

HUMBOLDT COMMUNITY SERVICES DISTRICT  
FY 2022/2023 MASTER FEE SCHEDULE

**Customer Service Account Fees**

|  | <u>Fee</u>  |
|--|---|
| <b>Activation, Deposits and Miscellaneous Charges</b>  |   |
| Credit Card Convenience Fee  | \$3.50  |
| Establish Water & Sewer Accounts (Admin)   | \$35.00   |
| Initial Residential Deposits:  |   |
| Water & Sewer  | \$200.00  |
| Water Only   | \$100.00  |
| Sewer Only   | \$100.00  |
| Increase in Deposit due to non-payment per occurrence:   | \$50.00   |
| Maximum Deposit:   | \$300.00  |
| Multi-Family Units:  |   |
| Water & Sewer (1 <sup>st</sup> unit)   | \$50.00   |
| Each Additional Unit   | \$40.00   |
| Water Only (1 <sup>st</sup> Unit)  | \$35.00   |
| Each Additional Unit   | \$20.00   |
| Commercial Deposits  | 2.5 x Mo Base Rate  |
| When considering collection of a security deposit, deposit requirements may be waived if customer meets any of the following District guidelines for creditworthiness: |   |
| (a) Prior service within the District showing timely payments within the previous two (2) years, or  |   |
| (b) Produce a letter of credit from PG&E, or other recognized utility showing timely payments for a period of one (1) year   |   |
| (c) Produce a positive rating report from a recognized credit reporting agency. (Ref. Code §7.06.030)  |   |
| (d) Participation in Automatic Payment Program   |   |
| Returned Checks  | \$25.00   |
| Reinstatement of Service after discontinuance for nonpayment   | 1 <sup>st</sup> time = \$40.00<br>\$65.00<br>+ penalties thereafter |
| Tow Truck Call Fee   | \$25.00<br>+ actual tow costs                                       |
| Broken Lock Fee  | \$25.00   |
| Tampering Fee (any unauthorized operation of meters, valves, etc.)   | \$260.00  |
| Meter Test Deposit – refunded if test fails  | \$147.00  |
| After-hours Service Call   | \$84.00   |

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**WATER – MONTHLY SERVICE RATES**

Rates below are effective August 1, 2021 through July 31, 2022. The monthly fixed charge shall depend on the meter size. Volumetric rates are for units of 100 cubic-feet (HCF).

| <b><u>Fixed Monthly Service Charges</u></b> |            | <b><u>Volumetric Consumption Charge</u></b> |
|---|------------|---|
| 5/8 inch meter                              | \$26.46    | \$4.06 per HCF                              |
| 3/4 inch meter                              | \$38.42    | \$4.06 per HCF                              |
| 1 inch meter                                | \$62.34    | \$4.06 per HCF                              |
| 1-1/2 inch meter                            | \$122.13   | \$4.06 per HCF                              |
| 2 inch meter                                | \$193.89   | \$4.06 per HCF                              |
| 3 inch meter                                | \$385.23   | \$4.06 per HCF                              |
| 4 inch meter                                | \$600.49   | \$4.06 per HCF                              |
| 6 inch meter                                | \$1,198.44 | \$4.06 per HCF                              |

**Other Miscellaneous Water Fees:**

|  | <b><u>Fee</u></b>                                 |
|--|---|
| Temporary Construction Meter –<br>Installation | \$40.00   |
| Monthly Rate                                   | \$92.95 + \$4.06 per HCF                          |
| Private Fire Protection Services               | \$3.00 times diameter (inches) of<br>service line |

**Water Hauler Program:**

|              | <b><u>Fee</u></b> |
|--------------|-------------------|
| <600 gallons | \$20              |
| >600 gallons | \$0.03/gallon     |

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**SEWER - MONTHLY SERVICE RATES:**

Rates below are effective August 1, 2020 through July 31, 2021. The rates and minimum sewer service charges billed monthly to customers within the service area of the District shall be as follows:

| <i>Monthly Fixed Service Charge per Account</i> | <i>Plus Monthly Fixed Service Charge Per Living Unit (LU)/Equivalent Dwelling Unit (EDU)*</i> | <i>Plus Winter Average - Volumetric Charge per 100 cft.</i> |         |
|---|---|---|---------|
| \$4.28  | Single Family Residential (1-3 LU)  | \$19.09   | \$5.94  |
| \$4.28  | Multi-Family (4 or more LU)   | \$15.27   | \$5.94  |
| \$4.28  | Mobile Homes  | \$16.61   | \$5.94  |
| \$4.28  | Trailer Parks   | \$16.61   | \$5.94  |
| \$4.28  | Commercial – Light Strength (<370 mg/liter)   | \$19.09   | \$7.10  |
| \$4.28  | Commercial – Med. Strength (370-500 mg/liter)   | \$19.09   | \$9.41  |
| \$4.28  | Commercial – Heavy Strength (>500 mg/liter)   | \$19.09   | \$11.89 |

\* Fixed monthly service charges for Residential accounts shall be based on the number of Living Units (LU) at the Service Address. Fixed Monthly Service Charges for Commercial accounts shall be based on Equivalent Dwelling units (EDU).

**Sewer Pass Through Rate:**

|  |        |
|--|--------|
| Approved “pass-through” rate to recover City of Eureka charges for wastewater treatment and Capital Improvement Projects (within HCSD responsibility) in excess of calculated sewer charges for current rates. |        |
| Charged as a multiplier to the Volumetric Surcharge:   |        |
| Single Family/Multi Family/Mobile Homes/Trailer Parks  | \$3.08 |
| Commercial Light Strength  | \$3.69 |
| Commercial Medium Strength   | \$4.87 |
| Commercial Heavy Strength  | \$6.16 |

**Sewer – Other Miscellaneous Charges**

|                                 | <i>Fee</i>  |
|---------------------------------|---|
| Special Sewer Discharge Permit: | \$250 plus an additional charge for actual gallons discharged to the public sewer system based on strength of discharged wastewater |

**Waste Water Hauler Program:**

|  |         |
|--|---------|
| Wastewater shall meet the District's Specific Pollutant Limits prior to discharge. No wastewater from a septic tank, portable bathroom, or recreational vehicle is allowed to be discharged to the District's sewage collection system. Discharge shall not exceed 1000 gallons a day. |         |
| <500 gallons   | \$20.00 |
| 501-1000 gallons   | \$30.00 |

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**WATER SYSTEM CONNECTION AND CONSTRUCTION FEES**

**Water Connection Fee (Capacity Charge Buy-in).**

The water capital connection fee is \$3,045 per 5/8" meter equivalency. See table below for additional meter sizes.

Water connection (capacity charge) for all classes of customers shall be based upon the number of meters per lot as well as the size of meter connected to the system as detailed in the following table; Connection fees are in addition to the actual cost of installing a service including main line tap, service line, meter, and box.

**Figure 1: Water Capital Connection Fees**

| Meter Size | Equivalency Factor                        |   | Max. Water Connection Fee Per Meter |
|------------|---|---|-------------------------------------|
|            | Max. Continuous Flow (gpm) <sup>(1)</sup> | Equivalency to 5/8-inch Base Meter Size |                                     |
| 5/8 inch   | 25  | 1.00                                    | \$3,045.00                          |
| 3/4 inch   | 35  | 1.40                                    | \$4,263.00                          |
| 1 inch     | 55  | 2.20                                    | \$6,699.00                          |
| 1-1/2 inch | 100                                       | 4.00                                    | \$12,180.00                         |
| 2 inch     | 160                                       | 6.40                                    | \$19,488.00                         |
| 3 inch     | 320                                       | 12.80                                   | \$38,976.00                         |
| 4 inch     | 500                                       | 20.00                                   | \$60,900.00                         |
| 6 inch     | 1,000                                     | 40.00                                   | \$121,800.00                        |

<sup>(1)</sup> Source: AWWA M1, Table B-2. Assumes displacement meters for 5/8" through 2", Compound Class I for 3" through 6"

**WATER METER PURCHASE AND INSTALLATION:** In addition to the capital connection fee, where the District installs a new water meter and service line, the meter charge and installation fee shall be dependent on the size of the meter required. All costs are based upon actual time and materials. Where the Developer has installed the new water service line, the District shall install the meter upon payment of the corresponding meter charge, installation fee and appropriate connection fee. Charges within and without the limits of the District boundaries are payable in advance for the installation of new services and meters when work is performed by District forces. Fees shall be as indicated in the table below. Costs do not include permanent pavement or sidewalk replacement.

|                                | <u>Fees</u>   |
|--------------------------------|---------------|
| 5/8" Meter Charge              | \$273.12      |
| Installation                   | \$2,500.00    |
| 3/4" Meter Charge              | \$308.12      |
| Installation                   | \$2,575.00    |
| 1" Meter Charge                | \$396.37      |
| Installation                   | \$2,831.00    |
| 1 1/2" and larger Meter Charge | Special Quote |
| Installation                   | Special Quote |

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|  |  |
|--|--|
| Split Water Service (New) (Does not include permanent pavement or sidewalk replacement)  | 2 ea 5/8" \$3,065.00<br>3+ Special Quote<br>2 ea 3/4" \$3,155.00<br>3+ Special Quote |
| Splitting an Existing Water Service  | Actual cost. Not to exceed charges for a new service                                 |
| Temporary Construction Meter   | \$40.00  |
| <b>Additional Fees for freshwater/Mitchell Road assessment area:</b> Charges for connections in the Freshwater/Mitchell Rd. assessment area shall be based on the Assessment District formula of said area as follows: |  |
| <i>Assessment Criteria</i>   | <i>Fee</i>   |
| Acreage – per acre all zones   | \$300.00   |
| Parcel –<br>per parcel (zone A)  | \$1,545.00   |
| per parcel (zone B&C)  | \$2,575.00   |
| Capacity –   |  |
| Existing SFRE (zone A)   | \$9,365.00   |
| Existing SFRE (zone B)   | \$8,526.00   |
| Existing SFRE (zone C)   | \$4,659.00   |
| Existing 2 <sup>nd</sup> Unit (zone A)   | \$4,683.00   |
| Existing 2 <sup>nd</sup> Unit (zone B)   | \$4,265.00   |
| Existing 2 <sup>nd</sup> Unit (zone C)   | \$2,330.00   |

**SEWER CONNECTION AND CONSTRUCTION FEES**

This fee is in addition to the actual cost of installing a service including main line tap, lateral line and cleanout. Does not include permanent pavement or sidewalk replacement.

**Sewer Capital Connection Fee (Capacity Charge Buy-In)**

**The sewer capital connection fee is \$2,958.00/Equivalent Dwelling Unit (EDU)**

- A. Residential:** The fee is charged based on the number of EDUs.
- Single residential units equal one EDU without consideration of the number of fixture units.
  - Multiple residential units: The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units..
- B. Commercial** The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units.

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|   | <u>Fee</u>   |
|---|--|
| Sewer Installation<br>*if installed with water service, fee \$3,000 | < 10 ft deep \$3,700.00*<br>> 10 ft deep special quote |
| Sewer Capital Connection Fee - Residential                          | \$2,958.00 per EDU                                     |
| Sewer Capital Connection Fee – Commercial/ Industrial               | \$2,958.00 per EDU                                     |
| Sewer Lateral Inspection Fee  | \$150.00 refundable                                    |

**Water Conservation Fines & Penalties**

|   | <u>Fee</u> |
|---|------------|
| 1 <sup>st</sup> Violation (infracation)   | \$25.00    |
| 2 <sup>nd</sup> Violation (Infracation)   | \$50.00    |
| 3 <sup>rd</sup> Violation & subsequent violations within a 6-month period (misdemeanor) | \$100.00   |

**Labor & Equipment Rates**

|                        | <u>Hourly Fee</u> |
|------------------------|-------------------|
| General Labor          | \$54.00           |
| Foreman                | \$69.00           |
| Inspector              | \$74.00           |
| Plan Checker           | \$74.00           |
| Engineering Technician | \$58.00           |
| Clerk                  | \$52.00           |
| Backhoe                | \$58.40           |
| Bobcat                 | \$58.40           |
| Compressor             | \$31.00           |
| Concrete Saw           | \$13.75           |
| Dump Truck <7 yards    | \$42.75           |
| Dump Truck 10 yards    | \$76.60           |
| Excavator              | \$91.70           |
| Generator              | \$11.70           |
| Mole                   | \$25.00           |
| Tapping Machine <2"    | \$25.00           |
| Tapping Machine >2"    | \$40.00           |
| Trailer                | \$20.60           |
| TV Van (sewer)         | \$80.00           |
| Utility Truck (small)  | \$30.00           |
| Utility Truck (large)  | \$35.00           |
| VacCon/Hydro Excavator | \$130.00          |

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**Administrative Fees**

Charges for Photocopies and/or Mailing of Printed Material Maps, Documents and Reports

|  | <i>Fee</i>                                      |
|--|---|
| Photocopies Black & White per side:<br>8.5x11 page<br>11x17 page<br>24x36 page | \$0.10<br>\$0.20<br>\$3.00                      |
| Photocopies Color per side:<br>8.5 x 11 page<br>11 x 17 page<br>24 x 36 page   | \$0.50<br>\$1.00<br>\$15.00                     |
| Conversion of document to electronic image                                     | \$2.00 plus \$0.10 per page                     |
| Public records request deposit   | Same as copies. Admin fees waived for <20 pages |
| Videos tapes, CDs, DVDs  | \$3.00/each + actual cost of duplication        |
| Mailing  | \$3.00 each + actual cost for duplication       |
| Agenda Annual Subscription (24 regular meetings)                               | \$28  |
| Agenda Single – Mailed   | \$1.25  |