

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

WATER HAULER GUIDELINES

Effective July 15, 2021

It is the District's desire to be able to provide a convenient source of potable water for transportation to other areas within the District's Sphere of Influence when necessary for domestic use as well as water for hydro-seeding and construction. The District would also like to keep the process simple while maintaining the integrity of the water system. The District has established the following guidelines effective immediately:

- All water haulers desiring to purchase water from HCSD must complete and submit an HCSD application and permit for each tanker truck, and driver, including those trucks used by sub-contractors.
- Current Certificates of Insurance for general liability and auto liability must be on file with the District (See attached for details).
- Water Haulers are advised that water availability is subject to change without notice.
- The District requires that all tankers fill at the District yard (5055 Walnut Drive in Cutten) between the hours of 8 :30 a.m. and 4 p.m., Monday through Friday. **It is unlawful to take water from any other hydrant/location. In addition, tampering with any fire hydrant for the unauthorized use of water therefrom, or any other purpose, is a misdemeanor punishable by law (HCSD Code 4.10.180)**
- All water haulers are required to check in at the District office prior to filling up and provide the following information on their **load log**: approximate gallons, date, time, destination address, and certify the water will be used for the aforementioned purposes.
- **The fee for less than 600 gallons per load is \$20.00. The fee for 600 or more gallons per load is \$0.03/gallon. Fees will be invoiced monthly per load log (as outlined above) and payment to the District is to be made prior to the invoice due date. Late payment of invoice may result in suspension of privileges.**
 - Maximum water available to each water hauler (company) is 30,000 gallons per day for construction and hydroseeding and 15,000 gallons per month per destination address for domestic use.
- **To maintain the integrity and security of the District's property, please observe the following:**
 - **Do not enter** District buildings other than the District Main Office.
 - A telephone is available for emergency use in the District Main Office
 - **Do not attempt to move** District vehicles or property. Ask for assistance from a District employee if you have a problem.
 - District personnel and equipment need access to the hydrant in the District Yard. District personnel and equipment have priority over other users.
 - **It is strictly prohibited to utilize any District water source to wash, rinse, or hose off any vehicle.**

Violation of the above guidelines may result in the loss of privilege to obtain water from Humboldt Community Services District and/or legal action.

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CERTIFICATE OF INSURANCE REQUIREMENTS

All water purveyors and bulk water haulers will be required to provide the Humboldt Community Services District with a Certificate of Insurance on an annual basis.

The Certificate of Insurance shall evidence general liability coverage of not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage and auto liability of at least \$1,000,000 for bodily injury and property damage each accident limit. Coverage is to be placed with a carrier with an A.M. Best rating of no less than A-, VII, or equivalent, or as otherwise approved by the District. In the event that the water purveyor/hauler employs other contractors (sub-contractors) to haul water from the District, it shall be the water purveyor/hauler's responsibility to require and confirm that each sub-contractor meets the minimum insurance requirements specified above. Said policies shall name the District as an additional insured and shall constitute primary insurance as to the District, its officers, agents and employees, so that any other policies held by the District shall not contribute to any loss under said insurance.