

HUMBOLDT COMMUNITY SERVICES DISTRICT  
FY 2020/2021 MASTER FEE SCHEDULE

**Customer Service Account Fees**

	<i>Fee</i>
<b>Activation, Deposits and Miscellaneous Charges</b>	
Credit Card Convenience – telephone payments	-0-
Establish Water & Sewer Accounts (Admin)	\$35
Initial Residential Deposits:	
Water & Sewer	\$200
Water Only	\$100
Sewer Only	\$100
Increase in Deposit due to non-payment per occurrence:	\$50
Maximum Deposit:	\$300
Multi-Family Units:	
Water & Sewer (1 <sup>st</sup> unit)	\$50
Each Additional Unit	\$40
Water Only (1 <sup>st</sup> Unit)	\$35
Each Additional Unit	\$20
Commercial Deposits	2.5 x Mo Base Rate
<p>When considering collection of a security deposit, deposit requirements may be waived if customer meets the following District guidelines for creditworthiness:</p> <ul style="list-style-type: none"> <li>(a) Prior service within the District showing timely payments within the previous two (2) years, or</li> <li>(b) Produce a letter of credit from PG&amp;E, or other recognized utility showing timely payments for a period of one (1) year, or</li> <li>(c) Produce a positive rating report from a recognized credit reporting agency. (Ref. Code §7.06.030)</li> <li>(d) Participation in Automatic Payment Program</li> </ul>	
Returned Checks	\$25
Reinstatement of Service after discontinuance for nonpayment	1 <sup>st</sup> time = \$40 \$65 + penalties thereafter
Tow Truck Call Fee	\$25 + actual tow costs
Broken Lock Fee	\$25
Tampering Fee (any unauthorized operation of meters, valves, etc.)	\$260
Meter Test Deposit – refunded if test fails	\$147
After-hours Service Call	\$84

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**WATER – MONTHLY SERVICE RATES**

Rates below are effective July 1, 2020 through June 30, 2021. The monthly fixed charge is based upon meter size. Volumetric consumption charges are for each 100 cubic-feet (HCF) metered.

<u>Fixed Monthly Service Charges</u>		<u>Volumetric Consumption Charge/HCF</u>
5/8 inch meter	\$26.07	\$4.00
3/4 inch meter	\$37.85	\$4.00
1 inch meter	\$61.42	\$4.00
1-1/2 inch meter	\$120.33	\$4.00
2 inch meter	\$191.02	\$4.00
3 inch meter	\$379.54	\$4.00
4 inch meter	\$591.62	\$4.00
6 inch meter	\$1,180.73	\$4.00

**Water Pass-through Rate (In addition to Monthly Service Rates Above):**

Effective August 1, 2020 through July 31, 2021 (Water Pass-through Only):

Approved “pass-through” rate to recover Purchased Water costs from the City of Eureka and Humboldt Bay Municipal Water District in excess of calculated water charges for current rates.	
Charged as a multiplier to the Volumetric Consumption Charge:	
All Customer Classes	0.38/HCF

**Other Miscellaneous Water Fees:**

	<u>Fee</u>
Temporary Construction Meter – Installation Monthly Rate	\$40 \$92.95 + \$4.00/HCF
Backflow Prevention Device – 1 test/year	\$9/month
Private Fire Protection Services	\$3 times diameter (inches) of service line

**Water Hauler Program**

	<u>Fee</u>
<600 gallons	\$20
>600 gallons	\$0.03/gallon

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**SEWER - MONTHLY SERVICE RATES:**

Rates below are effective July 1, 2020 through June 30, 2021. The rates and minimum sewer service charges billed monthly to customers within the service area of the District shall be as follows:

<i>Monthly Fixed Service Charge per Account</i>	<i>Plus Monthly Fixed Service Charge Per Living Unit (LU)</i>		<i>Plus Winter Average - Volumetric Charge per 100 cft.</i>
\$4.19	Single Family Residential (1-3 LU)	\$18.72	\$5.82
\$4.19	Multi-Family (4 or more LU)	\$14.97	\$5.82
\$4.19	Mobile Homes	\$16.28	\$5.82
\$4.19	Trailer Parks	\$16.28	\$5.82
\$4.19	Commercial – Light Strength (<370 mg/liter)	\$18.72	\$6.96
\$4.19	Commercial – Med. Strength (370-500 mg/liter)	\$18.72	\$9.22
\$4.19	Commercial – Heavy Strength (>500 mg/liter)	\$18.72	\$11.66

**Sewer Pass Through Rate (In addition to Monthly Service Rates Above):**

Effective August 1, 2020 through July 31, 2021 (Sewer Pass-through Only):

Approved "pass-through" rate to recover City of Eureka charges for wastewater treatment and Capital Improvement Projects (within HCSD responsibility) in excess of calculated sewer charges for current rates.	
Charged as a multiplier to the Winter Average Volumetric Charge:	Per HCF
Single Family/Multi Family/Mobile Homes/Trailer Parks	\$1.79
Commercial – Light Strength (<370 mg/liter)	\$2.14
Commercial – Med. Strength (370-500 mg/liter)	\$2.83
Commercial – Heavy Strength (>500 mg/liter)	\$3.58

**Sewer – Other Miscellaneous Charges**

	<i>Fee</i>
Special Sewer Discharge Permit:	\$250 plus an additional charge for actual gallons discharged to the public sewer system based on strength of discharged wastewater

**Waste Water Hauler Program:**

Wastewater shall meet the District's Specific Pollutant Limits prior to discharge. No wastewater from a septic tank, portable bathroom, or recreational vehicle is allowed to be discharged to the District's sewage collection system. Discharge shall not exceed 1000 gallons a day.	
<500 gallons	\$20
501-1000 gallons	\$30

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**WATER SYSTEM CONNECTION AND CONSTRUCTION FEES**

**Water Connection Fee (Capacity Charge Buy-in).**

1. Effective July 1, 2020 through August 31, 2020 (Water Connection Fees Only).

Capital connection fee charges within, and outside, the limits of the District boundaries, are payable in advance for new services. **The water capital connection fee is \$3,045 per EDU**

- A. **Residential:** The fee shall be charged based on the number of equivalent dwelling units (EDU) per service connection. Single residential units shall be equal to one EDU without consideration of the number of fixture units. For multiple residential units, one EDU shall equal 30 fixture units. Fixture unit counts are defined by the Uniform Plumbing Code, Current edition. The fees for multiple unit developments shall be calculated on the total fixture unit count converted to EDU rounded up to the next whole number. This fee is in addition to the actual cost of installing a service including main line tap, service line, meter, and box.
- B. **Commercial:** Water connection fees for a commercial, industrial, or agricultural application vary depending on the size of the water meter needed to serve the customer/parcel. Meter size is generally proportionate to the demands a parcel places on the water utility system, specifically the peaking requirements related to the meter size. The connection fee for a commercial, industrial, or agricultural application shall be charged based on measured flow equivalents of a 5/8" meter (25 gpm) as detailed in Figure 1. This fee is in addition to the actual cost of installing a service including main line tap, service line, meter, and box.

2. Effective September 1, 2020 through June 30, 2021 (Water Connection Fees Only).

**The water capital connection fee is \$3,045 per 5/8" meter equivalency. See Figure 1 below for additional meter sizes.**

Water connection (capacity charge) for all classes of customers shall be based upon the number of meters per lot as well as the size of meter connected to the system as detailed in Figure 1; Connection fees are in addition to the actual cost of installing a service including main line tap, service line, meter, and box.

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**Figure 1: Water Capital Connection Fees**

Meter Size	Equivalency Factor		Max. Water Connection Fee Per Meter
	Max. Continuous Flow (gpm) <sup>(1)</sup>	Equivalency to 5/8-inch Base Meter Size	
5/8 inch	25	1.00	\$3,045
3/4 inch	35	1.40	\$4,263
1 inch	55	2.20	\$6,699
1-1/2 inch	100	4.00	\$12,180
2 inch	160	6.40	\$19,488
3 inch	320	12.80	\$38,976
4 inch	500	20.00	\$60,900
6 inch	1,000	40.00	\$121,800

**WATER METER PURCHASE AND INSTALLATION:** In addition to the capital connection fee, where the District installs a new water meter and service line, the meter charge and installation fee shall be dependent on the size of the meter required. All costs are based upon actual time and materials. Where the Developer has installed the new water service line, the District shall install the meter upon payment of the corresponding meter charge, installation fee and appropriate connection fee. Charges within and without the limits of the District boundaries, are payable in advance for the installation of new services and meters, when work is performed by District forces, fees shall be as indicated in the table below. Costs do not include permanent pavement or sidewalk replacement.

	<i>Fees</i>
5/8" Meter Charge Installation	\$273.12 \$2,500
3/4" Meter Charge Installation	\$308.12 \$2,575
1" Meter Charge Installation	\$396.37 \$2,831
1 ½" and larger Meter Charge Installation	Special Quote Special Quote
Split Water Service (New) (Does not include permanent pavement or sidewalk replacement)	2 ea 5/8" \$3,065 3+ Special Quote 2 ea ¾" \$3,155 3+ Special Quote
Splitting an Existing Water Service	Actual not to exceed charges for a new service
Temporary Construction Meter	\$40

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<b>Additional Fees for freshwater/Mitchell Road assessment area:</b> Charges for connections in the Freshwater/Mitchell Rd. assessment area shall be based on the Assessment District formula of said area as follows:	
<i>Assessment Criteria</i>	<i>Fee</i>
Acreage – per acre all zones	\$300
Parcel –	
per parcel (zone A)	\$1,545
per parcel (zone B&C)	\$2,575
Capacity –	
Existing SFRE (zone A)	\$9,365
Existing SFRE (zone B)	\$8,526
Existing SFRE (zone C)	\$4,659
Existing 2 <sup>nd</sup> Unit (zone A)	\$4,683
Existing 2 <sup>nd</sup> Unit (zone B)	\$4,265
Existing 2 <sup>nd</sup> Unit (zone C)	\$2,330

**SEWER CONNECTION AND CONSTRUCTION FEES**

This fee is in addition to the actual cost of installing a service including main line tap, lateral line and cleanout. Does not include permanent pavement or sidewalk replacement.

**Sewer Capital Connection Fee (Capacity Charge Buy-In)**

**The sewer capital connection fee is \$2,958/Equivalent Dwelling Unit (EDU)**

- A. Residential:** The fee is charged based on the number of EDUs.
- Single residential units equal one EDU without consideration of the number of fixture units.
  - Multiple residential units: The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units.
- B. Commercial:** The fee is calculated on the total fixture unit count converted to EDU and pro-rated for the second and subsequent EDU's based on a percentage calculation as compared to one EDU. One EDU shall equal 24 fixture units.

	<i>Fee</i>
Sewer Installation *if installed with water service, fee \$3,000	< 10 ft deep \$3,700* > 10 ft deep special quote
Sewer Lateral Inspection Fee	\$150 refundable

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**Water Conservation Fines & Penalties**

	<i>Fee</i>
1 <sup>st</sup> Violation (infraction)	\$25
2 <sup>nd</sup> Violation (Infraction)	\$50
3 <sup>rd</sup> & subsequent violations within 6-months (misdemeanor)	\$100

**Labor & Equipment Rates**

	<i>Hourly Fee</i>
General Labor	\$54.00
Foreman	\$69.00
Inspector	\$74.00
Plan Checker	\$74.00
Engineering Technician	\$58.00
Clerk	\$52.00
Backhoe	\$58.40
Bobcat	\$58.40
Compressor	\$31.00
Concrete Saw	\$13.75
Dump Truck <7 yards	\$42.75
Dump Truck 10 yards	\$76.60
Excavator	\$91.70
Generator	\$11.70
Mole	\$25.00
Tapping Machine <2"	\$25.00
Tapping Machine >2"	\$40.00
Trailer	\$20.60
TV Van (sewer)	\$80.00
Utility Truck (small)	\$30.00
Utility Truck (large)	\$35.00
VacCon/Hydro Excavator	\$130.00

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**Administrative Fees**

Charges for Photocopies and/or Mailing of Printed Material Maps, Documents and Reports

	<u>Fee</u>
Photocopies Black & White per side:	
8.5x11 page	\$0.10
11x17 page	\$0.20
24x36 page	\$3.00
Photocopies Color per side:	
8.5 x 11 page	\$0.50
11 x 17 page	\$1.00
24 x 36 page	\$15.00
Conversion of document to electronic image	\$2.00 plus \$0.10 per page
Public records request deposit	Same as copies. Admin fees waived for <20 pages
Videos recordings, CDs, DVDs	\$3.00/each + actual cost of duplication
Mailing	\$3.00 each + actual cost for duplication
Agenda Annual Subscription (24 regular meetings)	\$28
Agenda Single – Mailed	\$1.25