

HUMBOLDT COMMUNITY SERVICES DISTRICT
 BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
 FOR ENTIRE DISTRICT

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE					
Metered Water Sales	5,307,097	5,200,000	5,395,364	5,449,000	0.99%
Water Charges - Pass Through	224,195	-	17,150	-	-100.00%
Sewer Service Charges	4,828,550	5,015,000	5,227,389	5,280,000	1.01%
Sewer Service Charges - Pass Through	782,162	1,447,800	1,510,524	1,500,000	-0.70%
Water & Sewer Construction Fees	56,923	32,000	41,175	47,000	14.15%
Account Fees	140,435	140,000	34,533	35,000	1.35%
Inspection Fees	189	-	-	-	0.00%
Reimbursable Maintenance Fees	25	1,000	1,000	1,000	0.00%
Miscellaneous	1,582	2,000	2,000	2,000	0.00%
TOTAL OPERATING REVENUE	11,341,158	11,837,800	12,229,135	12,314,000	0.69%
NON-OPERATING REVENUE					
Capital Connection Fees	239,779	180,000	139,468	180,000	29.06%
Interest/General	(14,510)	42,000	15,001	30,000	99.99%
Discounts Earned	1,942	2,000	2,000	2,000	-0.01%
Sales:Fixed Assets/Scrap Metal	66,490	15,700	15,700	15,700	0.00%
Bad Debt Recovery	6,591	10,000	7,000	10,000	42.86%
Property Taxes & Assessments	549,698	490,000	490,000	354,000	-27.76%
Insurance Rebate	34,184	20,000	7,207	20,000	177.51%
Other Non-Operating Revenue	-	2,200	-	-	
TOTAL NON-OPERATING REVENUE	884,174	761,900	676,376	611,700	-9.56%
TOTAL DISTRICT REVENUE	12,225,332	12,599,700	12,905,511	12,925,700	0.16%
OPERATING EXPENSES					
Wages Direct	1,453,617	1,510,000	1,447,660	1,635,000	12.94%
Benefits: PERS	415,104	460,000	452,054	503,000	11.27%
Group Ins	1,017,129	1,210,000	1,066,526	1,235,000	15.80%
Workers Comp Ins	19,899	23,000	23,431	23,500	0.29%
FICA/Medicare	111,681	117,000	111,259	117,000	5.16%
Misc Benefits	190	600	480	500	4.17%
Total Wages and Benefits	3,017,620	3,320,600	3,101,409	3,514,000	13.30%
Less: wages & ben charged to Capital Proj.	(239,971)	(166,000)	(155,046)	(175,676)	13.31%
Total Operating Wages and benefits	2,777,649	3,154,600	2,946,363	3,338,324	13.30%
Water Purchase HBMWWD	1,077,266	1,075,000	1,072,542	1,075,000	0.23%
Water Purchase Eureka	756,921	810,000	797,145	810,000	1.61%
Sewage Treatment Operations & Maint.	1,434,300	1,465,000	1,465,248	1,495,000	2.03%
Water/Sewer Analysis	7,566	20,000	8,614	15,000	74.14%
Supplies/ Construction	117,248	134,000	166,307	159,500	-4.09%
Supplies/ Office-Administration	15,131	19,000	14,000	15,000	7.14%
Supplies/ Engineering	746	2,500	800	2,500	212.50%
Supplies/ Maintenance	80,909	97,500	113,568	100,000	-11.95%
Invoicing	53,584	52,476	57,558	57,000	-0.97%
Temporary Labor	-	25,600	54,461	61,200	12.37%

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FOR ENTIRE DISTRICT

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
Repairs & Maintenance/Trucks	40,238	55,000	62,875	55,000	-12.52%
Equipment Rental	17,084	5,000	-	5,000	N/A
Building & Grounds Maintenance	22,403	32,000	29,918	30,000	0.27%
Electrical Power	279,600	295,800	280,496	295,800	5.46%
Street Lights	59,842	65,000	67,662	70,000	3.46%
Telephone	13,242	19,000	12,908	18,000	39.45%
Postage	2,834	3,000	3,000	3,000	0.00%
Freight	215	500	400	500	25.00%
Chemicals	9,888	12,000	8,201	10,000	21.94%
Liability Insurance	54,488	65,000	58,474	62,000	6.03%
Legal	6,699	30,000	3,484	70,000	1909.18%
Accounting	10,612	15,000	13,000	13,000	0.00%
Engineering	523	1,000	1,000	1,000	0.00%
Other Professional Services	17,426	38,000	5,000	118,000	2260.00%
Bank Service Charges	47,220	35,000	26,619	28,000	5.19%
Transportation	50,488	60,000	63,114	75,738	20.00%
Office Equip. Maintenance	9,662	14,000	6,000	7,000	16.67%
Computer Software Maintenance	32,401	45,000	35,000	45,000	28.57%
Memberships & Subscriptions	17,368	22,300	23,394	24,800	6.01%
Bad Debts & Minimum Balance Writeoff	9,621	200,000	150,000	50,000	-66.67%
Conference & Continuing Ed	1,158	20,000	3,700	34,500	832.43%
Certifications	1,263	5,400	2,294	3,500	52.57%
State/County & LAFCO Fees and Charges	30,086	50,000	35,000	40,000	14.29%
Hydraulic Water Model Maintenance	5,869	6,000	-	6,000	N/A
Elections Expense	14,869	-	-	15,000	
Human Resources	11,231	20,000	6,275	21,000	234.66%
Miscellaneous	168	9,000	12,000	12,000	0.00%
Director's Fees	11,850	16,000	11,280	16,000	41.84%
TOTAL OPERATING EXPENSES	7,099,668	7,994,676	7,617,700	8,258,362	8.41%
LONG TERM DEBT PAYMENTS					
Safe Drinking Water Bond	177,558	177,429	177,429	177,429	0.00%
2012 CIP & Refi.	359,220	227,100	227,100	203,766	-10.27%
Davis-Grunsky Loan	6,051	5,912	6,051	6,049	-0.03%
VacCon Truck Loan(2014)	80,341	-	-	-	0.00%
VacCon Truck Loan(2021)	(532,301)	117,441	117,441	117,441	0.00%
New Financing - F450 w/ Crane	-	-	-	(140,000)	N/A
New Financing - Dump Truck	-	-	-	(200,000)	N/A
2014 Wastewater Revenue Bonds	485,572	487,575	487,575	484,175	-0.70%
TOTAL LONG TERM DEBT PAYMENTS	576,441	1,015,457	1,015,596	648,860	-36.11%
CAPITALIZED EXPENDITURES					
Vehicles, Rolling Stock & Equipment	533,772	58,000	50,000	340,000	580.00%
Building, Yard & Paving Improvements	-	170,000	141,000	94,000	-33.33%
Capital Improvements Water	1,381,202	1,260,000	1,085,430	1,617,700	49.04%
Capital Improvements Sewer	100,054	275,000	174,000	865,000	397.13%
Engineering & Studies	5,000	100,000	100,000	-	-100.00%

HUMBOLDT COMMUNITY SERVICES DISTRICT

BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023 FOR ENTIRE DISTRICT

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
TOTAL CAPITAL EXPENDITURES	2,020,028	1,863,000	1,550,430	2,916,700	88.12%
City of Eureka Projects:					
CoE WWTP CIP	596,221	1,336,000	1,336,000	1,135,000	-15.04%
CoE MS	1,653	-	-	-	0.00%
TOTAL City of Eureka Projects	597,874	1,336,000	1,336,000	1,135,000	-15.04%
BUDGET SURPLUS (DEFICIT)	1,931,321	390,567	1,385,785	(33,222)	-102.40%

HUMBOLDT COMMUNITY SERVICES DISTRICT

SUMMARY BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023 FOR ENTIRE DISTRICT

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE & EXPENSES					
TOTAL OPERATING REVENUE	11,341,158	11,837,800	12,229,135	12,314,000	0.69%
TOTAL OPERATING EXPENSES	(7,099,668)	(7,994,676)	(7,617,700)	(8,258,362)	8.41%
NET SURPLUS/(DEFICIT) FROM OPERATIONS	4,241,490	3,843,124	4,611,435	4,055,638	-12.05%
NON-OPERATING REVENUE & EXPENSES					
TOTAL NON-OPERATING REVENUE	884,174	761,900	676,376	611,700	-9.56%
TOTAL LONG TERM DEBT SERVICE	(576,441)	(1,015,457)	(1,015,596)	(648,860)	-36.11%
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	4,549,223	3,589,567	4,272,215	4,018,478	-5.94%
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(2,020,028)	(1,863,000)	(1,550,430)	(2,916,700)	88.12%
CITY of EUREKA PROJECT REIMBURSEMENT	(597,874)	(1,336,000)	(1,336,000)	(1,135,000)	-15.04%
BUDGET SURPLUS (DEFICIT)	<u>1,931,321</u>	<u>390,567</u>	<u>1,385,785</u>	<u>(33,222)</u>	-102.40%
Working Capital Reserve Summary					
BUDGET SURPLUS or (DEFICIT)	1,931,321	390,567	1,385,785	(33,222)	-102.40%
Beginning Working Capital Reserves	7,125,961	9,057,282	9,057,282	10,443,066	15.30%
Working Capital Reserve Balance, End of Year	<u>9,057,282</u>	<u>9,447,849</u>	<u>10,443,066</u>	<u>10,409,844</u>	-0.32%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
Water Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE					
Metered Water Sales	5,307,097	5,200,000	5,395,364	5,449,000	0.99%
Water Pass Through	224,195	-	17,150	-	-100.00%
Water Construction Fees	35,707	20,000	41,175	35,000	-15.00%
Account Fees	80,048	79,800	19,684	19,950	1.35%
Inspection Fees	189	-	-	-	0.00%
Reimbursable Maintenance Fees	25	800	800	800	0.00%
Miscellaneous	758	1,000	1,000	1,000	0.00%
TOTAL OPERATING REVENUE	5,648,019	5,301,600	5,475,173	5,505,750	0.56%
NON-OPERATING REVENUE					
Water Capital Connection Fees	133,177	90,000	71,085	90,000	26.61%
Interest/General	(10,898)	32,966	11,774	23,547	99.99%
Discounts Earned	1,107	1,280	1,209	1,280	5.86%
Sales:Fixed Assets/Scrap Metal	37,899	8,844	6,636	8,844	33.27%
Bad Debt Recovery	3,757	5,700	3,991	5,700	42.83%
FW/MR Assessment	136,988	140,000	140,000	4,000	-97.14%
Other Non-Operating Revenue	-	2,200	-	-	
TOTAL NON-OPERATING REVENUE	302,030	280,990	234,695	133,371	-43.17%
TOTAL DISTRICT REVENUE	5,950,049	5,582,590	5,709,868	5,639,121	-1.24%
OPERATING EXPENSES					
Wages Direct	720,109	709,700	680,400	768,450	12.94%
Wages & Benefits: Allocated	481,346	593,250	547,579	623,298	13.83%
Benefits: PERS	106,302	165,600	162,739	181,080	11.27%
Group Ins	331,141	375,100	330,623	382,850	15.80%
Workers Comp Ins	9,248	12,420	12,653	12,690	0.29%
FICA/Medicare	54,899	54,990	52,292	54,990	5.16%
Misc Benefits	-	-	-	-	
Total Wages and Benefits	1,703,046	1,911,060	1,786,286	2,023,358	13.27%
Less: wages & ben charged to Capital Proj.	(171,155)	(122,840)	(114,734)	(130,000)	13.31%
Total Operating Wages and benefits	1,531,891	1,788,220	1,671,552	1,893,358	13.27%
Water Purchase HBMWD	1,077,266	1,075,000	1,072,542	1,075,000	0.23%
Water Purchase Eureka	756,921	810,000	797,145	810,000	1.61%
Water Analysis	7,566	15,000	4,307	7,500	74.14%
Supplies/ Construction	78,280	99,160	123,067	118,030	-4.09%
Supplies/Office-Administration	4,680	5,700	4,200	4,500	7.14%
Supplies/ Engineering	143	1,425	456	1,425	212.50%
Supplies/ Maintenance	54,088	48,750	56,784	50,000	-11.95%
Temporary Labor	-	11,544	31,513	31,744	0.73%
Repairs & Maintenance/Trucks	23,230	30,800	35,210	30,800	-12.52%
Equipment Rental	171	3,700	-	3,700	N/A
Building & Grounds Maintenance	159	1,920	1,795	1,800	0.28%
Electrical Power	164,805	162,690	154,273	162,690	5.46%
Telephone	2,573	6,080	4,131	5,760	39.43%
Postage	408	1,290	1,290	1,290	0.00%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
Water Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
Freight	60	285	228	285	25.00%
Chemicals	9,888	12,000	8,201	10,000	21.94%
Engineering	268	390	390	390	0.00%
Other Professional Services	9,291	7,600	1,000	23,600	2260.00%
Transportation	28,778	34,200	35,975	43,171	20.00%
Office Equip. Maintenance	1,990	2,100	900	1,050	16.67%
Computer Software Maintenance	15,642	21,600	16,800	21,600	28.57%
Memberships & Subscriptions	977	1,338	1,404	1,488	5.98%
Bad Debts & Minimum Balance Writeoff	9,492	114,000	85,500	28,500	-66.67%
Conference & Continuing Ed	654	7,000	1,295	12,075	832.43%
Certifications	1,087	1,620	688	1,050	52.62%
State/County & LAFCO Fees and Charges	22,613	17,000	11,900	13,600	14.29%
Hydraulic Water Model Maintenance	5,869	6,000	-	6,000	N/A
Human Resources	419	7,800	2,447	8,190	234.70%
Miscellaneous	-	1,980	2,640	2,640	0.00%
General & Admin Expense Allocation	171,575	217,981	168,358	262,094	55.68%
TOTAL OPERATING EXPENSES	3,980,784	4,514,173	4,295,991	4,633,330	7.85%
LONG TERM DEBT PAYMENTS					
Safe Drinking Water Bond	177,558	177,429	177,429	177,429	0.00%
2012 CIP & Refi.	115,560	49,500	49,500	26,166	-47.14%
Davis-Grunsky Loan	6,051	5,912	6,051	6,049	-0.03%
VacCon Truck Loan	60,256	-	-	-	0.00%
Debt Service: Allocated	-	-	-	(170,000)	N/A
TOTAL LONG TERM DEBT PAYMENTS	359,425	232,841	232,980	39,644	-82.98%
CAPITALIZED EXPENDITURES					
Vehicles/Rolling Stock/Capital Equipment	1,471	-	-	-	0.00%
Building & Yard Improvements	-	-	-	-	0.00%
Capital Improvements Water	1,381,202	1,260,000	1,085,430	1,617,700	49.04%
Engineering & Studies	-	-	-	-	0.00%
General Fund Allocation	2,850	186,960	165,870	247,380	49.14%
TOTAL CAPITAL EXPENDITURES	1,385,523	1,446,960	1,251,300	1,865,080	49.05%
BUDGET SURPLUS (DEFICIT)	224,317	(611,384)	(70,403)	(898,933)	1176.84%

HUMBOLDT COMMUNITY SERVICES DISTRICT

SUMMARY BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023

Water Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE & EXPENSES					
TOTAL OPERATING REVENUE	5,648,019	5,301,600	5,475,173	5,505,750	0.56%
TOTAL OPERATING EXPENSES	(3,980,784)	(4,514,173)	(4,295,991)	(4,633,330)	7.85%
NET SURPLUS/(DEFICIT) FROM OPERATIONS	1,667,235	787,427	1,179,182	872,421	-26.01%
NON-OPERATING REVENUE & EXPENSES					
TOTAL NON-OPERATING REVENUE	302,030	280,990	234,695	133,371	-43.17%
TOTAL LONG TERM DEBT SERVICE	(359,425)	(232,841)	(232,980)	(39,644)	-82.98%
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	1,609,840	835,576	1,180,897	966,148	-18.19%
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(1,385,523)	(1,446,960)	(1,251,300)	(1,865,080)	49.05%
BUDGET SURPLUS or (DEFICIT)	<u>224,317</u>	<u>(611,384)</u>	<u>(70,403)</u>	<u>(898,933)</u>	1176.84%
Working Capital Reserve Summary					
BUDGET SURPLUS or (DEFICIT)	224,317	(611,384)	(70,403)	(898,933)	1176.84%
Beginning Working Capital Reserves	4,743,936	4,968,253	4,968,253	4,897,850	-1.42%
Working Capital Reserve Balance, End of Year	<u>4,968,253</u>	<u>4,356,869</u>	<u>4,897,850</u>	<u>3,998,917</u>	-18.35%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
Sewer Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE					
Sewer Service Charges	4,828,550	5,015,000	5,227,389	5,280,000	1.01%
Sewer Service Charges - Pass Through	782,162	1,447,800	1,510,524	1,500,000	-0.70%
Sewer Construction Fees	21,216	12,000	-	12,000	N/A
Account Fees	60,387	60,200	14,849	15,050	1.35%
Inspection Fees	-	-	-	-	0.00%
Reimbursable Maintenance Fees	-	200	200	200	0.00%
Miscellaneous	824	1,000	1,000	1,000	0.00%
TOTAL OPERATING REVENUE	5,693,139	6,536,200	6,753,962	6,808,250	0.80%
NON-OPERATING REVENUE					
Sewer Capital Connection Fees	106,602	90,000	68,383	90,000	31.61%
Interest/General	(2,293)	9,034	3,227	6,453	99.97%
Discounts Earned	835	720	791	720	-8.98%
Sales:Fixed Assets/Scrap Metal	28,591	6,856	9,064	6,856	-24.36%
Bad Debt Recovery	2,834	4,300	3,009	4,300	42.90%
Other Non-Operating Revenue	-	-	-	-	
TOTAL NON-OPERATING REVENUE	136,569	110,910	84,474	108,329	28.24%
TOTAL DISTRICT REVENUE	5,829,708	6,647,110	6,838,436	6,916,579	1.14%
OPERATING EXPENSES					
Wages Direct	468,296	437,900	419,821	474,150	12.94%
Wages & Benefits: Allocated	481,346	593,250	547,579	623,298	13.83%
Benefits: PERS	65,689	105,800	103,972	115,690	11.27%
Group Ins	228,641	229,900	202,640	234,650	15.80%
Workers Comp Ins	8,476	7,590	7,732	7,755	0.29%
FICA/Medicare	35,680	35,100	33,378	35,100	5.16%
Misc Benefits	-	-	-	-	
Total Wages and Benefits	1,288,129	1,409,540	1,315,123	1,490,643	13.35%
Less: wages & ben charged to Capital Proj.	(42,371)	(43,160)	(40,312)	(45,676)	13.31%
Total Operating Wages and benefits	1,245,758	1,366,380	1,274,811	1,444,967	13.35%
Sewage Treatment: Operating & Maint.	1,434,300	1,465,000	1,465,248	1,495,000	2.03%
Sewer Analysis	-	5,000	4,307	7,500	74.14%
Supplies/ Construction	38,968	34,840	43,240	41,470	-4.09%
Supplies/ Office-Administration	3,531	5,700	4,200	4,500	7.14%
Supplies/ Engineering	303	1,075	344	1,075	212.50%
Supplies/ Maintenance	26,779	48,750	56,784	50,000	-11.95%
Temporary Labor	-	4,056	17,948	19,456	8.40%
Repairs & Maintenance/Trucks	17,008	24,200	27,665	24,200	-12.52%
Equipment Rental	16,913	1,300	-	1,300	N/A
Building & Grounds Maintenance	120	1,600	1,496	1,500	0.27%
Electrical Power	56,264	70,992	67,319	70,992	5.46%
Telephone	1,941	3,040	2,065	2,880	39.47%
Postage	298	960	960	960	0.00%
Freight	155	215	172	215	25.00%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
Sewer Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
Legal	-	-	-	-	0.00%
Engineering	-	100	100	100	0.00%
Other Professional Services	2,885	7,600	1,000	23,600	2260.00%
Transportation	21,710	25,800	27,139	32,567	20.00%
Office Equip. Maintenance	1,501	1,540	660	770	16.67%
Computer Software Maintenance	10,607	16,200	12,600	16,200	28.57%
Memberships & Subscriptions	1,004	892	936	992	5.98%
Bad Debts & Minimum Balance Writeoff	129	86,000	64,500	21,500	-66.67%
Conference & Continuing Ed	190	8,800	1,628	15,180	832.43%
Certifications	176	1,242	528	805	52.46%
State/County & LAFCO Fees and Charges	6,613	9,000	6,300	7,200	14.29%
Human Resources	316	5,800	1,820	6,090	234.62%
Miscellaneous	(2)	1,440	1,920	1,920	0.00%
General & Admin Expense Allocation	171,575	217,981	168,358	262,094	55.68%
TOTAL OPERATING EXPENSES	3,059,042	3,415,503	3,254,048	3,555,033	9.25%
LONG TERM DEBT PAYMENTS					
2014 Wastewater Revenue Bonds	485,572	487,575	487,575	484,175	-0.70%
2012 CIP & Refi.	243,660	177,600	177,600	177,600	0.00%
VacCon Truck Loan(2014)	20,085	-	-	-	0.00%
VacCon Truck Loan(2021)	(532,301)	117,441	117,441	117,441	0.00%
Debt Service: Allocated	-	-	-	(170,000)	N/A
TOTAL LONG TERM DEBT PAYMENTS	217,016	782,616	782,616	609,216	-22.16%
CAPITALIZED EXPENDITURES					
Vehicles/Rolling Stock/Capital Equipment	532,301	-	-	-	0.00%
Building, Yard& Paving Improvements	-	-	-	-	0.00%
Capital Improvements Sewer	100,054	275,000	174,000	865,000	397.13%
Engineering & Studies	-	-	-	-	0.00%
General Fund Allocation	2,150	141,040	125,130	186,620	49.14%
TOTAL CAPITAL EXPENDITURES	634,505	416,040	299,130	1,051,620	251.56%
City of Eureka Projects:					
CoE WWTP CIP	596,221	1,336,000	1,336,000	1,135,000	-15.04%
CoE MS	1,653	-	-	-	
TOTAL OTHER	597,874	1,336,000	1,336,000	1,135,000	-15.04%
BUDGET SURPLUS (DEFICIT)	1,321,271	696,951	1,166,643	565,711	-51.51%

HUMBOLDT COMMUNITY SERVICES DISTRICT

SUMMARY BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023

Sewer Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE & EXPENSES					
TOTAL OPERATING REVENUE	5,693,139	6,536,200	6,753,962	6,808,250	0.80%
TOTAL OPERATING EXPENSES	(3,059,042)	(3,415,503)	(3,254,048)	(3,555,033)	9.25%
NET SURPLUS/(DEFICIT) FROM OPERATIONS	<u>2,634,097</u>	<u>3,120,697</u>	<u>3,499,915</u>	<u>3,253,218</u>	-7.05%
NON-OPERATING REVENUE & EXPENSES					
TOTAL NON-OPERATING REVENUE	136,569	110,910	84,474	108,329	28.24%
TOTAL LONG TERM DEBT SERVICE	(217,016)	(782,616)	(782,616)	(609,216)	-22.16%
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	<u>2,553,650</u>	<u>2,448,991</u>	<u>2,801,773</u>	<u>2,752,331</u>	-1.76%
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(634,505)	(416,040)	(299,130)	(1,051,620)	251.56%
CITY of EUREKA PROJECT REIMBURSEMENT	(597,874)	(1,336,000)	(1,336,000)	(1,135,000)	-15.04%
BUDGET SURPLUS or (DEFICIT)	<u>1,321,271</u>	<u>696,951</u>	<u>1,166,643</u>	<u>565,711</u>	-51.51%
Working Capital Reserve Summary					
BUDGET SURPLUS or (DEFICIT)	1,321,271	696,951	1,166,643	565,711	-51.51%
Beginning Working Capital Reserves	1,284,807	2,606,078	2,606,078	3,772,721	44.77%
Working Capital Reserve Balance, End of Year	<u>2,606,078</u>	<u>3,303,029</u>	<u>3,772,721</u>	<u>4,338,431</u>	14.99%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
General Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE					
Interest (will be allocated to w/s @ y/e)	(1,319)	-	-	-	0.00%
Miscellaneous	-	-	-	-	0.00%
TOTAL OPERATING REVENUE	(1,319)	-	-	-	0.00%
NON-OPERATING REVENUE					
Property Taxes	412,710	350,000	350,000	350,000	0.00%
Insurance Rebate	34,184	20,000	7,207	20,000	177.51%
Other Non-Operating Revenue	-	-	-	-	
TOTAL NON-OPERATING REVENUE	446,894	370,000	357,207	370,000	3.58%
TOTAL DISTRICT REVENUE	445,575	370,000	357,207	370,000	3.58%
OPERATING EXPENSES					
Wages Direct	265,211	362,400	347,438	392,400	12.94%
Benefits: PERS	243,113	188,600	185,342	206,230	11.27%
Group Ins	457,347	605,000	533,263	617,500	15.80%
Workers Comp Ins	2,175	2,990	3,046	3,055	0.30%
FICA/Medicare	21,102	26,910	25,590	26,910	5.16%
Misc Benefits	190	600	480	500	4.17%
Total Wages and Benefits	989,138	1,186,500	1,095,159	1,246,595	13.83%
Less: wages & ben charged to Capital Proj.	(26,445)	-	-	-	
Less: Allocated to Water and Sewer Funds	(962,693)	(1,186,500)	(1,095,159)	(1,246,595)	13.83%
Total Unallocated Wages and Benefits	0	-	0	-	-100.00%
Supplies/ Construction	-	-	-	-	0.00%
Supplies/ Administration	6,920	7,600	5,600	6,000	7.14%
Supplies/ Engineering	300	-	-	-	0.00%
Supplies/ Maintenance	42	-	-	-	0.00%
Invoicing	53,584	52,476	57,558	57,000	-0.97%
Temporary Labor	-	10,000	5,000	10,000	100.00%
Repairs & Maintenance/Trucks	-	-	-	-	0.00%
Equipment Rental	-	-	-	-	0.00%
Building & Grounds Maintenance	22,124	28,480	26,627	26,700	0.27%
Electrical Power	58,531	62,118	58,904	62,118	5.46%
Street Lights	59,842	65,000	67,662	70,000	3.46%
Telephone	8,728	9,880	6,712	9,360	39.45%
Postage	2,128	750	750	750	0.00%
Freight	-	-	-	-	0.00%
Liability Insurance	54,488	65,000	58,474	62,000	6.03%
Legal Services	6,699	30,000	3,484	70,000	1909.18%
Accounting	10,612	15,000	13,000	13,000	0.00%
Engineering	255	510	510	510	0.00%
Other Professional Services	5,250	22,800	3,000	70,800	2260.00%
Bank Service Charges	47,220	35,000	26,619	28,000	5.19%
Transportation	-	-	-	-	0.00%
Office Equip. Maintenance	6,171	10,360	4,440	5,180	16.67%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023
General Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
Computer Software Maintenance	6,152	7,200	5,600	7,200	28.57%
Memberships & Subscriptions	15,387	20,070	21,054	22,320	6.01%
Bad Debts & Minimum Balance Writeoff	-	-	-	-	0.00%
Conference & Continuing Ed	314	4,200	777	7,245	832.43%
Certifications	-	2,538	1,078	1,645	52.60%
State/County & LAFCO Fees and Charges	860	24,000	16,800	19,200	14.29%
Elections Expense	14,869	-	-	15,000	0.00%
Human Resources	10,496	6,400	2,008	6,720	234.66%
Miscellaneous	170	5,580	7,440	7,440	0.00%
Director's Fees	11,850	16,000	11,280	16,000	41.84%
General & Admin Expense Allocation	(343,150)	(435,962)	(336,715)	(524,188)	55.68%
TOTAL OPERATING EXPENSES	59,842	65,000	67,662	70,000	3.46%
LONG TERM DEBT PAYMENTS					
New Financing - F450 w/ Crane	-	-	-	(140,000)	N/A
New Financing - Dump Truck	-	-	-	(200,000)	N/A
Less: Allocated to Water & Sewer Funds	-	-	-	340,000	N/A
TOTAL LONG TERM DEBT PAYMENTS	-	-	-	-	
CAPITALIZED EXPENDITURES					
Vehicles/Rolling Stock/Capital Equipment	-	58,000	50,000	340,000	580.00%
Building, Yard & Paving Improvements	-	170,000	141,000	94,000	-33.33%
Engineering & Studies	5,000	100,000	100,000	-	-100.00%
Less: Allocated to Water & Sewer Funds	(5,000)	(328,000)	(291,000)	(434,000)	49.14%
TOTAL CAPITAL EXPENDITURES	-	-	-	-	
BUDGET SURPLUS (DEFICIT)	385,733	305,000	289,545	300,000	3.61%

HUMBOLDT COMMUNITY SERVICES DISTRICT

SUMMARY BUDGETARY STATEMENT OF REVENUES AND EXPENSES FOR FISCAL YEAR 2022-2023

General Fund

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req	% Change vs actual
OPERATING REVENUE & EXPENSES					
TOTAL OPERATING REVENUE	(1,319)	-	-	-	0.00%
TOTAL OPERATING EXPENSES	(59,842)	(65,000)	(67,662)	(70,000)	3.46%
NET SURPLUS/(DEFICIT) FROM OPERATIONS	(61,161)	(65,000)	(67,662)	(70,000)	3.46%
NON-OPERATING REVENUE & EXPENSES					
TOTAL NON-OPERATING REVENUE	446,894	370,000	357,207	370,000	3.58%
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	385,733	305,000	289,545	300,000	3.61%
HCSD CAPITAL IMPROVEMENT EXPENDITURES	-	-	-	-	0.00%
BUDGET SURPLUS or (DEFICIT)	<u>385,733</u>	<u>305,000</u>	<u>289,545</u>	<u>300,000</u>	3.61%
Working Capital Reserve Summary					
BUDGET SURPLUS or (DEFICIT)	385,733	305,000	289,545	300,000	3.61%
Beginning Working Capital Reserves	1,097,218	1,482,951	1,482,951	1,772,496	19.52%
Working Capital Reserve Balance, End of Year	<u>1,482,951</u>	<u>1,787,951</u>	<u>1,772,496</u>	<u>2,072,496</u>	16.93%

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Capital Expenditures

	2020-21 Actual	2021-22 Budget	2021-22 Est Actual	2022-23 Budget req
VEHICLES, ROLLING STOCK & EQUIPMENT				
New Computers & Laptops Scheduled Replacements	-	-	-	-
Unit #9 Replacement - Van	-	50,000	50,000	-
Unit #4 2010 Ford F-450 w/crane	-	-	-	140,000
Office Security Camera	-	8,000	-	-
Directional Boring Tool	-	-	-	-
Unit 10 (Peterbilt Dump Truck)	-	-	-	200,000
Emergency Generators (Water)	1,471	-	-	-
Sewer Camera Van (Sewer)	-	-	-	-
Sewer VacCon Truck (Sewer)	532,301	-	-	-
Total Vehicles, Rolling Stock & Equipment	533,772	58,000	50,000	340,000
BUILDING, YARD & PAVING IMPROVEMENTS				
Office Building - (Siding, Windows, Front, Roof) (GF)	-	80,000	35,000	50,000
Office Roof	-	-	40,000	20,000
Office ADA	-	-	15,000	14,000
Annexations (GF)	-	35,000	-	-
Yard Paving Repairs (GF)	-	35,000	35,000	-
Vehicle Storage Upgrades (GF)	-	20,000	16,000	10,000
Total Building, Yard & Paving Improvements	-	170,000	141,000	94,000
WATER SYSTEM IMPROVEMENTS (Water)				
New Connections	7,371	7,500	7,500	7,500
Lloyd Street SMR	-	-	-	-
18th Street SMR	-	65,000	-	243,000
Park Street SMR	-	-	90,000	-
LaPointe SMR	-	-	-	25,000
Truesdale WBS	-	-	-	-
Water Storage Tank Cleaning/Maintenance	-	-	-	-
New Construction Meters	-	-	-	-
Replace South Bay Well	-	-	-	-
Mitchell Rd Bypass	-	-	-	-
Spruce Pt well pump	-	15,000	3,490	30,000
Complete Radio System Eval & Upgrade	-	-	-	-
South Bay School Backflow	-	15,000	-	15,000
Donna Drive Hydro-Tank Replacement	131	75,000	95,000	55,000
Donna Drive .5MG Tank	-	-	-	40,000
Ridgewood Tank	383,424	670,000	615,800	54,200
Pine Hill Water Line	367,716	-	-	-
Tower Lane SMR	612	65,000	5,000	162,000
Walnut Drive 1.0MG Tank Rehab	588,817	-	-	-
Christian Ln SMR	439	16,500	28,359	35,000
Meadowood SMR	-	-	-	-
McKay Ranch Water Study	(7,133)	-	-	-
AMR Program	37,940	141,000	141,000	141,000
SCADA Upgrade	-	100,000	25,000	100,000
Water Storage Tanks Cleaning Inspecting	-	30,000	9,281	-
ADA Access-Pump Facilities	-	-	-	5,000
South Bay Well	1,885	20,000	10,000	10,000

Hubbard Pump	-	-	15,000	35,000
Brier Lane 0.5MG Tank	-	40,000	40,000	660,000
Total Water System Improvements	1,381,202	1,260,000	1,085,430	1,617,700

SEWER SYSTEM IMPROVEMENTS (Sewer)

Sea Ave SLS/FM	13,908	-	50,000	20,000
Sequoia Lift Station	950	10,000	10,000	-
New Connections	-	5,000	5,000	5,000
Burns Drive	-	-	-	-
SCADA Upgrade	5,050	-	-	-
Hidden Meadows SLS	9,703	-	-	-
Hemlock	3,836	60,000	17,000	250,000
Dr. Office Lane	-	-	-	148,000
South Broadway SLS/FM	6,989	-	-	-
South Broadway Spare Pump	13,795	-	-	-
Perch SLS Panel Enclosure	7,959	-	-	-
Bhune SLS Panel Enclosure	7,959	-	-	-
Golf Course Sewer Slough Xing	29,905	-	-	-
Hartman Ln	-	-	-	65,000
Noe St	-	-	-	162,000
Blackberry SLS	-	100,000	60,000	40,000
Bailey SLS	-	100,000	32,000	100,000
Artino SLS	-	-	-	75,000
Total Sewer System Improvements	100,054	275,000	174,000	865,000

ENGINEERING, STUDIES & CAPITAL OUTLAY

Fill Site Development (GF)	-	-	-	-
PG&E PSPS Event (GF)	-	-	-	-
McKay Annexation (GF)	5,000	-	-	-
Misc. Engineering not attributed to specific projects (GF)	-	-	-	-
Aerial Photo (GF)	-	-	-	-
Water Sewer Rate Study (GF)	-	100,000	100,000	-
So. Broadway FM Test & Design (Sewer)	-	-	-	-
Total Engineering & Studies	5,000	100,000	100,000	-

CITY OF EUREKA CIPS (Sewer)

CoE WWTP CIP	596,221	1,336,000	1,336,000	1,135,000
CoE MS	1,653	-	-	-
Total City of Eureka CIPs	597,874	1,336,000	1,336,000	1,135,000

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

Customer Service Account Fees

	<u>Fee</u>
Activation, Deposits and Miscellaneous Charges	
Credit Card Convenience Fee	\$3.50
Establish Water & Sewer Accounts (Admin)	\$35.00
Initial Residential Deposits:	
Water & Sewer	\$200.00
Water Only	\$100.00
Sewer Only	\$100.00
Increase in Deposit due to non-payment per occurrence:	\$50.00
Maximum Deposit:	\$300.00
Multi-Family Units:	
Water & Sewer (1 st unit)	\$50.00
Each Additional Unit	\$40.00
Water Only (1 st Unit)	\$35.00
Each Additional Unit	\$20.00
Commercial Deposits	2.5 x Mo Base Rate
When considering collection of a security deposit, deposit requirements may be waived if customer meets any of the following District guidelines for creditworthiness:	
(a) Prior service within the District showing timely payments within the previous two (2) years, or	
(b) Produce a letter of credit from PG&E, or other recognized utility showing timely payments for a period of one (1) year	
(c) Produce a positive rating report from a recognized credit reporting agency. (Ref. Code §7.06.030)	
(d) Participation in Automatic Payment Program	
Returned Checks	\$25.00
Reinstatement of Service after discontinuance for nonpayment	1 st time = \$40.00 \$65.00 + penalties thereafter
Tow Truck Call Fee	\$25.00 + actual tow costs
Broken Lock Fee	\$25.00
Tampering Fee (any unauthorized operation of meters, valves, etc.)	\$260.00
Meter Test Deposit – refunded if test fails	\$147.00
After-hours Service Call	\$84.00

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

WATER – MONTHLY SERVICE RATES

Rates below are effective August 1, 2021 and are effective until further notice. The monthly fixed charge shall depend on the meter size. Volumetric rates are for units of 100 cubic-feet (HCF).

<u>Fixed Monthly Service Charges</u>		<u>Volumetric Consumption Charge</u>
5/8 inch meter	\$26.46	\$4.06 per HCF
3/4 inch meter	\$38.42	\$4.06 per HCF
1 inch meter	\$62.34	\$4.06 per HCF
1-1/2 inch meter	\$122.13	\$4.06 per HCF
2 inch meter	\$193.89	\$4.06 per HCF
3 inch meter	\$385.23	\$4.06 per HCF
4 inch meter	\$600.49	\$4.06 per HCF
6 inch meter	\$1,198.44	\$4.06 per HCF

Other Miscellaneous Water Fees:

	<u>Fee</u>
Temporary Construction Meter – Installation	\$40.00
Monthly Rate	\$92.95 + \$4.06 per HCF
Private Fire Protection Services	\$3.00 times diameter (inches) of service line

Water Hauler Program:

	<u>Fee</u>
<600 gallons	\$20
>600 gallons	\$0.03/gallon

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

SEWER - MONTHLY SERVICE RATES:

Rates below are effective August 1, 2021 and are effective until further notice. The rates and minimum sewer service charges billed monthly to customers within the service area of the District shall be as follows:

<i>Monthly Fixed Service Charge per Account</i>	<i>Plus Monthly Fixed Service Charge Per Living Unit (LU)/Equivalent Dwelling Unit (EDU)*</i>	<i>Plus Winter Average - Volumetric Charge per 100 cft.</i>
\$4.28	Single Family Residential (1-3 LU)	\$19.09
\$4.28	Multi-Family (4 or more LU)	\$15.27
\$4.28	Mobile Homes	\$16.61
\$4.28	Trailer Parks	\$16.61
\$4.28	Commercial – Light Strength (<370 mg/liter)	\$19.09
\$4.28	Commercial – Med. Strength (370-500 mg/liter)	\$19.09
\$4.28	Commercial – Heavy Strength (>500 mg/liter)	\$19.09

* Fixed monthly service charges for Residential accounts shall be based on the number of Living Units (LU) at the Service Address. Fixed Monthly Service Charges for Commercial accounts shall be based on Equivalent Dwelling units (EDU).

Sewer Pass Through Rate:

Approved “pass-through” rate to recover City of Eureka charges for wastewater treatment and Capital Improvement Projects (within HCSD responsibility) in excess of calculated sewer charges for current rates.	
Charged as a multiplier to the Volumetric Surcharge:	
Single Family/Multi Family/Mobile Homes/Trailer Parks	\$3.08
Commercial Light Strength	\$3.69
Commercial Medium Strength	\$4.87
Commercial Heavy Strength	\$6.16

Sewer – Other Miscellaneous Charges

	<i>Fee</i>
Special Sewer Discharge Permit:	\$250 plus an additional charge for actual gallons discharged to the public sewer system based on strength of discharged wastewater

Waste Water Hauler Program:

Wastewater shall meet the District's Specific Pollutant Limits prior to discharge. No wastewater from a septic tank, portable bathroom, or recreational vehicle is allowed to be discharged to the District's sewage collection system. Discharge shall not exceed 1000 gallons a day.	
<500 gallons	\$20.00
501-1000 gallons	\$30.00

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

WATER SYSTEM CONNECTION AND CONSTRUCTION FEES

Water Connection Fee (Capacity Charge Buy-in).

The water capital connection fee is \$3,045 per 5/8" meter equivalency. See table below for additional meter sizes.

Water connection (capacity charge) for all classes of customers shall be based upon the number of meters per lot as well as the size of meter connected to the system as detailed in the following table; Connection fees are in addition to the actual cost of installing a service including main line tap, service line, meter, and box.

Figure 1: Water Capital Connection Fees

Meter Size	Equivalency Factor		Max. Water Connection Fee Per Meter
	Max. Continuous Flow (gpm) ⁽¹⁾	Equivalency to 5/8-inch Base Meter Size	
5/8 inch	25	1.00	\$3,045.00
3/4 inch	35	1.40	\$4,263.00
1 inch	55	2.20	\$6,699.00
1-1/2 inch	100	4.00	\$12,180.00
2 inch	160	6.40	\$19,488.00
3 inch	320	12.80	\$38,976.00
4 inch	500	20.00	\$60,900.00
6 inch	1,000	40.00	\$121,800.00

⁽¹⁾ Source: AWWA M1, Table B-2. Assumes displacement meters for 5/8" through 2", Compound Class I for 3" through 6"

WATER METER PURCHASE AND INSTALLATION: In addition to the capital connection fee, where the District installs a new water meter and service line, the meter charge and installation fee shall be dependent on the size of the meter required. All costs are based upon actual time and materials. Where the Developer has installed the new water service line, the District shall install the meter upon payment of the corresponding meter charge, installation fee and appropriate connection fee. Charges within and without the limits of the District boundaries are payable in advance for the installation of new services and meters when work is performed by District forces. Fees shall be as indicated in the table below. Costs do not include permanent pavement or sidewalk replacement.

	<u>Fees</u>
5/8" Meter Charge	\$273.12
Installation	\$2,500.00
3/4" Meter Charge	\$308.12
Installation	\$2,575.00
1" Meter Charge	\$396.37
Installation	\$2,831.00
1 1/2" and larger Meter Charge	Special Quote
Installation	Special Quote

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

Split Water Service (New) (Does not include permanent pavement or sidewalk replacement)	2 ea 5/8" \$3,065.00 3+ Special Quote 2 ea 3/4" \$3,155.00 3+ Special Quote
Splitting an Existing Water Service	Actual cost. Not to exceed charges for a new service
Temporary Construction Meter	\$40.00
Additional Fees for freshwater/Mitchell Road assessment area: Charges for connections in the Freshwater/Mitchell Rd. assessment area shall be based on the Assessment District formula of said area as follows:	
<i>Assessment Criteria</i>	<i>Fee</i>
Acreage – per acre all zones	\$300.00
Parcel – per parcel (zone A) per parcel (zone B&C)	\$1,545.00 \$2,575.00
Capacity – Existing SFRE (zone A) Existing SFRE (zone B) Existing SFRE (zone C) Existing 2 nd Unit (zone A) Existing 2 nd Unit (zone B) Existing 2 nd Unit (zone C)	\$9,365.00 \$8,526.00 \$4,659.00 \$4,683.00 \$4,265.00 \$2,330.00

SEWER CONNECTION AND CONSTRUCTION FEES

This fee is in addition to the actual cost of installing a service including main line tap, lateral line and cleanout. Does not include permanent pavement or sidewalk replacement.

Sewer Capital Connection Fee (Capacity Charge Buy-In)

The sewer capital connection fee is \$2,958.00/Equivalent Dwelling Unit (EDU)

- A. Residential:** The fee is charged based on the number of EDUs.
- Single residential units equal one EDU without consideration of the number of fixture units.
 - Multiple residential units: The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units..
- B. Commercial** The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units.

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

	<u>Fee</u>
Sewer Installation *if installed with water service, fee \$3,000	< 10 ft deep \$3,700.00* > 10 ft deep special quote
Sewer Capital Connection Fee - Residential	\$2,958.00 per EDU
Sewer Capital Connection Fee – Commercial/ Industrial	\$2,958.00 per EDU
Sewer Lateral Inspection Fee	\$150.00 refundable

Water Conservation Fines & Penalties

	<u>Fee</u>
1 st Violation (infracation)	\$25.00
2 nd Violation (Infracation)	\$50.00
3 rd Violation & subsequent violations within a 6-month period (misdemeanor)	\$100.00

Labor & Equipment Rates

	<u>Hourly Fee</u>
General Labor	\$59.50
Foreman	\$75.90
Inspector	\$81.40
Plan Checker	\$81.40
Engineering Technician	\$63.80
Clerk	\$57.20
Backhoe	\$64.24
Bobcat	\$64.24
Compressor	\$34.10
Concrete Saw	\$15.13
Dump Truck <7 yards	\$47.03
Dump Truck 10 yards	\$84.26
Excavator	\$100.87
Generator	\$12.87
Mole	\$27.50
Tapping Machine <2"	\$27.50
Tapping Machine >2"	\$44.00
Trailer	\$22.66
TV Van (sewer)	\$88.00
Utility Truck (small)	\$33.00
Utility Truck (large)	\$38.50
VacCon/Hydro Excavator	\$143.00

HUMBOLDT COMMUNITY SERVICES DISTRICT
FY 2022/2023 MASTER FEE SCHEDULE

Administrative Fees

Charges for Photocopies and/or Mailing of Printed Material Maps, Documents and Reports

	<i>Fee</i>
Photocopies Black & White per side: 8.5x11 page 11x17 page 24x36 page	 \$0.10 \$0.20 \$3.00
Photocopies Color per side: 8.5 x 11 page 11 x 17 page 24 x 36 page	 \$0.50 \$1.00 \$15.00
Conversion of document to electronic image	\$2.00 plus \$0.10 per page
Public records request deposit	Same as copies. Admin fees waived for <20 pages
Videos tapes, CDs, DVDs	\$3.00/each + actual cost of duplication
Mailing	\$3.00 each + actual cost for duplication
Agenda Annual Subscription (24 regular meetings)	\$28
Agenda Single – Mailed	\$1.25