	6,603,000	487,228	4,428,954	4,402,000	26,954	0.6
Water Construction Charges	20,000	3,285	37,025	13,333	23,691	177.7
Account Charges	70,000	7,182	58,912	46,667	12,246	26.2
Inspection Charges	-	-	-	-	-	-
Reimbursable Maintenance Charges	1,400	-	15,688	933	14,755	1,580.8
Miscellaneous	1,000	-	96	667	(571)	(85.6)
TOTAL OPERATING REVENUE	6,695,400	497,695	4,540,674	4,463,600	77,074	1.7
NON-OPERATING REVENUE						
Water Capital Connection Charges	50,000	8,396	79,086	33,333	45,753	137.3
Interest/General	190,000	15,662	146,184	126,667	19,518	15.4
Discounts Earned	1,000	-	(146)	667	(812)	(121.8)
Sales:Fixed Assets/Scrap Metal	1,000	-	172	667	(495)	(74.3)
Bad Debt Recovery	2,000	-	-	1,333	(1,333)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	244,000	24,058	225,297	162,667	62,630	38.5
TOTAL DISTRICT REVENUE	6,939,400	521,753	4,765,971	4,626,267	139,704	3.0
OPERATING EXPENSES						
Wages Direct	958,750	61,652	640,431	639,167	(1,264)	(0.2)
Wages & Benefits: Allocated	827,731	49,686	548,592	551,821	3,229	0.6
Benefits: PERS	143,475	7,677	72,977	95,650	22,673	23.7
Group Ins	413,000	28,982	244,533	275,333	30,800	11.2
Workers Comp Ins	14,850	-	7,098	9,900	2,802	28.3
FICA/Medicare	70,370	5,396	49,618	46,913	(2,704)	(5.8)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	2,428,176	153,393	1,563,249	1,618,784	55,535	3.4
Less: wages & ben charged to Capital Proj.	(185,000)	(12,875)	(128,306)	(123,333)	4,973	(4.0)
Total Operating Wages and benefits	2,243,176	140,518	1,434,942	1,495,451	60,509	4.0
Water Purchase HBMWD	1,180,000	100,619	805,582	786,667	(18,915)	(2.4)
Water Purchase Eureka	850,000	67,853	585,899	566,667	(19,232)	(3.4)
Water Analysis	12,000	425	9,959	8,000	(1,959)	(24.5)
Supplies/ Construction	110,000	4,607	41,564	73,333	31,769	43.3
Supplies/Office-Administration	4,500	591	2,756	3,000	244	8.1
Supplies/ Engineering	500	-	199	333	135	40.4
Supplies/ Maintenance	50,000	5,929	39,369	33,333	(6,036)	(18.1)
Temporary Labor	22,250	-	11,471	14,833	3,362	22.7
Repairs & Maintenance/Trucks	40,000	648	19,912	26,667	6,755	25.3
Equipment Rental	1,000	-	-	667	667	100.0
Building & Grounds Maintenance	6,000	411	5,506	4,000	(1,506)	(37.7)
Electrical Power	285,000	20,986	183,226	190,000	6,774	3.6
Freight	350	-	-	233	233	100.0
Chemicals	13,000	1,901	5,390	8,667	3,277	37.8
Liability Insurance	-	-	21,236	-	(21,236)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	3,333	3,333	100.0
Transportation	43,000	2,778	24,816	28,667	3,851	13.4
Office Equip. Maintenance	750	-	127	500	373	74.7
Computer Software Maintenance	21,000	403	30,310	14,000	(16,310)	(116.5)
Memberships & Subscriptions	2,000	-	2,042	1,333	(709)	(53.2)
Bad Debts & Minimum Balance Writeoff	10,000	-	(0)	6,667	6,667	100.0
Conference & Continuing Ed	10,000	473	7,416	6,667	(749)	(11.2)
Certifications	3,500	1,556	2,716	2,333	(383)	(16.4)
State/County & LAFCO Charges and Charge:	39,000	-	57,999	26,000	(31,999)	(123.1)
Hydraulic Water Model Maintenance	2,000	-	-	1,333	1,333	100.0
Human Resources	4,500	393	5,872	3,000	(2,872)	(95.7)
Miscellaneous	1,000	-	17	667	650	97.5
General & Admin Expense Allocation	299,150	13,139	187,617	199,433	11,816	5.9

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
TOTAL OPERATING EXPENSES	5,258,676	363,228	3,485,984	3,505,784	19,800	0.6
LONG TERM DEBT PAYMENTS						
Davis-Grunsky Loan	6,050	-	6,125	4,033	(2,092)	(51.9)
TOTAL LONG TERM DEBT PAYMENTS	6,050	-	6,125	4,033	(2,092)	(51.9)
CAPITALIZED EXPENDITURES						
Capital Improvements Water	2,944,800	26,283	1,500,634	1,963,200	462,566	23.6
TOTAL CAPITAL EXPENDITURES	2,944,800	26,283	1,500,634	1,963,200	462,566	23.6
INTERFUND TRANSFERS IN	-	-	-	-	-	
BUDGET SURPLUS (DEFICIT)	(1,270,126)	132,241	(226,772)	(846,751)	619,979	73.2

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Sewer Service Charges	8,842,500	753,060	5,970,258	5,895,000	75,258	1.3
Sewer Construction Charges	15,000	-	65	10,000	(9,936)	(99.4)
Account Charges	45,000	5,418	44,443	30,000	14,443	48.1
Inspection Charges	700	-	-	467	(467)	(100.0)
Reimbursable Maintenance Charges	200	-	224	133	90	67.7
Miscellaneous	1,000	-	72	667	(594)	(89.2)
TOTAL OPERATING REVENUE	8,904,400	758,478	6,015,061	5,936,267	78,794	1.3
NON-OPERATING REVENUE						
Sewer Capital Connection Charges	75,000	-	17,454	50,000	(32,546)	(65.1)
Interest/General	200,000	20,918	155,506	133,333	22,172	16.6
Discounts Earned	750	-	(110)	500	(610)	(122.0)
Sales:Fixed Assets/Scrap Metal	1,000	-	129	667	(537)	(80.6)
Bad Debt Recovery	1,000	-	-	667	(667)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	277,750	20,918	172,980	185,167	(12,187)	(6.6)
TOTAL DISTRICT REVENUE	9,182,150	779,395	6,188,041	6,121,433	66,608	1.1
OPERATING EXPENSES						
Wages Direct	598,000	42,830	422,084	398,667	(23,418)	(5.9)
Wages & Benefits: Allocated	827,731	49,686	548,592	551,821	3,229	0.6
Benefits: PERS	77,250	4,756	44,356	51,500	7,144	13.9
Group Ins	275,000	21,448	160,012	183,333	23,321	12.7
Workers Comp Ins	9,275	-	5,155	6,183	1,029	16.6
FICA/Medicare	43,950	4,129	33,139	29,300	(3,839)	(13.1)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	1,831,206	122,850	1,213,338	1,220,804	7,466	0.6
Less: wages & ben charged to Capital Proj.	(65,000)	(16,750)	(137,164)	(43,333)	93,831	(216.5)
Total Operating Wages and benefits	1,766,206	106,100	1,076,174	1,177,471	101,297	8.6
Sewage Treatment: Operating & Maint.	2,185,000	153,841	1,230,728	1,456,667	225,939	15.5
Sewer Analysis	-	-	-	-	-	-
Supplies/ Construction	40,000	3,046	23,172	26,667	3,494	13.1
Supplies/ Office-Administration	4,500	446	2,079	3,000	921	30.7
Supplies/ Engineering	500	-	-	333	333	100.0
Supplies/ Maintenance	45,000	4,638	32,641	30,000	(2,641)	(8.8)
Temporary Labor	22,250	-	8,654	14,833	6,180	41.7
Repairs & Maintenance/Trucks	35,000	489	15,021	23,333	8,312	35.6
Equipment Rental	1,000	-	323	667	344	51.6
Building & Grounds Maintenance	5,000	310	3,608	3,333	(275)	(8.2)
Electrical Power	115,000	8,461	59,547	76,667	17,120	22.3
Freight	350	-	-	233	233	100.0
Chemicals	-	-	60	-	(60)	-
Liability Insurance	-	-	16,020	-	(16,020)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	3,333	3,333	100.0
Transportation	32,000	2,096	18,721	21,333	2,613	12.2
Office Equip. Maintenance	750	-	95	500	405	80.9
Computer Software Maintenance	19,000	304	22,865	12,667	(10,199)	(80.5)
Memberships & Subscriptions	1,500	1,004	2,557	1,000	(1,557)	(155.7)

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Bad Debts & Minimum Balance Writeoff	10,000	-	(0)	6,667	6,667	100.0
Conference & Continuing Ed	10,000	1,558	8,897	6,667	(2,230)	(33.5)
Certifications	2,500	1,729	2,583	1,667	(917)	(55.0)
State/County & LAFCO Charges and Charges	4,000	-	3,116	2,667	(449)	(16.9)
Human Resources	3,000	297	4,429	2,000	(2,429)	(121.5)
Miscellaneous	1,500	-	13	1,000	987	98.7
General & Admin Expense Allocation	299,150	13,139	187,617	199,433	11,816	5.9
TOTAL OPERATING EXPENSES	4,608,206	297,457	2,718,953	3,072,137	353,185	11.5
LONG TERM DEBT PAYMENTS						
2014 Wastewater Revenue Bonds	487,175	-	121,088	324,783	203,696	62.7
2012 CIP & Refi.	177,600	-	-	118,400	118,400	100.0
VacCon Truck Loan	117,441	-	117,441	78,294	(39,147)	(50.0)
					-	-
TOTAL LONG TERM DEBT PAYMENTS	782,216	-	238,528	521,477	282,949	54.3
CAPITALIZED EXPENDITURES						
Vehicles/Rolling Stock/Capital Equipment	-	-	-	-	-	-
Building, Yard& Paving Improvements	-	-	-	-	-	-
Capital Improvements Sewer Engineering & Studies	1,645,500	30,972	413,710	1,097,000	683,290	62.3
					-	-
TOTAL CAPITAL EXPENDITURES	1,645,500	30,972	413,710	1,097,000	683,290	62.3
OTHER						
City of Eureka Projects: Treatment Plant	3,670,000	-	-	2,446,667	2,446,667	100.0
TOTAL OTHER	3,670,000	-	-	2,446,667	2,446,667	100.0
BUDGET SURPLUS (DEFICIT)	(1,523,772)	450,967	2,816,850	(1,015,848)	3,832,698	377.3

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Interest (will be allocated to w/s @ y/e)	15,000	7,511	70,101	10,000	60,101	601.0
Miscellaneous	-	-	289	-	289	-
TOTAL OPERATING REVENUE	15,000	7,511	70,390	10,000	60,390	603.9
NON-OPERATING REVENUE						
Property Taxes	450,000	-	-	300,000	(300,000)	(100.0)
Insurance Rebate	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	450,000	-	-	300,000	(300,000)	(100.0)
TOTAL DISTRICT REVENUE	465,000	7,511	70,390	310,000	(239,610)	(77.3)
OPERATING EXPENSES						
Wages Direct	509,062	31,871	274,064	339,375	65,311	19.2
Benefits: PERS	386,275	2,005	398,561	257,517	(141,045)	(54.8)
State Unemploy Ins	-	-	-	-	-	-
Group Ins	763,000	67,846	426,969	508,667	81,698	16.1
Workers Comp Ins	7,875	-	3,034	5,250	2,216	42.2
FICA/Medicare	37,330	3,995	23,211	24,887	1,676	6.7
Misc Benefits	1,920	40	560	1,280	720	56.3
Total Wages and Benefits	1,705,462	105,757	1,126,399	1,136,975	10,576	0.9
Less: wages & ben charged to Capital Proj.	(50,000)	(3,832)	(26,663)	(33,333)	(6,671)	20.0
Less: Allocated to Water and Sewer Funds	(1,655,462)	(99,372)	(1,097,183)	(1,103,641)	(6,458)	0.6
Total Unallocated Wages and Benefits	-	2,553	2,553	-	(2,553)	-
Supplies/ Construction	-	-	-	-	-	-
Supplies/ Administration	6,000	467	2,680	4,000	1,320	33.0
Supplies/ Engineering	1,000	-	2	667	665	99.7
Supplies/ Maintenance	5,000	381	381	3,333	2,952	88.6
Invoicing	65,000	4,044	46,266	43,333	(2,932)	(6.8)
Temporary Labor	-	-	-	-	-	-
Repairs & Maintenance/Trucks	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Building & Grounds Maintenance	24,000	2,057	11,037	16,000	4,963	31.0
Electrical Power	100,000	8,857	66,745	66,667	(78)	(0.1)
Street Lights	90,000	5,494	49,260	60,000	10,740	17.9
Telephone	15,000	2,849	12,423	10,000	(2,423)	(24.2)
Postage	2,500	-	2,500	1,667	(834)	(50.0)
Freight	300	-	-	200	200	100.0
Liability Insurance	150,000	-	106,006	100,000	(6,006)	(6.0)
Legal Services	40,000	1,488	11,428	26,667	15,239	57.1
Accounting	20,000	-	9,694	13,333	3,639	27.3
Engineering	1,500	-	-	1,000	1,000	100.0
Other Professional Services	20,000	689	36,850	13,333	(23,517)	(176.4)
Bank Service Charges	22,000	2,894	13,180	14,667	1,487	10.1
Transportation	-	-	-	-	-	-
Office Equip. Maintenance	4,500	258	1,718	3,000	1,282	42.7
Computer Software Maintenance	6,000	182	2,606	4,000	1,394	34.9
Memberships & Subscriptions	44,000	-	35,033	29,333	(5,700)	(19.4)
Bad Debts & Minimum Balance Writeoff	-	-	-	-	-	-
Conference & Continuing Ed	13,000	-	91	8,667	8,576	99.0
Certifications	1,500	370	370	1,000	630	63.0

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund

February 2026

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
State/County & LAFCO Charges and Charge:	19,000	-	-	12,667	12,667	100.0
Human Resources	14,500	265	8,952	9,667	714	7.4
Miscellaneous	7,500	(10)	(403)	5,000	5,403	108.1
Director's Charges	16,000	1,050	7,700	10,667	2,967	27.8
General & Admin Expense Allocation	(598,300)	(26,277)	(375,235)	(398,867)	(23,632)	5.9
TOTAL OPERATING EXPENSES	90,000	7,612	51,838	60,000	8,162	13.6
CAPITALIZED EXPENDITURES						
Vehicles/Rolling Stock/Capital Equipment	97,500	1,360	243,053	65,000	(178,053)	(273.9)
Building, Yard & Paving Improvements	395,000	-	71,052	263,333	192,281	73.0
Engineering & Studies	115,000	-	-	76,667	76,667	100.0
TOTAL CAPITAL EXPENDITURES	607,500	1,360	314,105	405,000	90,895	
INTERFUND TRANSFER OUT		-	-	-		
BUDGET SURPLUS (DEFICIT)	(232,500)	(90,261)	(473,152)	(155,000)	(318,152)	205.3

Humboldt Community Services District
Notes
February 2026

Note 1 - Non Operating and Miscellaneous Revenue

Non-operating, Construction/Capacity Charges and Miscellaneous income occurs occasionally throughout the year, and at the very end of the fiscal year.

Note 2 - Interest Income

Increase in Interest Income due to continued performance with funds held in CA CLASS JPA investment pool being better than expected.

Note 3 - Benefits - PERS

CalPERS UAL Payment submitted as lump sum instead of as monthly payments. Submitting annual PERS UAL payment as lump sum instead of in monthly installements provides the District with ~\$11,000 in cost savings.

Note 4 - Water Analysis

Water analysis costs are elevated due to triennial Lead and Copper sampling as well as UCMR 5 sampling. Lead and Copper tests are once every three years, and UCMR testing is once every five years. Due to the infrequent testing requirement, the additional costs were not included in budget. Overage is not projected to have significant impact.

Note 5 - Telephone

Additional billing of annaul maintenance agreement of phone system. Total expense for the fiscal year is projected to be \$3,000 above budgeted amount, which will be \$3,500 less than prior year total expense. Overage is not expecetd to impact Dsitrict finances, and additional expected amount will be included in subsequent year budgets.

Note 6 - Postage

Purchase of postage for postage machine in August. Postage purchased is expected to be for entire year.

Note 7 - Liability Insurance

Liability insurance is billed in lump sums in August and November. Expense for full year expected to be within budgeted amount.

Note 8 - Computer Software Maintenance

Maintenance/Licencing fees for computer software is paid in annual charges paid near beginning of Fiscal Year. Additionally, upgrade to primary District software (SpringBrook) resulted in increase in annual fees, which were not included in original budget. Additional software has also been pruchased for District use, such as Grammerly and Adobe Acrobat Pro. Expenditures for the fiscal year are expected to be approxiamtley \$65,000, \$19,000 above budgeted amount. Overage is not expected to have signifiicant impact, and full cost will be included in budget for future years.

Note 9 - Memberships and Subscriptions

ACWA Annual membership dues paid in Septmeber. Total costs for year are projected to be within budgeted amount.

Note 11 - Certifications

Multiple trainings in February 2026. Expesne for full fiscal year is expecetd to be in line with budgeted amount.

Note 11 - State/County & LAFCO Charges and Charges

Annual Water system fees to SWRCB Paid in November. Additonally, annual fee has increased by ~\$20,000 compared to prior years due to Disitric no loonger being classified as a disadvantaged community. This is expected to result in expenditure for the year being higher than biudgeted. Overage is not expected to have signifiicant impact.

Note 12 - Human Resources

Increased Human Resources expenses due to advertising for numerous District Positions. Overage is not expected to have signifiicant impact on District Finances.

Note 13 - Debt Service

Loan Payments are made throughout the year. Total expenditres by the end of the year will match budget amounts.

Note 14 - CIP

District has received \$457,437.97 in Grant funds in FY 2026. \$402,972.09 towards Walnut EQ Repair project and \$54,468.88 towards Hoover Flood Protection project. GM and FM are cotniuing to purse and submit grant funding.

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

MEMORANDUM

TO: Board of Directors
FROM: Ana Rodriguez, Utility Services Planner
DATE: April 14th, 2026
SUBJECT: Utility Services Planner Report for April 14th, 2026 Board Meeting

North Coast Unified Air Quality Management District (NCUAQMD)

On April 8th, a routine air quality inspection of the District's portable and stationary diesel generators was conducted. The inspector confirmed that all documentation was complete and that the generators were in good physical condition. This documentation includes records of periodic maintenance, operatorial testing and staff training. District staff receive ongoing training on the District's permit to operate, as well as the safe operation of its generators. The District was found to be in compliance. To maintain this compliance, a hands-on generator training will be held on May 1st, led by the interim Operation and Maintenance Foreman.

Electronic Annual Report (eAR)

On April 1st, the District submitted its annual eAR (Electronic Annual Report) to the State Water Resources Control Board (SWRCB). This report provides key information on system operations, water quality, source capacity, and the District's financial condition. The report is used by regulatory agencies to evaluate the District's technical, managerial, and financial capacity to deliver safe, reliable drinking water and maintain compliance with state and federal requirements.

Sanitary System Management Plan (SSMP) Annual Report

Every April, The District completes and certifies the SSMP annual report (previously termed the annual Collection System Questionnaire). This mandatory report provides a calendar-year update on the District's efforts to prevent spills. These efforts include proactive sewer line

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Physical Address: 5055 Walnut Drive, Eureka, CA 95503

Utility Services Planner's Report to the Board of Directors for
April 14, 2026 Board Meeting

cleaning and smoke testing to identify and address potential issues, SCADA system upgrades to improve system monitoring and response and the implementation of temporary barriers such as the Hoover flood barrier.

Humboldt Community Services District

Dedicated to providing high-quality, cost-effective water and sewer service for our customers

AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: April 14, 2026

AGENDA ITEM: F.1

TITLE: Consideration of Adopting Resolution 2026-03 Honoring Roxanne Cahill Upon Her Retirement

PRESENTED BY: Terrence Williams, General Manager

Recommendation:

District Staff recommends that the Board adopt Resolution 2026-03 honoring Roxanne Cahill upon her retirement for her distinguished service and years of dedication.

Summary:

Roxanne Cahill, a Customer Service Representative, began working for the District in June 2004 after working for the City of Eureka. Roxanne provided excellent customer service to rate payers and was always attentive to their needs. Roxanne will be fondly missed as she enjoys her well-earned retirement.

Fiscal Impact

None

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RESOLUTION NO. 2025-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HUMBOLDT COMMUNITY SERVICES DISTRICT
RECOGNIZING ROXANNE CAHILL UPON HER RETIREMENT**

WHEREAS, Roxanne Cahill was employed by the Humboldt Community Services District on June 30, 2004, as a Customer Service Representative I; and

WHEREAS, Ms. Cahill was reclassified to a Customer Service Representative II in 2007; and

WHEREAS, over twenty-two years of dedicated service, Roxanne has been an integral part of the District, providing reliable support to customers throughout the community; and

WHEREAS, Roxanne adapted to changes in policies, procedures, management, and technology over the course of her career, demonstrating a commitment to meeting the evolving needs of the District; and

WHEREAS, during her career, Roxanne served on the District's Safety Committee and as an officer of the HCSD Employee Association; and

WHEREAS, through her daily work and interactions, Roxanne made a lasting positive impact on the community by ensuring customers were treated with respect, fairness, and compassion; and

WHEREAS, Roxanne built strong and positive relationships with the District's customers and was known for her ability to meet individuals where they were, using empathy, patience, and mutual understanding to assist those facing arrears or difficult situations in finding workable solutions; and

WHEREAS, at the time of her retirement, Roxanne was the District's most tenured employee and was widely respected for her depth of experience, thoughtful perspective, and lasting contributions to the District, and

WHEREAS, the Humboldt Community Services District, its customers, staff, and Board of Directors have benefited from Ms. Cahill's participation, quality of work, and superior work ethic.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Humboldt Community Services District, by adoption of this resolution, acknowledges and expresses its appreciation to Roxanne Cahill for her service and dedication to the District and further wishes her well in her retirement.

(cont.)

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors of the Humboldt Community Services District held this 14th day of April, 2026 by the following roll call vote:

AYES:
NOES:
ABSENT:

Michael Hansen, Board President

ATTEST:

Robert Christensen, Board Secretary

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service to our customers

AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: April 14, 2026

AGENDA ITEM: F.2

TITLE: Consideration of LAFCo Request for District Member Nominations

Presented by: Terrence Williams, General Manager

Recommendation:

Review and consider the selection of a nominee as a Regular Member to the Humboldt Local Agency Formation Commission (LAFCo).

Summary:

HCSD received correspondence from LAFCo (attached) for a call for nominations for Special District Members to serve on the commission. Special District representation on the commission consists of two regular members and one alternate member selected from 48 agencies in the County. Two four-year terms will expire on June 30, 2026:

Designation	Current Member	Term of Office
Regular Member	Troy Nicolini, Peninsula Community Services District	July 1, 2022 – June 30, 2026
Alternate Member	David Couch, McKinleyville Community Services District	July 1, 2022 – June 30, 2026

LAFCo has requested that each Special District Board consider nominating one of its Directors to the position. It is unknown if either incumbent intends to run for reelection. HCSD Director Benzonelli is a current LAFCo Commissioner whose term concludes on June 30, 2028. The deadline for nomination submission is Friday, May 1, 2026.

The term for the elected commissioners will be July 1, 2026 – June 30, 2030. Regular meetings of the Commission are held at 9:00 a.m. on the 3rd Wednesday of odd-numbered months at Eureka City Hall.

Fiscal Impact:

None.

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Date: March 11, 2026
 To: Presiding Officers of Independent Special Districts
 c/o District Clerks and General Managers
 From: Colette Santsche, LAFCo Executive Officer
Subject: Call for Nominations for Special District Members to Serve on Humboldt LAFCo

The terms of office for one (1) Regular Special District Member and one (1) Alternate Special District Member on the Humboldt Local Agency Formation Commission (LAFCo) are scheduled to expire on June 30, 2026. Commissioner terms are four years and end on June 30. There are no term limits.

Pursuant to Government Code Section 56332, the Independent Special District Selection Committee serves as the appointing authority for the LAFCo special district representatives. The upcoming term of office for the seats subject to election will run from July 1, 2026 to June 30, 2030.

Current Special District Members

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Heidi Benzonelli, Humboldt Community Services District	2024 - 2028
Regular Member	Troy Nicolini, Peninsula Community Services District	2022 - 2026
Alternate Member	David Couch, McKinleyville Community Services District	2022 - 2026

Selection Process

Government Code Section 56332 establishes the process for selecting special district representatives to serve on LAFCo. The statute provides for a meeting of the Independent Special District Selection Committee, comprised of representatives from each independent special district in Humboldt County, unless the Executive Officer determines that such a meeting is not feasible.

Based on the provisions of Government Code Section 56332, it has been determined that convening a meeting of the Independent Special District Selection Committee is not feasible due to the likelihood that a quorum would not be achieved. Accordingly, both the nomination process and the election will be conducted by mail ballot pursuant to Government Code Section 56332(f).

You are therefore invited to submit nominations for the Regular Member and Alternate Member special district seats. The presiding officer (Board Chair/President) of each independent special district may nominate any director currently serving on the governing board of an independent special district within Humboldt County. Formal board action to nominate a candidate is not required under Government Code Section 56332(f); however, districts may choose to confirm nominations through action of their governing board.

About Humboldt LAFCo

The Commission is composed of seven regular members and four alternates representing the county, cities, independent special districts, and the public. Regular Commission meetings are generally held on the third Wednesday of odd-numbered months at 9:00 a.m. in the City of Eureka Council Chamber, 531 K Street, Eureka. Commissioners receive a \$20 stipend per meeting and are reimbursed for mileage. Additional information about Humboldt LAFCo is available at: www.humboldtlaoco.org. If you have questions, please contact LAFCo staff at (707) 445-7508 or colette@humboldtlaoco.org.

Nomination Guidelines and Requirements

A schedule is enclosed together with a list of the 49 independent special districts in Humboldt County eligible to participate. If your district wishes to nominate a board member for the Regular Member and/or Alternate Member seat, the following procedures apply:

1. Each district may nominate one person for the Regular Member seat and/or one person for the Alternate Member seat. Additional nomination forms may be found on the Humboldt LAFCo website under "Special District Vacancies". Nominees must be members of a district governing board, not district staff. A nominee may run for both the Regular Member and Alternate Member seats. If a nominee receives the highest number of votes for both seats, the nominee shall be seated as the Regular Member, and the candidate receiving the next highest number of votes for the Alternate Member seat shall be seated as Alternate Member.
2. All nominations must include a completed Nomination Form (enclosed) and be signed by the district's presiding officer or the presiding officer's alternate as designated by the governing body. If an alternate has been designated by the governing body pursuant to Government Code Section 56332(f), documentation of the designation (e.g., meeting minutes or minute order) may be included.
3. A Candidate Information Form (enclosed) or Letter of Interest may be submitted with the nomination. This is voluntary and will be kept on file at the LAFCo office and made available upon request. It will not be distributed with the ballots.
4. All nomination materials must be submitted to: Humboldt LAFCo, 670 9th Street, Suite 202, Arcata, CA 95521, or emailed to the Executive Officer at: colette@humboldtlafco.org.
The deadline for submitting nominations is 5:00 p.m., Friday, May 1, 2026. Nominations received after this deadline will not be considered.
5. Upon receipt of nominations, LAFCo will prepare and distribute ballots to each district. Ballots will include voting instructions, the return deadline, and information regarding the announcement of election results.

Election Schedule

LAFCo call for nominations letter emailed & mailed	Wednesday, March 11, 2026
Nominations due to LAFCo	By 5:00 p.m., Friday, May 1, 2026
Ballots mailed from LAFCo via certified mail	No later than Friday, May 8, 2026
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, June 26, 2026
Election results mailed from LAFCo	No later than Friday, July 3, 2026

Independent Special Districts

Big Lagoon CSD	Arcata FPD	Alderpoint County WD
Briceland CSD	Blue Lake FPD	Hydesville County WD
Carlotta CSD	Briceland FPD	Jacoby Creek County WD
Fieldbrook-Glendale CSD	Bridgeville FPD	Humboldt Bay Municipal WD
Humboldt CSD	Ferndale FPD	Garberville Sanitary District
Loleta CSD	Fruitland Ridge FPD	Resort Improvement District No. 1
Manila CSD	Garberville FPD	
McKinleyville CSD	Humboldt No. 1 FPD	Humboldt Bay Harbor, Recreation & Conservation District
Miranda CSD	Kneeland FPD	Humboldt County Resource Conservation District
Orick CSD	Myers Flat FPD	North Humboldt Recreation & Park District
Orleans CSD	Petrolia FPD	Southern Humboldt Community Healthcare District
Palmer Creek CSD	Redway FPD	Fortuna Cemetery District
Patrick Creek CSD	Rio Dell FPD	Petrolia Cemetery District
Peninsula CSD	Salmon Creek FPD	
Phillipsville CSD	Telegraph Ridge FPD	
Redway CSD	Willow Creek FPD	
Riverside CSD		
Scotia CSD		
Weott CSD		
Westhaven CSD		
Willow Creek CSD		



HUMBOLDT

Local Agency Formation Commission

670 9th Street, Suite 202, Arcata, CA 95521

(707) 445-7508 / (707) 825-9181 fax

www.humboldtlaaco.org

Independent Special District Selection Committee Nomination Form 2026

Please use this form to nominate one person for the Regular Member seat and/or one person for the Alternate Member seat. Additional nomination forms may be found on the LAFCo website under "Special District Vacancies". Nominees must be members of a district governing board, not district staff. A nominee may run for both the Regular Member and Alternate Member seats.

NOMINEE INFORMATION

Name of Nominee: _____

Position of Nominee (e.g., Director, Board President): _____

Nominee's District: _____

Seat Designation: (select one or more)

Regular Voting Member: Term June 2026 – June 2030

Alternate Member: Term June 2026 – June 2030

NOMINATING DISTRICT AUTHORIZATION

Name of Nominating District: _____

District Address: _____

District Phone Number: _____

Printed Name of Presiding Officer: _____

Signature of Presiding Officer: _____

(Signature Required)¹

ATTACHMENTS (Optional)

Meeting Minutes

Candidate Information Form or Letter of Interest

SUBMISSION: Nominations must be received no later than Friday, May 1, 2026, at 5:00 P.M.

Please send completed nomination form(s) and any supplemental nomination materials to Humboldt LAFCo, 670 9th Street, Suite 202, Arcata, CA 95521, or email to the Executive Officer colette@humboldtlaaco.org.

¹ All nominations must be signed by the district's presiding officer or the presiding officer's alternate as designated by the governing body. If an alternate has been designated by the governing body pursuant to Government Code Section 56332(f), documentation of the designation (e.g., meeting minutes or minute order) may be included.



**Independent Special District Selection Committee
Candidate Information Form 2026**

Providing this form or a letter of interest and qualifications is voluntary. It will be kept on file at the LAFCo office and made available on request. It will not be distributed with the ballots.

Name: _____

Address: _____

Phone: _____

E-mail: _____

District: _____

Position Title: _____

Length of service with District:

Present Occupation:

Brief description of professional background:

Summarize your interest in serving on LAFCo:

Summarize your qualifications for serving on LAFCo:

List local government and/or civic organization involvement: