



HUMBOLDT COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING

AGENDA

DATE: Tuesday, November 18, 2025

TIME: 5:00 p.m.

LOCATION: 5055 Walnut Drive, Eureka, CA

The HCSD Boardroom is open to the public during the meeting's open session segment. This meeting is also held by video/teleconference, per CA Govt Code § 54953(b). If a member of the public cannot attend in person and would like to speak on an agenda item, including Public Participation, please join through the Zoom website (<https://zoom.us>) by entering Meeting ID 388 963 6754 and Passcode 202520. Access may also be achieved via telephone only by dialing 1-669-900-9128.

A. ROLL CALL

Directors Benzonelli, Gardiner, Hansen, Matteoli, Ryan

B. PLEDGE OF ALLEGIANCE

C. CONSENT CALENDAR

- | | |
|---|--------|
| 1. Approval of November 18, 2025 Special Meeting Agenda | P. 1-2 |
| 2. Approval of Minutes of the Regular Meeting of October 28, 2025 | P. 3-5 |
| 3. Approval of Minutes of the Special Meeting of November 6, 2025 | P. 7-8 |

D. REPORTS

- | | |
|----------------------------------|----------|
| 1. <u>General Manager</u> | |
| a) District Update | P. 9 |
| 2. <u>Finance Department</u> | |
| a) October 2025 Check Register | P. 11-18 |
| b) October 2025 Budget Statement | P. 19-29 |
| 3. <u>Engineering</u> | |
| a) Update | P. 31 |
| 4. <u>Planning</u> | |
| a) Update | P. 33 |

5. Legal Counsel
6. Director Reports
7. Other

E. PUBLIC PARTICIPATION

Members of the public may comment on items not on the agenda. Please use the information above to participate via Zoom. The Board requests that speakers state their name and where they are from, be concise, and limit their communications to 3 to 5 minutes. After all oral communications, the Board or staff may briefly respond with information to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion or action will be placed on a future agenda.

F. NEW BUSINESS

1. Consideration of Adopting Resolution 2025-09 Honoring and Remembering Operations & Maintenance Foreman Darren Albert Toland P. 35-37
2. Consideration of Transferring Operating Funds from Checking Account to Interest Bearing Account(s) P. 39
3. Consideration of Opening Account with Redwood Capital Bank P. 41

G. CLOSED SESSION

1. PURSUANT TO Government Code Section 54954.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

H. ADJOURNMENT

Next Res: 2025-10
Next Ord: 2025-01

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Robert Christensen at (707) 443-4558, ext. 210, or by email at asm@humboldtcsd.org. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102 – 35.104 ADA Title II).

Pursuant to §54957.5(a) of the California Government Code, any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday (holidays excepted) during regular business hours.

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in regular session at 5:00 p.m. on October 28, 2025, at 5055 Walnut Drive, Eureka, California, and on Zoom.

A. CALL TO ORDER AND ROLL CALL

Present upon roll call: Directors Benzonelli, Hansen, Matteoli and Ryan. Staff in attendance: General Manager Williams (GM), Finance Manager Montag (FM), Utility Services Planner McNeill (USP), and Assistant Engineer Rawal (AE).

B. PLEDGE OF ALLEGIANCE

President Hansen invited those present to join in the Pledge of Allegiance.

C. CONSENT CALENDAR

1. Approval of October 28, 2025 Agenda
2. Approval of Minutes of the Regular Meeting of October 14, 2025

IT WAS MOVED BY DIRECTOR MATTEOLI, SECONDED BY DIRECTOR RYAN, TO APPROVE THE OCTOBER 28, 2025, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MATTEOLI, RYAN
NOES: NONE
ABSENT: GARDINER

D. REPORTS

1. General Manager
 - a) District Update

The GM provided an update on the District's recruitment efforts. Ana Rodriguez, the District's Engineering Intern, has accepted the position of Utility Services Planner. The second interview for the Engineering Technician position was held on October 20. The District interviewed for the vacant Utility Worker position on October 27. The District is accepting applications for the Maintenance Foreman position, which will close on December 1. The Board's next meeting is scheduled for November 18. The Board Secretary will be out of the office from October 31 to November 17.

2. Finance Manager
 - a) September 2025 Budget Statement

FM reviewed the report and noted that the \$11,507.00 attributed to Operating Revenue—Reimbursable Maintenance Charge is a reimbursement received from

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT
OCTOBER 28, 2025

an insurance company for replacing a fire hydrant damaged in a car accident. The Water Analysis costs are attributed to the District's Lead and copper and UCMR-5 testing. The District completed Capital Projects attributed to the water fund.

b) FY 2026 Q1 Investment Report

FM noted that the report includes end-of-FY 2025 investment returns from the County of Humboldt Treasury and first-quarter returns on the District's CA CLASS fund investments. In the first quarter of FY 2026, the District's investment in CA CLASS had an annualized rate of return of 4.36%, continuing to perform better than the District's other investment options. An agenda item will be presented to the Board at the November 18th meeting to facilitate opening a certificate of deposit (CD) at Redwood Capital Bank. The Board discussed investing assets held in the District's US Bank checking account into an account that would generate returns. FM suggested that the Board consider a motion to invest additional funds into CA CLASS and advised that a balance of two million dollars be maintained in the District's checking account. The motion will be considered at the November 18th meeting.

3. Engineering

a) Update

AE reported that on October 14th, staff responded to a water main break between Fields Landing and College of the Redwoods (CR). The District isolated the break, and water disruption was experienced by the Humboldt Botanical Gardens and one residence. CR drew upon its water storage tanks. The repair was challenging due to the cross-country location of the break. Staff replaced a six-foot section of the line and used a concrete slurry to provide additional restraint to prevent future separation until the line is replaced as part of a future capital improvement project. The District provided the Humboldt Botanical Gardens with a mobile water source to maintain operations during the outage.

a) Update

USP reviewed the triennial Lead and Copper Sampling results; All samples were below an actionable level, and many samples came back as non-detectable. The USP has begun training Ana Rodriguez to prepare her to transition into the role in January.

4. Legal Counsel

No report.

5. Director Reports

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT
OCTOBER 28, 2025

Director Ryan attended the Redwood Region Economic Development Commission meeting on October 27, where a presentation on Redwood Rise's 2022-2025 planning and development was given.

E. PUBLIC PARTICIPATION

None.

F. NEW BUSINESS

1. Consideration of Approval of License Agreement with Humboldt Bay Fire for Operation and Maintenance of Radio Facilities at the Donna Drive Tank Site.

GM stated that in 2005, Humboldt Fire District #1 and HCSD executed a ten-year agreement for the Fire District to operate and maintain a radio facility at the Donna Drive tank site. The agreement was renewed with Humboldt Bay Fire in 2015 for ten years. Humboldt Bay Fire has requested another ten-year agreement through 2035. GM reviewed the site's infrastructure and noted that the on-site generator also provides backup power to the District's SCADA and pump system.

No public comment.

IT WAS MOVED BY DIRECTOR BENZOENLLI, SECONDED BY DIRECTOR RYAN, TO APPROVE THE LICENSE AGREEMENT WITH HUMBOLDT BAY FIRE FOR OPERATION AND MAINTENANCE OF RADIO FACILITIES AT THE DONNA DRIVE TANK SITE. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, HANSEN, MATTEOLI, RYAN
NOES: NONE
ABSENT: GARDINER

G. ADJOURNMENT

Without further business, **IT WAS MOVED BY DIRECTOR BENZONELLI, SECONDED BY DIRECTOR HANSEN, TO ADJOURN. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:**

AYES: BENZONELLI, HANSEN, MATTEOLI, RYAN
NOES: NONE
ABSENT: GARDINER

THE BOARD ADJOURNED ITS REGULAR MEETING OF October 28, 2025, AT 5:28 P.M.

Submitted, Board Secretary

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DRAFT MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in special session at 5:30 p.m. on November 6, 2025, at 5055 Walnut Drive, Eureka, California, and on Zoom.

A. CALL TO ORDER AND ROLL CALL

Present upon roll call: Directors Benzonelli, Gardiner, Hansen, and Matteoli. Staff in attendance: General Manager Williams (GM) and Legal Counsel Ryan Plotz (LC)

Director Ryan joined the meeting remotely via Zoom at 5:30 p.m. and requested to participate by teleconference due to emergency circumstances under the provisions of California Government Code § 54954.2(b)(4) and noted that she was assisting a family member with medical needs and was alone in the room she was attending from.

IT WAS MOVED BY DIRECTOR BENZONELLI, SECONDED BY DIRECTOR MATTEOLI, TO APPROVE DIRECTOR RYAN'S PARTICIPATION IN THE MEETING UNDER CALIFORNIA GOVERNMENT CODE § 54954.2(b)(4) DUE TO EMERGENCY CIRCUMSTANCES INVOLVING AN ILL FAMILY MEMBER. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

B. PLEDGE OF ALLEGIANCE

President Hansen invited those present to join in the Pledge of Allegiance.

C. CONSENT CALENDAR

1. Approval of November 6, 2025 Agenda

IT WAS MOVED BY DIRECTOR GARDINER, SECONDED BY DIRECTOR MATTEOLI, TO APPROVE THE NOVEMBER 6, 2025, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

D. PUBLIC PARTICIPATION

None.

DRAFT MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT
NOVEMBER 6, 2025

E. CLOSED SESSION

Pursuant to Government Code Section 549544.5(e) PUBLIC EMPLOYEE
PERFORMANCE EVALUATION – General Manager

At 5:37 P.M., **IT WAS MOVED BY DIRECTOR GARDINER, SECONDED BY
DIRECTOR MATTEOLI**, TO MOVE INTO CLOSED SESSION. MOTION CARRIED
UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN

NOES: NONE

The Board returned to open session at 6:18 P.M. and President Hansen reported
that the Board has taken no action.

F. ADJOURNMENT

Without further business, **IT WAS MOVED BY DIRECTOR BENZONELLI,
SECONDED BY DIRECTOR MATTEOLI**, TO ADJOURN. MOTION CARRIED
UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN

NOES: NONE

THE BOARD ADJOURNED ITS SPECIAL MEETING OF November 6, 2025, AT
6:19 P.M.

Submitted, Terrence Williams,
General Manager, on behalf
of Robert Christensen,
Board Secretary

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

MEMORANDUM

TO: Board of Directors

FROM: Terrence Williams, General Manager

DATE: November 14, 2025

SUBJECT: General Manager Report for November 18, 2025 Board Meeting

Expansion Joint Replacement

The Humboldt Bay Municipal Water District (HBMWD) will be replacing two expansion joints on the primary transmission main serving their 2-Million-Gallon domestic water tank. This will require two consecutive service shutdowns between HBMWD and the municipal customers, including HCSD. These shutdowns are currently planned for November 18 and November 20. HCSD is working with other regional water suppliers to ensure that no rate payers experience service interruptions while HBMWD performs this critical work.

During the two shutdown periods, HCSD will be providing safe drinking water to our rate payers as well as to Peninsula CSD, Manila CSD and part of the City of Arcata using stored water. HCSD has interties with the City of Eureka that allow us to pump water from the City of Eureka's 20-Million-Gallon reservoir; this will ensure sufficient supply during the shutdowns. Additionally, through a back-feeding process at HCSD's Truesdale Pump Station, HCSD can supply water backwards through the HBMWD system to supply water to upstream municipalities (Peninsula, Manila and City of Arcata). This process was put to the test during the HBMWD mainline repair that occurred in September. We are grateful to have dedicated staff and cooperative partnerships with other local agencies so that the regional drinking water supply can remain uninterrupted during these critical shutdowns.

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Accounts Payable

Checks by Date - Detail by Check Date

User: FM
Printed: 11/13/2025 2:33 PM

Humboldt Community Services District
5055 Walnut Drive – Eureka CA 95503
PO Box 158 – Cutten CA 95534 (707) 443-4558

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58387	E523 1	EUREKA FFA 24 EMPLOYEE LUNCHES 10.23.25	10/10/2025	480.00
Total for Check Number 58387:				480.00
58388	M780 041473 041482	Municipal Maintenance Equipmen EST LINE#5 - 1/2" CUTTING BALL 8 new VAC CON Cleaning Nozzles	10/10/2025	2,185.54 15,450.08
Total for Check Number 58388:				17,635.62
Total for 10/10/2025:				18,115.62
58389	C180 6013405110 6013405110 6013405110	Canon Solutions America Inc. UseTaxRecoveryFee/OfficeCopier - 09.30.25 Office/Black Copies WXD03492- 09.30.25 Office/Color Copies WXD03492- 09.30.25	10/14/2025	4.62 35.42 70.18
Total for Check Number 58389:				110.22
58390	C475 07710105P	Coast Counties Peterbilt #10A - SWITCH-PT01	10/14/2025	139.90
Total for Check Number 58390:				139.90
58391	E485 187547/3 187583/3 187928/3 188041/3 188146/3 188467/3 188510/3 188583/3 188617/3 188706/3 188771/3 188944/3 189083/3	Cooney Parris and Rieke Corp SOLDER NO LEAD ROSIN 1/4 FLUX LIQUID 30 OZ BRASS PARTS RESTOCK - CONNECTIONS MLW RCIP TORCH 9" 14T 5PK DUPLEX RECEPTACLE, OVERSIZE WALLPI CMNT PVC RDHOT LOVOC 16OZ, MET CUT WSHRS, HX NUTS, BOLTS, DRILL SCREWS ALL PURPOSE SPRYR, MTL CUTWHL, PUT PIPE 1/2"X10', ELBOW 90 1/2", TEE 1/2", CM DRVR BIT SET, ROPE, SCRW, WELDED RIN BYPASS PRUNER SS USB CBL 10' BYPASS PRUNER, GRDN KNEELER	10/14/2025	13.04 14.13 26.07 25.00 7.59 40.22 87.25 41.92 23.87 81.43 32.61 32.60 43.48
Total for Check Number 58391:				469.21
58392	E558 463728 463997 464095 465124 466073 466101	NAPA Auto Parts of Eureka SHORING TRAILER - CONNECTOR BATTERY CHARGER, REDUCER SLEEVE UNIT# 18 - 2.5 BLUE DEF MULTI-PURPOSE CLEANER SHOP SUPPLIES, BULB FOR UNIT#19 - RAI UNIT#9 NEW BATTERY	10/14/2025	15.42 52.90 112.39 61.72 100.12 240.33

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	466922	2.5 BLUE DEF		104.52
	467394	RAINX, TREE BLACK ICE 3PK		39.65
Total for Check Number 58392:				727.05
58393	E650	Eureka Ready Mix	10/14/2025	
	104583	TICKET# 93227 - CLASS 2 BASE TON DELIV		439.08
	104583	TICKET# 93226 - PEA GRAVEL DELIVERED		413.25
	104933	TICKET# 93549 - CLASS 2 BASE TON DELIV		439.08
	104933	TICKET# 93548 - CLASS 2 BASE TON DELIV		439.08
Total for Check Number 58393:				1,730.49
58394	E849	Eurofins Eaton Analytical Inc.	10/14/2025	
	3800098948	UCMR 5 Water Sampling		1,237.50
	3800098952	UCMR 5 Water Sampling		1,237.50
Total for Check Number 58394:				2,475.00
58395	F049	Fastenal Company	10/14/2025	
	CAEUR138313	AA BATTERIES, HAND SANITIZER, 25X1 PC		136.31
	CAEUR138394	DISINFCTNT BTHRM CLNR		71.81
	CAEUR138446	SFTY GLSSES, DRVR'S GLVS, BLK CHSL M		204.79
Total for Check Number 58395:				412.91
58396	F050	Fastenal Industrial	10/14/2025	
	CAEUR138282	CUTTING WHEEL		20.74
	CAEUR138393	1ST AID SUPPLIES, BANDAIDS, ANTIBTC C		64.30
Total for Check Number 58396:				85.04
58397	H010	Keenan Supply	10/14/2025	
	09252025	PROMPT PAY DISCOUNT SEPTEMBER		-255.35
	S014617317.001	PVC MALE ADPTR, FEM ADPTR, PVC CAP,		420.79
	S014618647.001	ROMAC 105 GASKETS 12.50		122.96
	S014619709.001	INIDIANA SEAL, AMAZON SHEAR RING		193.01
	S014642508.001	4OMAC SCTN CLAMP, H2O TRFC VLV BOX		1,325.90
	S014656596.001	METAL WING NUT, MECH TEST PLUG, SEV		520.03
Total for Check Number 58397:				2,327.34
58398	H060	Harvey M. Harper Co.	10/14/2025	
	870429	Unit 2 diagnosis for transmission.		210.00
Total for Check Number 58398:				210.00
58399	H210	Hensell Materials	10/14/2025	
	670530	5-GAL JET SET		93.49
	672058	STRAW WADDLES - EROSION CONTROL		301.15
Total for Check Number 58399:				394.64
58400	H410	Humboldt Bay Municipal Water D	10/14/2025	
	20682000	Water Purchased - SEPTEMBER 2025		101,343.92
	20682000	PF-2 RECONCILIATION CREDIT FROM FY 2		-95.89
Total for Check Number 58400:				101,248.03
58401	H810	Humboldt Waste Management Auth	10/14/2025	
	1000017486	SOLID WASTE SELF-HAUL - GARBAGE FR		50.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58401:				50.04
58402	I401	Industrial Electric Arcata Inc	10/14/2025	
	IN54704	Cat 6 patch cables		53.97
	IN54766	PSI transmitters for discharge and suction pressu		204.93
	IN54767	Aux contacts and misc. electrical for cabinet		179.45
	IN54785	12 STR White wire x500		114.00
	IN54785	3/4 Screw Cover		1.42
	IN54785	3/4 Bushed Chase Nipple		2.02
	IN54785	3/4 EMT set screws		1.36
	IN54785	3/4 Gasket		1.51
	IN54785	12 STR Red wire x500		114.00
	IN54785	3/4 LB conduit		9.14
	IN54785	Sales TAX		25.35
	IN54785	3/4 Steel set screw		2.56
	IN54785	3/4 Strap		1.32
	IN54786	Incoming wire for PG&E and Gen		125.62
	IN54787	Tax		3.66
	IN54787	Grounding Pigtail		5.37
	IN54787	20a125v Comm Spec Deco		10.53
	IN54787	Black Wire Tie		6.50
	IN54787	Gang Box Cover		0.14
	IN54787	Single Gang Work Box		4.89
	IN54787	2 Gang Box Cover		0.88
	IN54787	Two Gang Work Box		7.42
	IN54836	Conduit and fittings		82.04
	IN54851	J Box and conduit		241.94
Total for Check Number 58402:				1,200.02
58403	I525	Infosend	10/14/2025	
	295927	UB/Process and Mail/Bills - SEPTEMBER 2025		6,682.90
Total for Check Number 58403:				6,682.90
58404	J800	Johnson's Mobile Rentals LLC	10/14/2025	
	209804	Temp fencing Ridgewood Tank 12x6.		300.15
	212306	Temp fencing Ridgewood Tank 12x6.		306.15
Total for Check Number 58404:				606.30
58405	M230	Mendes Supply Co	10/14/2025	
	M285054	PSCQCARBACTICIDE, DRUM DEPOSIT		956.44
	M285055	PSCQCARBACTICIDE, DRUM DEPOSIT		480.27
Total for Check Number 58405:				1,436.71
58406	M348	Microbac Laboratories, Inc	10/14/2025	
	184274	Lead and Copper triennial sampling		237.00
	184406	Lead and Copper triennial sampling		711.00
Total for Check Number 58406:				948.00
58407	M450	Mission Linen	10/14/2025	
	524531425	Uniforms/Mats		219.24
	524576974	Uniforms/Mats		428.08
	524614271	Uniforms/Mats		220.60
	524660468	Uniforms/Mats		424.00
Total for Check Number 58407:				1,291.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58408	N560 132455	Norman Wright Truesdale #4 pump	10/14/2025	16,307.07
Total for Check Number 58408:				16,307.07
58409	N710 7733	North Coast Unified Air Qualit Annual Renewal Fees-Diesel Generators	10/14/2025	7,182.53
Total for Check Number 58409:				7,182.53
58410	P130 10102025	Pacific Gas and Electric-St Street Lights: SEPTEMBER 2025	10/14/2025	6,467.48
Total for Check Number 58410:				6,467.48
58411	P190 238120 238253	Pacific Paper Co CHARIMAT, PENS, FOLDERS FOR AP FILES 8 1/2X 11" LABELS FOR MB / NA, PENS	10/14/2025	273.52 50.10
Total for Check Number 58411:				323.62
58412	P370 PC030235160	Peterson CAT 910M loader door/latch repair.	10/14/2025	94.56
Total for Check Number 58412:				94.56
58413	P430 284590 284635 284770 287881 288394	Pierson Building Center HOOVER ST SHORING, PLYWOOD, LMBR / BROOMS, DUSTPAN, PAINT PENS, WASTEE SOLDERING GUN, ROSIN-CORE SOLDER BLK SPIRAL WIRE WRAP - ARTINO 2IN GALVANIZED CAP	10/14/2025	122.75 49.56 115.74 25.35 12.67
Total for Check Number 58413:				326.07
58414	P557 6060304 6Q27204	Rexel USA Inc. NSI END CAP CONDUIT	10/14/2025	102.37 450.45
Total for Check Number 58414:				552.82
58415	P785 6603A	Powell Landscape Materials Concrete for thrust block Hoover SLS.	10/14/2025	181.91
Total for Check Number 58415:				181.91
58416	T285 5728	Thomas R. Bess Hot asphalt mix for water repairs.	10/14/2025	478.38
Total for Check Number 58416:				478.38
58417	U330 253094634-001	United Rentals, Northwest Inc DISCHG PUMP FOR CONST	10/14/2025	516.50
Total for Check Number 58417:				516.50
58418	W020 14017	W N Tetrault Co. Inc. REPLACE UNLEADED GAS NOZZLE	10/14/2025	278.42
Total for Check Number 58418:				278.42
58419	W570 393891	Western Chain Saw CONST TOOLS - BRASS REDUCING RING	10/14/2025	11.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58419:				11.61
58420	X800 3556D85602	Xylem Inc. Foxwood SLS Pump rebuild	10/14/2025	5,189.53
Total for Check Number 58420:				5,189.53
Total for 10/14/2025:				160,456.22
58421	A160	ACWA-JPIA	10/23/2025	
	707404	dLife/AD&D Plan - Employees - NOVEMBER		367.32
	707404	ICOBRA - Medical - NOVEMBER		3,113.97
	707404	cVision Plan - Employees - NOVEMBER		343.86
	707404	gVision Plan - Board Members - NOVEMBER		62.52
	707404	nCOBRA - Vision - NOVEMBER		31.26
	707404	hLife/AD&D Plan -Board Members - NOVEMB		29.55
	707404	EAP Plan - Employees - NOVEMBER		54.56
	707404	jDental Plan - Retired Members - NOVEMBER		1,331.84
	707404	fDental Plan - Board Members - NOVEMBER		342.64
	707404	EAP Plan - Board Members - NOVEMBER		12.40
	707404	bDental Plan - Employees - NOVEMBER		1,365.12
	707404	mCOBRA - Dental - NOVEMBER		98.92
	707404	eMedical Plan - Board Members - NOVEMBER		11,640.87
	707404	kVision Plan - Retired Members - NOVEMBER		375.12
	707404	iMedical Plan -Retired Members - NOVEMBER		28,218.25
	707404	aMedical Plan - Employees - NOVEMBER		52,920.54
Total for Check Number 58421:				100,308.74
58422	C036	Corporate Payment Systems	10/23/2025	
	014233	TK/Dollar Tree - Employee Picnic Serving Supp		2.76
	04925	TK/Costco - Employee Picnic - Drinks/Cake/Ice		105.27
	138345	TK/CSDA - Special District Leadership Academ		510.00
	299710018	TK/Craigslist Utility Worker 1/2/3 Advertiser		40.00
	300008	BMc/LUIS MEXICAN RESTAURANT - BB BM		55.75
	3002	BMc/COCINA OAXAQUENA - BB BMN KR C		110.88
	31010	TK/Cherry Blossom Bakery - Cupcake District A		135.00
	31010	JM/Costco - 2 BAGS ICE		7.47
	44374	MM/DRI Crash Plan		29.97
	516775	MW/Bed mats for new unit 2.		264.56
	5573027	TK/Amazon - MSDS Binders		140.25
	66641	JM/Amazon CORD/CABLE ORGANIZER BO		46.15
	8968254	TK/Amazon - White Noise Machine		43.49
	95073	MM/Microsoft - Projects for KR		30.00
	96202	MM/Microsoft - Exchange Email		409.20
Total for Check Number 58422:				1,930.75
58423	C410	City of Eureka: SW	10/23/2025	
	OCTOBER 2025	Humboldt Hill 21%		32,306.61
	OCTOBER 2025	General 79%		121,534.39
Total for Check Number 58423:				153,841.00
58424	C430	City of Eureka: WA	10/23/2025	
	10312025	Water Purchased - SEPTEMBER FY 25-26		79,109.00
Total for Check Number 58424:				79,109.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58425	C450 INV08346	City of Eureka: Water Test Microbiological Testing - SEPTEMBER 2025	10/23/2025	527.00
Total for Check Number 58425:				527.00
58426	C600 121-26 121-26	CSDA LABOR LAW POSTERS 2026 ANNUAL MEMBERSHIP DUES	10/23/2025	75.00 4,965.00
Total for Check Number 58426:				5,040.00
58427	D550 SE484404 SE484405	Dept of Motor Vehicles 5-YEAR TRAILER REGISTRATION 5-YEAR TRAILER REGISTRATION	10/23/2025	32.00 32.00
Total for Check Number 58427:				64.00
58428	G150 SUB4047.1025 SUB4047.1025	Gaynor Telesystems Inc. Fees and Surcharges 10.15.25 - 11.14.25 Cloud Subscription Charges 10.15.25 - 11.14.25	10/23/2025	83.09 337.84
Total for Check Number 58428:				420.93
58429	G310 380-0079577 380-0079579 380-0079582	GHD Inc. HOOVER SLS FLOOD PROTECTION PROJE HCSD HGMP WATAER RESILIENCY 2025 HCSD HGMP SOUTH BROADWAY FM	10/23/2025	38,143.00 30,117.21 5,555.97
Total for Check Number 58429:				73,816.18
58430	H260 77545	Hilfiker Pipe Company 4'x6' Concrete Vault	10/23/2025	4,851.00
Total for Check Number 58430:				4,851.00
58431	I525 297008	Infosend PROFESSIONAL SVCS - HU1 TEXT UPDATE	10/23/2025	175.00
Total for Check Number 58431:				175.00
58432	J900 1403 1QUARTER-4 1QUARTER-4 1QUARTER-4 1QUARTER-4	ACWA/Joint Powers Insurance Authority AUTO & GENERAL LIABILITY PROGRAM 1 WORKERS COMP PROGRAM - SALES/MET WORKERS COMP PROGRAM - WATER WORKERS COMP PROGRAM - CLERICAL/E WORKERS COMP PROGRAM - SEWER	10/23/2025	103,468.82 781.56 2,869.36 1,524.05 2,487.91
Total for Check Number 58432:				111,131.70
58433	M340 2151-(1) 2151-(1) 2151-(2) 2151-(2)	Mercer Fraser Co PROGRESS PYMT #1 (WATER) FOR MERCE PROGRESS PYMT #1 (SEWER) FOR MERCE PROGRESS PYMT #2 (WATER) FOR MERCE PROGRESS PYMT #2 (SEWER) FOR MERCE	10/23/2025	68,153.00 42,674.00 15,780.00 73,860.00
Total for Check Number 58433:				200,467.00
58434	M348 184502	Microbac Laboratories, Inc Lead and Copper triennial sampling	10/23/2025	81.37
Total for Check Number 58434:				81.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58435	M560 9073	The Mitchell Law Firm LLP LEGAL SERVICES - SEPT 2025	10/23/2025	80.00
Total for Check Number 58435:				80.00
58436	M780 042161	Municipal Maintenance Equipmen New elbow for vac boom unit 18.	10/23/2025	2,453.62
Total for Check Number 58436:				2,453.62
58437	N050 2025-143033	North Coast Journal FOREMAN AD 9/4/25	10/23/2025	214.00
Total for Check Number 58437:				214.00
58438	N430 040869/1	Nilsen Feed and Grain Co. Chain Link Roll	10/23/2025	231.51
Total for Check Number 58438:				231.51
58439	O475 1025722oa	Occu-Med, Ltd RDQA UTILITY WORKER EXAM JH	10/23/2025	1,084.63
Total for Check Number 58439:				1,084.63
58440	P006 0210829824	PACE Supply Corp. Pipe Link Seal W/ Hardware	10/23/2025	1,831.26
Total for Check Number 58440:				1,831.26
58441	R250 34666339	Recology Humboldt County Garbage Service - 09.01.25 - 09.30.25	10/23/2025	651.10
Total for Check Number 58441:				651.10
58442	T007 INV127295	TargetSolutions Learning, LLC DOT ELDT TRAINING 25/26 AS CD JH	10/23/2025	60.00
Total for Check Number 58442:				60.00
58443	U601 3028926	US Bank DebtService 2014 WasteRevBond	10/23/2025	121,087.51
Total for Check Number 58443:				121,087.51
58444	UB*02307 1	MICHAEL YANCHEFF CLAIM - SONIC LEAK DETECTION	10/23/2025	475.00
Total for Check Number 58444:				475.00
58445	V700 INV 25-942017 INV 25-950297	Valley Pacific Petroleum Services Inc YARD FUEL YARD FUEL	10/23/2025	5,475.63 4,926.98
Total for Check Number 58445:				10,402.61
58446	W208 1078	Watt's Cleaning Services OFFICE CLEANING SEPTEMBER	10/23/2025	950.00
Total for Check Number 58446:				950.00
58447	W872 1	Terrence Williams MICHAEL'S TABLECLOTHS EMPLOYEE PI	10/23/2025	23.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2	DOLLAR TREE DECORATIONS EMPLOYEE		48.16
Total for Check Number 58447:				71.29
58448	U410	United Way of Humboldt	10/23/2025	
		PR Batch 00003.10.2025 UNITED WAY	PR Batch 00003.10.2025 UNI	2.87
		PR Batch 00003.10.2025 UNITED WAY	PR Batch 00003.10.2025 UNI	0.77
		PR Batch 00001.10.2025 UNITED WAY	PR Batch 00001.10.2025 UNI	1.22
		PR Batch 00003.10.2025 UNITED WAY	PR Batch 00003.10.2025 UNI	0.36
		PR Batch 00001.10.2025 UNITED WAY	PR Batch 00001.10.2025 UNI	1.14
		PR Batch 00001.10.2025 UNITED WAY	PR Batch 00001.10.2025 UNI	1.64
Total for Check Number 58448:				8.00
Total for 10/23/2025:				871,364.20
58449	UB*02308	SALVATION ARMY	10/28/2025	
		Refund Check 016226-001, 1915 ISAAC CT		277.60
		Refund Check 016226-001, 1915 ISAAC CT		397.48
		Refund Check 016226-001, 1915 ISAAC CT		276.23
		Refund Check 016226-001, 1915 ISAAC CT		35.09
		Refund Check 016226-001, 1915 ISAAC CT		157.19
		Refund Check 016226-001, 1915 ISAAC CT		220.70
Total for Check Number 58449:				1,364.29
Total for 10/28/2025:				1,364.29
Report Total (63 checks):				1,051,300.33

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
OPERATING REVENUE							
Metered Water Sales	6,603,000	593,359	2,380,062	2,201,000	179,062	8.1	
Sewer Service Charges	8,842,500	762,821	2,944,457	2,947,500	(3,043)	(0.1)	
Water & Sewer Construction Charges	35,000	3,923	26,901	11,667	15,234	130.6	1
Account Charges	115,000	12,860	49,549	38,333	11,216	29.3	
Inspection Charges	700	-	-	233	(233)	(100.0)	1
Reimbursable Maintenance Charges	1,600	-	11,507	533	10,973	2,057.5	1
Miscellaneous	2,000	-	156	667	(510)	(76.6)	1
TOTAL OPERATING REVENUE	15,599,800	1,372,963	5,412,631	5,199,933	212,698	4.1	
NON-OPERATING REVENUE							
Capital Connection Charges	125,000	16,792	74,646	41,667	32,980	79.2	1
Interest/General	405,000	46,865	189,080	135,000	54,080	40.1	2
Discounts Earned	1,750	-	(255)	583	(839)	(143.8)	1
Sales: Fixed Assets/Scrap Metal	2,000	-	-	667	(667)	(100.0)	1
Bad Debt Recovery	3,000	-	-	1,000	(1,000)	(100.0)	1
Property Taxes & Assessments	450,000	-	-	150,000	(150,000)	(100.0)	1
TOTAL NON-OPERATING REVENUE	986,750	63,657	263,471	328,917	(65,445)	(19.9)	1
TOTAL DISTRICT REVENUE	16,586,550	1,436,620	5,676,103	5,528,850	147,253	2.7	
OPERATING EXPENSES							
Wages Direct	2,065,812	201,610	696,584	688,604	(7,980)	(1.2)	
Benefits: PERS	607,000	18,446	451,969	202,333	(249,636)	(123.4)	3
Group Ins	1,451,000	99,803	400,006	483,667	83,660	17.3	
Workers Comp Ins	32,000	7,663	7,663	10,667	3,004	28.2	
FICA/Medicare	151,650	15,499	53,507	50,550	(2,957)	(5.8)	
Misc Benefits	1,920	40	460	640	180	28.1	
Total Wages and Benefits	4,309,382	343,061	1,610,189	1,436,461	(173,728)	(12.1)	3
Less: wages & ben charged to Capital Proj.	(300,000)	(40,882)	(177,335)	(100,000)	77,335	(77.3)	
Total Operating Wages and benefits	4,009,382	302,178	1,432,854	1,336,461	(96,393)		
Water Purchase HBMWD	1,180,000	102,104	404,614	393,333	(11,281)	(2.9)	
Water Purchase Eureka	850,000	79,109	325,743	283,333	(42,410)	(15.0)	4
Sewage Treatment Operations & Maint.	2,185,000	153,841	615,364	728,333	112,969	15.5	
Water/Sewer Analysis	12,000	608	8,055	4,000	(4,055)	(101.4)	5
Supplies/ Construction	150,000	8,610	35,806	50,000	14,194	28.4	
Supplies/ Office-Administration	15,000	423	3,407	5,000	1,593	31.9	
Supplies/ Engineering	2,000	-	199	667	468	70.2	
Supplies/ Maintenance	100,000	8,670	38,115	33,333	(4,782)	(14.3)	6
Invoicing	65,000	7,481	24,453	21,667	(2,786)	(12.9)	7
Temporary Labor	44,500	1,648	17,321	14,833	(2,488)	(16.8)	8
Repairs & Maintenance/Trucks	75,000	3,887	16,900	25,000	8,100	32.4	
Equipment Rental	2,000	-	323	667	344	51.6	
Building & Grounds Maintenance	35,000	2,400	9,579	11,667	2,088	17.9	
Electrical Power	500,000	29,605	166,158	166,667	509	0.3	
Street Lights	90,000	6,360	25,623	30,000	4,377	14.6	
Telephone	15,000	1,798	5,306	5,000	(306)	(6.1)	
Postage	2,500	-	2,500	833	(1,667)	(200.0)	9
Freight	1,000	-	-	333	333	100.0	
Chemicals	13,000	140	2,587	4,333	1,746	40.3	
Liability Insurance	150,000	103,944	143,413	50,000	(93,413)	(186.8)	10
Legal	40,000	80	2,384	13,333	10,949	82.1	
Accounting	20,000	-	8,729	6,667	(2,062)	(30.9)	11
Engineering	1,500	-	-	500	500	100.0	

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
Other Professional Services	130,000	35,673	35,673	43,333	7,660	17.7	
Bank Service Charges	22,000	1,625	5,785	7,333	1,548	21.1	
Transportation	75,000	12,316	22,259	25,000	2,741	11.0	
Office Equip. Maintenance	6,000	37	928	2,000	1,072	53.6	
Computer Software Maintenance	46,000	469	48,001	15,333	(32,667)	(213.0)	12
Memberships & Subscriptions	47,500	4,965	15,567	15,833	267	1.7	
Bad Debts & Minimum Balance Writeoff	20,000	-	(1)	6,667	6,667	100.0	
Conference & Continuing Ed	33,000	570	5,710	11,000	5,290	48.1	
Certifications	7,500	850	1,030	2,500	1,470	58.8	
State/County & LAFCO Charges and Charge	62,000	64	7,247	20,667	13,420	64.9	
Hydraulic Water Model Maintenance	2,000	-	-	667	667	100.0	
Human Resources	22,000	4,595	10,745	7,333	(3,412)	(46.5)	13
Miscellaneous	10,000	(0)	131	3,333	3,202	96.1	
Director's Charges	16,000	1,200	3,350	5,333	1,983	37.2	
TOTAL OPERATING EXPENSES	10,056,882	875,251	3,445,857	3,352,294	(93,563)	(2.8)	
LONG TERM DEBT PAYMENTS							
2012 CIP & Refi.	177,600	-	88,800	59,200	(29,600)	(50.0)	12
Davis-Grunsky Loan	6,050	-	81	2,017	1,936	96.0	12
VacCon Truck Loan	117,441	-	117,441	39,147	(78,294)	(200.0)	12
2014 Wastewater Revenue Bonds	487,175	121,088	121,088	162,392	41,304	25.4	12
TOTAL LONG TERM DEBT PAYMENTS	788,266	121,088	327,409	262,755	(64,654)	(24.6)	
CAPITALIZED EXPENDITURES							
Vehicles, Rolling Stock & Equipment	97,500	49	1,774	32,500	30,726	94.5	
Building, Yard & Paving Improvements	395,000	363	513	131,667	131,154	99.6	
Capital Improvements Water	2,944,800	178,732	1,230,840	981,600	(249,240)	(25.4)	
Capital Improvements Sewer	1,645,500	206,530	248,067	548,500	300,433	54.8	
Engineering & Studies	15,000	-	-	5,000	5,000	100.0	
TOTAL CAPITAL EXPENDITURES	5,097,800	385,674	1,481,193	1,699,267	218,073	12.8	
OTHER							
City of Eureka Projects:							
Treatment Plant	3,670,000	-	-	1,223,333	1,223,333	100.0	
TOTAL City of Eureka Projects	3,670,000	-	-	1,223,333	1,223,333	100.0	
Interfund Transfers In	-	-	-				
Interfund Transfers Out	-	-	-				
BUDGET SURPLUS (DEFICIT)	(3,026,398)	54,607	421,643	(1,008,799)	1,430,442	141.8	

HUMBOLDT COMMUNITY SERVICES DISTRICT
SUMMARY BUDGETARY STATEMENT OF REVENUE AND EXPENSES
FOR ENTIRE DISTRICT

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE & EXPENSES						
TOTAL OPERATING REVENUE	15,599,800	1,372,963	5,412,631	5,199,933	212,698	4.1
TOTAL OPERATING EXPENSES	(10,056,882)	(875,251)	(3,445,857)	(3,352,294)	(93,563)	(2.8)
NET SURPLUS/(DEFICIT) FROM OPERATIONS	5,542,918	497,712	1,966,774	1,847,639	119,135	6.4
NON-OPERATING REVENUE & EXPENSES						
TOTAL NON-OPERATING REVENUE	986,750	63,657	263,471	328,917	(65,445)	(19.9)
TOTAL LONG TERM DEBT SERVICE	(788,266)	(121,088)	(327,409)	(262,755)	(64,654)	(24.6)
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	5,741,402	440,281	1,902,836	1,913,801	118,343	6.2
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(5,097,800)	(385,674)	(1,481,193)	(1,699,267)	218,073	12.8
CITY of EUREKA PROJECT REIMBURSEMENT	(3,670,000)	-	-	(1,223,333)	1,223,333	100.0
NEW DEBT ISSUE						
NET INTERFUND TRANSFERS IN/OUT		-	-			
BUDGET SURPLUS (DEFICIT)	<u>(3,026,398)</u>	<u>54,607</u>	<u>421,643</u>	<u>(1,008,799)</u>	<u>1,430,442</u>	<u>141.8</u>

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Metered Water Sales	6,603,000	593,359	2,380,062	2,201,000	179,062	8.1
Water Construction Charges	20,000	3,901	26,836	6,667	20,169	302.5
Account Charges	70,000	7,330	28,243	23,333	4,910	21.0
Inspection Charges	-	-	-	-	-	-
Reimbursable Maintenance Charges	1,400	-	11,283	467	10,816	2,317.8
Miscellaneous	1,000	-	-	333	(333)	(100.0)
TOTAL OPERATING REVENUE	6,695,400	604,591	2,446,424	2,231,800	214,624	9.6
NON-OPERATING REVENUE						
Water Capital Connection Charges	50,000	16,792	67,166	16,667	50,499	303.0
Interest/General	190,000	19,152	77,272	63,333	13,938	22.0
Discounts Earned	1,000	-	(146)	333	(479)	(143.7)
Sales:Fixed Assets/Scrap Metal	1,000	-	-	333	(333)	(100.0)
Bad Debt Recovery	2,000	-	-	667	(667)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	244,000	35,944	144,292	81,333	62,959	77.4
TOTAL DISTRICT REVENUE	6,939,400	640,535	2,590,716	2,313,133	277,583	12.0
OPERATING EXPENSES						
Wages Direct	958,750	87,329	349,071	319,583	(29,487)	(9.2)
Wages & Benefits: Allocated	827,731	43,409	357,334	275,910	(81,424)	(29.5)
Benefits: PERS	143,475	8,297	40,540	47,825	7,285	15.2
Group Ins	413,000	27,846	132,348	137,667	5,319	3.9
Workers Comp Ins	14,850	3,315	3,315	4,950	1,635	33.0
FICA/Medicare	70,370	6,674	26,673	23,457	(3,216)	(13.7)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	2,428,176	176,869	909,280	809,392	(99,888)	(12.3)
Less: wages & ben charged to Capital Proj.	(185,000)	(1,828)	(96,240)	(61,667)	34,574	(56.1)
Total Operating Wages and benefits	2,243,176	175,041	813,040	747,725	(65,314)	(8.7)
Water Purchase HBMWD	1,180,000	102,104	404,614	393,333	(11,281)	(2.9)
Water Purchase Eureka	850,000	79,109	325,743	283,333	(42,410)	(15.0)
Water Analysis	12,000	608	8,055	4,000	(4,055)	(101.4)
Supplies/ Construction	110,000	6,106	22,031	36,667	14,636	39.9
Supplies/Office-Administration	4,500	25	891	1,500	609	40.6
Supplies/ Engineering	500	-	199	167	(32)	(19.2)
Supplies/ Maintenance	50,000	4,942	21,720	16,667	(5,053)	(30.3)
Temporary Labor	22,250	939	9,873	7,417	(2,456)	(33.1)
Repairs & Maintenance/Trucks	40,000	2,215	9,633	13,333	3,700	27.8
Equipment Rental	1,000	-	-	333	333	100.0
Building & Grounds Maintenance	6,000	827	2,243	2,000	(243)	(12.1)
Electrical Power	285,000	19,312	107,639	95,000	(12,639)	(13.3)
Freight	350	-	-	117	117	100.0
Chemicals	13,000	80	2,527	4,333	1,806	41.7
Liability Insurance	-	271	21,322	-	(21,322)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	1,667	1,667	100.0
Transportation	43,000	7,020	12,687	14,333	1,646	11.5
Office Equip. Maintenance	750	-	77	250	173	69.3
Computer Software Maintenance	21,000	-	26,405	7,000	(19,405)	(277.2)
Memberships & Subscriptions	2,000	-	1,825	667	(1,159)	(173.8)
Bad Debts & Minimum Balance Writeoff	10,000	-	(0)	3,333	3,334	100.0
Conference & Continuing Ed	10,000	325	3,214	3,333	120	3.6
Certifications	3,500	370	550	1,167	617	52.9
State/County & LAFCO Charges and Charge:	39,000	36	4,131	13,000	8,869	68.2
Hydraulic Water Model Maintenance	2,000	-	-	667	667	100.0
Human Resources	4,500	1,785	4,034	1,500	(2,534)	(168.9)
Miscellaneous	1,000	-	17	333	317	95.0
General & Admin Expense Allocation	299,150	85,061	130,007	99,717	(30,291)	(30.4)

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
TOTAL OPERATING EXPENSES	5,258,676	486,177	1,932,476	1,752,892	(179,584)	(10.2)
LONG TERM DEBT PAYMENTS						
Davis-Grunsky Loan	6,050	-	81	2,017	1,936	96.0
TOTAL LONG TERM DEBT PAYMENTS	6,050	-	81	2,017	1,936	96.0
CAPITALIZED EXPENDITURES						
Capital Improvements Water	2,944,800	166,019	1,209,481	981,600	(227,881)	(23.2)
TOTAL CAPITAL EXPENDITURES	2,944,800	166,019	1,209,481	981,600	(227,881)	(23.2)
INTERFUND TRANSFERS IN	-	-	-	-	-	
BUDGET SURPLUS (DEFICIT)	(1,270,126)	(11,661)	(551,322)	(423,375)	(127,946)	(30.2)

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Sewer Service Charges	8,842,500	762,821	2,944,457	2,947,500	(3,043)	(0.1)
Sewer Construction Charges	15,000	22	65	5,000	(4,936)	(98.7)
Account Charges	45,000	5,530	21,306	15,000	6,306	42.0
Inspection Charges	700	-	-	233	(233)	(100.0)
Reimbursable Maintenance Charges	200	-	224	67	157	235.4
Miscellaneous	1,000	-	-	333	(333)	(100.0)
TOTAL OPERATING REVENUE	8,904,400	768,372	2,966,051	2,968,133	(2,082)	(0.1)
NON-OPERATING REVENUE						
Sewer Capital Connection Charges	75,000	-	7,480	25,000	(17,520)	(70.1)
Interest/General	200,000	18,528	74,753	66,667	8,087	12.1
Discounts Earned	750	-	(110)	250	(360)	(143.9)
Sales: Fixed Assets/Scrap Metal	1,000	-	-	333	(333)	(100.0)
Bad Debt Recovery	1,000	-	-	333	(333)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	277,750	18,528	82,124	92,583	(10,459)	(11.3)
TOTAL DISTRICT REVENUE	9,182,150	786,900	3,048,175	3,060,717	(12,541)	(0.4)
OPERATING EXPENSES						
Wages Direct	598,000	81,563	217,375	199,333	(18,042)	(9.1)
Wages & Benefits: Allocated	827,731	43,409	357,334	275,910	(81,424)	(29.5)
Benefits: PERS	77,250	7,565	23,764	25,750	1,986	7.7
Group Ins	275,000	23,638	78,832	91,667	12,835	14.0
Workers Comp Ins	9,275	2,824	2,824	3,092	268	8.7
FICA/Medicare	43,950	6,233	16,610	14,650	(1,960)	(13.4)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	1,831,206	165,232	696,739	610,402	(86,337)	(14.1)
Less: wages & ben charged to Capital Proj.	(65,000)	(38,095)	(76,925)	(21,667)	55,258	(255.0)
Total Operating Wages and benefits	1,766,206	127,138	619,814	588,735	(31,079)	(5.3)
Sewage Treatment: Operating & Maint.	2,185,000	153,841	615,364	728,333	112,969	15.5
Sewer Analysis	-	-	-	-	-	-
Supplies/ Construction	40,000	2,504	13,775	13,333	(442)	(3.3)
Supplies/ Office-Administration	4,500	19	672	1,500	828	55.2
Supplies/ Engineering	500	-	-	167	167	100.0
Supplies/ Maintenance	45,000	3,728	16,395	15,000	(1,395)	(9.3)
Temporary Labor	22,250	708	7,448	7,417	(31)	(0.4)
Repairs & Maintenance/Trucks	35,000	1,671	7,267	11,667	4,400	37.7
Equipment Rental	1,000	-	323	333	10	3.1
Building & Grounds Maintenance	5,000	624	1,692	1,667	(25)	(1.5)
Electrical Power	115,000	4,126	22,983	38,333	15,351	40.0
Freight	350	-	-	117	117	100.0
Chemicals	-	60	60	-	(60)	-
Liability Insurance	-	204	16,085	-	(16,085)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	1,667	1,667	100.0
Transportation	32,000	5,296	9,571	10,667	1,095	10.3
Office Equip. Maintenance	750	-	58	250	192	76.8
Computer Software Maintenance	19,000	-	19,920	6,333	(13,586)	(214.5)
Memberships & Subscriptions	1,500	-	1,139	500	(639)	(127.7)

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Bad Debts & Minimum Balance Writeoff	10,000	-	(0)	3,333	3,334	100.0
Conference & Continuing Ed	10,000	245	2,424	3,333	909	27.3
Certifications	2,500	480	480	833	353	42.4
State/County & LAFCO Charges and Charges	4,000	28	3,116	1,333	(1,783)	(133.7)
Human Resources	3,000	1,347	3,043	1,000	(2,043)	(204.3)
Miscellaneous	1,500	-	13	500	487	97.5
General & Admin Expense Allocation	299,150	85,061	130,007	99,717	(30,291)	(30.4)
TOTAL OPERATING EXPENSES	4,608,206	387,080	1,491,650	1,536,069	44,419	2.9
LONG TERM DEBT PAYMENTS						
2014 Wastewater Revenue Bonds	487,175	121,088	121,088	162,392	41,304	25.4
2012 CIP & Refi.	177,600	-	-	59,200	59,200	100.0
VacCon Truck Loan	117,441	-	117,441	39,147	(78,294)	(200.0)
TOTAL LONG TERM DEBT PAYMENTS	782,216	121,088	238,528	260,739	22,210	8.5
CAPITALIZED EXPENDITURES						
Vehicles/Rolling Stock/Capital Equipment	-	-	-	-	-	-
Building, Yard& Paving Improvements	-	-	-	-	-	-
Capital Improvements Sewer	1,645,500	206,530	248,067	548,500	300,433	54.8
Engineering & Studies	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES	1,645,500	206,530	248,067	548,500	300,433	54.8
OTHER						
City of Eureka Projects: Treatment Plant	3,670,000	-	-	1,223,333	1,223,333	100.0
TOTAL OTHER	3,670,000	-	-	1,223,333	1,223,333	100.0
BUDGET SURPLUS (DEFICIT)	(1,523,772)	72,203	1,069,930	(507,924)	1,577,854	310.6

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund

October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Interest (will be allocated to w/s @ y/e)	15,000	9,184	37,055	5,000	32,055	641.1
Miscellaneous	-	-	156	-	156	-
TOTAL OPERATING REVENUE	15,000	9,184	37,211	5,000	32,211	644.2
NON-OPERATING REVENUE						
Property Taxes	450,000	-	-	150,000	(150,000)	(100.0)
Insurance Rebate	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	450,000	-	-	150,000	(150,000)	(100.0)
TOTAL DISTRICT REVENUE	465,000	9,184	37,211	155,000	(117,789)	(76.0)
OPERATING EXPENSES						
Wages Direct	509,062	32,718	130,138	169,687	39,550	23.3
Benefits: PERS	386,275	2,585	387,665	128,758	(258,907)	(201.1)
State Unemploy Ins	-	-	-	-	-	-
Group Ins	763,000	48,319	188,827	254,333	65,507	25.8
Workers Comp Ins	7,875	1,524	1,524	2,625	1,101	41.9
FICA/Medicare	37,330	2,592	10,224	12,443	2,219	17.8
Misc Benefits	1,920	40	460	640	180	28.1
Total Wages and Benefits	1,705,462	87,778	718,838	568,487	(150,351)	(26.4)
Less: wages & ben charged to Capital Proj.	(50,000)	(959)	(4,170)	(16,667)	(12,497)	75.0
Less: Allocated to Water and Sewer Funds	(1,655,462)	(86,819)	(714,668)	(551,821)	162,848	(29.5)
Total Unallocated Wages and Benefits	-	-	-	-	-	-
Supplies/ Construction	-	-	-	-	-	-
Supplies/ Administration	6,000	379	1,844	2,000	156	7.8
Supplies/ Engineering	1,000	-	-	333	333	100.0
Supplies/ Maintenance	5,000	-	-	1,667	1,667	100.0
Invoicing	65,000	7,481	24,453	21,667	(2,786)	(12.9)
Temporary Labor	-	-	-	-	-	-
Repairs & Maintenance/Trucks	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Building & Grounds Maintenance	24,000	950	5,644	8,000	2,356	29.5
Electrical Power	100,000	6,166	35,537	33,333	(2,203)	(6.6)
Street Lights	90,000	6,360	25,623	30,000	4,377	14.6
Telephone	15,000	1,798	5,306	5,000	(306)	(6.1)
Postage	2,500	-	2,500	833	(1,667)	(200.0)
Freight	300	-	-	100	100	100.0
Liability Insurance	150,000	103,469	106,006	50,000	(56,006)	(112.0)
Legal Services	40,000	80	2,384	13,333	10,949	82.1
Accounting	20,000	-	8,729	6,667	(2,062)	(30.9)
Engineering	1,500	-	-	500	500	100.0
Other Professional Services	20,000	35,673	35,673	6,667	(29,007)	(435.1)
Bank Service Charges	22,000	1,625	5,785	7,333	1,548	21.1
Transportation	-	-	-	-	-	-
Office Equip. Maintenance	4,500	37	793	1,500	707	47.1
Computer Software Maintenance	6,000	469	1,676	2,000	324	16.2
Memberships & Subscriptions	44,000	4,965	12,603	14,667	2,064	14.1
Bad Debts & Minimum Balance Writeoff	-	-	-	-	-	-
Conference & Continuing Ed	13,000	-	72	4,333	4,261	98.3
Certifications	1,500	-	-	500	500	100.0

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund
October 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
State/County & LAFCO Charges and Charges	19,000	-	-	6,333	6,333	100.0
Human Resources	14,500	1,463	3,668	4,833	1,165	24.1
Miscellaneous	7,500	(0)	102	2,500	2,398	95.9
Director's Charges	16,000	1,200	3,350	5,333	1,983	37.2
General & Admin Expense Allocation	(598,300)	(170,121)	(260,015)	(199,433)	60,581	(30.4)
TOTAL OPERATING EXPENSES	90,000	1,995	21,732	30,000	8,268	27.6
CAPITALIZED EXPENDITURES						
				-		
Vehicles/Rolling Stock/Capital Equipment	97,500	12,761	23,132	32,500	9,368	28.8
Building, Yard & Paving Improvements	395,000	363	513	131,667	131,154	99.6
Engineering & Studies	115,000	-	-	38,333	38,333	100.0
TOTAL CAPITAL EXPENDITURES	607,500	13,125	23,645	202,500	178,855	
INTERFUND TRANSFER OUT		-	-	-		
BUDGET SURPLUS (DEFICIT)	(232,500)	(5,935)	(96,966)	(77,500)	(19,466)	25.1

Humboldt Community Services District

Notes

October 2025

Note 1 - Non Operating and Miscellaneous Revenue

Non-operating, Construction/Capacity Charges and Miscellaneous income occurs occasionally throughout the year, and at the very end of the fiscal year.

Note 2 - Interest Income

Increase in Interest Income due to continued performance with funds held in CA CLASS JPA investment pool being better than expected.

Note 3 - Benefits - PERS

CalPERS UAL Payment submitted as lump sum instead of as monthly payments. Submitting annual PERS UAL payment as lump sum instead of in monthly installements provides the District with ~\$11,000 in cost savings.

Note 4 - Water Purchase - City of Eureka

July water purchase from City higher than normal, resulting in higher cost. Amount will be offset by lower expenses from HBMWD, however adjustment from HBMWD will not be realized until subsequent fiscal year.

Note 5 - Water Analysis

Water analysis costs are elevated due to triennial Lead and Copper sampling as well as UCMR 5 sampling. Lead and Copper tests are once every three years, and UCMR testing is once every five years. Due to the infrequent testing requirement, the additional costs were not included in budget. Overage is not projected to have significant impact.

Note 6 - Supplies - Maintenance

Overage due to a number of significant one-time and annual expenses expected to only occur in July. \$6,495 of July Maintenance expense is due to required Annual inspections. Additional \$2,500 due to welding repair of Maple Lane SLS Lid, and \$3,331 to rebuild Buhne SLS Pump. Total for entire year is expected to be in line with budget.

Note 7 - Invoicing

Higher billing expense in October due to additional billing week. Will be offset by lower invoicing cost in subsequent month. Expense for year expected to be in line with budgeted amount.

Note 8 - Temporary Labor

Temp Labor costs are expected to decline in future months. Overage is offset by reduction in direct labor expenses.

Note 9 - Postage

Purchase of postage for postage machine in August. Postage purchased is expected to be for entire year.

Note 10 - Liability Insurance

Liability insurance is billed in lump sums in August and November. Expense for full year expected to be within budgeted amount.

Note 11 - Accounting

Expenses for work on Audit. Expenses for full year are expected to be in line with budgeted amount.

Note 12 - Computer Software Maintenance

Maintenance/Licencing fees for computer software is paid in annual charges paid near beginning of Fiscal Year. Total expense for year is expected to be in line with annual budgeted amount.

Note 13 - Human Resources

Increased Human Resources expenses due to advertising for numerous District Positions. Additional expense for Autumn employee picnic. Overage is not expected to have significant impact on District Finances.

Note 12 - Debt Service

Loan Payments are made throughout the year. Total expenditures by the end of the year will match budget amounts.

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Humboldt Community Services District

Dedicated to providing high-quality, cost-effective water and sewer service for our customers

ENGINEERING MEMORANDUM

To: Board of Directors
From: Kush Rawal, Assistant Engineer
Date: November 14, 2025
Subject: Assistant Engineer Progress Report for the November 18, 2025 Board Meeting

Sanitary Sewer Spill Bayview Lane

On November 10, 2025, at approximately 8:45 a.m., the District office received a report of sewage discharging into a nearby storm drain in the vicinity of 2546 Bayview Lane. District staff were immediately dispatched to the location to assess the situation. Upon arrival, staff confirmed that wastewater was actively entering a storm drain inlet located within a residential neighborhood discharging from a manhole upstream.

District personnel promptly initiated containment efforts using the District's hydro-excavation Vac-Con truck, which successfully removed the wastewater flow from the storm drain and surrounding area. The spill was fully mitigated by 9:30 a.m., limiting the duration of the discharge and reducing the potential for environmental impact.

Shortly after the flow was controlled, staff from the City of Eureka arrived on-site to assist in clearing the underlying blockage in the sewer main. Their response was coordinated through the District's standing weekly assistance request, which remains in effect while the District's combination Vac-Con truck is out of service for repairs; the combination truck includes jetting equipment that is used for clearing blockages and cleaning sewer mains. This partnership with the City of Eureka allowed the obstruction to be removed quickly and restored normal flow conditions.

To estimate the volume of the spill, District staff used the bucket method, which involves timing how long it takes to fill a 5-gallon bucket at the spill point. This approach determined an approximate flow rate of seven gallons per minute, resulting in a total estimated spill volume of approximately 315 gallons over the duration of the incident.

The wastewater discharged into a vegetated area immediately adjacent to the storm drain inlet. Staff observed no evidence that the spill traveled beyond this area or entered any water of the State or connected conveyance system. All required notifications to regulatory agencies were completed in accordance with reporting procedures. No reporting thresholds were exceeded, and no additional corrective actions were required.

Overall, the quick response by District staff, combined with support from the City of Eureka, ensured that the spill was contained quickly and resolved with minimal impact to the surrounding environment and community.

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Humboldt Community Services District

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MEMORANDUM

TO: Board of Directors

FROM: Brian McNeill, Utility Services Planner

DATE: November 14, 2025

SUBJECT: Utility Services Planner Report for November 18, 2025 Board Meeting

Humboldt Bay Municipal Water District (HBMWD), has put their 2-million-gallon tank back online. The tank being back online, has enabled them to cease the higher chlorination levels that they were using in their water supply while the tank was offline. HCSD staff has noticed the drop in chlorine residuals during the weekly bacteriological sampling. While HBMWD's tank was offline, residuals were running between a 0.8-1.2 mg/l, and now residual levels are back to the historical norm which are residuals between 0.3-0.6 mg/l.

With the hiring of Ana Rodriguez as my replacement, training for a smooth transition is continuing. With a new month, came the first opportunity for Ana to observe and to be trained on all of the end of month tasks, including the monthly reporting that the District is required to submit to various State agencies. In December, Ana will perform these reporting procedures, and I will be observing.

The various State reporting requirements include sending all of the District water sampling results for the previous month to the State Water Resources Control Board (SWRCB), reporting sanitary sewer spills or notifying of no spills to the California Integrated Water Quality System (CIWQS), and using a web portal through the SWRCB website to detail how much water the District bought, produced, sold, and lost (through leaks and flushing etc.) to meet the requirement for Safe and Affordable Funding for Equity and Resilience (SAFER) program. In addition to the State reporting requirements, part of the end of month duties include tracking all of the fuel used by District staff, compiling and recording the volume of water purchased and produced, as well as the volume of sewage pumped through District pumping stations.

Ana accompanied me and witnessed how and where all required weekly bacteriological water quality sampling throughout the District is collected and the required procedures to ensure compliance.

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Humboldt Community Services District

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AGENDA REPORT

For HCSD Board of Directors Special Meeting of: November 18, 2025

AGENDA ITEM: F.1

TITLE: Consideration of Adopting Resolution 2025-09 Honoring and Remembering Operations & Maintenance Foreman Darren Albert Toland

PRESENTED BY: Kush Rawal, Assistant Engineer

Recommendation:

District Staff recommends the Board adopt Resolution 2025-09, honoring and remembering Operations & Maintenance Foreman, Darren Albert Toland for his 23 years of distinguished service, leadership, and dedication to the Humboldt Community Services District and the community it serves.

Summary:

On October 6, 2025, the Humboldt Community Services District lost a valued employee and respected member of the Operations & Maintenance team with the passing of Foreman Darren Toland. Darren began his career with HCSD in March 2003 and proudly served the District for 23 years in several roles, eventually becoming Foreman of the Operations & Maintenance Department.

Throughout his career, Darren played an essential role in maintaining the District's water and sewer systems, responding to emergency events, and leading his crew with a strong work ethic, practical expertise, and an unwavering commitment to public service. He made a significant and lasting impact on the culture of the O&M Department and on the employees he worked alongside.

To honor Darren's service and his contributions to the District and community, staff request that the Board adopt the accompanying Resolution. A memorial plaque will also be installed at the District in Darren's honor, and a signed copy of the Resolution will be presented to his family.

Please pass a motion to approve this Resolution for Darren Toland.

Fiscal Impact

None

RESOLUTION NO. 2025-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HUMBOLDT COMMUNITY SERVICES DISTRICT

COMMEMORATING FORMER FOREMAN DARREN A. TOLAND

WHEREAS, Darren Albert Toland began his service with the Humboldt Community Services District in March 2003, joining the Construction Department as a Utility Worker, where he quickly became known for his strong work ethic, willingness to learn, and commitment to supporting his team; and

WHEREAS, through hard work, determination, and a deep understanding of District operations, Darren transitioned into the Operations & Maintenance Department, where he ultimately rose to serve as Foreman, leading the crew with a sense of responsibility, pride, and unshakable dedication; and

WHEREAS, during his 23 years of service, Darren responded to countless water main breaks, sewer spills, and emergency events, always going above and beyond the call of duty to protect the community and ensure the safety of his crew; and

WHEREAS, Darren's leadership was defined by his drive to continuously improve, often reflecting on his decisions for days at a time so he could become a better mentor and leader for his staff; and

WHEREAS, Darren fostered a culture within the Operations & Maintenance Department that valued hard work, accountability, and the importance of learning from mistakes, while also encouraging laughter and camaraderie, always ready with a joke to lighten even the toughest days; and

WHEREAS, Darren was known throughout the District as a critical-thinking problem solver, someone who tackled challenges head-on, and who approached every situation with loyalty, creativity, and a trademark goofiness that brought warmth and humanity to the workplace; and

WHEREAS, Darren often told his crew that by the time he retired, he hoped they would be "glad he was leaving because he had taught them so well they didn't need him anymore," reflecting his deep belief in mentorship, growth, and building a stronger team for the future; and

WHEREAS, Darren's character, humor, and devotion made a lasting impact on everyone who had the privilege of working with him, and his absence is felt deeply throughout the District; and

WHEREAS, the Board of Directors wishes to express its heartfelt condolences to Angela Toland, his wife, and to his children Kadence Toland and Hunter Toland,

honoring their strength and acknowledging the profound loss felt by the entire HCSD family; and

WHEREAS, to memorialize Darren's service and lasting contributions, the District will install a dedicated plaque in his honor, recognizing his leadership, his legacy, and the mark he leaves on the community he proudly served.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Humboldt Community Services District hereby honors and remembers Darren Albert Toland for his exceptional service, his unwavering work ethic, and his positive influence on District staff and the community.

BE IT FURTHER RESOLVED that this Resolution be entered into the official records of the District, and that a signed copy be presented to the Toland family with the deepest appreciation for Darren's life, service, and legacy.

PASSED, APPROVED, AND ADOPTED this 18th day of November 2025 on the following roll call vote:

AYES:

NOES:

ABSENT:

Michael Hansen, Board President

ATTEST:

Robert Christensen, Board Secretary

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Humboldt Community Services District

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AGENDA REPORT

For HCSD Board of Directors Special Meeting of: November 18, 2025

AGENDA ITEM: F.2

TITLE: Consideration of Transferring Operating Funds from Checking Account to Interest Bearing Account(s)

PRESENTED BY: Mike Montag, Finance Manager/District Treasurer

Recommendation:

Provide direction to staff regarding transfer of portion of funds held in checking account. Motion and roll call vote.

Summary:

The District currently has \$4,374,764.07 held in the District's US Bank checking account. At the Board meeting of October 28th, it was requested if a portion of these funds could be transferred to an investment vehicle in order to earn interest. Staff recommends keeping at least \$2,000,000 in the checking account to ensure availability of funds for expected expenses and capital improvements.

CSDA recommends keeping no more than 70% of funds in any one account or investment vehicle. The District's funds are currently Distributed among accounts as detailed in the chart below.

Investment Source	Balance	Percentage of total	Prior Annualized Investment return
US Bank Checking	\$4,374,764	22.8%	N/A
Umpqua Bank	\$525,984	2.7%	N/A
CA CLASS	\$11,219,536	58.3%	4.36%
County of Humboldt	\$1,109,467	5.8%	2.94%
Redwood Capital CD (to be transferred)	\$2,000,000	10.4%	3.65%

Transfer of \$2,000,000 from the District's US Bank Checking account to CA CLASS would result in the percentage of District Funds in the US Bank Checking account being reduced to 12.4%, and would increase the percentage held in CA CLASS to 68.8%.

Alternatively, the District could choose to transfer the funds to a different account. Options include transferring funds to the District's existing County of Humboldt account, opening a new account with California Local Area Investment Fund (4.24% Prior Annualized return), or transferring funds to an additional Certificate of Deposit.

Fiscal Impact:

Interest Earned on Funds Transferred

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Humboldt Community Services District

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AGENDA REPORT

For HCSD Board of Directors Special Meeting of: November 18, 2025

AGENDA ITEM: F.3

TITLE: Consideration of Opening Account with Redwood Capital Bank

PRESENTED BY: Mike Montag, Finance Manager/District Treasurer

Recommendation:

Motion and roll call vote directing Finance Manager to open a Deposit (Checking account) with Redwood Capital Bank so that the District can utilize Certificate of Deposit investment options with Redwood Capital Bank.

Summary:

The HCSD Board of Directors previously passed a motion to invest \$2,000,000 of District investment funds into a Certificate of Deposit account with Redwood Capital Bank. In order to open the Certificate of Deposit account, Redwood Capital Bank requires that the District open a Checking account. Staff recommends opening such an account with \$2,000 of District funds currently held in the District's US Bank Checking account.

As with other fund accounts held by the District, signers on the account would consist of the Board Members, General Manager, and Finance Manager.

Fiscal Impact:

Interest Earned on Certificates of Deposit